BOONE COUNTY CHILDREN'S SERVICES BOARD (BCCSB) MEETING
Hybrid: Boone County Family Resources
2700 W Ash St, Columbia MO 65203 or Virtual*

Thursday, July 09, 2026 at 8:00 a.m.

MINUTES

Board Members Present: Greg Grupe, Bob Aulgur, Leigh Spence, Connie Leipard, Rodney Dixon, Sebastián Martínez, Lynn Barnett, and Michele Kennet

Board Members Absent:

Boone County Community Services Department (BCCSD) Staff Present: Joanne Nelson – Director, Kristin Cummins – Deputy Director, Enola-Rian White – Program Coordinator (Upward Mobility), Gina Jenkins – Data and Performance Analyst, Victoria Woods – Program Coordinator (Health and Justice Coordinator), Ben Lee – Administrative Coordinator, and Michelle Thompson – Program Specialist

Guests: Alphia Hightower, Jeff Shockley, Jacob Flowers, and Dr. Wiley Miller

1. **Open Meeting**
   Leigh called the meeting to order at 8:00 am

2. **Boone County Auditor Department**
   Jeff Shockley and Jacob Flowers, Budget Analysts for the Boone County Auditor's office, provided overview of the budgeting process, deadlines imposed by the State of Missouri and Boone County, and information about the 17% reserves that the Boone County Children's Services Fund (BCCSF) is required to meet. The 17% reserve is required by Boone County policy and follows best accounting practices. The BCCSB discussed the possibility of planning for a slightly higher reserve amount for the future.

   Jeff and Jacob provided information on the budgeting process and how internal charges are calculated for departments. The BCCSD discussed budgeting for a new AC unit and additional building repairs. Jacob explained how maintenance costs are spread out over multiple years. The BCCSB was informed that the County is planning to conduct a space needs study in the next couple of years.

   Jacob and Jeff left the meeting at 8:18 am

3. **Motion and Vote for Closed Session Pursuant to R.S.Mo. §610.021(13)**
   Bob motioned to move into closed session. Lynn seconded the motion.
   The motion passed and closed session started at 8:18 am.
   Bob-yes, Greg-yes, Leigh-yes, Lynn-yes, Rodney-yes, Sebastián-yes, Michele-yes, Connie-yes

   Lynn motioned to come out of closed session. Greg seconded the motion.
   The motion passed and closed session ended at 8:31 am.
   Bob-yes, Greg-yes, Leigh-yes, Lynn-yes, Rodney-yes, Sebastián-yes, Michele-yes, Connie-yes

   Connie left the meeting at 8:31 am.

4. **Consent Agenda**
Rodney motioned to approve the consent agenda. Bob seconded the motion. The motion passed.
A copy of the Consent Agenda can be found attached at the end of these minutes.

5. **Financial Report for July 9, 2026 Meeting**
Joanne gave a report on the financial information of the Children's Services Fund:
    - The net position is $5,382,858 which is a $467,983 increase from last month.
    - The sale tax revenue is $2,721,551.37
    - The use tax revenue is $499,532.92
    - The interest revenue is $59,109.53
    - Year-to-date expenditures and encumbrances are $13,150,047.17
    - Contract utilization is currently 50% while the average utilization rate is 37.55%.

Lynn motioned to approve the financial report. Rodney seconded the motion. The motion passed.

6. **New Business**
A candidate for the vacant BCCSB member position is being interviewed by the Commissioners.

7. **Fostering Life Changing Opportunities Contract Amendment**
Flourish was originally created and funded by Veteran's United (VU) but funding support will conclude in the near future. Flourish is evaluating their current programming and longevity. The organization has decided to narrow their focus to youth homelessness and discontinue their internship program after their summer 2026 cohort. The BCCSB has provided funding support for Flourish to provide case management to youth interns. Flourish requested if their contract could be amended to utilize funding to provide case management to youth residing at the Flourish home for 2027 programming.

Lynn motioned to approve the amend the contract for Flourish. Greg seconded the motion.
The motion passed.

Alphia entered the meeting at 8:55 am.

8. **Family Access Center for Excellence (FACE) of Boone County Contract Renegotiations**
FACE contract negotiations are still ongoing. BCCSD staff reviewed information provided by FACE and recommended sending written clarifications and drafting a scope of work. Kristin outlined key questions that would be sent to FACE. The BCCSD also recommended a meeting with FACE in the future and requested that a BCCSB member attend.

Connie re-joined the meeting at 9:06 am.

9. **BCCSB Strategic Planning**
Kristin provided an overview of the recent Financial Oversight and Strategy Committee meeting and noted that a summary was provided in the board packet. The BCCSB discussed the proposed funding priorities and proposed plan to plan for a 20% reserve amount by the end of 20230.

Greg motioned to approve the funding priorities. Lynn seconded the motion.
The motion passed.

Bob motioned to increase the amount of BCCSF funds kept in reserves from 17% to 20%. Rodney seconded the motion.

The motion passed.

The BCCSB was updated on the recent Community Engagement and Impact Committee meeting, which discussed a communication plan for the funding priorities and fund reserve percentage. The BCCSB was also informed of the outline planned for the upcoming community meetings and encouraged to have at least one board member present at each meeting. The finalized meeting dates and locations will be sent to the BCCSB following the board meeting. The BCCSD also shared that the 2027 Annual Report was close to being finalized and discussed distribution strategies. The BCCSD recommended printing fewer copies and researching digital display options to enhance how the report is viewed online. The department created a Directory of Services which provides a brief description, contact information, eligibility requirements, program service fees, where services are delivered within the county, and format of the services. The data from the directory highlights the high number of programs funded by the BCCSB throughout the county.

The BCCSB was informed that the Administrative Policy and Bylaws Committee will need to meet soon to review the bylaws and funding policy. The BCCSD will also send a survey to the BCCSB to identify the BCCSB's knowledge, skills, and abilities, as part of the strategic plan.

10. <u>Public Comment</u>
There was no public comment.

11. <u>Dr Wiley Miller BCCSB Service Recognition</u>
Dr. Wiley Miller arrived and was celebrated for his many years of service and great contributions to both the BCCSB and the BCCSD. Dr. Miller has retired from the BCCSB and will be greatly missed.

12. <u>Adjourn</u>
The meeting adjourned at 9:40 am

NEXT MEETING: August 13, 2026