

14 -2026

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the 8th day of January 2026

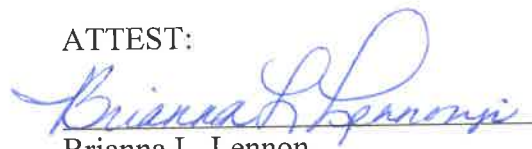
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby rescind its prior order, Order Number 494-2025, and approves the attached Regional Homeland Security Oversight Committee Region F State Homeland Security Asset Disposal forms.


It is further ordered that the Presiding Commissioner is authorized to sign the same.

Done this 8<sup>th</sup> day of January 2026.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

Complete, sign, and return to Auditor's Office

BOONE COUNTY  
AUDITOR

Fixed Asset Tag Number: 23161

Description of Asset: Satellite Phone System

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☐ Recycle/Trash ☒ Other, Explain: Return to Grantor

Other Information (Serial number, etc.): 61977

Condition of Asset:

Reason for Disposition: Obsolete

Location of Asset and Desired Date for Removal to Storage:

Was asset purchased with grant funding? ☒YES ☐NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☒ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number &amp; Name: 2702

Signature

To be Completed by: AUDITOR

Original Acquisition Date 11/1/18

G/L Account for Proceeds 2702-3835 F

Original Acquisition Amount 27,092.10

Original Funding Source 2744

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

\_\_\_\_\_Transfer Department Name\_\_\_\_\_Number\_\_\_\_\_

Location within Department\_\_\_\_\_

Individual

Trade
Auction
Sealed Bids

Other	Explain
-------	---------

Commission Order Number 14-3024

Date Approved 7/8/2024

Signature 




**MISSOURI DEPARTMENT OF PUBLIC SAFETY  
DPS GRANTS**

**EQUIPMENT DISPOSITION/TRANSFER  
REQUEST FORM**

P.O. Box 749  
Jefferson City, MO 65102  
Telephone: (573) 526-9020  
Fax: (573) 526-9012

**Purpose of Disposition of Equipment/Property:** When original or replacement equipment acquired with Federal funds is no longer needed for the original project or program, the equipment may be retained, sold, or disposed, if not needed in any other federally sponsored program. This form may be utilized to request to remove an equipment item from the inventory:

- 1) The subrecipient must obtain written (email) approval from the DPS prior to disposing of any equipment purchased with Federal funds.
  - a. Equipment with the per item fair market value of less than \$5,000.00 may be retained, sold, or disposed with no further obligation to the awarding agency.
  - b. Equipment with a per item fair market value of \$5,000.00 or more may be retained or sold. If sold, the awarding agency (DPS) shall have a right to the fair market value proceeds from the sale of the equipment.
  - c. See 2 CFR 200.313 Equipment and other capital expenditures, and the Missouri Office of Homeland Security, Division of Grants, Local and State Assistance Administrative Guide for Homeland Security Grants.
- 2) This form along with the approval will need to be maintained in the subrecipient grant files.
- 3) If requesting disposition of multiple equipment items at one time you may attach a spreadsheet that includes all if the information below. Also select, See attached ☐ ☒

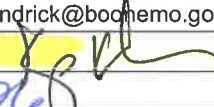
Requestor Name: Chris Kelley			
Title: Director			
Agency: Boone County Emergency Management			
Phone Number: 573-554-7900			
Email Address: ckelley@boonemo.gov			
Signature: 			
Date: 01/05/2026			
<b>EQUIPMENT DETAIL</b>			
Region:	F	County:	Boone
Fiscal Year Purchased:		Grant Program:	
Title Holder Agency:	County of Boone	Equipment Location:	
Equipment Description:		Manufacturer and Model:	
Identification Number/Serial Number:		Quantity:	
Acquisition Cost:		Acquisition Date:	
Current Market Value:		% of Federal funds used in acquisition:	
Requested Method of Disposition:			

Reason for Retirement: (Check appropriate box and note comments below)	<input type="checkbox"/>	Expired (past useful shelf life)	<input type="checkbox"/>	Missing or lost
	<input checked="" type="checkbox"/>	Obsolete (not in use)	<input type="checkbox"/>	Replaced (list new description, model, & serial number in comments box)
	<input type="checkbox"/>	Disposed or discarded	<input type="checkbox"/>	Stolen
	<input type="checkbox"/>	Damaged or destroyed	<input type="checkbox"/>	Other
	<input type="checkbox"/>	Transfer (Please fill out the information boxes below.)		
Comments				
Fire Equipment Transfer		<input type="checkbox"/> <b>Selection of this box certifies that a Donated Equipment Application has been approved. For a transfer of equipment from a Fire Department/District, a Donated Equipment Application must be completed prior to transferring the equipment. The application can be found at: <a href="https://dfs.dps.mo.gov/programs/resources/donated-equipment.php">https://dfs.dps.mo.gov/programs/resources/donated-equipment.php</a>. The Division of Fire Safety is bound by state statute to approve the donation of all equipment from one fire department to another, <u>Section 320.091 RSMo.</u></b>		

**Transfer Information:**

New Agency Name:	
New Contact Name:	
New Location:	
New Contact Phone Number:	New Contact Email:

**RESPONSIBLE AUTHORIZED OFFICIAL**

Name: Kip Kendrick
Title: Presiding Commissioner
Phone Number: 573-886-4306
Email Address: <a href="mailto:kkendrick@boonemo.gov">kkendrick@boonemo.gov</a>
Signature: 
Date: 1/8/2024

**DPS Approval**

Name:
Title:
Phone Number:
Email Address:
Signature:
Date:

[illegible]

MAINSR BOONE Fixed Asset Update ADAARON 08:54:02

EDIT TYPE (A=Add, U=Update) 1/06/26

Tag Number 23161 Tagged Y Tag Replaced N To From Last Posted

MANDATORY FIELDS Description SATELLITE PHONE SYSTEM ADJIP, 10 2022

Acquire Date 11/01/2018 Acquis Amt 27,092.10 Useful Life Months 48

Account Grp 1604 MACHINERY & EQUIPMENT Resid Value .00

Category 60 JOINT COMM/EM EQUIPMENT Res Val % 0

Location 2702 EMERGENCY MGMT OPERATIONS Tag In Book N

Purch Dpt 2702 EMERGENCY MGMT OPERATIONS Book ID

Inventory Date 7/01/2019 Inv Status Found - With Changes

Site Loc 26 Emergency Communications Center

Detail 140 + Basement Storage

CALCULATED FIELDS Depreciate AG? Y Book Value .00 Remain Mnths 0

Dep St Dt 11/01/2018 Mon Dep Amt 564.41 Remain Amt to Depr .00

Adj Total Acm Dep 27,092.10 Acm Dep Ytd .00

Fundsrc Effdate Trandate Amount TType Note

2744 11/01/2018 1/09/2019 27,092.10 AQU

11/01/2018 1/09/2019 564.41- DEP

12/01/2018 3/18/2019 564.41- DEP +

\* GRANT \* Total Cost 27,092.10

F2=Key Screen F3=Exit F4=Lookup F5=Optional Fields ENTER=Update F24=More Keys

15 -2026

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 20 26

County of Boone

In the County Commission of said county, on the

8th

day of January

20 26


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept the following plat:

- A. Brandywine Creek Subdivision Plat 2. A-2. S15-T47N-R12W. Gregory Szarnecki Living Trust, owner. Jay Gebhardt, surveyor.

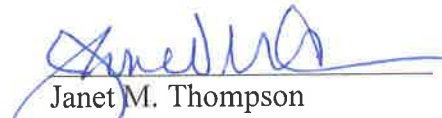
Done this 8<sup>th</sup> day of January 2026.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

January Session of the January Adjourned

Term. 2026

County of Boone

In the County Commission of said county, on the 8th day of January 20 26


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #6 to County Contract C00460 from Contract 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office with PowerDMS of El Segundo, California.

The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Done this 8<sup>th</sup> day of January 2026.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner  
  
Justin Aldred  
District I Commissioner  
  
Janet M. Thompson  
District II Commissioner



# Boone County Purchasing

**Liz Palazzolo, CPPO, C.P.M.**  
Senior Buyer



555 S. Tom Bass Road  
Columbia, MO 65202  
Phone: (573) 886-4392

---

## MEMORANDUM

TO: Boone County Commission  
FROM: Liz Palazzolo, Senior Buyer  
DATE: December 09, 2025  
RE: Amendment #6 to Contract C000460 from Sole Source 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office

Purchasing requests approval for Amendment #6 to contract C000460 awarded from County Sole Source 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office. The original contract was established October 11, 2022 through Commission Order 490-2022.

Amendment #6 adds renewal of the Power Policy Professional Subscription with Power Training for 59 users, and the Legacy Training module with Power Training for 99 users for the period 04/06/2026 through 04/05/2027. The total for the subscriptions renewal is \$16,817.29.

Payment will reference this coding:

- 1228 – General Fund Sheriff Detention Administration/70100 – Software Subscriptions: \$8,564.39;
- 1255 – General Fund Detention Operations/70100 – Software Subscriptions: \$8,252.90.

/lp

c: Contract File



Commission Order #: 16-2026

Date: 01.08.2026

### CONTRACT AMENDMENT NUMBER SIX POWER DMS LICENSE & SUPPORT

The Agreement **C000460**, Sole Source number 164-123122SS, dated October 11, 2022 made by and between Boone County, Missouri and **PowerDMS** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. The Power DMS Subscription for PowerPolicy Professional and Power Training for the Boone County Sheriff's Office shall be renewed for the 04/06/2026 through 04/05/2027 subscription period as follows

Pursuant to Quote Order # Q-427653 which shall be incorporated into the contract by reference as **Amendment Six – Attachment One:**

Product	Start Date	End Date	QTY	Total Price
PowerPolicy Professional Subscription	04/06/2026	04/05/2027	59	\$7,554.41
Power Training	04/06/2026	04/05/2027	59	\$1,009.98
Total Price				\$8,564.39

2. The Power DMS Subscription for Legacy Training and PowerPolicy Professional for the Boone County Sheriff's Office shall be renewed for the 04/06/2026 through 04/05/2027 as follows

Pursuant to Quote Order #Q-427659 which shall be incorporated into the contract by reference as **Amendment Six – Attachment Two:**

Product	Start Date	End Date	QTY	Total Price
Legacy Training	04/06/2026	04/05/2027	99	Included (\$0.00)
Power Training	04/06/2026	04/05/2027	99	\$8,252.90
Total Price				\$8,252.90

3. **CHANGE** the contract period to match the subscription period.

**FROM:** 10/1/2025 - 9/30/2026

**TO:** 04/06/2026 – 04/05/2027

4. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement as previously amended shall remain in full force and effect.

**Continued Next Page**

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**POWERDMS**

By  \_\_\_\_\_  
DocuSigned by:  
2085ADA8C9D453...

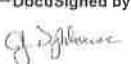
Title Director of Customer Renewals

**BOONE COUNTY, MISSOURI**

 \_\_\_\_\_  
Signed by:  
2B83ECDD7F6E4A6...

Presiding Commissioner

**APPROVED AS TO FORM:**

 \_\_\_\_\_  
DocuSigned by:  
7D71DEAE89D74DD...

County Counselor

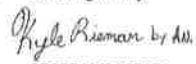
**ATTEST:**

 \_\_\_\_\_  
Signed by:  
D267E242BFB948C...

County Clerk

**AUDITOR CERTIFICATION:**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

 \_\_\_\_\_  
DocuSigned by:  
8E8FE1148A274E1...

12/22/2025

1228/70100: \$8,564.39    1255/70100: \$8,525.90

Signature

Date

Appropriation Account

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the 8th day of January 20 26


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Contract with Marco Technologies, LLC for two copiers for the Boone County Clerk.

The terms of the contract are set out in the attached and the Presiding Commissioner is authorized to sign the same.

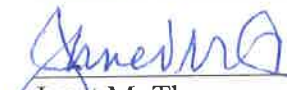
Done this 8<sup>th</sup> day of January 2026.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: December 3, 2025

Fixed Asset Tag Number: 19574

Description of Asset: Canon Image Runnr Advance Copier

Requested Means of Disposal: ☐ Sell ☒ Trade-In ☐ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Fair

Reason for Disposition: New copier being purchased

Location of Asset and Desired Date for Removal to Storage: County Clerk's Office

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1131

Signature

*Proctor*

To be Completed by: AUDITOR

Original Acquisition Date 3/23/15

G/L Account for Proceeds 1190-3835 J

Original Acquisition Amount 10,143.00

Original Funding Source 2731

Account Group 1601

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

☐ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

☒ Trade ☐ Auction ☐ Sealed Bids

☐ Other Explain \_\_\_\_\_

Commission Order Number 17-2026

Date Approved 1/8/2026

Signature *Kehl*

C:\Users\rproctor\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\E4ILKR7B\Request for Disposal (002).docx

Revised: September 2016

RECEIVED

DEC 10 2025

BOONE COUNTY  
AUDITOR

# BOONE COUNTY

# Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Fixed Asset Tag Number: 19892

Requested Means of Disposal: ☐ Sell ☒ Trade-In ☐ Recycle/Trash ☐ Other, Explain:

RECEIVED

DEC 10 2025

BOONE COUNTY  
AUDITOR

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Signature \_\_\_\_\_

Original Acquisition Date 3/23/15

G/L Account for Proceeds 1190-3835 F

Original Acquisition Amount 10,143.00

Original Funding Source 2731

Account Group 1601

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

11 Trade      \_\_\_\_\_ Auction      \_\_\_\_\_ Sealed Bids

Other Explain \_\_\_\_\_

Commission Order Number 17-8026

Date Approved 7/8/2024

Signature Ko W

**PURCHASE AGREEMENT FOR  
TWO (2) PHOTOCOPIERS WITH MAINTENANCE  
FOR BOONE COUNTY CLERK**

**THIS AGREEMENT, C001060**, dated the 8th day of January 2026 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Marco Technologies, LLC**, herein "Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Term and Supply contract for two (2) **Photocopiers with Maintenance** in compliance with Sourcwell Contract **030321-SEC**, Marco's quote dated July 29, 2025, issued by Michael Rohr, Boone County Insurance Requirements, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Missouri Standard Terms and Conditions and the Sourcwell contract **030321-SEC** shall prevail and control over the vendor's quote response.

2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following equipment:

**Boone County Clerk – front office** – Attn: Rhonda Proctor, 801 E. Walnut Street, Room 236, Columbia, MO 65201.

<b><u>Copier:</u></b> One (1) Sharp M6071 Copier	\$8,750.24
New Photocopier includes the following:	
60 Black and White Pages Per Minute	
100 Sheet Bypass Tray	
(2) 550 Sheet Paper Tray	
(1) 2,100 Sheet Paper Tray	
Reduction Enlargement Capabilities	
150 Sheet Reversing Single Pass Document Feeder	
Automatic Duplexing	
Network Printing	
External Stapling Finisher	
2/3 Hole Punch	
Scan to E-Mail/Network Folder	
Fax	

**Boone County Clerk – Elections** – Attn: Rhonda Proctor, 801 E. Walnut Street, Room 236, Columbia, MO 65201.

<b><u>Copier:</u></b> One (1) Sharp M6071 Copier	\$8,750.24
New Photocopier includes the following:	
60 Black and White Pages Per Minute	
100 Sheet Bypass Tray	
(2) 550 Sheet Paper Tray	
(1) 2,100 Sheet Paper Tray	
Reduction Enlargement Capabilities	
150 Sheet Reversing Single Pass Document Feeder	
Automatic Duplexing	



Network Printing  
External Stapling Finisher  
2/3 Hole Punch  
Scan to E-Mail/Network Folder  
Fax

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

3. **Maintenance** – Maintenance includes all parts, labor, drums, toner, staples, and developer; only paper is excluded. **Maintenance pricing remains firm through December 31, 2030. Thereafter, maintenance may increase by no more than 5% annually.**

- **All black and white prints @ \$0.0076 / print, billed in arrears. The Department may choose monthly, quarterly, or yearly invoices.**
- **(5) Year Replacement Guarantee on equipment through 12/31/30**
- Average response time is 4 hours or less
- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Contractor's on-site maintenance for copier shall include preventative maintenance calls and all remedial service calls required by County and found to be necessary by the service representative to maintain the equipment in optimum operating condition (unlimited service calls). County expects repair response time to be four (4) business hours from the date and time a service call is placed. In the event a machine cannot be repaired within 48 hours of the first service request, a loaner machine of equal or higher level will be provided at no charge to the County. If the original equipment cannot be repaired to the satisfaction of the County, permanent replacement equipment with equal or greater specifications must be provided, at no cost to the County. The Contractor's responsibility for permanent replacement **will through December 31, 2030.**

4. **Trade-in Copier:** Contractor shall remove the following trade-in copier(s) with a \$0.00 value the same day the new copiers are installed and shall recycle equipment. Contractor agrees to remove the hard drive of the trade-in copier(s) and leave with the Boone County Information Technology department.

Canon Copier, serial # NML06728, fixed asset tag 19574  
Konica Copier, serial # A5YN011001241, asset tag 19892

5. **Delivery and Installation:** Contractor agrees to deliver, set-up, connect and provide training of copier to the **Boone County Clerk** within 15 days after receipt of Purchase Order. Boone County Clerk, Attn: Rhonda Proctor, 801 E. Walnut Street, Room 236, Columbia, MO 65201. Phone: (573) 886-4375.

6. **Billing and Payment** - All billing shall be invoiced to the **Boone County Clerk** and billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the Contractor's quote. The County agrees to pay all invoices within thirty days of receipt following successful installation and connectivity of copier(s); Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the

disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

8. **Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

9. **Termination** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. Termination for Convenience – County may terminate this Agreement for any reason or for no reason upon sixty (60) days' written notice to contractor, or
- d. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**MARCO TECHNOLOGIES, LLC**

Signed by:  
  
 by \_\_\_\_\_  
 title Technology Advisor

**BOONE COUNTY, MISSOURI**

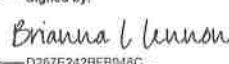
by: Boone County Commission

Signed by:  
  
 \_\_\_\_\_  
 Kip Kendrick Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:  
  
 \_\_\_\_\_  
 CJ Dykhous, County Counselor

ATTEST:

Signed by:  
  
 \_\_\_\_\_  
 Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract.

Signed by:  
  
 \_\_\_\_\_  
 Signature Date

Copiers: 1131-92000 / \$8,750.24; 1132-92000 / \$8,750.24  
 Term & Supply: Copier Maintenance: \$0.0076 / print

Appropriation Account

18 -2026

## CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the 8th day of January 20 26

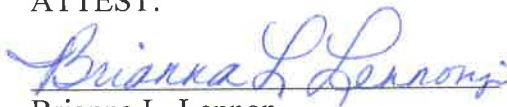
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Chris Lawrence & Associates, LLC for Counseling Services.

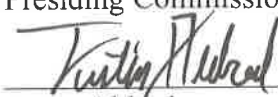
The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Done this 8<sup>th</sup> day of January 2026.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

# Boone County Purchasing

**Melinda Bobbitt, CPPO, CPPB**  
Director of Purchasing



613 E. Ash St., Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

---

## MEMORANDUM

**TO:** Boone County Commission  
**FROM:** Melinda Bobbitt, CPPO, CPPB  
**DATE:** December 1, 2025  
**RE:** City of Columbia Cooperative Contract: 39/2025 – Counseling Services  
(*FE Purchase Agreement C001063*) with *Chris Lawrence & Associates, LLC*

Angela Wehmeyer, Director of Human Resources requests that Boone County be able to utilize the City of Columbia contract 39/2025 for counseling services with Chris Lawrence & Associates, LLC of Columbia, MO.

This is a county-wide Term & Supply contract with HR as the contract administrator.

**cc:** Contract File  
Angela Wehmeyer, HR

**AGREEMENT  
FOR  
COUNSELING SERVICES  
TERM AND SUPPLY**

**THIS AGREEMENT, C001063**, dated the 8th day of January 2026 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Chris Lawrence & Associates, LLC**, herein Contractor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for the furnishing of **Counseling Services** in compliance with all bid specifications and any addendum issued for the City of Columbia, Request for Proposal number **39/2025** as well as Boone County Standard Terms and Conditions and Insurance Requirements. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the City of Columbia Request for Proposal number **39/2025** shall prevail and control over the contractor's bid response.

2. **Contract Duration** - This agreement shall commence on **November 13, 2025 and extend through November 12, 2026**. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one-year periods** subject to the pricing clauses in the Contractor's proposal response. This agreement may be extended beyond the expiration date by order of the County on a month-to-month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Counseling Services as required in the proposal specifications and in conformity with the contract documents for the firm, fixed prices set forth in the Contractor's RFP response.

	<u>11/13/25- 11/12/26</u>	<u>11/13/26- 11/12/27</u>	<u>11/13/27- 11/12/28</u>	<u>11/13/28- 11/12/29</u>	<u>11/13/29- 11/12/30</u>
Hourly Rate Non-Emergency	\$94.54/hr.	\$97.85/hour	\$101.28/hour	\$104.82/hr.	\$108.49/hr.
Hourly Rate Emergency	\$124.69/hr.	\$129.06/hour	\$133.57/hour	\$138.52/hr.	\$143.09/hr.
Annual Training For Supervisors	\$1,174.00	\$1,215.00	\$1,257.00	\$1,305.00	\$1,347.00
500 Wallet Sized Informational Cards	\$71.25	\$73.75	\$76.33	\$79.00	\$81.77
500 Informational Booklets or Pamphlets	\$267.00	\$276.00	\$286.00	\$296.00	\$306.00
Report Writing for Workmans Comp	\$90.00/hr.	\$93.15/hr.	\$96.41/hr.	\$99.78/hr.	\$103.27/hr.
Wellness Checks 30 minutes	\$50.00	\$51.50	\$53.00	\$54.63	\$56.27

**4. Billing and Payment** - All billing shall be invoiced to the Boone County ordering department. This is a County-Wide contract and may be used by any office at the County. Billings may only include the prices listed in the Contractor's proposal response. No additional fees for delivery or extra services not included in the proposal response or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the specifications. The County agrees to pay all monthly statements within thirty days of receipt. Contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

**5. Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

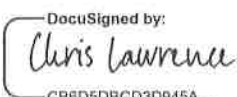
**6. Entire Agreement** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

**7. Termination** - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
- c. Termination for Convenience – The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
- d. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**CHRIS LAWRENCE & ASSOCIATES, LLC**

by  CB6D5DBC3D945A...

Director  
title \_\_\_\_\_

**BOONE COUNTY, MISSOURI**

by: Boone County Commission

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Kip Kendrick, Presiding Commissioner

**APPROVED AS TO FORM:**

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CJ Dykhous, County Counselor

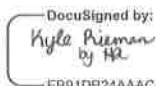
**ATTEST:**

 D267E242BF8B48C...

Brianna L. Lennon, County Clerk

**AUDITOR CERTIFICATION**

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

 EB91DB24AAAC49D...

Signature

1/2/2026

Date

County-Wide Term & Supply  
No Encumbrance Required

Appropriation Account

19 -2026

## CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the 8th day of January 20 26


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Contract with ENROUTE Enterprises L.L.C. for a 2026 Chrysler Voyager LX Passenger Van for Animal Control.


The terms of the contract are set out in the attached and the Presiding Commissioner is authorized to sign the same.

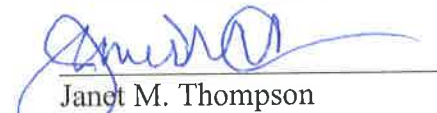
Done this 8<sup>th</sup> day of January 2026.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

**BOONE COUNTY**  
**Request for Disposal/Transfer of County Property**  
*Complete, sign, and return to Auditor's Office*

Date: 11-10-2025

Fixed Asset Tag Number: 22893

Description of Asset: 2018 Dodge Grand Caravan

Requested Means of Disposal: ☐ Sell ☐ Trade-In ☐ Recycle/Trash ☐ Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset:

Reason for Disposition: replacement

Location of Asset and Desired Date for Removal to Storage:

Was asset purchased with grant funding? ☐ YES ☒ NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? ☐ YES ☐ NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1730 Animal Control

Signature

*Heather Acton*

To be Completed by: AUDITOR

Original Acquisition Date 6/7/18

G/L Account for Proceeds 1190-3835

Original Acquisition Amount 22,319

Original Funding Source 2731

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

☐ Transfer Department Name \_\_\_\_\_ Number \_\_\_\_\_

Location within Department \_\_\_\_\_

Individual \_\_\_\_\_

☐ Trade ☒ Auction ☐ Sealed Bids

☐ Other Explain \_\_\_\_\_

Commission Order Number 19-2026

Date Approved 1/8/2026

Signature *Kell*

RECEIVED

NOV 12 2025

BOONE COUNTY  
AUDITOR



# Boone County Purchasing

**Melinda Bobbitt, CPPO**  
Director of Purchasing



613 E. Ash Street, Room 110  
Columbia, MO 65201  
Phone: (573) 886-4391  
Fax: (573) 886-4390

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## MEMORANDUM

TO: Boone County Commission  
FROM: Melinda Bobbitt, CPPO, CPPB  
DATE: December 29, 2025  
RE: Cooperative Contract: C001059 (MC250182009) Animal Control Van  
with NROUTE Enterprises L.L.C.

Public Health & Human Services, Animal Control division, requests permission to utilize the State of Missouri cooperative contract MC250182009 for one (1) 2026 Chrysler Voyager LX Passenger Van with NROUTE Enterprises L.L.C. of Ozark, Missouri.

Total cost of contract is \$39,594.00 and will be paid from department 1730 – Animal Control, account 92300 – Replacement Machinery & Equipment. \$50,000.00 is budgeted.

The Purchasing Department requests permission to dispose of the following surplus by auction:

2018 Dodge Grand Caravan, fixed asset tag 22893

Attached is the Disposal Form for approval and signature.

cc: Robby Sapp, Road & Bridge  
Kevin Myers, Animal Control  
Contract File



**PURCHASE AGREEMENT  
FOR  
STATEWIDE NEW MOTOR VEHICLES QUALIFIED VENDOR'S LIST  
– ANIMAL CONTROL VAN – NROUTE Enterprises, LLC**

**THIS AGREEMENT**, County contract **C001059**, awarded from the State of Missouri Office of Administration contract **MC250182009**, dated the 8th day of January 2026 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **NROUTE Enterprises L.L.C.**, herein "Vendor."

**IN CONSIDERATION** of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this **Purchase Agreement #C001059** for **One (1) new 2026 Chrysler Voyager LX passenger van** in compliance with all bid specifications and any addendum issued for the State of Missouri Office of Administration contract **MC250182009**, NROUTE Enterprises, LLC's Quote dated **November 15, 2025** submitted by **Will Reynolds** on behalf of the Contractor, the e-mail clarification dated **November 24, 2025** submitted by **Will Reynolds** on behalf of the Contractor, and the and Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents incorporated herein by reference. If not attached, service or product data, specifications, and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file. In the event of a conflict between any of the foregoing documents, this Purchase Agreement, State of Missouri Office of Administration contract **MC250182009**, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.
2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with **One (1) 2026 Chrysler Voyager LX passenger van** as specified in NROUTE Enterprises, LLC's Quote dated 11/15/2025 priced as follows:

<b>2026 Chrysler Voyager LX passenger van – includes 2</b>	<b>\$39,124.00</b>
<b>programmed FOBS/keys</b>	
<b>Additional FOB/key with programming</b>	<b>\$125.00</b>
<b>Rubber Flooring - installed</b>	<b>\$345.00</b>
<b>Delivery</b>	<b>No Charge</b>
<b>TOTAL:</b>	<b>\$39,594.00</b>

3. **Contract Period** - The contract period is from the Date of Award through January 31, 2026.
4. **Delivery/Owner's Manual** - Vendor agrees to deliver the vehicle under terms as set forth in the contract and coordinate with Boone County. The contractor shall deliver the vehicle to the Boone County Road and Bridge Department, Attention Robbie Sapp, 5551 S. Tom Bass Road, Columbia, MO 65201. Prior to delivery, the Vendor shall contact Robbie Sapp at 573-449-8515 to schedule the actual delivery date. The Owner's Manual for the vehicle shall accompany the vehicle upon delivery.
5. **Warranty** – The standard manufacturer shall be provided by the Contractor to include but not be limited to 3-year/36,000 miles bumper to bumper; and 5-year/100,000 miles powertrain. The warranty shall commence on the County's acceptance of the vehicle.
6. **Title** –The contractor shall title the van in the name of **Boone County Commission** and send it

to the attention of Robbie Sapp this address: Boone County Road and Bridge Department, 5551 S. Tom Bass Road, Columbia, MO 65202.

7. **Billing and Payment** - All billing shall be invoiced to the Boone County Auditor's Office, Attention Heather Acton, 801 E. Walnut Street, Room 304, Columbia, MO, 65201-7729. The invoice must reference the Purchase Agreement number stated in paragraph 1. Billings may only include the prices listed on the quote. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event, that the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
8. **Binding Effect** - This agreement shall be binding upon the parties hereto and their successors and assigns as long as this agreement remains in full force and effect.
9. **Termination** - The County may terminate this agreement upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:
  - a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
  - b. The County may terminate this agreement if in the opinion of the Boone County Commission if the delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
  - c. Termination for Convenience – The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
  - d. If appropriations are not made available and budgeted for any calendar year.

**IN WITNESS WHEREOF** the parties through their duly authorized representatives, have executed this agreement on the day and year first above written.

**NROUTE ENTERPRISES L.L.C.**

By    
 CD9C7E11809547F...

Title CFO

**BOONE COUNTY, MISSOURI**

By: Boone County

   
 2B83ECDD7F6E4A6...

Presiding Commissioner

APPROVED AS TO FORM:

   
 7D71DEAEB9D74DD...

County Counselor

ATTEST:

   
 D267E242BF8948C...

County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:  
*Kyle Rieman*  
by HR  
EB91DB24AAC48D...

12/31/2025

1730/92300: \$39,594.00

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Signature

Date

Appropriation Account