

14-2026

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}

ea.

January Session of the January Adjourned

Term. 2026

County of Boone

In the County Commission of said county, on the

8th

day of January

20 26

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby rescind its prior order, Order Number 494-2025, and approves the attached Regional Homeland Security Oversight Committee Region F State Homeland Security Asset Disposal forms.

It is further ordered that the Presiding Commissioner is authorized to sign the same.

Done this 8th day of January 2026.

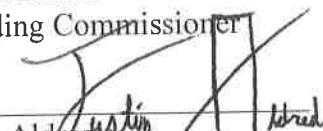
ATTEST:

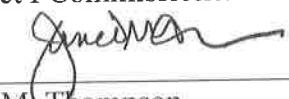


Brianna L. Lennon

Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

RECEIVED

Date: 01/05/2026

Fixed Asset Tag Number: 23161

JAN 06 2026

BOONE COUNTY
AUDITOR

Description of Asset: Satellite Phone System

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: Return to Grantor

Other Information (Serial number, etc.): 61977

Condition of Asset:

RECEIVED

Reason for Disposition: Obsolete

JAN 06 2026

Location of Asset and Desired Date for Removal to Storage:

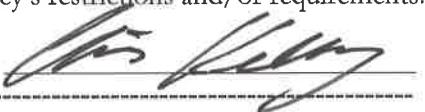
BOONE COUNTY
AUDITOR

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 2702

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 11/1/18

G/L Account for Proceeds 2702-3835

Original Acquisition Amount 27,092.10

Original Funding Source 2744

Account Group 1604

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 14-2026

Date Approved 1/8/2026

Signature 



**MISSOURI DEPARTMENT OF PUBLIC SAFETY
DPS GRANTS**

**EQUIPMENT DISPOSITION/TRANSFER
REQUEST FORM**

P.O. Box 749
Jefferson City, MO 65102
Telephone: (573) 526-9020
Fax: (573) 526-9012

Purpose of Disposition of Equipment/Property: When original or replacement equipment acquired with Federal funds is no longer needed for the original project or program, the equipment may be retained, sold, or disposed, if not needed in any other federally sponsored program. This form may be utilized to request to remove an equipment item from the inventory:

- 1) The subrecipient must obtain written (email) approval from the DPS prior to disposing of any equipment purchased with Federal funds.
 - a. Equipment with the per item fair market value of less than \$5,000.00 may be retained, sold, or disposed with no further obligation to the awarding agency.
 - b. Equipment with a per item fair market value of \$5,000.00 or more may be retained or sold. If sold, the awarding agency (DPS) shall have a right to the fair market value proceeds from the sale of the equipment.
 - c. See [2 CFR 200.313 Equipment and other capital expenditures](#), and the Missouri Office of Homeland Security, Division of Grants, Local and State Assistance Administrative Guide for Homeland Security Grants.
- 2) This form along with the approval will need to be maintained in the subrecipient grant files.
- 3) If requesting disposition of multiple equipment items at one time you may attach a spreadsheet that includes all if the information below. Also select, See attached X

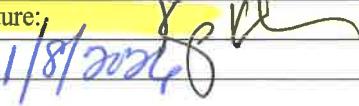
Requestor Name: Chris Kelley			
Title: Director			
Agency: Boone County Emergency Management			
Phone Number: 573-554-7900			
Email Address: ckelley@boonemo.gov			
Signature: 			
Date: 01/05/2026			
EQUIPMENT DETAIL			
Region:	F	County:	Boone
Fiscal Year Purchased:		Grant Program:	
Title Holder Agency:	County of Boone	Equipment Location:	
Equipment Description:		Manufacturer and Model:	
Identification Number/Serial Number:		Quantity:	
Acquisition Cost:		Acquisition Date:	
Current Market Value:		% of Federal funds used in acquisition:	
Requested Method of Disposition:			

Reason for Retirement: (Check appropriate box and note comments below)	<input type="checkbox"/>	Expired (past useful shelf life)	<input type="checkbox"/>	Missing or lost
	<input checked="" type="checkbox"/>	Obsolete (not in use)	<input type="checkbox"/>	Replaced (list new description, model, & serial number in comments box)
	<input type="checkbox"/>	Disposed or discarded	<input type="checkbox"/>	Stolen
	<input type="checkbox"/>	Damaged or destroyed	<input type="checkbox"/>	Other
	<input type="checkbox"/>	Transfer (Please fill out the information boxes below.)		
Comments				
Fire Equipment Transfer	<input type="checkbox"/> Selection of this box certifies that a Donated Equipment Application has been approved. For a transfer of equipment from a Fire Department/District, a Donated Equipment Application must be completed prior to transferring the equipment. The application can be found at: https://dfs.dps.mo.gov/programs/resources/donated-equipment.php. The Division of Fire Safety is bound by state statute to approve the donation of all equipment from one fire department to another, Section 320.091 RSMo.			

Transfer Information:

New Agency Name:	
New Contact Name:	
New Location:	
New Contact Phone Number:	New Contact Email:

RESPONSIBLE AUTHORIZED OFFICIAL

Name: Kip Kendrick
Title: Presiding Commissioner
Phone Number: 573-886-4306
Email Address: kkendrick@bochemo.gov
Signature: 
Date: 1/8/2024

DPS Approval

Name:
Title:
Phone Number:
Email Address:
Signature: 
Date:

MAINSCR BOONE

Fixed Asset Update

ADAARON

08:54:02

EDIT TYPE (A=Add, U=Update)

1/06/26

Tag Number, 23161 Tagged Y Tag Replaced N To From Last PostedMANDATORY FIELDS Description SATELLITE PHONE SYSTEM ADJIP 10 2022Acquire Date 11/01/2018 Acquis Amt 27,092.10 Useful Life Months 48Account Grp 1604 MACHINERY & EQUIPMENT Resid Value .00Category 60 JOINT COMM/EM EQUIPMENT Res Val % 0Location 2702 EMERGENCY MGMT OPERATIONS Tag In Book NPurch Dpt 2702 EMERGENCY MGMT OPERATIONS Book ID Inventory Date 7/01/2019 Inv Status Found - With ChangesSite Loc 26 Emergency Communications CenterDetail 140 + Basement StorageCALCULATED FIELDS Depreciate AG? Y Book Value .00 Remain Mnths 0Dep St Dt 11/01/2018 Mon Dep Amt 564.41 Remain Amt to Depr .00Adj Total Acm Dep 27,092.10 Acm Dep Ytd .00

Fundsrc Effdate Trandate Amount TType Note

2744 11/01/2018 1/09/2019 27,092.10 AQU 11/01/2018 1/09/2019 564.41- DEP 12/01/2018 3/18/2019 564.41- DEP +* GRANT * Total Cost 27,092.10

F2=Key Screen F3=Exit F4=Lookup F5=Optional Fields ENTER=Update F24=More Keys

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}

County of Boone

ea.

January Session of the January Adjourned

Term. 20 26

In the County Commission of said county, on the

8th

day of January

20 26

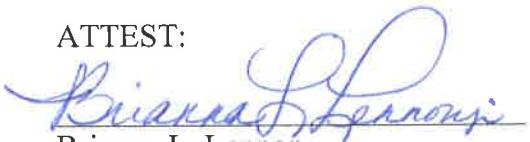
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept the following plat:

A. Brandywine Creek Subdivision Plat 2. A-2. S15-T47N-R12W. Gregory Szarnecki Living Trust, owner. Jay Gebhardt, surveyor.

Done this 8th day of January 2026.

ATTEST:



Brianna L. Lennon

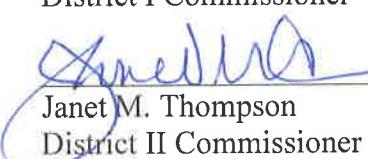
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

16 -2026

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}

County of Boone

ea.

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the

8th

day of January

20 26

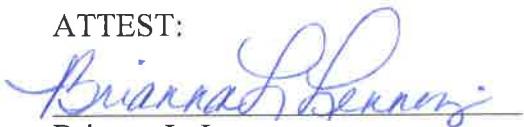
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #6 to County Contract C00460 from Contract 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office with PowerDMS of El Segundo, California.

The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Done this 8th day of January 2026.

ATTEST:



Brianna L. Lennon

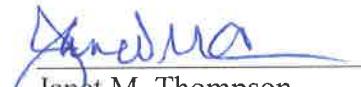
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



555 S. Tom Bass Road
Columbia, MO 65202
Phone: (573) 886-4392

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: December 09, 2025
RE: Amendment #6 to Contract C000460 from Sole Source 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office

Purchasing requests approval for Amendment #6 to contract C000460 awarded from County Sole Source 164-123122SS for PowerDMS License and Support for the Boone County Sheriff's Office. The original contract was established October 11, 2022 through Commission Order 490-2022.

Amendment #6 adds renewal of the Power Policy Professional Subscription with Power Training for 59 users, and the Legacy Training module with Power Training for 99 users for the period 04/06/2026 through 04/05/2027. The total for the subscriptions renewal is \$16,817.29.

Payment will reference this coding:

- 1228 – General Fund Sheriff Detention Administration/70100 – Software Subscriptions: \$8,564.39;
- 1255 – General Fund Detention Operations/70100 – Software Subscriptions: \$8,252.90.

/lp

c: Contract File

12/18/225

RQST
DATE

**PURCHASE REQUISITION
BOONE COUNTY, MISSOURI**

15558

PowerDMS, Inc.

164-123122SS

VNDR #

VENDOR NAME

BID #

Ship to Dept #: 1228

Bill to Dept #: 1228

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the ~~entity~~, and have been procured in accordance with statutory bidding requirements.

Approving Official

Prepared By

Auditor Approval

16-2026

Commission Order #: _____

01.08.2026

Date: _____

CONTRACT AMENDMENT NUMBER SIX
POWER DMS LICENSE & SUPPORT

The Agreement **C000460**, Sole Source number 164-123122SS, dated October 11, 2022 made by and between Boone County, Missouri and **PowerDMS** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. The Power DMS Subscription for PowerPolicy Professional and Power Training for the Boone County Sheriff's Office shall be renewed for the 04/06/2026 through 04/05/2027 subscription period as follows

Pursuant to Quote Order # Q-427653 which shall be incorporated into the contract by reference as **Amendment Six – Attachment One**:

Product	Start Date	End Date	QTY	Total Price
PowerPolicy Professional Subscription	04/06/2026	04/05/2027	59	\$7,554.41
Power Training	04/06/2026	04/05/2027	59	\$1,009.98
Total Price				\$8,564.39

2. The Power DMS Subscription for Legacy Training and PowerPolicy Professional for the Boone County Sheriff's Office shall be renewed for the 04/06/2026 through 04/05/2027 as follows

Pursuant to Quote Order #Q-427659 which shall be incorporated into the contract by reference as **Amendment Six – Attachment Two**:

Product	Start Date	End Date	QTY	Total Price
Legacy Training	04/06/2026	04/05/2027	99	Included (\$0.00)
Power Training	04/06/2026	04/05/2027	99	\$8,252.90
Total Price				\$8,252.90

3. **CHANGE** the contract period to match the subscription period.

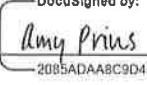
FROM: 10/1/2025 - 9/30/2026
TO: 04/06/2026 – 04/05/2027

4. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement as previously amended shall remain in full force and effect.

Continued Next Page

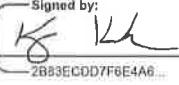
IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

POWERDMS

— DocuSigned by:
By 
2095ADAA8C9D453...

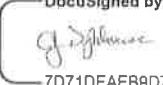
Title Director of Customer Renewals

BOONE COUNTY, MISSOURI

— Signed by:

2B83ECDD7F6E4A6...

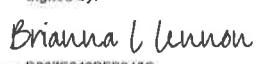
Presiding Commissioner

APPROVED AS TO FORM:

— DocuSigned by:

7D71DEAEB0D74DD...

County Counselor

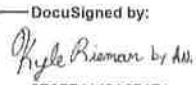
ATTEST:

— Signed by:

D267E242BFB948C...

County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

— DocuSigned by:

8E8FE1148A274E1...

1228/70100: \$8,564.39 1255/70100: \$8,525.90

12/22/2025

Signature

Date

Appropriation Account

17 -2026

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

}

ea.

January Session of the January Adjourned

Term. 2026

County of Boone

In the County Commission of said county, on the

8th

day of January

20 26

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Contract with Marco Technologies, LLC for two copiers for the Boone County Clerk.

The terms of the contract are set out in the attached and the Presiding Commissioner is authorized to sign the same.

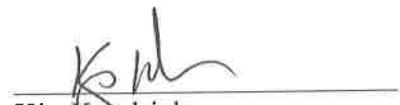
Done this 8th day of January 2026.

ATTEST:



Brianna L. Lennon

Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: December 3, 2025

Fixed Asset Tag Number: 19574

Description of Asset: Canon Image Runnr Advance Copier

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset: Fair

Reason for Disposition: New copier being purchased

Location of Asset and Desired Date for Removal to Storage: County Clerk's Office

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1131

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 3/23/15

G/L Account for Proceeds 1190-3835-5

Original Acquisition Amount 10,143.00

Original Funding Source 2731

Account Group 1601

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 117-2024

Date Approved 1/8/2024

Signature K. H.

RECEIVED

DEC 10 2025

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: December 3, 2025

Fixed Asset Tag Number: 19892

Description of Asset: Konica Minolta Bizhub 654 Copier

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

RECEIVED

Condition of Asset: Fair

DEC 10 2025

Reason for Disposition: New copier being purchased

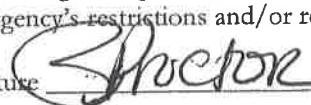
BOONE COUNTY
AUDITOR

Location of Asset and Desired Date for Removal to Storage: County Clerk's Office

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO
If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1131

Signature 

To be Completed by: AUDITOR

Original Acquisition Date 3/23/15

G/L Account for Proceeds 1190-3835 5

Original Acquisition Amount 10,143.00

Original Funding Source 2731

Account Group 1601

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 17-2024

Date Approved 1/8/2024

Signature K. Proctor

**PURCHASE AGREEMENT FOR
TWO (2) PHOTOCOPIERS WITH MAINTENANCE
FOR BOONE COUNTY CLERK**

THIS AGREEMENT, C001060, dated the 8th day of January 20 26 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Marco Technologies, LLC**, herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a Term and Supply contract for two (2) **Photocopiers with Maintenance** in compliance with Sourcewell Contract **030321-SEC**, Marco's quote dated July 29, 2025, issued by Michael Rohr, Boone County Insurance Requirements, and Boone County Standard Terms and Conditions. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office file if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement with Boone County Missouri Standard Terms and Conditions and the Sourcewell contract **030321-SEC** shall prevail and control over the vendor's quote response.
2. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with the following equipment:

Boone County Clerk – front office – Attn: Rhonda Proctor, 801 E. Walnut Street, Room 236, Columbia, MO 65201.

Copier:	One (1) Sharp M6071 Copier	\$8,750.24
New Photocopier includes the following:		
	60 Black and White Pages Per Minute	
	100 Sheet Bypass Tray	
	(2) 550 Sheet Paper Tray	
	(1) 2,100 Sheet Paper Tray	
	Reduction Enlarge Capabilities	
	150 Sheet Reversing Single Pass Document Feeder	
	Automatic Duplexing	
	Network Printing	
	External Stapling Finisher	
	2/3 Hole Punch	
	Scan to E-Mail/Network Folder	
	Fax	

Boone County Clerk – Elections – Attn: Rhonda Proctor, 801 E. Walnut Street, Room 236, Columbia, MO 65201.

Copier:	One (1) Sharp M6071 Copier	\$8,750.24
New Photocopier includes the following:		
	60 Black and White Pages Per Minute	
	100 Sheet Bypass Tray	
	(2) 550 Sheet Paper Tray	
	(1) 2,100 Sheet Paper Tray	
	Reduction Enlarge Capabilities	
	150 Sheet Reversing Single Pass Document Feeder	
	Automatic Duplexing	

Network Printing
External Stapling Finisher
2/3 Hole Punch
Scan to E-Mail/Network Folder
Fax

Pricing includes delivery, installation, setup, connectivity, initial training, and on-going training and support.

3. **Maintenance** – Maintenance includes all parts, labor, drums, toner, staples, and developer; only paper is excluded. **Maintenance pricing remains firm through December 31, 2030. Thereafter, maintenance may increase by no more than 5% annually.**

- All black and white prints @ \$0.0076 / print, billed in arrears. The Department may choose monthly, quarterly, or yearly invoices.
- (5) Year Replacement Guarantee on equipment through 12/31/30
- Average response time is 4 hours or less
- Performance Guarantee with Loaner Program
- Factory parts re-stocked daily, factory trained technicians
- Non-stop continuous training
- Unlimited service calls

Contractor's on-site maintenance for copier shall include preventative maintenance calls and all remedial service calls required by County and found to be necessary by the service representative to maintain the equipment in optimum operating condition (unlimited service calls). County expects repair response time to be four (4) business hours from the date and time a service call is placed. In the event a machine cannot be repaired within 48 hours of the first service request, a loaner machine of equal or higher level will be provided at no charge to the County. If the original equipment cannot be repaired to the satisfaction of the County, permanent replacement equipment with equal or greater specifications must be provided, at no cost to the County. The Contractor's responsibility for permanent replacement **will through December 31, 2030.**

4. **Trade-in Copier:** Contractor shall remove the following trade-in copier(s) with a \$0.00 value the same day the new copiers are installed and shall recycle equipment. Contractor agrees to remove the hard drive of the trade-in copier(s) and leave with the Boone County Information Technology department.

Canon Copier, serial # NML06728, fixed asset tag 19574
Konica Copier, serial # A5YN011001241, asset tag 19892

5. **Delivery and Installation:** Contractor agrees to deliver, set-up, connect and provide training of copier to the **Boone County Clerk** within 15 days after receipt of Purchase Order. Boone County Clerk, Attn: Rhonda Proctor, 801 E. Walnut Street, Room 236, Columbia, MO 65201. Phone: (573) 886-4375.

6. **Billing and Payment** - All billing shall be invoiced to the **Boone County Clerk** and billings may only include the prices listed within. No additional fees for delivery or extra services or taxes shall be included as additional charges in excess of the charges specified in the Contractor's quote. The County agrees to pay all invoices within thirty days of receipt following successful installation and connectivity of copier(s); Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the

disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

7. ***Binding Effect*** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

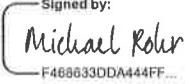
8. ***Entire Agreement*** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

9. ***Termination*** - This agreement may be terminated by the County upon thirty days advance written notice for any of the following reasons or under any of the following circumstances:

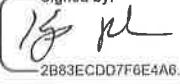
- a. County may terminate this agreement due to material breach of any term or condition of this agreement, or
- b. County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products are delayed or products delivered are not in conformity with bidding specifications or variances authorized by County, or
- c. Termination for Convenience – County may terminate this Agreement for any reason or for no reason upon sixty (60) days' written notice to contractor, or
- d. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

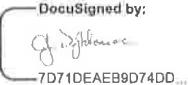
MARCO TECHNOLOGIES, LLC

by _____
Signed by:

Michael Rohr
F4686330DA444FF...
title _____
Technology Advisor

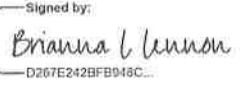
BOONE COUNTY, MISSOURI
by: Boone County Commission

Signed by:

Kip Kendrick Presiding Commissioner
2B83ECDD7F6E4A6...

APPROVED AS TO FORM:

DocuSigned by:

CJ Dykhouse
7D71DEAE99D74DD...
CJ Dykhouse, County Counselor

ATTEST:

Signed by:

Brianna L. Lennon
D267E242BF8948C...
Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract.

Signed by:

Jacob Flowers
FB907E75153341F...
Signature

12/29/2025

Copiers: 1131-92000 / \$8,750.24; 1132-92000 / \$8,750.24
Term & Supply: Copier Maintenance: \$0.0076 / print

Date

Appropriation Account

18 -2026

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the

8th

day of January

20 26

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve an agreement with Chris Lawrence & Associates, LLC for Counseling Services.

The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Done this 8th day of January 2026.

ATTEST:

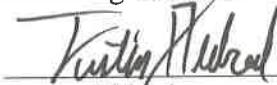


Brianna L. Lennon

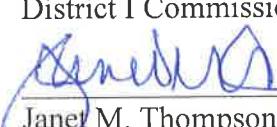
Clerk of the County Commission


Kip Kendrick

Presiding Commissioner


Justin Aldred

District I Commissioner


Janet M. Thompson

District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



613 E. Ash St., Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: December 1, 2025
RE: City of Columbia Cooperative Contract: 39/2025 – Counseling Services
(FE Purchase Agreement C001063) with Chris Lawrence & Associates, LLC

Angela Wehmeyer, Director of Human Resources requests that Boone County be able to utilize the City of Columbia contract 39/2025 for counseling services with Chris Lawrence & Associates, LLC of Columbia, MO.

This is a county-wide Term & Supply contract with HR as the contract administrator.

cc: Contract File
Angela Wehmeyer, HR

**AGREEMENT
FOR
COUNSELING SERVICES
TERM AND SUPPLY**

THIS AGREEMENT, C001063, dated the 8th day of January 2026 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Chris Lawrence & Associates, LLC, herein Contractor."**

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this Purchase Agreement for a term and supply contract for the furnishing of **Counseling Services** in compliance with all bid specifications and any addendum issued for the City of Columbia, Request for Proposal number **39/2025** as well as Boone County Standard Terms and Conditions and Insurance Requirements. All such documents shall constitute the contract documents which are incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office contract file for this contract if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement and the City of Columbia Request for Proposal number **39/2025** shall prevail and control over the contractor's bid response.

2. **Contract Duration** - This agreement shall commence on **November 13, 2025** and extend through **November 12, 2026**. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one-year periods** subject to the pricing clauses in the Contractor's proposal response. This agreement may be extended beyond the expiration date by order of the County on a month-to-month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. **Purchase** - The County agrees to purchase from the Contractor and the Contractor agrees to supply the County with Counseling Services as required in the proposal specifications and in conformity with the contract documents for the firm, fixed prices set forth in the Contractor's RFP response.

	<u>11/13/25-</u> <u>11/12/26</u>	<u>11/13/26-</u> <u>11/12/27</u>	<u>11/13/27-</u> <u>11/12/28</u>	<u>11/13/28-</u> <u>11/12/29</u>	<u>11/13/29-</u> <u>11/12/30</u>
Hourly Rate Non-Emergency	\$94.54/hr.	\$97.85/hour	\$101.28/hour	\$104.82/hr.	\$108.49/hr.
Hourly Rate Emergency	\$124.69/hr.	\$129.06/hour	\$133.57/hour	\$138.52/hr.	\$143.09/hr.
Annual Training For Supervisors	\$1,174.00	\$1,215.00	\$1,257.00	\$1,305.00	\$1,347.00
500 Wallet Sized Informational Cards	\$71.25	\$73.75	\$76.33	\$79.00	\$81.77
500 Informational Booklets or Pamphlets	\$267.00	\$276.00	\$286.00	\$296.00	\$306.00
Report Writing for Workmans Comp	\$90.00/hr.	\$93.15/hr.	\$96.41/hr.	\$99.78/hr.	\$103.27/hr.
Wellness Checks 30 minutes	\$50.00	\$51.50	\$53.00	\$54.63	\$56.27

4. Billing and Payment - All billing shall be invoiced to the Boone County ordering department. This is a County-Wide contract and may be used by any office at the County. Billings may only include the prices listed in the Contractor's proposal response. No additional fees for delivery or extra services not included in the proposal response or taxes shall be included as additional charges in excess of the charges in the Contractor's proposal response to the specifications. The County agrees to pay all monthly statements within thirty days of receipt. Contractor agrees to honor any cash or prompt payment discounts offered in its proposal response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. Binding Effect - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

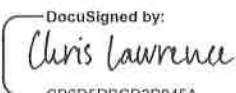
6. Entire Agreement - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

7. Termination - This agreement may be terminated by the County upon thirty calendar days advance written notice for any of the following reasons or under any of the following circumstances:

- a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
- b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
- c. Termination for Convenience – The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
- d. If appropriations are not made available and budgeted for any calendar year.

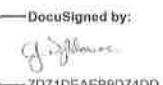
IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

CHRIS LAWRENCE & ASSOCIATES, LLC

DocuSigned by:

 by _____
 CB6D5DBCD03D945A...

Director
 title _____

APPROVED AS TO FORM:

DocuSigned by:

 by _____
 7D71DEAE89D74DD...

CJ Dykhouse, County Counselor

BOONE COUNTY, MISSOURI

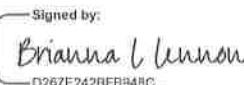
by: Boone County Commission

Signed by:

 by _____
 2B83ECDD7F8E4A6...

Kip Kendrick, Presiding Commissioner

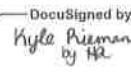
ATTEST:

Signed by:

 by _____
 D267E242BF8948C...

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

DocuSigned by:

 by _____
 EB91DB24AAAC49D...

Signature

1/2/2026

County-Wide Term & Supply
 No Encumbrance Required

Date

Appropriation Account

19 -2026

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

County of Boone

January Session of the January Adjourned

Term. 2026

In the County Commission of said county, on the

8th

day of January

20 26

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Contract with ENROUTE Enterprises L.L.C. for a 2026 Chrysler Voyager LX Passenger Van for Animal Control.

The terms of the contract are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 8th day of January 2026.

ATTEST:



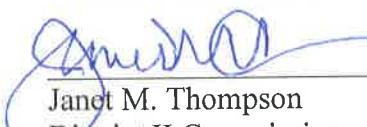
Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick

Presiding Commissioner


Justin Aldred

District I Commissioner


Janet M. Thompson

District II Commissioner

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 11-10-2025

Fixed Asset Tag Number: 22893

Description of Asset: 2018 Dodge Grand Caravan

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.):

Condition of Asset:

RECEIVED

Reason for Disposition: replacement

NOV 12 2025

Location of Asset and Desired Date for Removal to Storage:

BOONE COUNTY
AUDITOR

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1730 Animal Control

Signature Heather Actor

To be Completed by: AUDITOR

Original Acquisition Date 6/7/18

G/L Account for Proceeds 1190-3835 J

Original Acquisition Amount 22,319

Original Funding Source 2731

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 19-2026

Date Approved 1/8/2026

Signature K. D.

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



613 E. Ash Street, Room 110
Columbia, MO 65201
Phone: (573) 886-4391
Fax: (573) 886-4390

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: December 29, 2025
RE: Cooperative Contract: C001059 (MC250182009) Animal Control Van with NROUTE Enterprises L.L.C.

Public Health & Human Services, Animal Control division, requests permission to utilize the State of Missouri cooperative contract MC250182009 for one (1) 2026 Chrysler Voyager LX Passenger Van with NROUTE Enterprises L.L.C. of Ozark, Missouri.

Total cost of contract is \$39,594.00 and will be paid from department 1730 – Animal Control, account 92300 – Replacement Machinery & Equipment. \$50,000.00 is budgeted.

The Purchasing Department requests permission to dispose of the following surplus by auction:

2018 Dodge Grand Caravan, fixed asset tag 22893

Attached is the Disposal Form for approval and signature.

cc: Robby Sapp, Road & Bridge
Kevin Myers, Animal Control
Contract File

12/29/25

RQST
DATE

PURCHASE REQUISITION BOONE COUNTY, MISSOURI

16226

NROUTE Enterprises

MC250182009

VNDR #

VENDOR NAME

BID #

Ship to Dept #: Road & Bridge, Attn: Robby Sapp

Bill to Dept #: 1730

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Approving Official

2200 24

Prepared By

you

Auditor Approval

**PURCHASE AGREEMENT
FOR
STATEWIDE NEW MOTOR VEHICLES QUALIFIED VENDOR'S LIST
- ANIMAL CONTROL VAN – NROUTE Enterprises, LLC**

THIS AGREEMENT, County contract **C001059**, awarded from the State of Missouri Office of Administration contract **MC250182009**, dated the 8th day of January 2026 is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **NROUTE Enterprises L.L.C.**, herein "Vendor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. **Contract Documents** - This agreement shall consist of this **Purchase Agreement #C001059** for **One (1) new 2026 Chrysler Voyager LX passenger van** in compliance with all bid specifications and any addendum issued for the State of Missouri Office of Administration contract **MC250182009**, NROUTE Enterprises, LLC's Quote dated **November 15, 2025** submitted by **Will Reynolds** on behalf of the Contractor, the e-mail clarification dated **November 24, 2025** submitted by **Will Reynolds** on behalf of the Contractor, and the Boone County's Standard Terms and Conditions. All such documents shall constitute the contract documents incorporated herein by reference. If not attached, service or product data, specifications, and literature submitted with the bid response may be permanently maintained in the County Purchasing Office contract file. In the event of a conflict between any of the foregoing documents, this Purchase Agreement, State of Missouri Office of Administration contract **MC250182009**, and Boone County Standard Terms and Conditions shall prevail and control over the vendor's bid response.
2. **Purchase** - The County agrees to purchase from the Vendor and the Vendor agrees to supply the County with **One (1) 2026 Chrysler Voyager LX passenger van** as specified in NROUTE Enterprises, LLC's Quote dated 11/15/2025 priced as follows:

2026 Chrysler Voyager LX passenger van – includes 2 programmed FOBS/keys	\$39,124.00
Additional FOB/key with programming	\$125.00
Rubber Flooring - installed	\$345.00
Delivery	No Charge
<u>TOTAL:</u>	<u>\$39,594.00</u>

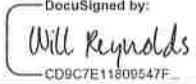
3. **Contract Period** - The contract period is from the Date of Award through January 31, 2026.
4. **Delivery/Owner's Manual** - Vendor agrees to deliver the vehicle under terms as set forth in the contract and coordinate with Boone County. The contractor shall deliver the vehicle to the Boone County Road and Bridge Department, Attention Robbie Sapp, 5551 S. Tom Bass Road, Columbia, MO 65201. Prior to delivery, the Vendor shall contact Robbie Sapp at 573-449-8515 to schedule the actual delivery date. The Owner's Manual for the vehicle shall accompany the vehicle upon delivery.
5. **Warranty** – The standard manufacturer shall be provided by the Contractor to include but not be limited to 3-year/36,000 miles bumper to bumper; and 5-year/100,000 miles powertrain. The warranty shall commence on the County's acceptance of the vehicle.
6. **Title** – The contractor shall title the van in the name of **Boone County Commission** and send it

to the attention of Robbie Sapp this address: Boone County Road and Bridge Department, 5551 S. Tom Bass Road, Columbia, MO 65202.

7. ***Billing and Payment*** - All billing shall be invoiced to the Boone County Auditor's Office, Attention Heather Acton, 801 E. Walnut Street, Room 304, Columbia, MO, 65201-7729. The invoice must reference the Purchase Agreement number stated in paragraph 1. Billings may only include the prices listed on the quote. No additional fees for paperwork processing, labor, or taxes shall be included as additional charges. The County agrees to pay all invoices within thirty days of receipt. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event, that the billing dispute is resolved in favor of the Vendor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.
8. ***Binding Effect*** - This agreement shall be binding upon the parties hereto and their successors and assigns as long as this agreement remains in full force and effect.
9. ***Termination*** - The County may terminate this agreement upon thirty (30) calendar days advance written notice for any of the following reasons or under any of the following circumstances:
 - a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
 - b. The County may terminate this agreement if in the opinion of the Boone County Commission if the delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
 - c. Termination for Convenience – The county may terminate this Agreement for any reason or no reason upon sixty (60) days' written notice to the contractor, or
 - d. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties through their duly authorized representatives, have executed this agreement on the day and year first above written.

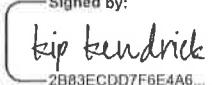
NROUTE ENTERPRISES L.L.C.

By 
CD9C7E11800547F

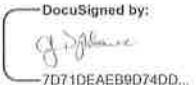
Title CFO

BOONE COUNTY, MISSOURI

By: Boone County

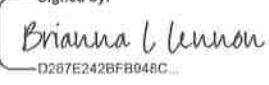

2B83ECDD7F6E4A6...
Presiding Commissioner

APPROVED AS TO FORM:


7D71DEAEB9D74DD...

County Counselor

ATTEST:


D287E242BF8948C...

County Clerk

AUDITOR CERTIFICATION:

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:
Kyle Pieman
by HR
EB91DB24AAC49D...

12/31/2025

1730/92300: \$39,594.00

Signature

Date

Appropriation Account