

644-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 20~~24~~25

County of Boone

} ea.

In the County Commission of said county, on the 23rd day of December 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Local Emergency Planning Commission (LEPC) Grant Award.

Done this 23rd day of December 2025.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick

Kip Kendrick
Presiding Commissioner

Justin Aldred

Justin Aldred
District I Commissioner

Janet M. Thompson

Janet M. Thompson
District II Commissioner

Mike Kehoe
Governor

Mark S. James
Director of Public Safety

STATE OF MISSOURI

James Remillard
Director

STATE EMERGENCY MANAGEMENT AGENCY



DEPARTMENT OF PUBLIC SAFETY
PO Box 116, Jefferson City, Missouri 65102
Phone: (573) 526-9100 Fax: (573) 634-7966
E-mail: mosema@sema.dps.mo.gov



December 8, 2025

Chris Pearman, Chairman
Boone County Local Emergency Planning Committee
2145 County Drive
Columbia, MO 65202

Dear Chris Pearman,

Congratulations, your agency has been approved for the State Fiscal Year 2026 Local Emergency Planning Committee/District (LEPC/LEPD) award from the State Emergency Management Agency (SEMA) in the amount of \$42,822.20. The performance period is December 10, 2025 through May 15, 2026. Enclosed are your award documents. You, as the authorized official, must sign the grant award of contract to certify acceptance of this award. You are required to return one copy of the original signed forms back to SEMA no later than, January 15, 2026, to the following person and address prior to claims being reimbursed to your jurisdiction:

State Emergency Management Agency
Attn: Esperansa Matos
P.O. Box 116
Jefferson City, MO 65102

Your award number is DPS-SEMA-26HZMT-002. The second copy of the award are for your files.

This award is subject to all administrative and financial requirements as outlined in the FY26 LEPC/LEPD Program Manual and the Grant Award Specific Conditions (see attached). This includes the timely submission of all documentation and Salamander reporting.

Thank you for your support and cooperation with this effort. If you have any questions, please contact Pete Martin, MERC Executive Director via email at Pete.Martin@sema.dps.mo.gov or by phone at (573) 522-0072.

Sincerely,

A handwritten signature in black ink, appearing to read "J. W. Remillard".

James Remillard
Director

The Missouri Department of Public Safety is an equal opportunity employer and agency. Those with limited English proficiency or who need auxiliary aids or other services, can contact dpsinfo@dps.mo.gov. For Relay Missouri, please dial 711. For TTY/TDD, please dial 800-735-2966.



A Nationally
Accredited
Agency



State Emergency Management Agency 2302 Militia Drive
 P.O. Box 116
 Jefferson City, MO 65102
 Phone: (573) 526-9100
 Fax: (573) 634-7966

SUBRECIPIENT AWARD

DATE
 December 8, 2025

Award Number
 DPS-SEMA-26HZMT-002

Amendment No.
 N/A

GRANTEE NAME
 Boone County Local Emergency Planning Committee

GRANTEE VENDOR NUMBER
 43-6000349

GRANTEE ADDRESS
 2145 County Drive
 Columbia, Missouri 65202

ISSUING AGENCY
 MO State Emergency Management
 Agency PO Box 3133
 Jefferson City, MO 65102

GRANT INFORMATION

PROJECT TITLE
 Local Emergency Planning Committee/District (LEPC/LEPD) Grant

STATE AWARDING AGENCY
 Missouri State Emergency Management Agency

CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) NO
 N/A

PERFORMANCE PERIOD
 FROM: 12/10/2025 TO: 05/15/2026

STATE AWARD AMOUNT

\$42,822.20

LOCAL COST SHARE

\$0.00

TOTAL AWARD AMOUNT

\$42,822.20

CONTACT INFORMATION

SEMA DIRECTOR

GRANTEE PROJECT DIRECTOR

NAME
 James Remillard

NAME
 Chris Kelley

E-MAIL ADDRESS
James.Remillard@sema.dps.mo.gov

E-MAIL ADDRESS
ckelley@boonecountymmo.org

TELEPHONE
 (573) 526-9101

TELEPHONE
 (573) 442-3828

SUMMARY DESCRIPTION OF PROJECT

LEPC/LEPD Grant is a funding opportunity offered by the State Emergency Management Agency (SEMA). The purpose of the Missouri LEPC/LEPD Grant Program is to support a comprehensive, all-hazard emergency preparedness system with an emphasis on hazardous materials. SEMA, through the LEPC/LEPD Program, provides necessary direction, coordination, and guidance, and provides necessary assistance, as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards in the State of Missouri. There is no indirect cost rate for this award. All federally required articles will apply to state funding.

TYPED NAME AND TITLE OF OFFICIAL
 James Remillard, Director

TYPED NAME AND TITLE OF GRANTEE AUTHORIZED OFFICIAL
 Chris Pearman, Chairman

SIGNATURE OF APPROVING OFFICIAL

DATE
 12/8/25

SIGNATURE OF GRANTEE AUTHORIZED OFFICIAL

DATE
 12-19-25

THIS GRANT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS SET FORTH ON THE ATTACHED SPECIAL CONDITION(S). BY SIGNING THIS GRANT AGREEMENT, THE GRANTEE IS AGREEING TO READ AND COMPLY WITH ALL SPECIFIC CONDITIONS.

Specific Conditions

Article I – The recipient assures that it shall comply, and all its subcontractors as applicable shall comply, with the applicable provisions of the FY25 Missouri Disaster Assistance Grant Program Manual, state laws, orders, and regulations.

Article II – the recipient agrees to notify, within a timely manner, the State Emergency Management Agency if there is a change in or temporary absence as it affects the "My Profile" module, "Contact Information" component, and/or "Budget" component within WebGrants.

Article III - The Recipient understands that any deviation from the approved award must have prior approval from the State Emergency Management Agency no later than 15 days before the end of the period of performance. No additional funding shall be awarded to a Recipient (unless specifically notified by the State Emergency Management Agency of additional funding being awarded), but changes to budget lines may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested as a 'Budget Revision' via the 'Subaward Adjustment' component of WebGrants.

Article IV - The Recipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Recipient assures that all documentation or records relating to this award shall be made available to monitoring representatives of the State Emergency Management Agency, the Office of Missouri State Auditor, or any of their authorized representatives immediately upon request. The Recipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the State Emergency Management Agency shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this award.

Article V - The Recipient shall not make false statements or claims in connection with any funds awarded by the State Emergency Management Agency. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state grants or contracts, and/or other remedy by law. The Recipient must promptly refer to the State Emergency Management Agency (SEMA) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or any other person has, in connection with funds under this award, either:

- (a) Submitted a claim that violates the False Claims Act; or
- (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award, must also be reported to the DPS by one of the following methods:

Mail: State Emergency Management Agency

Attn: Fiscal

P.O. Box 116

Jefferson City, MO 65102

Email: semagrants@sema.dps.mo.gov

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this award.

Article VI- The Subrecipient understands and agrees that, state funds cannot be used, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government.

Article VII - All Recipients of state funds will comply with the minimum wage and maximum hour's provisions of the Section 290.502 RSMo.

Article VIII – Pursuant to Section 285.530.1 RSMo, the Recipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Recipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

Article IX – In accordance with RSMo Section 304.820, no person, while operating a vehicle, shall physically hold or support an electronic communication device outside of two-way communication devices or their functional equivalent.

Article X - The Recipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.

Article XI - The Recipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Article XII – The Recipient understands all awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this award, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

Article XIII – The recipient acknowledges no funds will be disbursed under this award until such time as all required documents are signed by the recipient Authorized Official returned to the State Emergency Management Agency for final review and signature by the Director.

Article XIV – The recipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are provided this award, the recipient will promptly notify, in writing, the State Emergency Management Agency. If so requested and allowed by the State Emergency Management Agency, the recipient shall submit an Award Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.

Article XV – The recipient understands that only allowable and approved expenditures will be reimbursed under this award. These monies may not be utilized to pay debts incurred by other activities. The recipient agrees to obligate funds no later than the last day of the project period. The

recipient also agrees to expend funds no later than ninety (90) days after the date of the award unless otherwise requested through an Award Adjustment and prior approval has been issued by the State Emergency Management Agency.

Article XVI – The Recipient agrees to complete and submit any financial reports required for this program when requested by the State Emergency Management Agency. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.

Article XVII – The Recipient assures that all procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition. In addition, the Recipient assures that all procurement transactions will meet the minimum standards set forth and identified here:

1. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
2. Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
3. Purchases estimated to total between \$10,000 but less than \$49,999 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
4. Purchases with an estimated total of \$50,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
5. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
6. Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the State Emergency Management Agency.
7. Emergency procurements shall be made with as much competition as is practicable under the circumstances as determined by the State Emergency Management Agency.

Article XVIII – The Recipient acknowledges RSMo Sections 34.350-34.359 regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 are met.

Article XIX – The Recipient also acknowledges RSMo sections 34.070 and 34.073 regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the State of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

Article XX – The recipient agrees to comply with the organizational audit requirements of the State of Missouri. If the recipient expended \$375,000 or more in state funds (from all sources) in the organization's fiscal year, the agency is required to have an audit. If the recipient is required to have an audit, a copy of such audit shall be forward to the State Emergency Management Agency immediately upon request.

Article XXI – The State Emergency Management Agency reserves the right to suspend or terminate any award entered into as a result of this award at its sole discretion and without penalty or recourse by

giving written notice to the recipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data and reports prepared by the recipient under the award shall, at the option of the State Emergency Management Agency, become property of the State of Missouri.

In the event an award is suspended or permanently terminated, the Missouri State Emergency Management Agency may take action as deemed appropriate to recover any portion of the award funds remaining or an amount equal to the portion of the award funds wrongfully used.

Article XXII – If a recipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the award, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state laws.

Article XXIII – Expenditures shall be in accordance with the approved budget and documentation in the form of paid bills and vouchers shall support each expenditure. Care shall be given to assure that all items purchased directly relate to the specific project objectives for which the contract was approved.

Article XXIV – For contractual services the following general requirements will be followed when subcontracting for work or services contained in this grant award:

1. All consultant and contractual services shall be supported by written contracts stating the services to be performed, rate of compensation and the length of time over which the services will be provided.
2. A copy of any contractual agreement made as a result of this award must be supplied to the State Emergency Management Agency when requesting reimbursement.

Article XXV – In the event the State Emergency Management Agency determines that changes are necessary to the award document after an award has been made, including changes to period of performance or Articles of Agreement, the recipient will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

Article XXVI – The recipient agrees to complete and submit any data or statistical reports required for this program. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the award.

645-2025

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STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

In the County Commission of said county, on the 23rd day of December 20 25

the following, among other proceedings, were had, viz:

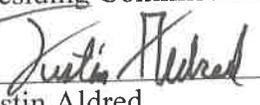
Now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C001053 awarded from cooperative contract 050924-DFT for Fitness Equipment with Related Accessories and Services (TKO Products) with Advanced Healthstyles Fitness Equipment, Inc. dba Advanced Exercise, a Countywide Term and Supply contract. The amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

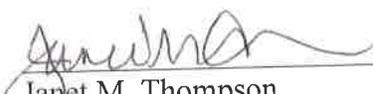
Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Liz Palazzolo, CPPO, C.P.M.
Senior Buyer



5551 S. Tom Bass Road
Columbia, MO 65202
Phone: (573) 886-4392

MEMORANDUM

TO: Boone County Commission
FROM: Liz Palazzolo, Senior Buyer
DATE: December 11, 2025
RE: Amendment #1 to Contract C001053 from Cooperative Contract 050924-DFT, Fitness Equipment with Related Accessories and Services (TKO Products) – Countywide Term and Supply

Purchasing requests approval for Amendment #1 to contract C001053 awarded from cooperative contract 050924-DFT for Fitness Equipment with Related Accessories and Services with Advanced Healthstyles Fitness Equipment, Inc. dba Advanced Exercise of Littleton, Colorado. The original contract was established December 11, 2025 through Commission Order 624-2025. This contract covers TKO-brand products.

Amendment #1 to the contract corrects the “doing business as (dba)” part of the contractor’s name. Initially the contractor name was presented on the award and Commission Memo as “Advanced Healthstyles Fitness Equipment, Inc. dba Advanced Exercise Equipment LLC.” The corrected dba is “Advanced Exercise.”

This is a Countywide Term and Supply contract.

/lp

c: Contract File

CO#: 645-2025

Date: 12.23.25

**CONTRACT AMENDMENT NUMBER ONE
050924-DFT – FITNESS EQUIPMENT WITH RELATED ACCESSORIES AND SERVICES**

The Agreement C001053 awarded from cooperative contract 050924-DFT, dated December 9, 2025, made by and between Boone County, Missouri and **Advanced Healthstyles Fitness Equipment, Inc. , dba Advanced Exercise** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. The contractor’s DBA name shall be corrected to **Advanced Exercise**. The corrected legal dba name is noted below.
2. Except as specifically amended hereunder, all other terms, conditions and provisions of the original agreement shall remain in full force and effect.

IN WITNESS WHEREOF the parties, through their duly authorized representatives, have executed this agreement on the day and year first above written.

**ADVANCED HEALTHSTYLES FITNESS
EQUIPMENT INC., dba
ADVANCED EXERCISE**

BOONE COUNTY, MISSOURI

Signed by:
by *Bruce Schlagel*
94CF1B5577424C5...

by: Boone County Commission

title VP Sales

DocuSigned by:
Boone County
574008ED9643404...

Presiding Commissioner

APPROVED AS TO FORM:

ATTEST:

DocuSigned by:
[Signature]
7D71DEAEB9D74DD...

County Counselor

Signed by:
Brianna L. Lennon
D267E242BFB948C...

County Clerk

AUDITOR CERTIFICATION: In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

Countywide - Term & Supply

DocuSigned by:
Kyle Rieman by AU
8EBFE1148A274E1...

12/12/2025

Signature

Date

Appropriation Account

646 -2025

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STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

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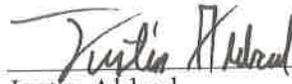
Now on this day, the County Commission of the County of Boone does hereby approve the attached Vehicle Disposal list.

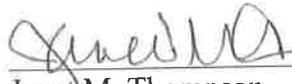
Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4391

TO: Boone County Commission

FROM: Melinda Bobbitt, CPPO, CPPB
Director of Purchasing

DATE: December 23, 2025

RE: Approval of Vehicle Surplus Disposal

Following is a Sheriff's Office vehicle that has been wrecked. Chad Martin, Technology Resource Manager for the Sheriff's Office requests approval for disposal so the title can be turned over to MOPERM.

Year	Description	Approximate Mileage	VIN #	Condition
2013	Ford Taurus Police Interceptor	133,797	1FAHP2L87DG222484 (County Asset 18466)	Totaled by insurance carrier.

cc: Disposal File;
Gary German, Leasa Quick, Chad Martin, Sheriff;
Robert Sapp, Road & Bridge
Stacy Bond, HR
Jacob Flowers, Auditor

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 12/12/2025

Fixed Asset Tag Number: 18466

Description of Asset: 2013 Ford Taurus Police Interceptor

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain: Totaled by insurance

Other Information (Serial number, etc.): 133,797 miles

Condition of Asset: Totaled in a car vs. deer accident

Reason for Disposition: Totaled by insurance

Location of Asset and Desired Date for Removal to Storage: We will notify insurance when it is ready for pickup

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff

Signature Chad Martin

To be Completed by: AUDITOR

Original Acquisition Date 5/17/13

G/L Account for Proceeds 2900-3835 J

Original Acquisition Amount 22,908

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain Turn title over to motorist

Commission Order Number 1046-2025

Date Approved 12/23/2025

Signature [Signature]

RECEIVED

DEC 15 2025

BOONE COUNTY
AUDITOR

6477 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

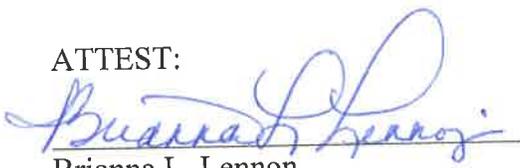
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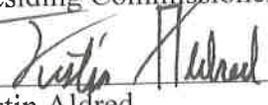
Now on this day, the County Commission of the County of Boone does hereby approve the 2026-2027 Assessment Maintenance Plan for Boone County, and the Presiding Commissioner is authorized to sign the same.

Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

5

2026-2027 Assessment Maintenance Plan

Boone County

January 1, 2026 through December 31, 2027

PLAN LETTER

Page 2 - OATH, MISSION STATEMENT, OBJECTIVE, AND GOAL

Page 3 - APPROVALS

Page 4 - DEFINITIONS

Pages 5-9 - FUNCTIONS AND RESPONSIBILITIES

Page 10 - CHARTS AND REPORTS

Page 11 - FORMS TO BE UTILIZED

Page 12 - INSTRUCTIONS

Pages 12-16 - PHASE CHARTS AND EMPLOYEE SCHEDULE

YEAR 1 - APPROVAL LETTER AND BUDGET

YEAR 2 - APPROVAL LETTER AND BUDGET

2026-2027 Assessment Maintenance Plan

I, Kenneth M. Mohr, the duly elected Boone County Assessor, submit the following assessment maintenance plan for the 2026-2027 assessment maintenance cycle. This plan contains the framework and all of the necessary elements to allow me to carry out my official duties as required by the Missouri Constitution and laws of the State of Missouri.

Assessor Oath

Every Assessor shall take an oath or affirmation to support the Constitution of the United States and of this state, and to demean himself faithfully in office and to assess all of the real and tangible personal property in the county in which he assesses at what he believes to be the actual cash value. He shall endorse this oath on his certificate of election or appointment before entering upon the duties of his office. Section 53.030, RSMo.

Mission Statement

The Boone County Assessor and State Tax Commission shall strive to assess all property in a fair and uniform manner; shall strive to discover, list, and assess all taxable property within the county; shall faithfully and impartially execute this assessment maintenance plan; shall develop assessments based on current market value as of the date of appraisal; shall promptly and efficiently respond to questions, complaints, and needs of taxpayers and assessment officers; and shall uphold the Missouri Constitution and statutes of the State of Missouri.

Objective

The objective of the Maintenance Plan is to outline how the Assessor is going to maintain assessments for both real and personal property. The Assessor is required to annually assess all personal property and assess all real property as of January first of each odd year and complete the duties as outlined on pages 3, 4, 5, etc. of this plan.

Goal

The goal of the Assessor is to fulfill the legal responsibilities of the Office of the Assessor as outlined in Article X of the Missouri Constitution, and Chapters 53, 137, and 138, RSMo.

2026-2027 Assessment Maintenance Plan Agreement and Approval

The parties to this plan, the County Assessor, the County Commission, and the State Tax Commission, agree to its specific terms as well as these general obligations:

The Assessor will assess all taxable property in the county uniformly and at the statutorily required percentage of market value for the respective property. The actions of the Assessor and staff will comply with the requirements found in Article X, Section 3 of the Missouri Constitution, Chapters 53, 137, 138, RSMo, and any other pertinent chapters of the Revised Statutes of Missouri.

The County will provide office facilities and the budgetary support, as set out in this agreement, to allow the Assessor and staff to carry out the terms of this agreement and the duties of the Assessor's Office.

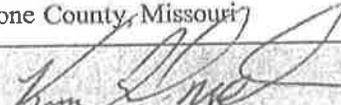
The State Tax Commission will provide technical assistance, including regular visits by the field representative, educational training, guidelines, and other resources to aid the assessor in the execution of this plan. Further, in consideration for the Assessor supplying assessment services in compliance with the terms and obligations of this plan, the state will provide cost-share reimbursement funds to the extent specified in Section 137.750, RSMo. **Failure to comply with this maintenance plan may result in cost-share reimbursement funds being withheld.**

It is hereby affirmed by the County, that an Assessment Fund has been established, and that the general revenue funds required of this plan will be deposited into the Assessment Fund.

The undersigned approve and submit this plan.

Boone County, Missouri

State Tax Commission of Missouri

 County Assessor	Date		Date
12/17/25		STC Chairman	
Presiding Commissioner	Date	STC Commissioner	Date
County Commissioner	Date	STC Commissioner	Date
County Commissioner	Date		

Definitions

As used in this agreement the following words shall have this meaning attributed to them in this subsection:

1. The word "County" means Boone County, Missouri.
2. The word "Commission" means the State Tax Commission of Missouri.
3. The words "Market Value" means the most probable price in terms of money which a property will bring if exposed for sale on the open market for a reasonable length of time, providing there is a knowledgeable buyer and seller both aware of the uses to which a property is adapted and for which it is capable of being used. Used synonymously with True Value in Money and actual cash value.
4. For land used for agricultural purposes, the words "Market Value" or "True Value in Money" shall mean the value the land has for agricultural and horticultural use, which is based upon the land's productive capability as set out in Sections 137.017 - 137.021, RSMo.
5. The words "Project," "Plan," or "Agreement" shall mean the assessment maintenance plan.
6. The words "Ownership Maps" or "Mapping" means all ownership maps and related records which are prepared or compiled by the County under the guidelines of the original mapping contract or a more current mapping/GIS project.
7. The words "Replacement Cost New (RCN)" means the cost, including material, labor, and overhead, that would be incurred in constructing an improvement having the same utility to its owner as the improvement in question, without necessarily reproducing exactly any particular characteristic of the property.
8. The word "Depreciation" means the loss in value of an object, relative to its replacement cost new, whether the loss of value is caused by physical deterioration, economic obsolescence, or functional obsolescence.
9. The words "Physical Deterioration" means the loss of value caused by wear and tear.
10. The words "Economic Obsolescence" means the loss in value of a property (relative to the cost of replacing it with a property of equal utility) that stems from factors external to the property.
11. The words "Functional Obsolescence" means the loss in value of a property resulting from changes in tastes, preferences, technical innovations, or market standards.
12. The words "Submitted to Commission" for reports or PRC cards means mailing paper copies or emailing digital PDF or TIF files to localassistance@stc.mo.gov
13. The words "Index Study" are synonymous with "Manual Level Study."
14. The words 'Sales Ratio Report' means the current year's (2025) sales ratio data and the two previous years sales ratio data, ran separately; and three years combined for all four reports to be submitted to the State Tax Commission by the deadlines on Page 6, Number 7. This is a bi-annual report prepared and submitted by the assessor.

Real Property**FUNCTIONS AND RESPONSIBILITIES**

Responsibility		Job Title and Comments
1.	Public information and public relations - ongoing.	Assessor and/or Staff
2.	Update all property transfers on the mylars/digitized maps, property record cards, work index cards, final alpha cards, and/or other related forms. Complete on a quarterly or monthly basis. Ownership data will be maintained to within <u>3</u> months.	Assessor and/or Staff
3.	Sales information. Obtain, verify, and log sales information from all sale letters. Copy corresponding PRC and file with the returned sale letter. Other sources may include certificates of value, real estate agents, appraisers, banks and savings & loans, etc. All sales information will be available for review and use by the Commission.	Assessor and/or Staff
4.	Building Costs. Obtain and verify current building costs. The new construction log will be utilized to identify and locate new construction samples.	Assessor and/or Staff
5.	Conduct sales analysis of all available sales. Studies will be conducted to determine the base rates for building costs, land values, and rates of depreciation-both physical and obsolescence.	Assessor and/or Staff
A)	Building Cost Index for 2027. An index study/manual level study will be completed and submitted to the Commission by 8 - 30 - 2026 for their review and approval. The study will include PRC copies of all index samples.	Assessor and/or Staff
B)	Depreciation studies will be completed and submitted to the Commission by 8 - 30 - 2026 for review and comment. In addition, studies will be conducted by neighborhood or other strata to identify obsolescence.	Assessor and/or Staff

Real Property

FUNCTIONS AND RESPONSIBILITIES

Responsibility	Job Title and Comments
C) Land value studies will be conducted by neighborhood and land rates will be established which, when properly applied, result in a fair and reasonable land value for parcels assessed at market value. These studies will be submitted to the Commission for review and comment by <u>8</u> - <u>30</u> - 2026	Assessor and/or Staff
6. Complete interim untrended index study or preliminary manual level study, based on additional average quality, new construction, to be completed and submitted to the Commission by October 1, 2027.	Assessor and/or Staff
7. <i>Sales Ratio Reports</i> to be submitted to the State Tax Commission, as defined on Page 4, Number 14. Will be conducted by neighborhood or other strata. The object being to determine the relative level of assessment between the county's appraised value and the sale price of the sold property. Complete on a bi-annual basis and generate summary by neighborhood or strata, listing the number of sales, the low, high, mean, median and weighted mean ratios, C.O.D., P.R.D., and the time-frame of the sales used within the study. Reports are to be submitted to the Commission by March 1st and September 1st of each year.	Assessor and/or Staff
8. Recalculate all proposed 2027 land values and improvement costs, up to replacement cost new prior to conducting field review, to be completed by <u>8</u> / <u>30</u> / 2026	Assessor and/or Staff
9. Conduct final field review.	Assessor and/or Staff
A) Inspect recently sold properties to establish bench marks. Update neighborhood sales analysis. Based on the updated neighborhood sales analysis, corrective actions will be outlined and implemented to ensure final 2027 values will reflect local market conditions. This would include adjusting index/manual level, neighborhood factors, special units, condition adjustments, site improvement values, etc.	Assessor and/or Staff

Real Property**FUNCTIONS AND RESPONSIBILITIES**

Responsibility	Job Title and Comments
14. Conduct informal meetings with taxpayers, completed by July 1st annually.	Assessor and/or Staff
15. Prepare for and defend values at board of equalization annually.	Assessor and/or Staff
16. Complete the real property assessment roll by July 1st annually, Section 137.245, RSMo.	Assessor and/or Staff
17. Submit electronic copy of assessment roll to the Commission for parcel count by July 1st annually.	Assessor and/or Staff
18. Submit electronic file of appraisal/building data to Commission for ratio study by August 1st of odd numbered years.	Assessor and/or Staff
19. Provide electronic file of previous two years sales to Commission for ratio study April 15th of even numbered year.	Assessor and/or Staff
20. If the county is under an Equalization Order by the State Tax Commission, the order shall be part of the Boone County Maintenance Plan.	Assessor
21. Submit completed electronic file of Yearly Totals for Mapping Transactions, Sales Letters, Livestock Values, Informal Hearings and BOE Totals, and Personal Property Totals to the State Tax Commission for January - July by September 1st and August - December by April 15th annually.	Assessor and/or Staff

Personal Property

FUNCTIONS AND RESPONSIBILITIES

Responsibility		Job Title and Comments
1.	Submit County Personal Property and Business Personal Property Assessment List for the following year to the State Tax Commission by November 20th annually for approval.	Assessor and/or Staff
2.	Mail State Tax Commission approved personal property assessment forms by February 1st annually.	Assessor and/or Staff
3.	Process railroad and utility returns for appraisal of locally assessed property by April 20th annually.	Assessor and/or Staff
4.	Process State Tax Commission approved personal property assessment forms.	Assessor and/or Staff
5.	Prepare second notice to taxpayers whose assessment list has not been received by April 1st annually. Track and log late lists, penalties, and waivers.	Assessor and/or Staff
6.	Complete the personal property assessment roll by July 1st annually, Section 137.245, RSMo.	Assessor and/or Staff

Charts and Reports

Boone County intends to incorporate the following forms into the plan. All applicable forms should be available for review upon request by the State Tax Commission.

	Date Available
A. Parcel Count. All parcels, both taxable and exempt, including manufactured homes on leased land, REC's, CATV's, and other unmapped parcels where applicable.	Assessment Roll is to be submitted to the State Tax Commission by July 1st annually, Section 137.245, RSMo
B. Approved budget through December 31, 2027.	December 31, 2025
C. Phase charts through December 31, 2027.	December 31, 2025
D. Personnel Estimation Chart through December 31, 2027.	December 31, 2025
E. Employment Schedule through December 31, 2027.	December 31, 2025
F. Organization Chart to show overall responsibility and accountability.	December 31, 2025
G. Duties and responsibilities itemized for each personnel position.	December 31, 2025
I. Abated property report. To be submitted by November 1, 2027.	November 1, 2027
J. Annual Computer Inventory. A summary of disk usage by system users, and anticipated maintenance costs expected for the year. To be submitted by March 31st annually.	March 31st Annually

It is recommended a training outline for all personnel and a detailed field manual for data collectors be maintained in the assessor's office.

Forms to be Utilized

Copies of the following forms are provided in this report:

1. Sales Questionnaire
2. Assessment Change Notice
3. Personal Property Assessment List

NOTE: Other forms available in the office upon request.

Training Materials

All training manuals and detailed data collection manuals are available for inspection in the office upon request.

**BOONE COUNTY ASSESSORS OFFICE
BOONE COUNTY GOVERNMENT CENTER
801 EAST WALNUT ST, RM 143
COLUMBIA, MO 65201-7733**

**THIS LETTER CONTAINS AN IMPORTANT MESSAGE ABOUT YOUR PURCHASE OF PROPERTY
RECORDED IN BOONE COUNTY.**

Parcel Number:

Legal Description: VANDERVEEN CROSSING

Date Recorded: 11/25

Dear Property Owner:

As part of our continual effort to maintain fair and accurate appraisals, we ask that you take a few minutes to complete the form located on the back of this letter. The form concerns your recent purchase of real estate.

Recent transaction information is crucial to the development of a "market based" appraisal system, as Missouri law requires. It is also a key indicator of the effectiveness of appraisal methodologies used in our office, allowing us to identify current and potential problems and take steps to correct and prevent them. Your assistance will enable us to ensure that all taxpayers are treated fairly.

We have enclosed a POSTAGE PAID return envelope for your convenience. Please call the Assessor's Office at 886-4270 if you have questions regarding this form.

Thank you for your help.

**Sincerely,
Kenny Mohr
Boone County Assessor**

NOTICE OF CHANGE IN ASSESSMENT FOR TAX YEAR 2025



Boone County Assessors Office
Boone County Government Center
801 East Walnut, Room 143
Columbia, Missouri 65201-7733



Parcel Number:

Real Property Location:

Legal Description:

Dear Taxpayer:

This is to notify you that the appraised value of the real property referenced above has been changed for the tax year 2025. The old (2024) appraised and assessed value (by classification) of this property was:

Class	Appraised Value	Assessed Value
Residential	126,100	23,959
TOTAL	<u>126,100</u>	<u>23,959</u>

The new (2025) appraised and assessed value (by classification) is:

Class	Appraised Value	Assessed Value
Residential	138,700	26,353
TOTAL	<u>138,700</u>	<u>26,353</u>

NOTICE TO TAXPAYER: IF YOUR ASSESSED VALUE HAS INCREASED, IT MAY INCREASE YOUR REAL PROPERTY TAXES WHICH ARE DUE DECEMBER THIRTY-FIRST. IF YOU DO NOT AGREE THAT THE VALUE OF YOUR PROPERTY HAS INCREASED, YOU MUST CHALLENGE THE VALUE ON OR BEFORE **MONDAY, JULY 14, 2025 BY CONTACTING YOUR COUNTY ASSESSOR.**

(Section 137.355.2, RSMO requires above statement in 12 point font)

Please call the Boone County Assessor's Office at 886-4268 if you have questions or concerns regarding this change in assessment. The Boone County Assessor's Office is open 8:00 am to 5:00 pm Monday thru Friday. Appeal forms are available at <https://www.boonemo.gov/clerk/forms.asp>

2026 BOONE COUNTY PERSONAL PROPERTY DECLARATION

IMPORTANT INSTRUCTIONS ON BACK

Kenny Mohr, Assessor
 801 E Walnut St Rm 143
 Columbia, MO 65201-7733
 (573) 886-4250



112042
TAXING ENTITIES

FOR OFFICIAL USE ONLY

Received _____ / _____ / _____
 Processed by _____

SCHOOL	COLUMBIA SCHOOL	FIRE		LIBRARY	COL BC LIBRARY
CITY	COLUMBIA			ROAD	COMMON ROAD

NAME/MAILING ADDRESS

PROPERTY LOCATION

TEST
 801 E WALNUT ST
 COLUMBIA MO 65201-4890

801 E WALNUT ST

 COLUMBIA MO 65201

NAME/MAILING ADDRESS CORRECTIONS	PROPERTY LOCATION CORRECTIONS
_____	House No _____
_____	Dir _____ Street _____ Apt/Lot _____
_____	Address 2 _____
DATE MOVED _____ / _____ / _____	City _____ State _____ Zip Code _____

*****PLEASE PROVIDE A VEHICLE IDENTIFICATION # FOR ALL CARS, TRUCKS, & MOTORCYCLES*****
 Trailers and RVs with permanent plates should be declared. Our office will cross reference with the Department of Revenue.

Type	Qty	Year	Make	Model/Body Style	VIN
T	1	2025	FORD	EXPLORER UTILITY 4D ACTIVE 4WD I4	1FMUK8DHXGB93452
A	1	2025	HONDA	CIVIC SEDAN 4D SPORT TOURING FWD I4	2HGFE4F85SH309608
A	1	2024	SUBARU FORESTER		JF2SKAGC4RH404153
A	1	2013	HONDA	RIDGELINE CREW CAB SPORT 4WD 3.5L V6	5FPYK1F75DB007953
T	1	2025	HONDA PILOT		5FNYG1H68SB011720
T	1	2020	RAM	RAM 2500 CREW CAB LARAMIE 4WD I6	3C6UR5FL5LG280866
T	1	2024	CHEVROLET COMM	MED DUTY SILVERADO CH&CAB SILVERADO 4500HD CHASSIS & CAB	1HTKJPVK1RH736357

WOULD YOU PLEASE PROVIDE MAKE FOR ALL TRAILERS. THIS WILL FACILITATE ONLINE RENEWALS.

TYPE CODE TABLE

A= Auto	B= Bus	N= Combine	V= Tractor Trailer	C1= Cow	H1= Horse	S1= Lamb 75 lbs
T= Truck	J= Motorhome	Q= Antique Auto	S= Tractor	C2= Calf	H2= Mule/Donkey	S2= Ewe 150 lbs
C= Motorcycle	W= RV Trailer	X= Antique Aircraft		C3= Yearling	P1= Pig 50-60 lbs	S3= Lamb 120 lbs
Z= Dozer	R= Pop-up Camper	H= Mobile Home		C5= Bull	P2= Barrow 240 lbs	K1= Ostrich: Adult
D= Boat	P= Aircraft	01= Leased Equip		E1= Emu: Adult	P3= Sow 400 lbs	K2= Ostrich: Yrlg
M= Outboard Motor	K= Kit Planes	02= Business Furn, Fxt, & Equip		E2= Emu: Yrlg	R1= Llama: Male	K3= Ostrich: Chlck
U= Trailer		03= Miscellaneous		E3= Emu: Chlck	R2= Llama: Female	

MOBILE HOMES

Year _____ Make _____ Width _____ Length _____ Model _____
 Address _____ Do you own the land the trailer is on? Yes _____ No _____

Are you in active military service? _____ If yes, what is your county of residence according to military records? _____
 Please provide a daytime phone number should questions arise _____

NO CHANGE

SIGN HERE: I, _____ DATE _____
 do hereby certify that the foregoing list contains a true and correct statement of all the tangible personal property made taxable by the laws of the state of Missouri, which I owned or which I had under my charge or management on the first day of January for the year printed above. I further certify that I have not sent or taken or caused to be sent or taken any property out of this state to avoid taxation. Section 137.360. RSM 1994

2026 BOONE COUNTY BUSINESS PERSONAL PROPERTY DECLARATION

Kenny Mohr, Assessor
 801 E Walnut St Rm 143
 Columbia, MO 65201-7733
 (573) 886-4250

IMPORTANT INSTRUCTIONS ON BACK



112042
 TAXING ENTITIES

FOR OFFICIAL USE ONLY

Received _____ / _____ / _____
 Processed by _____

SCHOOL	COLUMBIA SCHOOL	FIRE		LIBRARY	COL BC LIBRARY
CITY	COLUMBIA			ROAD	COMMON ROAD

NAME/MAILING ADDRESS

PROPERTY LOCATION

TEST
 801 E WALNUT ST
 COLUMBIA MO 65201-4890

801 E WALNUT ST
 COLUMBIA MO 65201

File online at WWW.BOONEMO.GOV

<p style="text-align: center;">NAME/MAILING ADDRESS CORRECTIONS</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>DATE MOVED _____ / _____ / _____</p>	<p style="text-align: center;">PROPERTY LOCATION CORRECTIONS</p> <p>House No _____</p> <p>Dir _____ Street _____ Apt/Lot _____</p> <p>Address 2 _____</p> <p>City _____ State _____ Zip Code _____</p>
---	---

*****PLEASE PROVIDE A VEHICLE IDENTIFICATION # FOR ALL CARS, TRUCKS, & MOTORCYCLES*****

Trailers and RVs with permanent plates should be declared. Our office will cross reference with the Department of Revenue.

T	1 2024 CHEVROLET COMM	MED DUTY SILVERADO CH 1HTKJPVK1RH736357 SILVERADO 4500HD CHAS												
<table style="width: 100%; border: none;"> <thead> <tr> <th style="text-align: left;">Year</th> <th style="text-align: left;">Historical Cost</th> <th style="text-align: left;">Asset Class</th> <th style="text-align: left;">Asset Class</th> </tr> </thead> <tbody> <tr> <td>2024</td> <td>5,000</td> <td>Information Handling Systems (Computers)</td> <td>00.12</td> </tr> <tr> <td>2023</td> <td>4,000</td> <td>Office Furniture, Fixtures and Equipment</td> <td>00.11</td> </tr> </tbody> </table>			Year	Historical Cost	Asset Class	Asset Class	2024	5,000	Information Handling Systems (Computers)	00.12	2023	4,000	Office Furniture, Fixtures and Equipment	00.11
Year	Historical Cost	Asset Class	Asset Class											
2024	5,000	Information Handling Systems (Computers)	00.12											
2023	4,000	Office Furniture, Fixtures and Equipment	00.11											

CONTINUED FROM PREVIOUS PAGE

WOULD YOU PLEASE PROVIDE MAKE FOR ALL TRAILERS. THIS WILL FACILITATE ONLINE RENEWALS.

TYPE CODE TABLE

A= Auto	B= Bus	N= Combine	V= Tractor Trailer	C1= Cow	H1= Horse	S1= Lamb 75 lbs
T= Truck	J= Motorhome	Q= Antique Auto	S= Tractor	C2= Calf	H2= Mule/Donkey	S2= Ewe 150 lbs
C= Motorcycle	W= RV Trailer	X= Antique Aircraft		C3= Yearling	P1= Plg 50-60 lbs	S3= Lamb 120 lbs
Z= Dozer	R= Pop-up Camper	H= Mobile Home		C5= Bull	P2= Barrow 240 lbs	K1= Ostrich: Adult
D= Boat	P= Aircraft	01= Leased Equip		E1= Emu: Adult	P3= Sow 400 lbs	K2= Ostrich: Yrlg
M= Outboard Motor	K= Klt Planes	02= Business Furn Flxt and Equ.,		E2= Emu: Yrlg	R1= Llama: Male	K3= Ostrich: Chlck
U= Trailer		03= Miscellaneous		E3= Emu: Chick	R2= Llama: Female	

MOBILE HOMES

Year _____ Make _____ Width _____ Length _____ Model _____
 Address _____ Do you own the land the trailer is on? Yes _____ No _____

Please provide a daytime phone number should questions arise _____ Email Address: _____

SIGN HERE: I, _____ DATE _____

NO CHANGE

I hereby certify that the foregoing list contains a true and correct statement of all the tangible personal property made taxable by the laws of the state of Missouri, which I owned or which I had under my charge or management on the first day of January for the year printed above. I further certify that I have not sent or taken or caused to be sent or taken any property out of this state to avoid taxation. Section 137.360. RSM 1994

MACRS Class Life

3 YEAR / 2025 - 75% / 2024 - 37.5% GOOD

Applies to Special tools / handling devices

- 20.5 Manufacture of Food & Beverages
- 30.11 Manufacture of Rubber Products
- 30.21 Manufacture of Finished Plastic Products
- 32.11 Manufacture of Glass Products
- 34.01 Manufacture of Fabricated Metal Products
- 37.12 Manufacture of Motor Vehicles

5 YEAR / 2025 - 85% / 2024 - 59.5% GOOD

- 00.12 Information Handling Systems (COMPUTERS)
- 00.13 Data Systems (except computers)
- 15.0 Construction Equipment
- 28.0 Manufacture of Chemicals & Allied Products
- 33.21 Manufacture of Primary Nonferrous Metals - Special Tools
- 36.0 Manufacture of Electronic Components, Products & Systems
- 57.0 Distributive Trades & Services

7 YEAR / 2025- 89.29% / 2024 - 70.16% GOOD

- 00.11 Office Furniture, Fixtures & Equipment
- 01.0 Agriculture
- 10.0 Mining
- 20.4 Manufacture of Other Food & Kindred Products
- 24.4 Manufacture of Wood Products & Furniture
- 27.0 Printing, Publishing & Allied Industries
- 30.1 Manufacture of Rubber Products
- 32.2 Manufacture of Other Stone & Clay Products
- 33.2 Manufacture of Primary Nonferrous Metals
- 33.3 Manufacture of Foundry Products
- 34.0 Manufacture of Fabricated Metal Products / Special Tools
- 35.0 Manufacture of Electrical & Non-electrical Machinery & Other Mechanical Products
- 37.1 Manufacture of Motor Vehicles
- 37.2 Manufacture of Aerospace Products
- 79.0 Recreation

10 YEAR / 2025- 92.5% / 2024 - 78.62% GOOD

- 00.28 Vessels, Barges, Tugs & Similar Water Transport Equipment, except those used in marine construction

Leased equipment - Attach additional sheet if necessary.

Description of leased equipment and lease number	Year Acquired	Historical selling price new	Monthly Payments	Lessor Name and Address(name of leasing company not vendor) Lessor to be billed unless otherwise indicated.



112042

Personnel Requirements Analysis

Function	Cycle Units			Units Per Day	Man-Days Per Cycle			2026 Units FWD	2026 Days FWD	2026 Days Req'd	2026												2027											
	2026	2027	2028		2025	2027	2028				2026 Tax Cycle						2027 Tax Cycle						2028 Tax Cycle											
											Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Administrative/Clerical																																		
Administrative	8 hr/d	8 hr/d	8 hr/d	8	240	240	240	120	120	120	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20	20					
Clerical	4hr/d	4hr/d	4hr/d	8	120	120	120	60	60	60	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10					
Total Administrative					360	360	360		180	180	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30					
Real Estate																																		
Parcel Identification of Building Permits	2600	2700	2800	100	26	27	28	2600	26	0																								
Data Collection of Building Permits	2340	2430	2520	12	195	203	210	1170	98	98	24	24	24	24	25	25	25	25	25	25	25	25	25	25	25	25	25	25	25					
Data Collection of Splits/Combos	1200	1250	1300	25	48	50	52	600	24	24	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6					
Data Collection of Incomplete Prior Year	100	100	100	12	8	8	8	50	4	4	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1						
Grade/CDU Review of Urban Residential	15000	7500	15000	100	150	75	150	5000	50	100	17	17	17	17	17	13	13	13	13	13	13	13	13	13	13	13	13	13	13					
Data Review of Urban Parcels	15000	7500	15000	40	375	188	375	3500	89	288	48	48	48	48	48	31	31	31	31	31	31	31	31	31	31	31	31	31	31					
Data Review of Rural Parcels	9000	4500	9000	25	360	180	360	2000	80	280	47	47	47	47	47	30	30	30	30	30	30	30	30	30	30	30	30	30	30					
Data Review/Conversion of Commercial Parcels	500	250	500	15	33	17	33	100	7	27	4	4	4	4	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3					
Data Review of Sales and Listings	3000	3100	3200	50	60	62	64	2250	45	15	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8	8					
Data Entry of Data Collected	3640	3780	3920	200	18	19	20	1820	9	9	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2					
Data Entry of Data Reviewed	7800	5500	8000	250	31	22	32	3900	16	16	3	3	3	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4					
Data Entry of Converted Commercial Data	100	100	100	100	1	1	1	50	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Data Entry of Value Review Decisions	710	7685	780	150	5	51	5	0	5	5																								
Collection and Entry of Sales Data	3000	3100	3200	80	38	39	40	2250	28	9	3	3	3	3	3	6	6	6	6	6	6	6	6	6	6	6	6	6	6					
Collection of Construction Cost Data	5	5	5	1	5	5	5	5	5	0																								
Update Urban Land Values	10	10	10	1	10	10	10	0	0	10																								
Update Rural Land Values	5	5	5	1	5	5	5	0	5	5																								
Index and Depreciation Study	10	10	10	1	10	10	10	5	5	5																								
Market Modeling	0	15	0	1	0	15	0	0	0	0																								
Generation of ICS Sheets	3640	3780	3920	5000	1	1	1	0	0	1																								
Generation of Camp Sheets	2850	37750	3053	5000	1	1	1	0	0	1																								
Value Review of New Construction	1950	2025	2100	100	20	20	21	0	0	20																								
Value Review of Splits/Combos	1400	1450	1500	100	14	15	15	0	0	14																								
Value Review of Reappraised Parcels	200	35000	205	100	2	350	2	0	0	2																								
Sales Ratio Study	2	2	2	1	2	2	2	0	0	2																								
Notification of Taxpayers	3550	38475	3800	5000	1	8	1	0	0	1																								
Informal Hearings	178	1924	190	6	30	321	32	0	0	30																								
Board of Equalization Hearings	18	192	19	1	38	385	38	0	0	38																								
State Tax Commission Hearings	0	5	0	0	2	24	2	0	0	2																								
Allocates	300	310	320	30	10	10	11	0	0	10																								
Data Requests	250	250	250	8	31	31	31	125	16	16																								
Public Questions	1200	1200	1200	8	150	150	150	800	75	75	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13	13					
Total Real Estate					1678	2310	1714		575	1102	178	178	171	202	163	150	156	157	166	165	153	150	209	209	171	135	135	199	142	233	243	242	160	155
Personal Property																																		
Mail Declarations	74000	75000	76000	10000	7	8	8	0	0	7																								
Open Declarations	66800	67500	68400	2500	27	27	27	0	0	27																								
Scan Declarations	66600	67500	68400	4000	17	17	17	0	0	17																								
Process Declarations	66600	67500	68400	150	444	450	456	0	0	444																								
Supplemental Bills - Walk-In (hrs)	1700	1750	1800	8	213	219	225	0	0	213																								
Supplemental Bills - Phone (hrs)	1700	1750	1800	8	213	219	225	0	0	213																								
Waivers (hrs)	1700	1750	1800	8	213	219	225	0	0	213																								
Public Assistance - Walk-In (hrs)	1700	1750	1800	8	213	219	225	0	0	213																								
Public Assistance - Phone (hrs)	1700	1750	1800	8	213	219	225	0	0	213																								
Total Personal Property					1857	1956	1833		0	1557	156	144	127	126	126	126	126	126	126	126	126	126	190	147	130	129								
Mapping																																		
Processing Deeds	3600	3650	3700	35	274	276	277	4600	137	137	23	23	23	23	23	23	23	23	23	23	23	23	23	23	23	23	23	23	23					
Public Assistance	1800	1800	1800	8	200	200	200	800	100	100	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17	17					
Updating GIS	1400	1450	1500	10	140	145	150	700	70	70	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12					
Total Mapping					614	621	627		307	307	51	51	51	51	51	51	51	51	51	51	51	52	52	52	52	52	52	52	52	52	52	52		
Office Totals																																		
Total Man-Days Required											415	403	380	409	370	357	364	364	373	372	360	357	450	439	383	345	345							

Office Totals

Department	2026 Man-Days												2027 Man-Days											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Real Estate	178	178	171	202	163	150	156	157	166	165	153	150	209	209	171	135	135	199	142	233	243	242	160	156
Mapping	51	51	51	51	51	51	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52	52
Personal Property	156	144	127	126	126	126	126	126	126	126	126	126	160	147	130	129	129	129	129	129	129	129	129	129
Administrative	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
Total Man-Days	415	403	380	409	370	357	364	364	373	372	360	357	450	438	383	345	345	409	353	444	454	453	371	367
FTEs Required	21	20	19	20	18	18	18	18	19	19	18	18	23	22	19	17	17	20	18	22	23	23	19	18

Averages	2026	2027
Total Man-Days	377	401
FTEs Required	18.9	20.1

Personnel

Personnel	Approved	Proposed	Tentative
	2025	2026	2027
Assessor	1	1	1
Chief Deputy	1	1	1
CAMA Program Manager	1	1	1
Administrative Coordinator	0	1	2
Chief Appraiser	1	1	1
Commercial Appraiser	2	2	2
Residential Appraiser	2	2	2
Appraiser Apprentice	2	2	2
Cartographer	2	2	2
GIS Intern	1	1	1
Lead Personal Property Clerk	1	1	1
Pers. Prop. Clerks	5	5	5
Total	19	20	21

County Budget

Account	County Description	County Category	State Description	State Category	2025 Budget + Revisions	2026 Proposed Budget
3401	State Reimburse-Assessment	Intergovernmental Revenue	State Reimbursement	Sources of Revenue	245,160	247,606
3625	Reimb Special Projects	Charges for Services	Other Revenue	Sources of Revenue	0	0
3650	Commissions	Charges for Services	Tax Collection Withholding	Sources of Revenue	1,464,500	1,584,450
3710	Interest	Interest	Other Revenue	Sources of Revenue	900	800
3711	Int-Overnight	Interest	Other Revenue	Sources of Revenue	3,900	3,960
3712	Int-Long Term Invest	Interest	Other Revenue	Sources of Revenue	3,890	3,890
3708	Inc/Dac in FV of Investments	Interest	Other Revenue	Sources of Revenue	0	0
3830	Sales	Miscellaneous Revenue	Other Revenue	Sources of Revenue	4,000	4,000
3835	Sale of County Fixed asset	Miscellaneous Revenue	Other Revenue	Sources of Revenue	0	0
3880	Contributions	Miscellaneous Revenue	Other Revenue	Sources of Revenue	0	0
3891	Dividends/Rebates	Miscellaneous Revenue	Other Revenue	Sources of Revenue	0	0
10100	Salaries & Wages	Personal Services	Salary	Salary	1,215,657	1,277,315
10110	Overtime	Personal Services	Benefits	Salary	15,000	15,000
10120	Holiday	Personal Services	Benefits	Salary	0	0
10200	FICA	Personal Services	Benefits	Salary	92,843	98,862
10300	Health Insurance	Personal Services	Benefits	Salary	144,888	142,368
10310	County HSA Contribution	Personal Services	Benefits	Salary	12,000	18,000
10325	Disability Insurance	Personal Services	Benefits	Salary	4,167	4,053
10330	Only Pd Dependent Prem-Health	Personal Services	Benefits	Salary	21,189	14,886
10331	Only Pd Dependent Prem-Dental	Personal Services	Benefits	Salary	1,007	609
10350	Life Insurance	Personal Services	Benefits	Salary	1,296	1,620
10375	Dental Insurance	Personal Services	Benefits	Salary	7,560	7,560
10400	Workers Comp	Personal Services	Benefits	Salary	17,107	20,383
10500	401(A) Match Plan	Personal Services	Benefits	Salary	9,490	10,935
10510	CERF-Employer Paid Contrib.	Personal Services	Benefits	Salary	14,635	24,958
22000	Postage	Materials & Supplies	Postage	Office Supplies/Expenses	65,900	65,600
22005	Bulk Mail Fees/Permits/Rentals	Materials & Supplies	Postage	Office Supplies/Expenses	960	860
22500	Subscriptions/Publications	Materials & Supplies	Appraisal Guides	Office Supplies/Expenses	70,970	76,970
23000	Office Supplies	Materials & Supplies	Office Supplies	Office Supplies/Expenses	6,500	6,500
23001	Printed Materials	Materials & Supplies	Printing Costs	Office Supplies/Expenses	20,000	20,000
23015	Computer Supplies	Materials & Supplies	Computer Supplies	Office Supplies/Expenses	0	0
23016	Magnetic Media	Materials & Supplies	Computer Supplies	Office Supplies/Expenses	0	0
23017	Computer Paper	Materials & Supplies	Computer Supplies	Office Supplies/Expenses	0	0
23018	Printer Supplies	Materials & Supplies	Computer Supplies	Office Supplies/Expenses	2,000	2,000
23020	Microfilm/Film	Materials & Supplies	Film/Film Processing	Office Supplies/Expenses	0	0
23022	Mapping Supplies	Materials & Supplies	Mapping Supplies	Office Supplies/Expenses	5,000	5,000
23050	Other Supplies	Materials & Supplies	Other Office	Office Supplies/Expenses	0	0
23810	Untagged Hardware and Software	Materials & Supplies	Other Office	Office Supplies/Expenses	0	0
23820	Replacement Computer Hardware <\$1000	Materials & Supplies	Other Office	Office Supplies/Expenses	0	0
23830	Replacement Computer Hardware <\$10	Materials & Supplies	Other Office	Office Supplies/Expenses	0	0
23850	Untagged Equipment & Tools	Materials & Supplies	Other Office	Office Supplies/Expenses	2,700	2,700
23855	Untagged Furniture/Fixtures	Materials & Supplies	Other Office	Office Supplies/Expenses	760	760
37000	Dues & Prof Certifcn/Licns	Dues Travel & Training	Schools/Meetings	Mileage and Training	3,200	3,200
37200	Registration	Dues Travel & Training	Schools/Meetings	Mileage and Training	13,725	13,725
37210	Training/Schools	Dues Travel & Training	Schools/Meetings	Mileage and Training	0	0
37220	Travel; Training Related	Dues Travel & Training	Schools/Meetings	Mileage and Training	9,250	9,250
37230	Meals & Lodging-Training	Dues Travel & Training	Schools/Meetings	Mileage and Training	0	0
48000	Telephones	Utilities	Telephone	Office Supplies/Expenses	2,572	2,500
48002	Data Communications	Utilities	Telephone	Office Supplies/Expenses	0	0
48100	Natural Gas	Utilities	none	No Category	0	0
48200	Electricity	Utilities	none	No Category	0	0
48300	Water	Utilities	none	No Category	0	0
48400	Solid Waste	Utilities	none	No Category	0	0
50000	Fuel	Vehicle Expense	Mileage	Mileage and Training	4,000	4,000
58025	Motor Vehicle Title Exp	Vehicle Expense	Mileage	Mileage and Training	0	0
58100	Vehicle Repairs/Maintenance	Vehicle Expense	none	No Category	2,000	2,000
58105	Tires	Vehicle Expense	none	No Category	1,500	1,500
58200	Local Mileage	Vehicle Expense	Mileage	Mileage and Training	0	0
58300	Parking	Vehicle Expense	Mileage	Mileage and Training	0	0
60050	Equip Service Contract	Equip & Bldg Maintenance	Hardware Maintenance	Equipment and Computer	1,500	2,000
60200	Equip Repairs/Maintenance	Equip & Bldg Maintenance	Equipment Maintenance	Equipment and Computer	2,000	2,000
70050	Software Service Contract	Contractual Services	Software Maintenance	Equipment and Computer	3,198	3,198
70100	Software Subscription	Contractual Services	Software Maintenance	Equipment and Computer	0	0
71000	Insurance and Bonds	Contractual Services	none	No Category	0	0
71001	Auto Physical Damage Ins	Contractual Services	none	No Category	0	0
71002	Auto Liability Ins	Contractual Services	none	No Category	0	0
71008	Errors & Omissions Ins	Contractual Services	none	No Category	0	0
71009	General Liability Ins	Contractual Services	none	No Category	0	0
71100	Outside Services	Contractual Services	Other Expenses	Other Costs	0	0
71101	Professional Services	Contractual Services	Appraisal Contracts	Other Costs	100,000	100,000
71105	Legal Services	Contractual Services	Other Expenses	Other Costs	60,000	60,000
71500	Building Use/Rent Charge	Contractual Services	none	No Category	0	0
71501	Parking	Contractual Services	none	No Category	0	0
71520	Disposal Services	Contractual Services	Other Expenses	Other Costs	500	500
83810	Interfund Services Used	Other	Other Expenses	Other Costs	247,701	388,604
83815	Facilities Internal Service Chg	Other	Other Expenses	Other Costs	9,025	9,310
84100	Interest Expense	Other	none	No Category	0	0
84300	Public Notice/Advertising	Other	Other Office	Office Supplies/Expenses	3,200	3,200
84801	Transcripts-Civil	Other	Other Office	Office Supplies/Expenses	1,000	1,000
85710	Travel-Other	Other	Other Office	Office Supplies/Expenses	600	600
86800	Emergency	Other	Other Expenses	Other Costs	12,000	12,000
86850	Contingency	Other	Other Expenses	Other Costs	0	0
91000	Office Equipment	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
91100	Furniture and Fixtures	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
91500	Machinery & Equipment/Replacement Mach & Equip	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
91301	Computer Hardware	Fixed Asset Additions	Hardware Purchases	Equipment and Computer	0	0
91302	Computer Software	Fixed Asset Additions	Software Purchases	Equipment and Computer	0	0
91400	Auto/Trucks	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
92000	Replacement Office Equip	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
92100	Replacement Furn & Fixtures	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
92300	Replacement Mach & Equip	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	7,500	0
92301	Replacement Computer Hdw	Fixed Asset Additions	Hardware Purchases	Equipment and Computer	0	0
92302	Replacement Computer Software	Fixed Asset Additions	Software Purchases	Equipment and Computer	0	0
92400	Replacement Auto/Trucks	Fixed Asset Additions	Equipment Purchases	Equipment and Computer	0	0
	Total Expense				2,215,246	2,437,416
	Total Revenue				1,722,400	1,844,800

Parcel Count

(As of 1/1/2025)

73,426

648-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

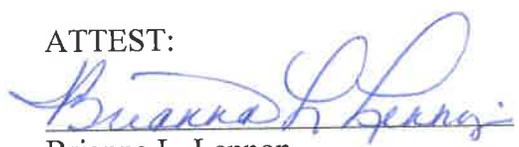
In the County Commission of said county, on the 23rd day of December 20 25

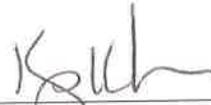
the following, among other proceedings, were had, viz:

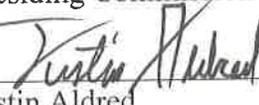
Now on this day, the County Commission of the County of Boone does hereby approve the release of the Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit between the County of Boone and Midwest Electronic Systems, Inc. in the amount of \$57,786.31. Said Cash Deposit was issued on behalf of Midwest Electronic Systems for construction of an office building, associated infrastructure, and stormwater improvements located at 5200 E. Meyer Industrial Dr., Columbia, MO 65201. The work has been completed as required. The original Commission Order accepting the Cash Deposit is 229-2024.

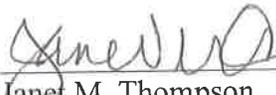
Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

229 -2024

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ss.

May Session of the April Adjourned

Term. 20 24

County of Boone

In the County Commission of said county, on the

9th

day of May

20 24

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Stormwater Security Agreement and Erosion and Sediment Control Cash Deposit between the County of Boone and Midwest Electronic Systems. The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Done this 9th day of May 2024.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Jane M. Thompson
Jane M. Thompson
District II Commissioner

Stormwater Erosion and Sediment Control Security Agreement

Date: April 18, 2024

Developer/Owner Name: Nasic Family Trust
Address: 270 Northland Dr.
Defiance, MO 63341

Development: Midwest Electronic Systems

Legal Description: Lot Two (2) of Simon Steel Subdivision, a minor subdivision located in Boone County, Missouri, as shown by the plat recorded in Plat Book 33, Page 12, records of Boone County, Missouri.

This agreement is made by and between the above-named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their obligations described in this agreement, the parties agree to the following:

- 1. Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations. This agreement is made pursuant to Section 8.4 Performance and Guarantee, in the Stormwater Regulations of Boone County, Missouri in order to permit the Developer to disturb land on the development described above, and to assure County of the required erosion and sediment control and stormwater management. By entering into this agreement, the developer is agreeing to comply with the erosion and sediment plan described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plan or complete the improvements within the time and manner provided for by this agreement.
- 2. Description of Improvements** – The Developer agrees to adhere to the Erosion and Sediment Control (ESC) Plans for Construction activities at Midwest Electronic Systems. The ESC was prepared by Simon & Struempff Engineering on January 1, 2024.
- 3. Time for Completion** – The Developer agrees to complete the land disturbance activities and stabilize the site as described in the ESC plans no later than the 1st day of February, 2026 and all such improvements shall pass County inspection as of this date.
- 4. Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$57,786.31, which County may use and apply for completion of the above described improvements in the event the Developer fails to complete the above described

improvements within the time or within manner required by County under its regulations. The Security shall be provided to County as a condition precedent to the effectiveness of this agreement in the following form:

- Cash deposit with County Treasurer

5. **Use of Security** – The Developer hereby authorizes County to use, redeem, or otherwise obtain payment as applicable, from the security described above for purposes of completing improvements required of the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement, or any extension thereof granted by County in its discretion, or in the event such improvements are not completed in accordance with regulatory requirements or specifications imposed by County. Developer authorizes County to cash the corporate surety bond contemplated herein upon written instructions from the duly elected and serving Treasurer of Boone County without further authorization or signature required by Developer. In the event Developer fulfills its obligations in the time and manner required by this agreement and obtains a satisfactory final inspection from the County prior to February 1, 2026, then County shall provide Developer with written proof that the requirements of this Security Agreement are satisfied, and the Cash Deposit can be released to Developer. If no written proof has been provided to the financial institution issuing Cash Deposit that Developer has complied with the requirements of this Agreement, however, then the financial institution shall, on February 1, 2026, or such extended period as mutually-agreed by the parties in writing, shall immediately transfer the balance of the Cash Deposit to the account then-designated by the Boone County Treasurer. If the total sum of the corporate surety bond is not used for completion of any necessary permit items, then the remaining balance shall be paid to Developer within thirty (30) days of completion and acceptance of any required work, along with an itemization of charges detailing the expenditures made by the County.
6. **Additional Sums Due** – In the event that the security provided herein is insufficient to complete the required improvements as determined by the County, Developer will, upon demand by the County accompanied by a detailed itemization of the requested additional sum, deposit with County such additional monies which, in the opinion of the County, will be required to complete the necessary improvements. In the event that Developer does not deposit the additional monies with the County within ten (10) days, the Developer shall be deemed in default of this Agreement.
7. **Remedies Cumulative** – Exercise or waiver by the County of any enforcement action under this Agreement does not waive or foreclose any other or subsequent enforcement action whatsoever. The County shall be entitled to its costs, including reasonable attorneys' fees, in enforcement of Developer's obligations under this Agreement.
8. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.

9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors, and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

DEVELOPER/OWNER:

By: Megan Sapp

Printed Name: megan sapp

Title: Office Administrator

BOONE COUNTY, MISSOURI:

Department of Resource Management

Bill Florea
Bill Florea, Director Resource Management

County Commission:

Kip Kendrick
Kip Kendrick, Presiding Commissioner

Attest:

Brianna L. Lennon
Brianna L. Lennon, Boone County Clerk

County Treasurer

Jenna Redel
Jenna Redel, County Treasurer

Approved as to form:

C.J. Dykhouse
C.J. Dykhouse County Counselor

CASHIER'S CHECK
Central Bank

313465

Operator ID: A023462

203 E. Walnut Columbia, MO 65201-4166

80-85/815

MIDWEST ELECTRONIC SYSTEMS INC
Remitter

Date April 18, 2024

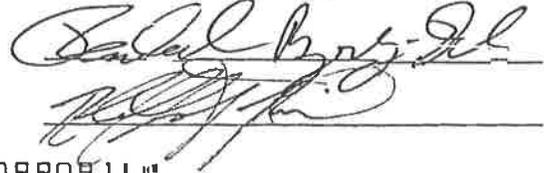
PAY To The

Order Of *** Boone County Stormwater Agreement *** \$57,786.31

Fifty Seven Thousand Seven Hundred Eighty Six Dollars and 31/100 Dollars

Notice to Customer: A Stop Payment Order cannot be placed on this check by a customer. If this check is Lost or Stolen, the Bank will require reasonable assurances before it is replaced or refunded, which could include a 90 day waiting period and/or the purchase of an Indemnity Bond to protect the Bank against loss.

Two Signatures required for over \$9,999.99



Do not convert to ACH

⑈ 3 1 3 4 6 5 ⑈ ⑆ 0 8 1 5 0 0 8 5 9 ⑆ 0 0 0 9 9 0 9 1 4 ⑈

BOONE COUNTY
RESOURCE MANAGEMENT
Room 315
801 East Walnut
Columbia, Missouri 65201

Inspections 886-4339

Planning 886-4330

Receipt Number 33984

Time 16:28:47
Date 4/18/2024

Received From MIDWEST ELECTRONIC SYSTEMS INC
PERMIT: Number 1557 \$.00 Wastewater \$.00
Permit Type: OT

MISC. FEES & REIMBURSEMENTS

Admin Survey	<u>\$.00</u>	Plat Fee/Prelim	<u>\$.00</u>
Re-Zonin/App	<u>\$.00</u>	Postage	<u>\$.00</u>
Copies/Public Info Rqst	<u>\$.00</u>	Public Notice	<u>\$.00</u>
Dischg Permit	<u>\$.00</u>	ROW Permit	<u>\$.00</u>
Driveway Permit	<u>\$.00</u>	MHP License	<u>\$.00</u>
Land Dist Permit	<u>\$.00</u>	Training	<u>\$.00</u>
Plan Review-Bldg Codes	<u>\$.00</u>	Plan Dev Rev Plan	<u>\$.00</u>
Conditional Use App	<u>\$.00</u>	Plan Dev Finl Plan	<u>\$.00</u>
BOA App	<u>\$.00</u>	Plats Final	<u>\$.00</u>
Reinspection Fee	<u>\$.00</u>	Recording Fees	<u>\$.00</u>
		Other	<u>\$57,786.31</u>

Comments: SD PERMIT 1557 ESC SECURITY

Taken By NR Credit Card Fee \$.00

Total Amount \$57,786.31 Pay Type CK 313465

649 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

December Session of the October Adjourned

Term. 2025

County of Boone

} ea.

In the County Commission of said county, on the

23rd

day of December

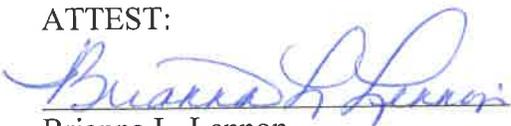
20 25

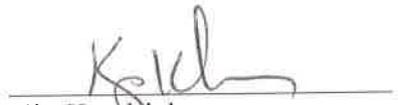
the following, among other proceedings, were had, viz:

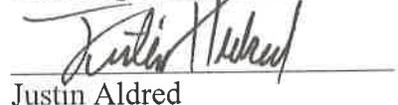
Now on this day, the County Commission of the County of Boone does hereby approve the attached Permanent Stormwater BMP Security Extension Agreement No. 3 for the \$31,496.25 Irrevocable Letter of Credit between Boone County and D & D Investments of Columbia, LLC. for Willow Creek Plat 1. Terms of the agreement are stipulated in the attached Extension Agreement No. 3. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

**PERMAENT STORMAWTER MANAGEMENT BMP SECURITY AGREEMENT
EXTENSION AGREEMENT NO. 3
\$31,496.25 IRREVOCABLE LETTER OF CREDIT – WILLOW CREEK PLAT 1**

THIS AGREEMENT, effective **November 1, 2025**, is entered into by and between Boone County, Missouri, through its County Commission, a political subdivision of the State of Missouri, herein “County;” and **D & D Investments of Columbia LLC**, herein “Developer.”

WHEREAS, Developer is constructing a **residential subdivision, Willow Creek Plat 1**, herein “Project”; and

WHEREAS, **First State Community Bank**, herein “Bank”, has issued an Irrevocable Letter of Credit to the County on behalf of Developer, dated **June 16, 2022**, in the amount of **\$31,496.25**, to secure stormwater improvements associated with the development; and

WHEREAS, said Permanent Stormwater Management BMP Security Agreement contemplates that the parties may agree to extend the expiration date of the Letter of Credit, which currently expires on **November 1, 2025**; and

WHEREAS, the parties intend through this Extension Agreement to extend the expiration date of said Letter of Credit to **November 1, 2026**.

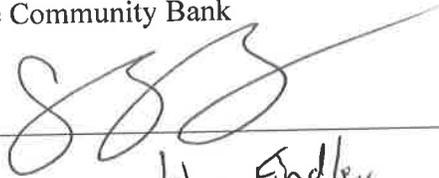
NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this agreement the parties agree as follows:

1. Commission Order #281-2022 and the Permanent Stormwater Management BMP Security Agreement dated **June 7, 2022**, approving infrastructure security in the form of a letter of credit in the amount of **\$31,496.25**, with an expiration date of **November 1, 2023**, is attached hereto and incorporated herein by reference.
2. Commission Order #478-2023 and the Extension Agreement No. 1 dated **November 1, 2023**, approving extension of the Letter of Credit to **November 1, 2024**, is attached hereto and incorporated herein by reference.
3. Commission Order #486-2024 and the Extension Agreement No. 2 dated **November 1, 2024**, approving extension of the Letter of Credit to **November 1, 2025**, is attached hereto and incorporated herein by reference.
4. The parties mutually agree to extend the **November 1, 2022** Letter of Credit such that the new expiration date will be **November 1, 2026**.
5. All other terms of the Permanent Stormwater Management BMP Security Agreement dated **June 7, 2022**, and attachments thereto shall remain unchanged and in full effect.
6. This Extension Agreement may be entered into in one or more counterparts which, when taken together, shall constitute the full Agreement of the parties.

SO, AGREED.

BANK:

First State Community Bank

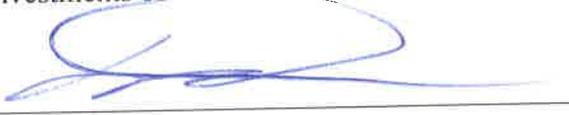
By: 

Printed Name: John Findley

Title: EVP

DEVELOPER/OWNER:

D & D Investments of Columbia LLC

By: 

Printed Name: Dan Burks

Title: Manager

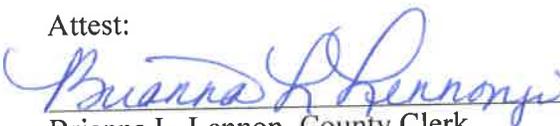
BOONE COUNTY:

County Commission:

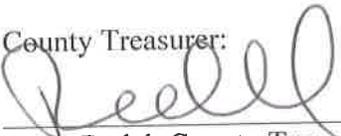
By: 

Kip Kendrick, Presiding Commissioner

Attest:


Brianna L. Lennon, County Clerk

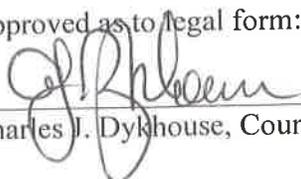
County Treasurer:


Jenna Redel, County Treasurer

Approved By:


Bill Florea, Director Boone County Resource Management

Approved as to legal form:


Charles J. Dykhouse, County Counselor

281 -2022

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

June Session of the April Adjourned

Ter 20 20

In the County Commission of said county, on the 30th day of June 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Permanent Stormwater Management BMP Security Agreement and Irrevocable Letter of Credit between Boone County and D & D Investments of Columbia, LLC for Willow Creek Plat 1.

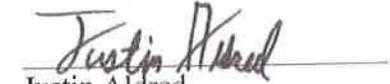
Terms of the Agreement are stipulated in the attached agreement. It is further ordered the Presiding Commissionr is hereby authorized to sign said agreement.

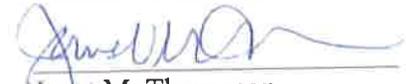
Done this 30th day of June 2022.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Permanent Stormwater Management BMP Security Agreement

Date: June 7, 2022

Developer/Owner Name: D & D Investments of Columbia LLC

Address: 1200 I-70 Drive SW, Columbia, MO 65203

Development: Willow Creek Plat I

This agreement is made by and between the above-named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their obligations described in this agreement, the parties agree to the following:

- 1. Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations and the Boone County Subdivision Regulations. This agreement is made pursuant to Section 1.7.5 in the Subdivision Regulations of Boone County, Missouri in order to permit the Developer to obtain final acceptance of the subdivision final plat for the development described above, and to assure County of final completion of required permanent stormwater management BMP improvements. By entering into this agreement, the developer is agreeing to comply with the Construction Plans described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plans, or complete the improvements within the time and manner provided for by this agreement.
- 2. Description of Improvements** – The Developer agrees to complete the following described improvements in accordance with the published Boone County Stormwater Regulations and related specifications contained within the regulations now in effect and the Construction Plans described below:

Construct one (1) Bioretention Basin/Cell located on common lot C1 in accordance with the Construction Plans by Crockett Engineering Consultants LLC that were reviewed for compliance and authorized to proceed by Boone County on 05/29/2018.
- 3. Time for Completion** – The Developer agrees to complete the permanent stormwater management BMP improvements as described above no later than the 1st day of November 2023, and all such improvements shall pass County inspection as of this date.

4. **Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$31,496.25, which County may use and apply for Completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time or within manner required by County under its regulations. The Security shall be provided to County as a condition precedent to the effectiveness of this agreement in the following form (check one):

- Cash deposit with County Treasurer
- Irrevocable standby letter of credit, with form to be approved by County and issued to Treasurer of Boone County, Missouri
- Certificate of Deposit issued by FDIC insured bank for a term of ___ months
- Corporate surety bond issued to Boone County

5. **Use of Security** – The Developer hereby authorizes County to use, redeem, or otherwise obtain payment as applicable, from the security described above for purposes of completing improvements required of the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement, or any extension thereof granted by County in its discretion, or in the event such improvements are not completed in accordance with regulatory requirements or specifications imposed by County. Developer authorizes County to cash the selected form of security contemplated herein upon written instructions from the duly elected and serving Treasurer of Boone County without further authorization or signature required by Developer. In the event Developer fulfills its obligations in the time and manner required by this agreement and obtains a satisfactory final inspection from the County prior to the *Time for Completion date listed in 3 above*, then County shall provide Developer with written proof that the requirements of this Security Agreement are satisfied, and the *selected form of security in 4 above* can be released to Developer. If no written proof has been provided to the financial institution issuing *the selected form of security in 4 above* that Developer has complied with the requirements of this Agreement, however, then the financial institution shall, on *the Time for Completion date listed in 3 above*, or such extended period as mutually-agreed by the parties in writing, shall immediately transfer the balance of the *selected form of security in 4 above* to the account then-designated by the Boone County Treasurer. If the total sum of the selected form of security in 4 above is not used for completion of any necessary permit items, then the remaining balance shall be paid to Developer within thirty (30) days of completion and acceptance of any required work, along with an itemization of charges detailing the expenditures made by the County.

6. **Additional Sums Due** – In the event that the security provided herein is insufficient to complete the required improvements as determined by the County, Developer will, upon demand by the County accompanied by a detailed itemization of the requested additional sum, deposit with County such additional monies which, in the opinion of the County, will be required to complete the necessary improvements. In the event that Developer does not deposit the additional monies with the County within ten (10) days, the Developer shall be deemed in default of this Agreement.

7. **Remedies Cumulative** – Exercise or waiver by the County of any enforcement action under this Agreement does not waive or foreclose any other or subsequent enforcement action whatsoever. The County shall be entitled to its costs, including reasonable attorneys' fees, in enforcement of Developer's obligations under this Agreement.

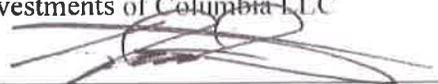
8. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.
9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors, and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

DEVELOPER/OWNER:

D & D Investments of Columbia LLC

By: 

Printed Name: Daniel M. Buecks

Title: Member

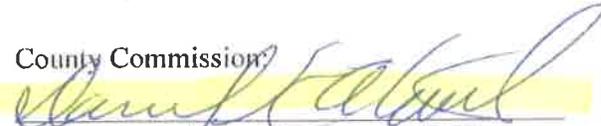
BOONE COUNTY, MISSOURI:

Department of Resource Management



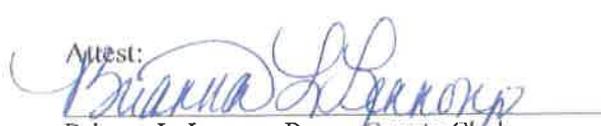
Bill Florea, Director Resource Management

County Commission:



Daniel K. Atwill, Presiding Commissioner

Attest:



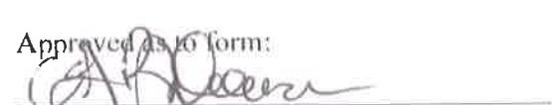
Brianna L. Lennon, Boone County Clerk

County Treasurer



Dustin Stanton, County Treasurer

Approved as to form:



C.J. Dylhouse, County Counselor



First State
Community Bank

COPY

IRREVOCABLE LETTER OF CREDIT

NO. 4522095117

DATE: 06/16/2022

Amount: \$31,496.25

County of Boone
Attn: Director, Resource Management
801 E Walnut St, Rm. 315
Columbia, MO 65201

Ladies and Gentlemen:

We hereby authorize the County of Boone to draw on FIRST STATE COMMUNITY BANK for the account of D & D Investments of Columbia LLC up to an aggregate amount of \$31,496.25 available by your drafts at sight. Your drafts must be accompanied by your invoice to Owner and accompanied by a Certificate for Drawing in substantially the form set out on Exhibit "A", which is attached hereto and incorporated by reference.

All drafts hereunder must be marked "Drawn under FIRST STATE COMMUNITY BANK Letter of Credit 4522095117
Dated 06/16/2022

The amount of each draft drawn under this credit must be endorsed hereon, and the presentation of each draft, if negotiated, shall be a warranty by the negotiating bank that such endorsement has been made and that documents have been forwarded as herein requested. Partial drawings are permitted. All payments under this letter of credit will be made available to you at the counters of the loan issuer or immediately by wire transfer of immediately available funds to the account(s) designated by the Boone County Treasurer.

We hereby engage with the drawers, endorsers, and bona fide holders of drafts drawn under and in compliance with the terms of this credit that the same will be duly honored on due presentation and delivery of documents as specified in Exhibit "A", if presented to this bank on or before November 1, 2023, provided further that upon such expiration, either at November 1, 2023, or such extended period as contemplated herein we shall immediately transfer the balance of the maximum available credit to you at the account then-designated by the Boone County Treasurer.

This letter of credit may be extended upon presentation of an agreement to extend, executed by the Developer/Owner and the County of Boone, and presented to FIRST STATE COMMUNITY BANK within the

60-day period prior to the then-effective date of expiration of this letter of credit.

Upon our receipt, from time to time, from the County of Boone, of a written reduction certificate in substantially the same form as Exhibit "B", which is attached hereto and incorporated herein by reference, we are authorized to reduce the maximum available credit hereunder by the amount stated in such certificate, any such reduction to be effective only at our close of business on the date which we receive said written reduction certificate.

This letter of credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument or agreement referred to herein, except that Exhibit "A" and Exhibit "B" attached hereto are incorporated herein by reference as an integral part of this letter of credit.

Except as expressly provided herein, this credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 revision), The International Chamber of Commerce Publication #500.

Sincerely yours,

By: _____


John Findley, Senior Vice President

Exhibit "A"
To Letter of Credit
Form of Certificate for Drawing

Boone County, Missouri letterhead

Date

First State Community Bank
300 Diego Dr
Columbia, Mo 65203
Attention: John Flindley, Senior VP

Re: Bank Letter of Credit No.: 4522095117
Dated: 06/16/2022
In Favor of Boone County, Missouri on behalf of D & D Investments of Columbia
LLC

Gentlemen:

The undersigned, a duly authorized official of County of Boone, Missouri (the "Beneficiary"), hereby certifies to First State Community Bank (the "Bank"), with reference to Irrevocable Letter of Credit No. 4522095117 (the "Letter of Credit"; any capitalized terms used herein and not defined shall have their respective meanings as set forth in the said Letter of Credit) issued by the Bank in favor of the Beneficiary, that:

1. The Account Party has failed to complete all improvements or fulfill all obligations required by the Subdivision Regulations, Stormwater regulations, or other applicable rules and regulations of the County of Boone.
2. A draft in the sum of \$ _____ as requested by this Certificate is not in excess of the Maximum Available Credit under the Letter of Credit and shall result in a reduction of the Maximum Available Credit under the Letter of Credit.

Transfer the funds as stated above to the credit of the Boone County, Missouri to the following account, as instructed by the Boone County Treasurer: [INSERT BANK Account # _____], Attention: Boone County Treasurer.

IN WITNESS WHEREOF, the Beneficiary has executed and delivered this certificate this _____ day of _____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Bill Florea, Director, Resource Management

Brianna L. Lennon, Boone County Clerk

Commission Order: _____

Exhibit "B"
To Letter of Credit
Form of Reduction Certificate

Boone County, Missouri letterhead

Date

First State Community Bank
300 Diego Dr
Columbia, Mo 65203
Attention: John Findley, Senior VP

Re: Bank Letter of Credit No.: 4522095117
Dated: 06/16/2022
In Favor of Boone County, Missouri on behalf of D & D Investments of Columbia
LLC

Gentlemen:

This certificate authorizes reduction in the amount of \$_____ of the above letter of credit. The remaining maximum available credit for this letter of credit is \$_____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Bill Florea, Director, Resource Management

Brianna L. Lennon, Boone County Clerk

Commission Order: _____

CERTIFIED COPY OF ORDER

650 -2025

STATE OF MISSOURI

} ea.

December Session of the October Adjourned

Term. 2025

County of Boone

In the County Commission of said county, on the

23rd

day of December

20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Permanent Stormwater BMP Security Extension Agreement No. 3 for the \$33,300.00 Irrevocable Letter of Credit between Boone County and D & D Investments of Columbia, LLC. for Willow Creek Plat 2. Terms of the agreement are stipulated in the attached Extension Agreement No. 3. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

**PERMANENT STORMWATER MANAGEMENT BMP SECURITY AGREEMENT
EXTENSION AGREEMENT NO. 3**

\$33,300.00 IRREVOCABLE LETTER OF CREDIT – WILLOW CREEK PLAT 2

THIS AGREEMENT, effective **November 1, 2025**, is entered into by and between Boone County, Missouri, through its County Commission, a political subdivision of the State of Missouri, herein “County;” and **D & D Investments of Columbia LLC**, herein “Developer.”

WHEREAS, Developer is constructing a **residential subdivision, Willow Creek Plat 2**, herein “Project”; and

WHEREAS, **First State Community Bank**, herein “Bank”, has issued an Irrevocable Letter of Credit to the County on behalf of Developer, dated **August 9, 2022**, in the amount of **\$33,300.00**, to secure stormwater improvements associated with the development; and

WHEREAS, said Permanent Stormwater Management BMP Security Agreement contemplates that the parties may agree to extend the expiration date of the Letter of Credit, which currently expires on **November 1, 2025**; and

WHEREAS, the parties intend through this Extension Agreement to extend the expiration date of said Letter of Credit to **November 1, 2026**.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this agreement the parties agree as follows:

1. Commission Order #428-2022 and the Permanent Stormwater Management BMP Security Agreement dated **July 19, 2022**, approving infrastructure security in the form of a letter of credit in the amount of **\$33,300.00**, with an expiration date of **November 1, 2023**, is attached hereto and incorporated herein by reference.
2. Commission Order #479-2023 and the Extension Agreement No. 1 dated **November 1, 2023**, approving extension of the Letter of Credit to **November 1, 2024**, is attached hereto and incorporated herein by reference.
3. Commission Order #487-2024 and the Extension Agreement No. 2 dated **November 1, 2024**, approving extension of the Letter of Credit to **November 1, 2025**, is attached hereto and incorporated herein by reference.
4. The parties mutually agree to extend the **November 1, 2022** Letter of Credit such that the new expiration date will be **November 1, 2026**.
5. All other terms of the Permanent Stormwater Management BMP Security Agreement dated **July 19, 2022**, and attachments thereto shall remain unchanged and in full effect.
6. This Extension Agreement may be entered into in one or more counterparts which, when taken together, shall constitute the full Agreement of the parties.

SO, AGREED.

BANK:

First State Community Bank

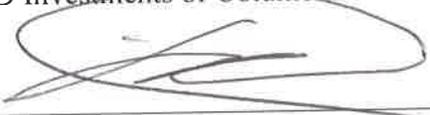
By: 

Printed Name: John Findley

Title: EVP

DEVELOPER/OWNER:

D & D Investments of Columbia LLC

By: 

Printed Name: Dan Burks

Title: Manager

BOONE COUNTY:

County Commission:

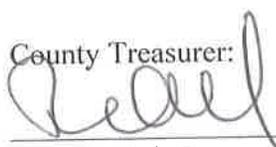
By: 

Kip Kendrick, Presiding Commissioner

Attest:


Brianna L. Lennon, County Clerk

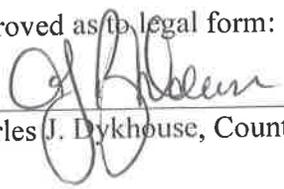
County Treasurer:


Jenna Redel, County Treasurer

Approved By:


Bill Florea, Director Boone County Resource Management

Approved as to legal form:


Charles J. Dykhouse, County Counselor

428-2022

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

September Session of the July Adjourned

Term. 20 22

In the County Commission of said county, on the 6th day of September 20 22

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the Permanent Stormwater Management BMP Security Agreement and Irrevocable Letter of Credit between Boone County and D & D Investments of Columbia, LLC for Willow Creek Plat 2.

Done this 6th day of September 2022.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Daniel K. Atwill
Daniel K. Atwill
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Permanent Stormwater Management BMP Security Agreement

Date: July 19, 2022

Developer/Owner Name: D & D Investments of Columbia LLC

Address: 1200 I-70 Drive SW, Columbia, MO 65203

Development: Willow Creek Plat 2

This agreement is made by and between the above-named developer (herein "Developer") and Boone County, Missouri, a political subdivision of the State of Missouri, through its Resource Management Department, (herein "County") and shall be effective on the above date when signed and approved by all persons listed below.

In consideration of the performance based by each party of their obligations described in this agreement, the parties agree to the following:

- 1. Background and Purpose of Agreement** – The Developer is the owner or authorized agent of the owner for the real estate contained within the development described above which is subject to the Boone County Stormwater Regulations and the Boone County Subdivision Regulations. This agreement is made pursuant to Section 1.7.5 in the Subdivision Regulations of Boone County, Missouri in order to permit the Developer to obtain final acceptance of the subdivision final plat for the development described above, and to assure County of final completion of required permanent stormwater management BMP improvements. By entering into this agreement, the developer is agreeing to comply with the Construction Plans described below in accordance with the County Stormwater Regulations and specifications and provide to County financial security in the event the developer fails to comply with the plans, or complete the improvements within the time and manner provided for by this agreement.
- 2. Description of Improvements** – The Developer agrees to complete the following described improvements in accordance with the published Boone County Stormwater Regulations and related specifications contained within the regulations now in effect and the Construction Plans described below:

Construct one (1) Bioretention Basin/Cell located on common lot C1 in accordance with the Construction Plans by Crockett Engineering Consultants LLC that were reviewed for compliance and authorized to proceed by Boone County on 05/21/2021.
- 3. Time for Completion** – The Developer agrees to complete the permanent stormwater management BMP improvements as described above no later than the 1st day of November 2023, and all such improvements shall pass County inspection as of this date.

4. **Security for Performance** – To secure the Developer's performance of its obligations under this agreement, Developer hereby agrees to provide the County with security in the amount of \$33,300.00, which County may use and apply for Completion of the above described improvements in the event the Developer fails to complete the above described improvements within the time or within manner required by County under its regulations. The Security shall be provided to County as a condition precedent to the effectiveness of this agreement in the following form (check one):

- Cash deposit with County Treasurer
- Irrevocable standby letter of credit, with form to be approved by County and issued to Treasurer of Boone County, Missouri
- Certificate of Deposit issued by FDIC insured bank for a term of ___ months
- Corporate surety bond issued to Boone County

5. **Use of Security** – The Developer hereby authorizes County to use, redeem, or otherwise obtain payment as applicable, from the security described above for purposes of completing improvements required of the Developer under this agreement in the event that such improvements are not completed within the time provided for by this agreement, or any extension thereof granted by County in its discretion, or in the event such improvements are not completed in accordance with regulatory requirements or specifications imposed by County. Developer authorizes County to cash the selected form of security contemplated herein upon written instructions from the duly elected and serving Treasurer of Boone County without further authorization or signature required by Developer. In the event Developer fulfills its obligations in the time and manner required by this agreement and obtains a satisfactory final inspection from the County prior to the *Time for Completion date listed in 3 above*, then County shall provide Developer with written proof that the requirements of this Security Agreement are satisfied, and the *selected form of security in 4 above* can be released to Developer. If no written proof has been provided to the financial institution issuing the *selected form of security in 4 above* that Developer has complied with the requirements of this Agreement, however, then the financial institution shall, on the *Time for Completion date listed in 3 above*, or such extended period as mutually-agreed by the parties in writing, shall immediately transfer the balance of the *selected form of security in 4 above* to the account then-designated by the Boone County Treasurer. If the total sum of the selected form of security in 4 above is not used for completion of any necessary permit items, then the remaining balance shall be paid to Developer within thirty (30) days of completion and acceptance of any required work, along with an itemization of charges detailing the expenditures made by the County.

6. **Additional Sums Due** – In the event that the security provided herein is insufficient to complete the required improvements as determined by the County, Developer will, upon demand by the County accompanied by a detailed itemization of the requested additional sum, deposit with County such additional monies which, in the opinion of the County, will be required to complete the necessary improvements. In the event that Developer does not deposit the additional monies with the County within ten (10) days, the Developer shall be deemed in default of this Agreement.

7. **Remedies Cumulative** – Exercise or waiver by the County of any enforcement action under this Agreement does not waive or foreclose any other or subsequent enforcement action whatsoever. The County shall be entitled to its costs, including reasonable attorneys' fees, in enforcement of Developer's obligations under this Agreement.

8. **Authority of Representative Signatories** – Signatories to this agreement who execute this agreement in a representative capacity for a corporation, limited liability company or partnership, or other business entity, hereby affirmatively represent that they have obtained all resolutions or orders needed to enter in this agreement and are duly authorized to enter into this agreement and bind the parties which they represent to all terms and conditions herein.
9. **Binding Effect** – This agreement shall be binding upon the parties hereto in their respective heirs, personal representative, administrators, successors, and interest in successors in assigned offices. The County and Developer hereby accept this Agreement as a lawful and satisfactory Security Agreement.

In Witness Whereof the Developer and the County have executed this agreement to be effective on the day and year first above written.

ACKNOWLEDGED AND AGREED TO:

DEVELOPER/OWNER:

D & D Investments of Columbia LLC

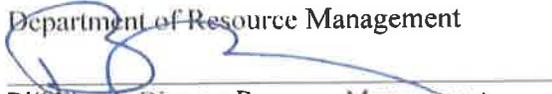
By: 

Printed Name: Daniel W. Parks

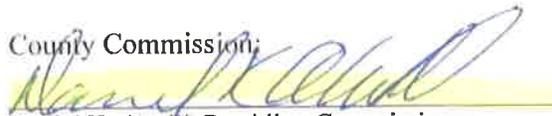
Title: member

BOONE COUNTY, MISSOURI:

Department of Resource Management


Bill Florea, Director Resource Management

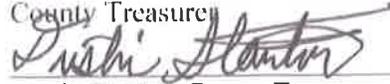
County Commission:


Daniel K. Atwill, Presiding Commissioner

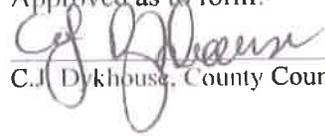
Attest:


Brianna L. Lennon, Boone County Clerk

County Treasurer:


Dustin Stanton, County Treasurer

Approved as to form:


C.J. Dykhouse, County Counselor



First State
Community Bank

 COPY

IRREVOCABLE LETTER OF CREDIT

NO. 4522095147

DATE: August 9, 2022

Amount: \$33,300.00

County of Boone
Attn: Director, Resource Management
801 E Walnut St, Rm. 315
Columbia, MO 65201

Ladies and Gentlemen:

We hereby authorize the County of Boone to draw on First State Community Bank for the account of D & D Investments of Columbia LLC up to an aggregate amount of \$33,300.00 available by your drafts at sight. Your drafts must be accompanied by your invoice to Owner and accompanied by a Certificate for Drawing in substantially the form set out on Exhibit "A", which is attached hereto and incorporated by reference.

All drafts hereunder must be marked "Drawn under First State Community Bank Letter of Credit 4522095147 Dated 08/09/2022."

The amount of each draft drawn under this credit must be endorsed hereon, and the presentation of each draft, if negotiated, shall be a warranty by the negotiating bank that such endorsement has been made and that documents have been forwarded as herein requested. Partial drawings are permitted. All payments under this letter of credit will be made available to you at the counters of the loan issuer or immediately by wire transfer of immediately available funds to the account(s) designated by the Boone County Treasurer.

We hereby engage with the drawers, endorsers, and bona fide holders of drafts drawn under and in compliance with the terms of this credit that the same will be duly honored on due presentation and delivery of documents as specified in Exhibit "A", if presented to this bank on or before November 1, 2023, provided further that upon such expiration, either at November 1, 2023, or such extended period as contemplated herein we shall immediately transfer the balance of the maximum available credit to you at the account then-designated by the Boone County Treasurer.

This letter of credit may be extended upon presentation of an agreement to extend, executed by the Developer/Owner and the County of Boone, and presented to First State Community Bank within the 60-day period prior to the then-effective date of expiration of this letter of credit.

Upon our receipt, from time to time, from the County of Boone, of a written reduction certificate in substantially the same form as Exhibit "B", which is attached hereto and incorporated herein by reference, we are authorized to reduce the maximum available credit hereunder by the amount stated in such certificate, any such reduction to be effective only at our close of business on the date which we receive said written reduction certificate.

This letter of credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument or agreement referred to herein, except that Exhibit "A" and Exhibit "B" attached hereto are incorporated herein by reference as an integral part of this letter of credit.

Except as expressly provided herein, this credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 revision), The International Chamber of Commerce Publication #500.

Sincerely yours,

By:


John H Findley, Senior Vice President

Exhibit "A"
To Letter of Credit
Form of Certificate for Drawing

Boone County, Missouri

Date

First State Community Bank
300 Diego Dr
Columbia, MO 65203
Attention: John Findley, Senior VP

Re: Bank Letter of Credit No.: 4522095147
Dated: 08/09/2022
In Favor of Boone County, Missouri on behalf of D & D Investments of Columbia LLC

Gentlemen:

The undersigned, a duly authorized official of County of Boone, Missouri (the "Beneficiary"), hereby certifies to Landmark Bank (the "Bank"), with reference to Irrevocable Letter of Credit No. 4522095147 (the "Letter of Credit"; any capitalized terms used herein and not defined shall have their respective meanings as set forth in the said Letter of Credit) issued by the Bank in favor of the Beneficiary, that:

1. The Account Party has failed to complete all improvements or fulfill all obligations required by the Subdivision Regulations, Stormwater regulations, or other applicable rules and regulations of the County of Boone.
2. A draft in the sum of \$ _____ as requested by this Certificate is not in excess of the Maximum Available Credit under the Letter of Credit and shall result in a reduction of the Maximum Available Credit under the Letter of Credit.

Transfer the funds as stated above to the credit of the Boone County, Missouri to the following account, as instructed by the Boone County Treasurer: [INSERT BANK Account # _____], Attention: Boone County Treasurer.

IN WITNESS WHEREOF, the Beneficiary has executed and delivered this certificate this _____ day of _____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Bill Florea, Director, Resource Management

Brianna L. Lennon, Boone County Clerk

Commission Order: _____

Exhibit "B"
To Letter of Credit
Form of Reduction Certificate

Boone County, Missouri

Date

First State Community Bank
300 Diego Dr
Columbia, MO 65203
Attention: John Findley, Senior VP

Re: Bank Letter of Credit No.: 4522095147
Dated: 08/09/2022
In Favor of Boone County, Missouri on behalf of D & D Investments of Columbia LLC

Gentlemen:

This certificate authorizes reduction in the amount of \$ _____ of the above letter of credit. The remaining maximum available credit for this letter of credit is \$ _____.

BOONE COUNTY, MISSOURI

By: _____
Presiding Commissioner

APPROVED BY:

Attest:

Bill Florea, Director, Resource Management

Brianna L. Lennon, Boone County Clerk

Commission Order: _____

051 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

In the County Commission of said county, on the 23rd day of December 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the request for MoDOT to transfer \$50,000.00 of Boone County Soft Match Credit funds to Cole County. In exchange, Cole County will pay Boone County the cash amount of \$32,500.00.

Terms of the exchange are stipulated in the attached letter. It is further ordered the Boone County Commissioners are hereby authorized to sign said letter.

Done this 23rd day of December 2025.

ATTEST:

Brianna L. Lennon
Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Kip Kendrick
Presiding Commissioner

Justin Aldred
Justin Aldred
District I Commissioner

Janet M. Thompson
Janet M. Thompson
District II Commissioner

Kip Kendrick, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet M. Thompson, District II Commissioner



Roger B. Wilson
Boone County Government Center
801 East Walnut, Room 333
Columbia, MO 65201-7732
573-886-4305 • FAX 573-886-4311

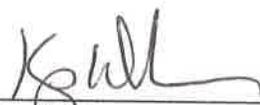
Boone County Commission

_____, 2025

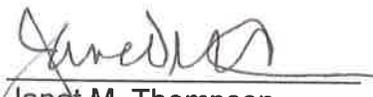
Ms. Joanie Prenger
Transportation Coordinator
Missouri Department of Transportation
1511 Missouri Blvd.
P.O. Box 718
Jefferson City, MO 65102

RE: Soft Match Credit Exchange Request

The Boone County Commission requests and directs MoDOT to transfer \$50,000.00 of our Soft Match Credit funds to Cole County.


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Signed by Boone County on this date: 12/23/2025

In exchange, the Cole County Commission agrees to pay Boone County the cash amount of \$32,500.00.


Sam Bushman
Presiding Commissioner


Jeff Hoelscher
Eastern District
Commissioner


Harry Ottd
Western District
Commissioner

Signed by Cole County on this date: 11-26-2025

CERTIFICATION:

I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an unencumbered balance of such appropriation sufficient to pay the costs arising from this contract.


Kyle Riemann
Auditor

12-16-25
Date

BOONE COUNTY
RESOURCE MANAGEMENT
Room 315
801 East Walnut
Columbia, Missouri 65201

Inspections 886-4339

Planning 886-4330

Receipt Number 36211

Time 10:54:10
Date 12/15/2025

Received From COLE COUNTY CONSOLIDATED CA

PERMIT: Number _____ \$.00 Wastewater _____ \$.00

Permit Type: OT

MISC. FEES & REIMBURSEMENTS

Admin Survey	<u>\$.00</u>	Plat Fee/Prelim	<u>\$.00</u>
Re-Zonin/App	<u>\$.00</u>	Postage	<u>\$.00</u>
Copies/Public Info Rqst	<u>\$.00</u>	Public Notice	<u>\$.00</u>
Dischg Permit	<u>\$.00</u>	ROW Permit	<u>\$.00</u>
Driveway Permit	<u>\$.00</u>	MHP License	<u>\$.00</u>
Land Dist Permit	<u>\$.00</u>	Training	<u>\$.00</u>
Plan Review-Bldg Codes	<u>\$.00</u>	Plan Dev Rev Plan	<u>\$.00</u>
Conditional Use App	<u>\$.00</u>	Plan Dev Finl Plan	<u>\$.00</u>
BOA App	<u>\$.00</u>	Plats Final	<u>\$.00</u>
Reinspection Fee	<u>\$.00</u>	Recording Fees	<u>\$.00</u>
		Other	<u>\$32,500.00</u>

Comments: BRIDGE SOFT MATCH CREDIT EXCHANGE

Taken By KW Credit Card Fee \$.00

Total Amount \$32,500.00 Pay Type CK #190946

BOONE COUNTY
RESOURCE MANAGEMENT
Room 315
801 East Walnut
Columbia, Missouri 65201

Inspections 886-4339

Planning 886-4330

Receipt Number 36211

Time 10:54:10
Date 12/15/2025

Received From COLE COUNTY CONSOLIDATED CA
PERMIT: Number _____ \$.00 Wastewater _____ \$.00

Permit Type: OT

MISC. FEES & REIMBURSEMENTS

Admin Survey	\$ <u>.00</u>	Plat Fee/Prelim	\$ <u>.00</u>
Re-Zonin/App	\$ <u>.00</u>	Postage	\$ <u>.00</u>
Copies/Public Info Rqst	\$ <u>.00</u>	Public Notice	\$ <u>.00</u>
Dischg Permit	\$ <u>.00</u>	ROW Permit	\$ <u>.00</u>
Driveway Permit	\$ <u>.00</u>	MHP License	\$ <u>.00</u>
Land Dist Permit	\$ <u>.00</u>	Training	\$ <u>.00</u>
Plan Review-Bldg Codes	\$ <u>.00</u>	Plan Dev Rev Plan	\$ <u>.00</u>
Conditional Use App	\$ <u>.00</u>	Plan Dev Finl Plan	\$ <u>.00</u>
BOA App	\$ <u>.00</u>	Plats Final	\$ <u>.00</u>
Reinspection Fee	\$ <u>.00</u>	Recording Fees	\$ <u>.00</u>
		Other	\$ <u>32,500.00</u>

Comments: BRIDGE SOFT MATCH CREDIT EXCHANGE

Taken By KW Credit Card Fee \$.00

Total Amount \$32,500.00 Pay Type CK #190946

052 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

In the County Commission of said county, on the 23rd day of December 20 25

the following, among other proceedings, were had, viz:

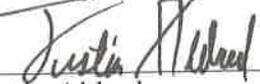
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 1263 to cover Class 9 funds for a laptop for weekly Child Support Court use by APA and Legal Assistants.

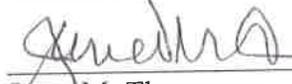
Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

PHILLIP MONTES,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CJFZBX	12/11/2025	CHILD SUPPORT REQUEST	8935081	\$1,779.63

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Dell Pro 16 Plus B1X Base - Ultra 7 265U - 512GB SSD - 32GB RAM DDR5 - Wind Mfg. Part#: 8N04V Contract: Sourcewell 121923-Boone County (C000866)	1	8375147	\$1,779.63	\$1,779.63

SUBTOTAL \$1,779.63

SHIPPING \$0.00

SALES TAX \$0.00

GRAND TOTAL \$1,779.63

PURCHASER BILLING INFO

Billing Address:
BOONE COUNTY IT DEPT
801 E WALNUT ST RM 220
COLUMBIA, MO 65201-4890
Phone: (573) 886-4315
Payment Terms:

DELIVER TO

Shipping Address:
BOONE COUNTY INFORMATION TECH
ATTN:PHILLIP MONTES
801 E WALNUT ST RM 220
PO VWALTER112174
COLUMBIA, MO 65201
Phone: (573) 886-4315
Shipping Method: FEDEX Ground

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Tom Doherty | (866) 626-8514 | tomdoh@cdw.com

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/products-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

653 -2025

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STATE OF MISSOURI }
County of Boone } ca.

December Session of the October Adjourned

Term. 2025

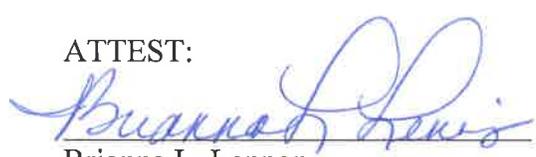
In the County Commission of said county, on the 23rd day of December 20 25

the following, among other proceedings, were had, viz:

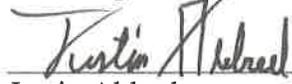
Now on this day, the County Commission of the County of Boone does hereby approve the application for organizational use of the Boone County Government Center Chambers, by Boone County Democrat Party on the following dates, 1/8/26, 2/12/26, 3/12/26, 4/8/26, 5/14/26, 6/11/26, starting at 6:45PM to 9:30PM for their monthly central committee meeting.

Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



Boone County Commission

APPLICATION FOR ORGANIZATIONAL USE OF BOONE COUNTY CONFERENCE ROOMS

The undersigned organization hereby applies for a use permit to use Boone County Government conference rooms as follows:

Organization: Boone County Democrats

Address: 409 Vandiver Dr

City: Columbia State: MO ZIP Code 65202

Phone: 573-875-1245 Website: _____

Individual Requesting Use: Peter Schneeberger Position in Organization: Treasurer

Facility requested: Chambers Room 214 Room 301 Room 332

Event: monthly central committee meeting

Description of Use (ex. Speaker, meeting, reception): meeting

Date(s) of Use: 1/8/26, 2/12/26, 3/12/26, 4/8/26, 5/14/26, 6/11/26

Start Time of Setup: 6:45 pm AM/PM Start Time of Event: 7 pm

End Time of Event: 9 pm AM/PM End Time of Cleanup: 9:30 pm

The undersigned organization agrees to abide by the following terms and conditions in the event this application is approved:

1. To abide by all applicable laws, ordinances and county policies in using Boone County Government conference rooms.
2. To remove all trash or other debris that may be deposited (by participants) in rooms by the organizational use.
3. To repair, replace, or pay for the repair or replacement of damaged property including carpet and furnishings in rooms.
4. To conduct its use in such a manner as to not unreasonably interfere with Boone County Government building functions.
5. To indemnify and hold the County of Boone, its officers, agents and employees, harmless from any and all claims, demands, damages, actions, causes of action or suits of any kind or nature including costs, litigation expenses, attorney fees, judgments, settlements on account of bodily injury or property damage incurred by anyone participating in or attending the organizational use of rooms as specified in this application.

Organization Representative/Title: Peter Schneeberger, Treasurer

Phone Number: 573-529-5475 Date of Application: 12/15/25

Email Address: treasurer.boonecountydems@gmail.com

Applications may be submitted in person or by mail to the Boone County Commission, 801 E. Walnut, Room 333, Columbia, MO 65201 or by email to commission@boonecountymo.org.

PERMIT FOR ORGANIZATIONAL USE OF BOONE COUNTY GOVERNMENT CONFERENCE ROOMS

The County of Boone hereby grants the above application for permit in accordance with the terms and conditions above written. The above permit is subject to termination for any reason by duly entered order of the Boone County Commission.

ATTEST:

County Clerk

BOONE COUNTY, MISSOURI

County Commissioner

DATE: 12/23/2025

454 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

December Session of the October Adjourned

Term. 2025

In the County Commission of said county, on the 23rd day of December 20 25

the following, among other proceedings, were had, viz:

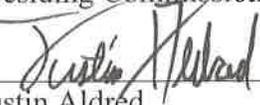
Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 1430 (Civic Services) to increase the budget for Indigent Burial costs.

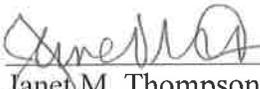
Done this 23rd day of December 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

