

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Captain Brian Leer  
Boone County Clerk Brianna Lennon  
Director of IT Julia Lutz  
Boone County Treasurer Jenna Redel  
Buyer Michelle Brooks  
Budget Administrator Kelle Westcott  
Deputy County Clerk III Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30 p.m. and roll call was taken.

**Boone County Sheriff's Office**

1. First and Second Reading: K-9 Maintenance Training Agreement – Columbia Police Department

Captain Brian Leer stated this agreement is for a K-9 they trained two years ago. Captain Leer stated this K-9 is the Columbia Police Department's explosives detection dog and they are requesting to continue maintenance training. Captain Leer stated this is a one-year agreement

which can be renewed for two additional terms, both one-year contracts under the same conditions, and, if approved today, the City of Columbia will pay the County of Boone \$1,000.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Maintenance Training Agreement between Boone County and the Columbia Police Department.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #29-2026**

**Boone County Clerk**

2. First Reading: 2026 Boone Hospital Board of Trustees Election

Boone County Clerk Brianna Lennon stated they have an opening for one five-year term for the Boone Hospital Board of Trustees. Clerk Lennon stated the filing period ran from the beginning of December until December 30, 2025, and, in that period, one candidate filed. Clerk Lennon stated, if one person files for one open seat, an election is not required. Clerk Lennon stated the item before the Commission today is an order that would certify an election to the Clerk's Office but as a non-election and it will not appear on the ballot in April 2026.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

3. First Reading: 2026 Centralia Special Road District Commissioner

Boone County Clerk Brianna Lennon stated this is the exact same situation as the item before. Clerk Lennon stated there was an open three-year term for the Centralia Special Road District in the same filing period as before and one person filed for that open position. Clerk Lennon stated the item before the Commission today is an order that would certify an election to the Clerk's Office but as a non-election and it will not appear on the ballot in April 2026.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Boone County Human Resources**

4. First and Second Reading: Request for Extended Training/Overlap Period for Position 1712200025, Systems Administrator

Director of IT Julia Lutz stated the County policy currently allows for two weeks of overlap and anything beyond that requires Commission approval. Director Lutz stated she is here today to ask for an extended overlap period from January 20, 2026, to March 6, 2026. Director Lutz stated this position is crucial to supporting the Emergency Communications Center.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request for an extended Training Period for New Employees for position 1712200025, Systems Administrator, through March 6, 2026. This request was made pursuant to Commission Order 147-2005, which requires Commission approval for any training period in excess of 80 hours.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #30-2026**

**Boone County Treasurer**

5. First Reading: Disposition of the 2024 tax sale surplus relating to Parcel 16-316-00-13-021.00

Boone County Treasurer Jenna Redel stated this request is to release the 2024 tax sale surplus to the Boone County Collector. Treasurer Redel stated the owner is redeeming the property after the sale and in order to do so, she wants to release to the Collector the total surplus she would be entitled to so she can complete the redemption process.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**IT**

6. Second Reading: Request to Purchase Technology-Related Items for FY26 – First Read 01.13.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Information Technology Department's request to purchase from Cooperative Agreements for Fiscal Year 2026.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #31-2026**

**Purchasing**

7. First Reading: Amendment #2: C000094 (145-012024SS) – Collective Fleet Support and Maintenance Term and Supply with Collective Data, Inc.

Buyer Michelle Brooks read the following memo:

Contract C000094 (145-012024SS) - Collective Fleet Support and Maintenance Term and Supply was approved by Commission for award to Collective Data, Inc. on February 26, 2019, Commission Order 78-2019.

Amendment #2 renews the contract for the period January 21, 2026, through January 20, 2027, for \$7,872. The one-year renewal fee will be credited toward the first year of the Layered Collective Fleet replacement agreement that is moving the County to a cloud-hosted solution.

The amendment also assigns Finance Enterprise contract # C000094.

Invoice will be paid out of 2040 - R&B Road Maintenance, account 70050 - Software Service Contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

8. Second Reading: Amendment #5 to Contract C000363 (CT211966001) - Idemia Live Scan Application Maintenance and Support for the Boone County Sheriff's Office – First Read 01.13.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #5 to Contract C000363 (CT211966001) with IDEMIA Identity and Security USA LLC for the renewal of maintenance and support for the RMS Interface Connection and one Live Scan unit with printer. The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #32-2026**

9. Second Reading: Surplus Disposal – First Read 01.13.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached surplus disposal list submitted from Purchasing.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #33-2026**

10. Second Reading: Award of C001005 (26-05-0214) Technology Procurement Program - C3 Pathways Counterstrike Training for the Boone County Office of Emergency Management – First Read 01.13.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of C001005 (26-05-0214) Technology Procurement Program - C3 Pathways Counterstrike Training for the Boone County Office of Emergency Management. The contract is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #34-2026**

### **Resource Management**

11. First Reading: Annual General Consultant Services Agreement(s) with A SOA, CBB and Great River Engineering

Budget Administrator Kelle Westcott stated all three of these companies have participated in consultant service agreements in the past and the County has done business with CBB and Great River Engineering.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

### **Commission**

12. First and Second Reading: Proclamation Honoring Martin Luther King Jr. Day

Commissioner Aldred read the following proclamation:

- WHEREAS, the Reverend Dr. Martin Luther King, Jr., renowned leader of the American Civil Rights Movement, was born on January 15, 1929 in Atlanta, Georgia; and
- WHEREAS, Dr. King devoted, and ultimately sacrificed, his life to advancing equality, social justice and opportunity for all, inspired by his vision of a society where individuals are not judged “by the color of their skin but by the content of their character”; and

- WHEREAS, between 1955 and 1968, Dr. King led his fellow Americans in a movement toward legal equality for African Americans in the United States, using the power of words and acts of nonviolent resistance, such as protests, grassroots organizing, and civil disobedience; and
- WHEREAS, Dr. King continued his life's mission through similar campaigns focused on poverty and international conflict, never losing sight of his principled beliefs that men and women everywhere, regardless of color or creed, are equal members of the human family; and
- WHEREAS, in 1963, Dr. King was a driving force behind the March on Washington, which drew over a quarter-million people, at which he gave his famous "I Have a Dream" speech; and
- WHEREAS, Dr. King was named Time Magazine's Man of the Year for 1963 and, in 1964, at the age of 35, Dr. King became the youngest person to win the Nobel Peace Prize; and
- WHEREAS, as a result of the movement led by Dr. King, Congress passed the landmark Civil Rights Act in 1964 and the Voting Rights Act in 1965; and
- WHEREAS, tragically, Dr. King's leadership, so noted for its nonviolence and tenacity, was cut short on April 4, 1968, when he was assassinated at the Laurel Motel in Memphis, Tennessee; and
- WHEREAS, Dr. King's legacy lives on as our nation continues to be inspired by and strive for the realization of his vision of universal equality and justice; and
- WHEREAS, as we commemorate Dr. King's life on this third Monday of January, 2026, we reflect on the imperative of continuing Dr. King's work, through both nonviolent words and actions, in order to achieve his vision of a future in which we have "transformed the jangling discords of our nation into a beautiful symphony of brotherhood."
- THEREFORE, the Boone County Commission does hereby recognize January 19, 2026, as Martin Luther King Jr. Day, and encourages residents to reflect on Dr. King's vision and how they can work toward realization of this vision in their lives, communities and nation.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record the Proclamation Honoring Reverend Dr. Martin Luther King, Jr. and recognizing January 19, 2026, as Martin Luther King, Jr. Day.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #35-2026**

13. Public Comment

None

14. Commissioner Reports

Commissioner Aldred stated everyone should be very careful about deer on the road.  
Commissioner Aldred reminded everyone to keep a look out and be careful.

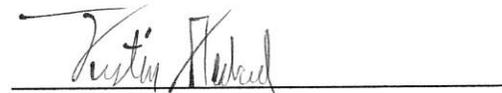
Attest:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner