

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Boone County Treasurer Jenna Redel
Director of Emergency Management Chris Kelley
Budget Administrator Kelle Westcott
Planner Uriah Mach
Administrative Services Manager Victoria Walter
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30 p.m. and roll call was taken.

Boone County Treasurer

1. First Reading: 2024 Tax Surplus Claim - Heather DeMian - Parcel :16-216-00-01-032.00

Boone County Treasurer Jenna Redel stated this stems from a tax sale in 2024 and Ms. DeMian is the owner of record. Treasurer Redel stated the amount of the surplus is \$14,651.73.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

2. First Reading: 2024 Tax Surplus Claim - Kimberly M. Burns - Parcel :03-112-00-01-041.00

Boone County Treasurer Jenna Redel stated this stems from a tax sale in 2024 and Ms. Burns is the owner of record. Treasurer Redel stated the amount of the surplus is \$737.16.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Boone County Emergency Management

3. First and Second Reading: State Homeland Security Asset Disposal

Director of Emergency Management Chris Kelley stated this agenda item is regarding two ham radios that were purchased by the City of Columbia when they had Emergency Management. Director Kelley stated, per the state grant, they have to get these back to the State with this formal process. Director Kelley stated these items have come before Commission before; he is asking to have that order rescinded because the State told him that he could not request those assets go to a certain party, even though they have done that in the past.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby rescind its prior order, Order Number 494-2025, and approves the attached Regional Homeland Security Oversight Committee Region F State Homeland Security Asset Disposal forms.

It is further ordered that the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #14-2026**

Resource Management

4. First Reading: Annual General Consultant Services Agreement(s) with A Civil Group, Allstate and Malicoat-Winslow

Budget Administrator Kelle Westcott stated these consultants are all companies that typically participate in the general consultant services agreements and nothing has changed.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

5. First and Second Reading: Brandywine Creek Subdivision Plat 2. A-2. S15-T47N-R12W. Gregory Szarnecki Living Trust, owner. Jay Gebhardt, surveyor

Planner Uriah Mach stated this plat was submitted in July and was placed on the Planning and Zoning agenda. Mr. Mach stated the plat is now ready for signature and to be recorded.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby receive and accept the following plat:

- A. Brandywine Creek Subdivision Plat 2. A-2. S15-T47N-R12W. Gregory Szarnecki Living Trust, owner. Jay Gebhardt, surveyor.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #15-2026**

IT

6. First Reading: Budget Revision - Department 6501 - Childcare Center IT Hardware & Software to Establish Budget for Mitel Licenses

Administrative Services Manager Victoria Walter stated this is a request for a budget revision for the IT Department to move \$2,119 from Department 6500 to Department 6501 to establish the budget for Mitel licenses.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Purchasing

7. First Reading: Approval of Vehicle Surplus Disposal for Sheriff's Office

- **Removed by Purchasing, placed on Tuesday, January 13, at 9:30 a.m.**
8. Second Reading: Amendment #6 to County Contract C00460, from Contract 164-123122SS, for PowerDMS License & Support for the Boone County Sheriff with PowerDMS – First Read 01.06.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #6 to County Contract C00460, from Contract 164-123122SS, for PowerDMS License and Support for the Boone County Sheriff's Office with PowerDMS of El Segundo, California.

The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #16-2026**

9. Second Reading: Cooperative Contract Award: C001060 (Sourcewell Cooperative Contract 030321-SEC) – Copier(s) for Boone County Clerk with Marco Technologies, LLC – First Read 01.06.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Marco Technologies, LLC. for copiers. The terms of the contract are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #17-2026**

10. Second Reading: City of Columbia Cooperative Contract: 39/2025 – Counseling Services (FE Purchase Agreement C001063) with Chris Lawrence & Associates, LLC – First Read 01.06.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Chris Lawrence & Associates, LLC for Counseling Services.

The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #18-2026**

11. Second Reading: Cooperative Contract: C001059 (MC250182009) Animal Control Van with NROUTE Enterprises L.L.C. – First Read 01.06.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a contract with ENROUTE Enterprises L.L.C. for a 2026 Chrysler Voyager LX Passenger Van for Animal Control.

The terms of the contract are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #19-2026**

Commission

12. Public Comment

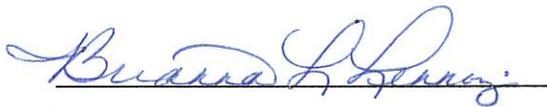
None

13. Commissioner Reports

Commissioner Kendrick stated, on Saturday, there will be the Sheriff's Office Regional Training Center Grand Opening from 9 a.m. until noon at the Public Safety Campus.

Commissioner Thompson stated it has been fun to see the notes from invitation acceptances including prior Commissioners and former Judges expressing interest in it and who have watched these projects as they come to fruition.

Attest:



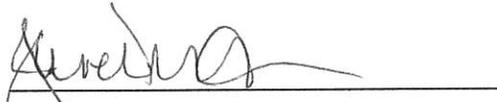
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner