

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Prosecuting Attorney Roger Johnson
Buyer Brijanna Purdy
Senior Buyer Liz Palazzolo
Director of Human Resources Angela Wehmeyer
Director of Resource Management Bill Florea
Deputy Director of Emergency Management Jake Waller
Boone County Deputy Clerk Audrey Kierstead

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 4:00 p.m. and roll call was taken.

P & Z

1. Consent Agenda

- A. Nichols Ridge Plat 1. A-2. S27-T51N-R13W. Bourbon Township. Elizabeth Lockwood Revocable Trust, owner. Derek Forbis, surveyor.

Director of Resource Management Bill Florea read the following staff report:

Regarding the Consent Agenda, the plat, Item A, was approved by consent and is presented for Commission receipt and acceptance. This is a request that Commission waive the reading of the staff report and authorize the Clerk to insert it into the minutes of this meeting as if read verbatim.

A. Nichols Ridge Plat 1. A-2. S27-T51N-R13W. Bourbon Township. Elizabeth Lockwood Revocable Trust, owner. Derek Forbis, surveyor.

The subject property is located off of North Highway NN, north of the intersection of North Highway NN and West Creed Road. The proposal is to divide 11.52 acres into a three-lot minor subdivision. An existing house and onsite wastewater lagoon are present on the western portion of the property. The property is zoned A-2 and is surrounded by A-2 zoning on all sides.

There is an existing driveway that provides access from the existing dwelling to North Highway NN on proposed lot 1. Access for lots 2 and 3 will be shared along a side property line. The applicant has not submitted a request for a waiver from the traffic study requirement. Approval of the three-lot minor subdivision will result in two additional traffic sources. This is unlikely to significantly impact transportation resources in the area. Granting a waiver from the traffic impact study is appropriate in this case.

The property is located within Public Water Supply District #10 service area. Boone Electric provides power service. The Boone County Fire Protection District provides fire protection in the area. The nearest station, Station #6, is approximately 7.5 miles away.

An existing onsite wastewater lagoon serves the single-family dwelling on proposed lot 1. The applicant has submitted an onsite sewer exhibit showing potential lagoon locations to serve future residential development on lots 2 and 3. The applicant has not submitted a request for a waiver from the sewer cost benefit analysis. There is no public sanitary sewer system available nearby. Approval of a three-lot minor subdivision is unlikely to warrant construction of a public sanitary sewer system. Granting a waiver to the sewer cost benefit analysis is appropriate in this case.

The property scored 38 points on the rating system

Staff recommended approval of the plat and granting of waivers.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby receive and accept the plat, item A, as listed in the attached consent agenda (Attachment A), and authorizes the Deputy Clerk to insert the associated staff report into the minutes of this meeting as if read verbatim.

Attachment A:

- A. Nichols Ridge Plat 1. A-2. S27-T51N-R13W. Bourbon Township. Elizabeth Lockwood Revocable Trust, owner. Derek Forbis, surveyor.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #491-2025**

Human Resources

- 2. First and Second Reading: Request to Hire Above FHR for Position 669, Assistant Prosecuting Attorney II

Prosecutor Roger Johnson stated this candidate has very impressive credentials. He stated this candidate started with a private law firm in St. Louis in 2010. This candidate moved with the firm to Colorado in 2012, counseling various sports organizations. She worked as Chief Administrative Officer and General Counsel for USA Swimming from 2014 – 2023. She has served as the Executive Director of the Agricultural Leadership of Tomorrow Foundation since 2023.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 669, Assistant Prosecuting Attorney II, and does hereby authorize an appropriation of \$80,017.60 for the salary of said position.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #492-2025**

- 3. First and Second Reading: Request for Standing Authority to Hire Above the Flexible Hiring Range for Position 304, Office Specialist Part-Time Pool, and Position 929, Office Specialist II Part-Time Pool, Collector's Office

Director of Human Resources Angela Wehmeyer stated this is a request for a standing order for the Collector to hire above the flexible hiring maximum temporary office specialist staff. Director Wehmeyer stated, in the past, they have hired the Part-Time Pool at \$16 per hour for the Office Specialist position and \$20 per hour for the Office Specialist II position. Director Wehmeyer stated, this year, the Collector would like standing authority to hire the Office Specialist Part-Time Pool at \$16.55 per hour and the Office Specialist II Part-Time Pool at \$20 per hour, the same as last year.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a standing request to hire above the flexible hiring maximum for position 304, Office Specialist Part-Time Pool, and position 929, Office Specialist II Part-Time Pool in the Collector's Office for the 2025-2026 tax season. This order authorizes hiring at up to \$16.55 per hour for position 304, Office Specialist Part-Time Pool, and up to \$20 per hour for position 929, Office Specialist II Part-Time Pool.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #493-2025**

Office of Emergency Management

4. First and Second Reading: Regional Homeland Security Oversight Committee Asset Disposal

Deputy Director of Emergency Management Jake Waller stated they are requesting permission to return several radios to the Region F Regional Homeland Security Oversight Committee (RSOC) for disposal. Deputy Director Waller stated these were originally purchased in 2010 through the RSOC grant program and used by the Boone County Joint Communications Department for monitoring ham radio frequencies. Deputy Director Waller stated the original purchase cost was \$7,687.40 per unit. Deputy Director Waller stated the equipment is outdated and has been unused for several years and, in accordance with the grant guidance and equipment ability requirements, he is proposing to transfer those units back to RSOC for surplus management.

Commissioner Thompson moved now on this day the County Commission of the County of Boone does hereby approve the Regional Homeland Security Oversight Committee Asset Disposal submitted from the Boone County Office of Emergency Management.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #494-2025**

Purchasing

5. First Reading: Award of C001042, from Cooperative Contract 106/2024, for Sidewalk, Curb, Ramp, Improvement, Replacements, Service Cut and Repair Services with Cook Construction Company, Inc., a Countywide Term and Supply contract

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval of Contract C001042, using City of Columbia Cooperative Contract 106/2024, for Sidewalk, Curb, Ramp, Improvements, Replacements, Service Cut and Repair Services, which will be a Countywide Term and Supply contract with Cook Concrete Construction Company, Inc. of Rocheport, Missouri.

Contract 091423-OFS, for Furniture Solutions with Related Accessories with Inside the Lines of Columbia, Missouri, for the Boone County Sheriff's Office. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #497-2025**

9. Second Reading: Award of C001040, from Cooperative Contract 230301, for Furniture, Furnishings & Services for the Boone County Sheriff's Office with Inside the Lines LLC – First Read 10.02.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C001040, awarded from Cooperative Contract 230301, for Furniture, Furnishings, & Services with Inside the Lines LLC of Columbia, Missouri, for the Boone County Sheriff's Office. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #498-2025**

Commission

10. First and Second Reading: Approving a contract for cemetery interment for cremated remains held by the Boone County Medical Examiner

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a contract with Hawthorn Memorial Gardens for the interment of cremated remains held by the Boone County Medical Examiner. The terms of the agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #499-2025**

11. First and Second Reading: Application for Organizational Use of the Courthouse Plaza on 10/18/25 by Mid-Missouri Peaceworks

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by Mid-Missouri Peaceworks on October 18, 2025, from 10 a.m. to 3 p.m. for the No Kings 2 Rally.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #500-2025**

12. Public Comment

None

13. Commissioner Reports

None

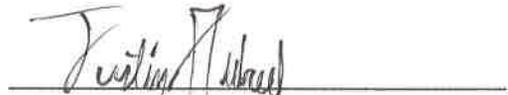
Attest:



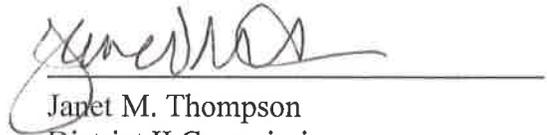
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner