

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Office Administrator Tracy Skaggs
Budget Administrator Kelle Westcott
Senior Buyer Liz Palazzolo
Boone County Clerk Brianna Lennon
Boone County Deputy Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30 a.m. and roll call was taken.

Commission

1. First and Second Reading: Proclamation Recognizing September 2025 as National Preparedness Month

Commissioner Thompson read the following Proclamation:

WHEREAS, Boone County recognizes that preparedness is a shared responsibility of individuals, families, businesses, schools, and local governments, and that emergencies and disasters can strike at any time with little or no warning; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has designated September as National Preparedness Month to encourage all Americans to take action to prepare for emergencies, with the 2025 theme: “Preparedness Starts at Home”; and

WHEREAS, Boone County encourages all residents to take four key preparedness actions:

1. Know the different types of emergencies that could happen and how to stay safe.
2. Make a family emergency plan.
3. Build an emergency supply kit.
4. Get involved in your community to support resilience and preparedness; and

WHEREAS, Boone County Government and the Boone County Office of Emergency Management continue to strengthen community resilience by enhancing emergency planning, expanding outreach, upgrading critical infrastructure, and building trusted partnerships with local, state, and federal agencies; and

WHEREAS, recognizing National Preparedness Month provides an opportunity to raise awareness, foster collaboration, and empower Boone County residents to be ready for disasters of all types, thereby reducing risks and ensuring a stronger recovery.

THEREFORE, the County Commission of the County of Boone does hereby recognize September 2025 as National Preparedness Month in Boone County, Missouri, and urges all residents to join in supporting this initiative by making preparedness a priority at home, at work, and in the community.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record the proclamation recognizing September 2025 as National Preparedness Month.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #448-2025**

Prosecuting Attorney

2. First Reading: Budget Amendment Dept 2600 (Prosecuting Attorney) to Cover Class 3 Costs for the Missouri Association of Prosecuting Attorney’s Conference

Office Administrator Tracy Skaggs stated when they were correcting the coding for AP-251390, which inaccurately submitted all expenses to the wrong travel/training account, it was determined based on the actual expenses that 2600-37220 was \$154.38. Ms. Skaggs stated this fund is only used for the Spring MOPS conference, therefore there will be no additional impact for the 2025 year.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Auditor

3. First Reading: Budget Amendment – Department 1430 Civic Services – Purchase Crypt to Store Remains

Commissioner Kendrick stated this amendment is for \$6,600 to purchase a crypt at Parker Millard mausoleum to store the cremains of individuals whose cremations were paid for through the County’s Indigent Cremation Program. Commissioner Thompson stated, currently, these cremains are mostly being stored at the University of Missouri and need to be more appropriately stored.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

4. Second Reading: Budget Amendment – Department 4130 Law Enforcement Training Center Construction – Increase budget for owner’s cost – First Read 09.02.25 **Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 4130 (Law Enforcement Training Center) to cover Class 7 Owner’s Costs.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #448-2025**

5. Second Reading: Budget Revision - Department 1110 Auditor's Office - Replacement Copier and Citizens Guide – First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 1110, Auditor's Office, for a replacement copier and the Citizens Guide.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #450-2025**

Resource Management

6. First Reading: Harrisburg 2025 Sales Tax Distribution

Budget Administrator Kelle Westcott stated this is the first of their annual sales tax agreements with municipalities to distribute the sales tax collected for Road & Bridge. Ms. Westcott stated this one is for Harrisburg in the amount of \$17,284.12.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

7. Second Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Jeff Schnieders Construction Company, Inc.- First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the release of the Stormwater Security Agreement and Erosion and Sediment Control Performance Bond between the County of Boone and Harco National Insurance Company in the amount of \$42,924.42. Said performance bond was issued on behalf of Jeff Schnieders Construction Company, Inc. for construction activities and stormwater improvements located at 7700 N. Oakland Gravel Rd., Columbia, MO. The work has been completed as required. The original Commission Order accepting the performance bond is 457-2022.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #451-2025**

8. Second Reading: Budget Revision - Department 4143 (Bridge Project) Move Funding out of Contingency for Design Contract – First Read 09.11.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 4143 (Bridge Project) to move funding out of contingency for design contract.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #452-2025**

9. Second Reading: Budget Revision - Department 4141 (Richland Road Project) Move Funding out of Contingency for Engineering Services – First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 4141 (Richland Road Project) to move funding out of contingency for engineering services.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #453-2025**

10. Second Reading: Budget Revision – Department 4140 Move Funding out of Contingency for Professional Services – First Read 09.11.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 4140 to move funding out of contingency for professional services.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #454-2025**

11. Second Reading: Budget Revision – Department 2082 Cover Surveyor Outsourced – First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2082 to cover surveyor outsourced costs.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #455-2025**

Purchasing

12. First Reading: Award of Amendment #4 to Contract C000363 from Cooperative Contract CT211966001 for Idemia Livescan Application Maintenance and Support with Idemia Identity & Security USA, LLC for the Boone County Sheriff's Office

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #4 to Contract C000363, Cooperative Contract CT211966001 for Idemia Livescan Application Maintenance and Support with Idemia Identity & Security USA, LLC of Bedford, Massachusetts. The contract is used by the Boone County Sheriff's Office. The original contract was established December 23, 2021, through Commission Order 525-2021.

Amendment #4 incorporates a new renewal agreement for two (2) Idemia MorphoIdent units for the 2025-2026 license period.

Payment will reference this coding:

- 1251 – General Fund Sheriff Operations/60050 -Equipment Service Contract: \$500

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

13. Second Reading: Award of Amendment Two to Contract C001018 (44-02DEC21) - Radio System Materials and Supplies for Boone County Joint Communications – First Read 09.11.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment Two to Contract C001018 (44-02DEC21) - Radio System Materials and Supplies for Boone County Joint Communications. The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #456-2025**

14. Second Reading: Award of Amendment #3 to Contract C001023, from Cooperative Contract EC07-23, for 911 Equipment & Notification Software and Services with Intrado Life & Safety Inc. for the Boone County Joint Communications Department and the Boone County IT Department – First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Contract Amendment #3 to County Contract C001023, awarded from Cooperative Contract EC07-23, for 911 Equipment & Notification Software and Services with Intrado Life 7 Safety, Inc. of Chicago, Illinois, for the Boone County Joint Communications Department and the Boone County IT Department. The amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #457-2025**

15. Second Reading: Cooperative Contract Award: C001036 (Sourcewell Cooperative Contract 092222-CMM) – Generator for Boone County Road & Bridge with Cummins, Inc. – First Read 09.11.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a Contract Agreement with Cummins, Inc. for a generator. The terms of the contract agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #458-2025**

16. Second Reading: Award of Amendment #1 to County Contract C000159, awarded from RFB 24-14JUL20, for Internet Service Provider services for the Boone County Courthouse - Circuit Clerk's Office with CenturyLink – First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment #1 to County Contract C000159, awarded from RFB 25-14JUL20, for Internet Service Provider services for the Boone County Courthouse – Circuit Clerk's Office with CenturyLink of Phoenix, Arizona. The amendment is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #459-2025**

17. Second Reading: Award of Contract C000991, from Cooperative Contract 15-20, for Telecommunications Maintenance & Related Services (Two-Way Radio System) - 800 MHz Enhanced Digital Simulcast Systems and 700 MHz Digital P25 Communications Systems for the Boone County Joint Communications Department with Communications International, Inc. – First Read 09.11.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of County Contract C000991, awarded from Cooperative Contract 15-20, for Telecommunications Maintenance & Related Services (Two-Way Radio System) - 800 MHz Enhanced Digital Simulcast Systems and 700 MHz Digital P25 Communications Systems for the Boone County Joint Communications Department with Communications International, Inc. of Tampa, Florida. The contract is set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #460-2025**

18. Second Reading: Surplus Disposal – Joint Communications - First Read 09.11.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal for the Boone County Joint Communications Department as requested by the Purchasing Department.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #461-2025**

19. Second Reading: Surplus Disposal – Sheriff's Office – First Read 09.11.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal for Boone County Sheriff's Office as requested by the Purchasing Department.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #462-2025**

Commission

20. First Reading: Proposed Tax Rate Setting for Boone County (pursuant to state law, Sections 137.055; 137.073, RSMo) **Open Public Hearing**

Boone County Clerk Brianna Lennon stated this is for the cooperative process of setting the tax rates. Clerk Lennon stated the tax rate process involves looking at the sales tax revenue to determine a roll back from the ceiling they have that is a byproduct of how much the assessed valuations have increased year to year. Clerk Lennon stated, once taking that sales tax roll back out of the equation, there is an opportunity for the County to do a voluntary roll back as well. Clerk Lennon stated the County has historically done the voluntary roll back in order to make the general revenue tax rates be \$0.12, which is the amount they can voluntarily roll back to this year after the sales tax reduction. Therefore, she is recommending that the County stay the course at the \$0.12 general revenue tax rate. Clerk Lennon stated the same situation will apply for Road & Bridge at \$0.05, which is what the rate has been for several years. Clerk Lennon stated the only difference from last year to this year is what is referred to as Group Home Tax Rate for Boone County Family Resources, which has a slight reduction due to the mathematics of the assessed valuations. Clerk Lennon stated the reason it got reduced is because the expectation is the assessed valuation has increased enough to offset any budgetary issues.

Commissioner Kendrick opened and closed the public hearing.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

21. First Reading: 2025 Boone County Tax Rates

Boone County Clerk Brianna Lennon stated these are the tax rates for all the entities in Boone County. Clerk Lennon stated part of the process in the Clerk's office is facilitating all of the entities – the school districts, the cities and the fire districts – to certify their tax rates and hold public hearings. Once they come back, they get certified and sent to the State Auditor's Office for certification. They are then sent to the Department of Revenue so there is a record of it, which allows the County Collector to collect taxes on their behalf.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

22. First and Second Reading: Proclamation Recognizing Constitution Week and the 238th Anniversary of the Signing of the Constitution

Commissioner Thompson read the following Proclamation:

Whereas, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

Whereas, September 17, 2025, marks the 238th anniversary of the first signing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it; and

Whereas, in 1955, the Daughters of the American Revolution petitioned Congress to set aside September 17-23 annually to be dedicated for the observance of Constitution Week; and

Whereas, on August 2, 1956, a resolution was adopted by U.S. Congress and signed into public law by President Dwight D. Eisenhower dedicating September 17-23 each year for the observance of Constitution Week, which is recognized annually by the President of the United States of America through the issuance of a proclamation; and

Whereas, by honoring Constitution Week, we commemorate its history and importance and recognize it as a testament to the tenacity of Americans throughout history to maintain their liberties, freedoms, and inalienable rights; and

Whereas, on September 17, 2025, Boone County, led by the Columbia Chapter of the National Society of Daughters of the American Revolution, will participate in Bells Across America, an annual celebration of the signing of the U.S. Constitution, during which participants gather to ring bells, much as the church bells of Philadelphia rang out when the Constitution was first signed at 4 p.m. on September 17, 1787.

Therefore, the Boone County Commission does hereby recognize September 17 – 23, 2025, as Constitution Week, honor the 238th anniversary of the first signing of the U.S. Constitution, and encourage all Boone Countians to learn more about this important document and celebrate and protect the freedoms it gave us.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record a proclamation recognizing September 17-23, 2025, as Constitution Week and honoring the 238th Anniversary of the Signing of the Constitution.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #463-2025**

23. Public Comment

None

24. Commissioner Reports

None

Attest:



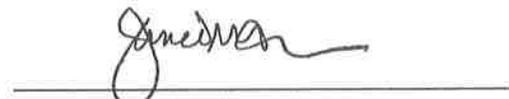
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner