

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Ashland City Hall

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Boone County Collector Brian McCollum
Director of Community Services Joanne Nelson
Director of Purchasing Melinda Bobbitt
Director of Resource Management Bill Florea
Boone County Counselor CJ Dykhouse
Accountant Aaron Neugarten
Buyer Brijanna Purdy
Senior Buyer Liz Palazzolo
Stormwater Coordinator Nicki Rinehart
Budget Administrator Kelle Westcott
Boone County Deputy Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 2:30 p.m. and roll call was taken.

Boone County Collector

1. First and Second Reading: 2025 Boone County Land Sale Surplus

Boone County Collector Brian McCollum stated this is the report of the 2025 delinquent tax certificate sale surplus that has been collected as a result of that sale. Mr. McCollum stated there were 13 lots and lands offered for taxes and/or special assessments this year. Mr. McCollum stated 11 of those sales resulted in a surplus totaling \$304,390.15. Mr. McCollum stated this surplus will be turned over to the Boone County Treasurer and be held for the lesser of 90 days after the expiration of the redemption period or three years. Mr. McCollum stated, if it is not called for as part of the redemption, the lien holders of record will have 90 days to submit a claim for that but, if no claim is made, it will be held for three years then be turned over to the County school fund.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby certify that it has examined the attached statement of the surplus from sale of delinquent lands held the 25th day of August 2025 and approves the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #439-2025**

Community Services

2. First and Second Reading: Heart of Missouri CASA Contract

Director of Community Services Joanne Nelson read the following memo:

The Community Services Department requests approval for the Boone County Foster Care Speech-Language Pathology Program with Heart of Missouri CASA. The contract was submitted by Heart of Missouri CASA as a Strategic Innovation Opportunity to the Boone County Children’s Services Board. Empat Speech and Mizzou Academy will be subcontracted by Heart of Missouri CASA to deliver a portion of the program services. The contract will pay for speech development screenings and assessments, therapy sessions, and case management for children in foster care in Boone County. The goal of the program is to increase early identification of and provide intervention for speech delays in children in foster care.

The contract will begin upon approval by the Boone County Commission and extend through December 31, 2025, with the option of two (2), one-year renewals. A total of \$73,905.80 will be provided through department number 2161 and account number 71106 for the remainder of 2025 and up to \$167,872 for each one-year renewal period. The current fund balance is \$413,334.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Agreement for a Strategic Innovation Opportunity between

the Boone County Children’s Service Board and Heart of Missouri CASA. It is further ordered the Presiding Commissioner is hereby authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #440-2025**

Human Resources

3. First and Second Reading: Request to Transfer above Authorized Transfer Salary for Position 622, Buyer, Purchasing

Director of Purchasing Melinda Bobbitt stated Purchasing is seeking to transfer Brijanna Purdy, current Purchasing Assistant, to a Buyer position above the Authorized Transfer Salary to recognize the increase in duties and her current experience in Purchasing. Director Bobbitt stated Brijanna has been with the County for three years, funds are available for the position and there is no internal inequity with other staff.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to transfer above the Authorized Transfer Salary for position number 622, Buyer, and does hereby authorize an appropriation of \$51,000 for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #441-2025**

4. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 664, Senior Administrative Assistant, County Counselor

Boone County Counselor CJ Dykhouse stated this request is to hire above FHR for the Senior Administrative Assistant position, pending title change by Job Class to Legal Assistant. Counselor Dykhouse stated this is a single position in the County Counselor’s office and this request is slightly above FHR. Counselor Dykhouse stated the amount requested is less than the incumbent so there is no budgetary impact and there is no internal inequity as this is the only position of its kind in this department.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 664, Senior Administrative Assistant, and does hereby authorize an appropriation of \$23 per hour for the salary of said position.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #442-2025**

5. First and Second Reading: Request to Hire Above the Flexible Hiring Range for Position 1138, Administrative Coordinator, Resource Management

Director of Resource Management Bill Florea stated this request is for the new Customer Relations Specialist. The applicant brings eight years of relevant experience. Director Florea stated, in one of her positions, she managed implementation of several databases which brings particular value to Resource Management as they implement and build their MaintStar system. Director Florea stated two existing employees have the same classification but this will not create any inequity with those employees.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for position number 1138, Administrative Coordinator, and does hereby authorize an appropriation of \$24.20 per hour for the salary of said position.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #443-2025**

Health Department

6. First Reading: Nuisance Abatement Parcel#17-319-12-01-230.00 01

This item was removed by the Health Department.

Auditor

7. First Reading: Budget Revision - Department 1110 Auditor's Office - Replacement Copier and Citizen's Guide

Accountant Aaron Neugarten stated this request is to move unused appropriations for professional services to Class 9 for a replacement copier and Class 8 for interfund services used for Children's Services employees to prepare the Citizen's Guide to County Finances.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

8. First Reading: Budget Amendment - Department 4130 (Law Enforcement Training Center) – To Cover Class 7 for Owner's Cost

Accountant Aaron Neugarten stated this request is to increase the owner's costs budgeted for the items on the following spreadsheet.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Purchasing

9. First Reading: Surplus Disposal – Joint Communications

Buyer Brijanna Purdy read the following memo:

The Purchasing Department requests approval, on behalf of Joint Communication, to transfer the items listed below to the City of Columbia. Legal will be routing the Asset Transfer Cooperative Agreement.

	Asset #	Description	Make & Model	Department	Condition of Asset
1.	21109	10X15 Equipment Shelter	NA	JCC	Fair/ Transfer to City of Columbia
2.	21111	One (1) Cummins Generator	Model GGFD-5744023E	JCC	Fair/ Transfer to City of Columbia

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

10. First Reading: Surplus Disposal – Sheriff’s Office

Buyer Brijanna Purdy read the following memo:

The Purchasing Department requests approval, on behalf of the Sheriff’s Office, to dispose of asset tags 24367 & 22731 through MO Auto Auction by utilizing contract 17-20JUN25.

	Asset #	Description	Make & Model	Department	Condition of Asset
1.	24367	2020 Ford Interceptor Utility	Ford Escape	so	Front-end crash damage not repaired due to high deductible, high mileage
2.	22731	2018 Chevrolet Tahoe PPV	Chevy Tahoe	so	High Miles, Former K9 Unit, issues with braking system

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

- 11. First Reading: Award of Amendment Two to Contract C001018 (44-02DEC21) - Radio System Materials and Supplies for Boone County Joint Communication

Buyer Brijanna Purdy read the following memo:

Contract C000266 (44-02DEC21) - Radio System Material & Supplies is being assigned from Tessco Incorporated of Delaware to Alliance USHoldco2, d/b/a Tessco LLC.

The original contract number was C000266 and is now C001018. There are no other changes to the contract.

This is a Term & Supply contract utilized by Joint Communications.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

- 12. First Reading: Award of Amendment #3 to Contract C001023 from Cooperative Contract EC07-23 for 911 Equipment & Notification Software & Services with Intrado Life & Safety Inc. for the Boone County Joint Communications Department and the Boone County IT Department

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #3 to Contract C001023, awarded from Cooperative Contract EC07-23, for 911 Equipment & Notification Software & Services with Intrado Life & Safety, Inc. of Chicago, Illinois, for the Boone County IT Department on behalf of the Boone County Joint Communications Department. The original contract was established December 23, 2024, through Commission Order 631-2024.

Amendment #3 provides the essential licensing, maintenance, and professional services required to implement the AT&T ESInet on the Intrado Viper 911 phone system. By upgrading to ESInet, the County will enhance the resiliency, interoperability, and scalability of Boone County's 911 infrastructure, ensuring uninterrupted emergency communications and improved call handling during peak demand or disaster events.

Amendment #3 covers all technical and operational components required for seamless integration with existing 911 operations, including software licensing, system configuration, testing, and ongoing support. It will co-terminate with the County's current Intrado contract, allowing for synchronized renewal cycles and simplified contract management.

This strategic investment ensures that Boone County's 911 system remains compliant with evolving industry standards, positions the County for future Next Generation 911 (NG911) enhancements, and strengthens Boone County's overall public safety capabilities for the community.

The total price for Amendment Three enhancements is \$190,094.33. The total will be covered with budgeted funds and savings. Payments will reference this coding:

2708 – 911/EM IT Hardware & Software/92301 – Replacement Computer Hardware:
\$180,915.85

2708 - 911/EM IT Hardware & Software /60051 – IT Equipment Services Contract: \$9,178.48.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

13. First Reading: Cooperative Contract Award: C001036 (Sourcewell cooperative contract 092222-CMM) – Generator for Boone County Road & Bridge with Cummins, Inc.

Director of Purchasing Melinda Bobbitt read the following memo:

The Boone County Road & Bridge Department requests permission to utilize the Sourcewell Cooperative Contract 092222-CMM - Electrical Energy Power Generation Equipment with Cummins, Inc. to purchase one generator. The county contract number is C001036.

Department 4110 - R&B Expansion and Improvements, account 71231 - Owner Costs. The change order adding additional funds to the contract which will cover this purchase was approved by Commission Order 347-2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

14. First Reading: Award of Amendment #1 to County Contract C000159 awarded from RFB 24-14JUL20 for Internet Service Provider services for the Boone County Courthouse - Circuit Clerk's Office with CenturyLink

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for Amendment #1 to Contract C000159 awarded from County RFB 25-14JUL20 – Internet Services Provider – Boone County Courthouse - Circuit Clerk's Office with CenturyLink of Phoenix, Arizona. The original contract was established October 15, 2020, through Commission Order 469-2020.

Amendment #1 to the contract documents the addition of Fiber IP and Data Services to the Courthouse that was added by former Circuit Court Administrator Cindy Garrett in July of 2023. That service agreement is also incorporated into the contract.

This is a Term and Supply contract. Payments will be coded using 1210 – General Fund Court Operations/48002 – Data Communications.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

15. First Reading: Award of Contract C000991, from Cooperative Contract 15-20, for Telecommunications Maintenance & Related Services (Two-Way Radio System) - 800 MHz Enhanced Digital Simulcast Systems and 700 MHz Digital P25 Communications Systems for the Boone County Joint Communications Department with Communications International, Inc.

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for the award of Contract C000991, from Cooperative Contract 15-20 established by the Hillsborough County Sheriff's Office, as a cooperative contract for the purchase of Telecommunications Maintenance and Related Services (Two-Way Radio System), 800MHz Enhanced Digital Simulcast Systems and 700 MHz Digital P25 Communications

System for the Boone County Joint Communications Department with Communications International, Inc. of Tampa, Florida.

The purchase of the 800MHz Enhanced Digital Simulcast Systems and 700 MHz Digital P25 Communications Systems upgrades the current countywide analog radio system to the 800 MHz P25 Phase II trunking public safety radio system. It will establish a modern, interoperable public safety radio system with increased capacity, redundancy, encryption, and signal coverage with room for future expansion.

The contract period will run September 1, 2025, through January 24, 2026. There are five (5) additional two-year renewals option available.

The systems are purchased in phases. The total price for the systems upgrade is \$6,985,438.39. Payments will reference this coding: 2706 – Boone County Joint Communications Radio Improvements/91900 - Boone County Joint Communications Radio Improvements Construction in Progress.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Resource Management

- 16. First Reading: Release of Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Jeff Schnieders Construction Company, Inc.

Stormwater Coordinator Nicki Rinehart read the following memo:

The purpose of this memo is to request the release of the Stormwater Security Agreement and Erosion and Sediment Control Performance Bond for Jeff Schnieders Construction Company, Inc.

The Performance Bond was issued by Harco National Insurance Company in the amount of \$42,924.42. Said Performance bond was issued on behalf of Jeff Schnieders Construction Company, Inc. for clean fill activities located at 7700 N. Oakland Gravel Rd., Columbia, MO. The work has been completed as required. The original Commission Order accepting the Performance Bond is 457-2022.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

17. First Reading: Budget Revision - Department 4143 (Bridge Project) Move Funding out of Contingency for Design Contract

Budget Administrator Kelle Westcott stated this request is to move funding out of contingency to the proper account for the King Road Bridge contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

18. First Reading: Budget Revision - Department 4141 (Richland Road Project) Move Funding out of Contingency for Engineering Services

Budget Administrator Kelle Westcott stated this request is to move funds out of contingency - and into the Richland Road Capital Improvement Project contingency for anticipated spending in FY2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

19. First Reading: Budget Revision – Department 4140 Move Funding out of Contingency for Professional Services

Budget Administrator Kelle Westcott stated this request is to move funds out of contingency and into the Rural Gravel Road Stabilization Paving Capital Improvement Project contingency for the anticipated spending in FY2025.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

20. First Reading: Budget Revision – Department 2082 - Cover Surveyor Outsourced

Budget Administrator Kelle Westcott stated this request is to use funds appropriated for the vacant surveyor position to cover the costs for an outside surveyor document review.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

21. First Reading: Budget Amendment – Departments 2041 and 4140 - Move 2025 Operating Budget for the Rural Gravel Road Stabilization (Paving Program) to the Capital Improvement Project Budget

Budget Administrator Kelle Westcott stated this request is to transfer funds approved in the 2025 operating budget for the Rural Gravel Road Stabilization Paving Program to the Capital Improvement Project budget.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

P&Z

22. Second Reading: Request by D Who Land LLC and Jordan Parker & Matthew Krogman to rezone to Planned Single-Family Residential and to approve a Revised Review Plan for Five Pines on 174.98 acres located at 8100 E. Richland Rd., Columbia. Columbia Township – First Read 09.09.25

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request by D Who Land, LLC and Jordan Parker & Matthew Krogman to rezone to Planned Single-Family Residential (R-SP) on 174.98 acres at 8100 E. Richland Rd.

And

Now on this day, the County Commission of the County of Boone does hereby approve a request by D Who Land LLC and Jordan Parker & Matthew Krogman to approve a Revised Review Plan and Preliminary Plat for Five Pines on 174.98 acres located at 8100 E. Richland Rd. subject to the following conditions:

1. An approved Pre-annexation Agreement that includes the additional property that was added under warranty deed recorded in Book 5668 Page 0051 of the Boone County Recorder of Deeds shall be provided prior to approval of a Final Plan for any portion of Phase B or Phase C.
2. Any off-site improvements, other than the roundabout at the intersection of Rolling Hills and Richland Road, must be installed prior to or concurrently with the phase of the development that includes the main entrance (which is proposed phase two) or the phase that includes the 101st lot, whichever is earlier.
3. While the phasing of the numbered phases one to eleven do not have to be executed in sequential order, anything other than sequential order is subject to approval of the Director of Resource Management at the Director's sole discretion.

- 4. No Final Plan may be submitted containing any portion of Phase B or Phase C, as shown on Sheet C103 of the review plan, until the corresponding Annexation Agreement with the City has been approved that includes the additional acreage added to the proposal and the current proposed subdivision design and documentation of said approval has been submitted and accepted by the Director of Resource Management.
- 5. Stormwater detention design shall meet or exceed the 100-year storm event for all detention facilities in the development.

Commissioner Thompson seconded the motion.
 The motion carried 3 to 0. **Order #444-2025**

Commission

23. First and Second Reading: Proclamation on Patriot Day 2025 in Remembrance of September 11, 2001

Commissioner Aldred read the following Proclamation:

Whereas, on September 11, 2001, the American people endured a devastating terrorist attack, the deadliest ever launched against the United States on our soil; and

Whereas, after hijacking four civilian airplanes, terrorists crashed two into the World Trade Center in New York City; one into the Pentagon outside of Washington, DC.; and one into a field in Somerset County, Pennsylvania, costing nearly 3,000 innocent souls their lives; and

Whereas, on this, the twenty-third anniversary of that fateful day, we remember and honor all of those whose lives were lost to a senseless act of hatred, from innocents who were simply going about what had begun as a seemingly ordinary day, to those who, in the aftermath of the attacks, sacrificed themselves by rushing into the destruction to carry others to safety; and

Whereas, we also recognize and honor those who, in response to this tragedy, put their own lives and safety at risk to help in the rescue, recovery, and rebuilding efforts, including our fellow Boone Countians who were members of Missouri Task Force One at the time; and

Whereas, in the days, weeks, months, and years that followed, the American people have continued to show a depth of strength, courage, and compassion proving that we will not stand idle when confronted by those determined to threaten our lives and freedom; and

Whereas, by a joint resolution approved December 18, 2001, Congress designated September 11 of each year as "Patriot Day" and, by the Serve America Act passed on April 21, 2009, Congress designated September 11 as an annually recognized "National Day of Service and Remembrance," both fitting ways to

The terms of the Change Order are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #440-2025**

26. Public Comment

None

27. Commissioner Reports

Commissioner Thompson stated she and Commissioner Aldred attended the County Commissioners Association of Missouri’s meeting for the West Central Region of Missouri and have just made it back. Commissioner Thompson stated the meeting was enlightening and they had a robust discussion about work that is happening in Jefferson City to cut funding to programs on the local level through tax policy.

Commissioner Aldred thanked Boone County Recorder of Deeds Bob Nolte for representing the County at the 9/11 Remembrance this morning at the Courthouse.

Commissioner Kendrick thanked the Deputy County Clerk for a successful “show” today and a lengthy agenda for the Commission Road Show.

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner