

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Boone County Counselor CJ Dykhouse
Accountant II Aaron Neugarten
Senior Buyer Liz Palazzolo
Boone County Deputy Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30 a.m. and roll call was taken.

Boone County Counselor

1. First Reading: Approving an opioid litigation participation agreement with the Secondary Opioid Manufacturers

Boone County Counselor CJ Dykhouse stated class counsel recommends the County join the settlement participation agreement with Secondary Opioid Manufacturers to be able to participate in the settlement. Counselor Dykhouse stated the terms of the participation agreement are the same as the other participation agreements into which the County has entered.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Auditor

2. First Reading: Budget Amendment – Department 4130 Law Enforcement Training Center Construction – Increase budget for owner’s cost

Accountant II Aaron Neugarten stated this budget amendment is to increase the owner’s costs in the amount of \$260,865 for the attached list of items.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Purchasing

3. First Reading: Cooperative Contract Award: C001033 (State of MO Cooperative Contract CC250004002) – Commercial Food Service Equipment with Ford Restaurant Supply as the Secondary Contractor

Senior Buyer Liz Palazzolo read the following memo:

The Boone County Childcare Center requests permission to utilize the State of Missouri Cooperative Contract CC250004002 to purchase commercial food service equipment. The County contract number is C001033.

Ford Hotel Supply Company, Inc., d/b/a Ford Restaurant Supply is the secondary contractor. The primary contractor is Cook's Direct. In the event the primary contractor is unable to provide the required equipment due to unavailability, the County will contact the secondary contractor.

This is a Term & Supply contract.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

4. First Reading: Award of Contract C001031 from RFP14-03JUN25 for Consulting Services for the Boone County Children’s Services Board Strategic Plan with Cynthia Joan Berry for the Children’s Services Board

Senior Buyer Liz Palazzolo read the following memo:

Purchasing requests approval for the award of Contract C001031 from County RFP 14-03JUN25 for the Boone County Children’s Services Board Strategic Plan for the Boone County Children’s Services Board. Five proposals and two “No Bids” have been received.

- 1) Cynthia Joan Berry who submitted her proposal initially under the name of GUIDE Research & Impact LLC of Lithia, Florida
- 2) JMO Communications LLC of Columbia, Missouri
- 3) Missouri Public Health Institute of St. Louis, Missouri
- 4) Remedy HealthCare Consulting LLC of Kansas City, Missouri
- 5) Partner for Better of Columbia, Missouri
- 6) Insights Into Impact of St. Louis, Missouri (No Bid)
- 7) The Rome Group of St. Louis, Missouri (No Bid)

All proposals were considered by the Evaluation Committee which consists of the Boone County Children’s Services Board. Best and Final Offers were requested consistent with paragraph 4.3 of the cited RFP. The scoring and evaluation narrative follow this memo. The contract will be awarded to Cynthia Joan Berry of Lithia, Florida, as the “lowest and best” proposal.

The contract period will run September 1, 2025, through December 31, 2025. It will extend month-to-month as needed.

Payment will reference 2160 – Children Services Fund Community Services Administration/71101 – Professional Services: \$19,000

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

5. Second Reading: Award of Amendment Two to Contract C001030 (14-09APR21) - Radio Signal Boosting Equipment for Boone County Joint Communications – First Read 08.28.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Amendment Two to Contract C001030 (14-09APR21) - Radio Signal Boosting Equipment for Boone County Joint Communications.

The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #432-2025**

6. Second Reading: Cooperative Contract Award: C001034 (State of MO Cooperative Contract CC250004001) – Commercial Food Service Equipment with Cook’s Direct, Inc. as Primary Contractor – First Read 08.28.25

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Cook’s Direct, Inc. for Contract C001034 – Commercial Food Service Equipment to act as the primary supplier from the State of MO Cooperative Contract CC250004001.

The terms of the agreement are set out in the attached contract and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #433-2025**

Commission

7. First and Second Reading: Proclamation Recognizing September 7-13, 2025, as Direct Support Professionals Week

Commissioner Thompson read the following Proclamation:

Whereas, Direct Support Professionals assist individuals with disabilities in achieving their chosen meaningful, independent, and productive lives; and

Whereas, Direct Support Professionals have enormous skills and capacity to impact the morale, protect the health, and boost the overall well-being of individuals with disabilities; and

Whereas, Direct Support Professionals strengthen the fabric of a community by facilitating the inclusion and integration of individuals with disabilities; and

Whereas, Direct Support Professionals endure, with great aplomb, long working hours in a profession marked by critical and growing shortages of labor; and

Whereas, Direct Support Professionals have keen understanding of the daily needs, challenges, and opportunities for individuals with disabilities; and

Whereas, Direct Support Professionals provide essential support to keep individuals with disabilities connected to family, friends, and communities in which they reside.

Therefore, in recognition of the dedication of and vital role played by direct support professionals in enhancing the lives of individuals with disabilities, the Boone County Commission does hereby declare September 7-13, 2025, as Direct Support Professionals Week.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record the proclamation recognizing September 7-13, 2025, as Direct Support Professionals Week.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #434-2025**

8. Public Comment

None

9. Commissioner Reports

Commissioner Thompson stated she thinks it is appropriate for her to enter into the record the Direct Support Professional’s Week Proclamation because, over the weekend, she was working on a presentation that she and Christina Devine will be making at the National Guardianship Conference in Oklahoma next month. Commissioner Thompson stated so many people in our community are involved in the process of providing a safety net of support for individuals and it depends on where the individual is in their journey as to what support they need and for how long. Commissioner Thompson stated they could not do the work they do and they could not live the lives they do without those supports. Commissioner Thompson stated it is especially important to think about that this month.

Attest:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner
Justin Aldred
District I Commissioner
Janet M. Thompson
District II Commissioner