322-2026

CERTIFIED COPY OF ORDER

June Session of the April Adjourned 26

STATE OF MISSOURI } **ea.**

County of Boone } **Term. 20**

In the County Commission of said county, on the 30th **day of** June **20** 26

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby receive and accept the plats, items A, B, and C, as listed in the attached consent agenda (Attachment A), and authorizes the Clerk to insert the associated staff reports into the minutes of this meeting.

Attachment A:

A. Haven at Mt. Zion. A-2. S31-T50N-R11W. David & Jessica Hagenhoff, owners. Kevin Schweikert, surveyor. Rocky Fork Township.

B. Jensen Subdivision. A-R. S10-T50N-R12W. Brenda Jensen, owner. Kevin Schweikert, surveyor. Rocky Fork Township.

C. Meyer Place Subdivision. R-S. S34-T49N-R12W. Richard & Michelle Meyer & Joel D Haden Trust, owners. Kevin Schweikert, surveyor. Columbia Township.

Done this 30th day of June 2026.

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon SEU
Brianna L. Lennon
Clerk of the County Commission

BOONE COUNTY COMMISSION

Commission Chambers - BOONE COUNTY GOVERNMENT CENTER

801 E. WALNUT ST., COLUMBIA, MO

AGENDA

7:00 P.M. Tuesday, June 30, 2026

1. Consent Agenda

   A. Haven at Mt. Zion. A-2. S31-T50N-R11W. David & Jessica Hagenhoff, owners. Kevin Schweikert, surveyor. Rocky Fork Township.
   B. Jensen Subdivision. A-R. S10-T50N-R12W. Brenda Jensen, owner. Kevin Schweikert, surveyor. Rocky Fork Township.
   C. Meyer Place Subdivision. R-S. S34-T49N-R12W. Richard & Michelle Meyer & Joel D Haden Trust, owners. Kevin Schweikert, surveyor. Columbia Township.

2. Request by Mavrakis Investments, Inc to rezone from Planned General Commercial (C-GP) to Planned Single-Family Residential (R-SP) and to approve a review plan and preliminary plat for Lot C-3 New Town Subdivision, Block 1 on 0.19 acres located at 1928 W. Union Ln., Columbia. Rock Bridge Township. **(open public hearing)**.

Agenda subject to change, please check with the Planning Office to verify an item is still on the agenda.
For multi-media support please make arrangements with staff 24 hours in advance of the meeting date. A hard copy of any presentation, including photos and drawings must be given to staff for the permanent record.
Visit our website www.showmeboone.com/ResourceManagement

Staff Report for County Commission
RE: P&Z Agenda Items
June 30, 2026

The Planning and Zoning Commission reviewed Agenda Items 1 & 2 at its June 18, 2026, meeting. The minutes of that meeting and the Boone County Zoning and Subdivision Regulations are incorporated into the record of this meeting.

1. Consent Agenda – Final Plats

Regarding the Consent Agenda, Items A, B, and C, these were approved by consent and are presented for your receipt and acceptance. I request that you waive the reading of the staff reports and authorize the Clerk to insert them into the minutes of this meeting as if read verbatim.

A. Haven at Mt. Zion. A-2. S31-T50N-R11W. David & Jessica Hagenhoff, owners. Kevin Schweikert, surveyor. Rocky Fork Township.

The property is located off E Mount Zion Church Road, approximately ½ mile east of the intersection of N Hecht Road and E Mount Zion Church Road. The property is undeveloped and contains significant stream buffer and FEMA designated floodplain. The property is located within an Agriculture 2 (A-2) zoning district and is surrounded by A-2 zoning on all sides. The proposal is to subdivide 7 acres from the 38.85-acre parent parcel via minor plat.

The proposed lot has frontage along E Mount Zion Church Road, a publicly maintained roadway. The applicant has submitted a request for a waiver from the traffic study requirement. Approval of a one lot minor plat is unlikely to have significant impacts on existing transportation infrastructure. Granting a waiver to the traffic study requirement is appropriate in this case.

Public Water Supply District #9 provides water service. Boone Electric provides power. The Boone County Fire Protection District provides fire protection. The nearest station, Station 3, is approximately 6.3 miles away.

The applicant has submitted an onsite wastewater plan showing an intended location for an onsite wastewater lagoon. The applicant has submitted a request from the sewer cost benefit analysis. No public sanitary sewer is available nearby. Approval of a one lot minor plat is unlikely to be economically viable in the creation of a new public sanitary sewer. Granting a waiver to the sewer cost benefit analysis is appropriate in this case.

The property scored 19 points on the rating system.

Staff recommends approval of the plat and granting of waivers.

B. Jensen Subdivision. A-R. S10-T50N-R12W. Brenda Jensen, owner. Kevin Schweikert, surveyor. Rocky Fork Township.

The subject property is located off N Route V, approximately 750' west of the intersection of N Route V and N Anchorom Road. A single-family dwelling, detached garage, and onsite wastewater lagoon are present on an existing 10-acre administrative survey tract. The proposal is to subdivide the portion of the property that contains the house, garage, and lagoon onto a 3.96-acre lot. The remainder of the 10 acres not included within the subdivision shall be combined with the 30-acre farm to the west by boundary survey. The property is zoned Agriculture-Residential (A-R). The surrounding zoning is as follows:

- North, across N Route V, Agriculture 2 (A-2).
- East, South, West, A-R.

The property has direct road frontage along N Route V, a publicly dedicated roadway. An existing driveway entrance provides access to/from the public road. The applicant has submitted a request for a waiver from the traffic study requirement. Approval of the one lot plat will not result in the creation of new traffic sources as the site is already developed. Granting a waiver to the traffic study is appropriate in this case.

Public Water Supply District #4 provides water service. Boone Electric provides power. The Boone County Fire Protection District provides fire protection. The nearest station, Station 3, is approximately 3.6 miles away.

An onsite wastewater lagoon is present on the property. The applicant has submitted an onsite wastewater exhibit showing a compliant location for a replacement lagoon. The applicant has also submitted a waiver from the sewer cost benefit analysis. No public sanitary sewer system is available nearby. Creation of a single platted lot is unlikely to be economically viable to support the creation of a new public sanitary sewer system. Approval of the waiver from the sewer cost benefit analysis is appropriate in this case.

The property scored 33 points on the rating system.

Staff recommends approval of the plat and granting of waivers.

C. Meyer Place Subdivision. R-S. S34-T49N-R12W. Richard & Michelle Meyer & Joel D Haden Trust, owners. Kevin Schweikert, surveyor. Columbia Township.

The subject property is located on the south side of Mexico Gravel Road, west of the intersection with Lake of the Woods Road. The property was originally 1 acre in size, but this proposal expands the property to 2.44 acres in size. There are currently a house and a shed present on the property. The property is zoned Residential Single-Family (R-S) and is surrounded by R-S zoning. This is all original 1973 zoning.

The property has direct access on to Mexico Gravel Road. This is an existing access shared with the property to the east. The applicant has requested a waiver to the traffic study requirement. Given that there is no change in activity due to increased development, approval is justified and should be granted.

The subject property is located in the City of Columbia water service area. Existing service is sufficient to meet the needs of this proposal.

The house is connected to the City of Columbia's centralized wastewater treatment system.

The property scored 68 points on the rating system.

Staff recommends approval of the plat and granting the requested waiver.

2. Mavrakis Investments, Inc. - Rezoning R-SP with Review Plan and Preliminary Plat. (open public hearing)

The Planning and Zoning Commission conducted a public hearing on this request at its June 18, 2026, meeting and voted to recommend approval on a unanimous vote (9-0).

The property is located at the intersection of W Center Street, S New Town Avenue, and W Union Lane, and identified as lot C-3 of Newtown Subdivision, Block 1. The property is 0.18 acres in size and is undeveloped. The property was rezoned from Agriculture 2 (A-2) to Planned General Commercial (C-GP) in 1998 with all uses permitted in a Neighborhood Commercial (C-N) zoning district. The surrounding neighborhood has developed into single family dwellings with commercial development to the east of the lot. The surrounding zoning is as follows:

- South, across W Union Lane, West, and North, across W Center Street, Planned Residential Single Family (R-SP).
- East, across S Newtown Avenue, C-GP.

The proposal is to rezone the property from C-GP to R-SP to utilize the density of the parent zoning district of the original Newtown Subdivision planned development to construct two single family attached dwellings on a single platted lot.

The Boone County Master Plan designates this area as being suitable for rural residential use. The Master Plan designates the "sufficiency of resources test" to determine if adequate transportation, utilities, and public safety resources are in place to support the change in zoning. Failure to pass the test should result in denial of the request. Passing the test should result in further analysis.

Transportation: Both attached single family dwellings will have direct access to W Union Lane, a publicly maintained roadway. Both dwellings will have a two-car garage to serve as off-street parking.

Utilities: The property is located within the Consolidated Water service area. A 12-inch water main is located along the southern property line. An existing fire hydrant is present at the intersection of Union Lane and Newtown Avenue. Boone Electric provides power. The Boone County Regional Sewer District provides sewer service. Sanitary sewer capacity is available for both dwellings.

Public Safety: The Boone County Fire Protection District provides fire protection in this area. The nearest station, Station 8, is approximately 1.9 miles away.

Zoning Analysis: This request is to modify the original Newtown development plan and allow lot C-3 to change from commercial use to single family attached residential. Existing infrastructure is in place to support two additional single-family dwellings. Approval of the request will match the surrounding neighborhood's development of single family attached.

The proposal scored 68 points on the point rating system. Staff notified 106 owners about this request.

Staff recommended approval of the rezoning, review plan and preliminary plat.

323 -2026

CERTIFIED COPY OF ORDER

June Session of the ~~April~~ Adjourned 26

STATE OF MISSOURI } **ea.** **Term. 20**

County of Boone

In the County Commission of said county, on the 30th **day of** June **20** 26

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Budget Amendment for an increase of $400,000 for Future Land Acquisitions.

Done this 30th day of June 2026.

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon SEO
Brianna L. Lennon
Clerk of the County Commission

BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT

6/10/26
EFFECTIVE DATE

FOR AUDITORS USE

Dept	Account	Fund/Dept Name	Account Name	(Use whole $ amounts) Transfer From Decrease	Transfer To Increase
2049	91800	R&B NON-DEPARTMENTAL	Land		400,000
				-	400,000

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The Road & Bridge Department is requesting a Budget Amendment in the amount of $400,000 for fiscal year 2026 for future land acquisitions.

Prepared By: Heather Acton

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- ☐ A schedule of previously processed Budget Revisions/Amendments is attached
- ☐ A fund-solvency schedule is attached.
- ☐ Comments:

Agenda

Auditor's Office

PRESIDING COMMISSIONER | **DISTRICT I COMMISSIONER** | **DISTRICT II COMMISSIONER**

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

Boone County Road & Bridge

Gregory P. Edington
Director
Maintenance Operations Division

5551 S Tom Bass Rd
Columbia, Missouri 65201-9711
(573) 449-8515 ext (226)
FAX (573) 875-1602
EMAIL: gedington@boonecountymo.org

Date: June 5, 2026

To: Kyle Rieman, Auditor

From: Greg Edington

Subject: FY 2026 Budget Amendment

The Road & Bridge Department is requesting a Budget Amendment in the amount of $400,000 for fiscal year 2026 for future land acquisitions.

324 -2026

CERTIFIED COPY OF ORDER

June Session ~~of the April~~ Adjourned 26

STATE OF MISSOURI } **ea.** **Term. 20**

County of Boone

In the County Commission of said county, on the 30th **day of** June **20** 26

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve the attached Budget Amendment for the release of contingency for Re-entry Navigator Program.

Done this 30th day of June 2026.

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

RECEIVED

JUN 12 2026

BOONE COUNTY AUDITOR

BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET AMENDMENT

6/16/26
EFFECTIVE DATE

FOR AUDITORS USE

Dept	Account	Fund/Dept Name	Account Name	(Use whole $ amounts) Transfer From Decrease	Transfer To Increase
1123	86850	GF Emergency & Contingency	Contingency	65,000	
1420	71100	GF Community Services Admin	Outsourced Services		65,000
1123	3810	GF Emergency & Contingency	Interfund Services Provided	65,000	
1420	3810	GF Community Services Admin	Interfund Services Provided		65,000
				130,000	**130,000**

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Release of contingency budget to provide funding for re-entry navigator program expenditures. This budget revision is anticipated to cover planned services for the remainder of the calendar year.

Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE NA

- ☐ A schedule of previously processed Budget Revisions/Amendments is attached
- ☐ A fund-solvency schedule is attached.
- ☐ Comments:

Auditor's Office

PRESIDING COMMISSIONER | **DISTRICT I COMMISSIONER** | **DISTRICT II COMMISSIONER**

BUDGET AMENDMENT PROCEDURES

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing

MAINSCR BOONE Core Budget Description - View Only ADJEFF 14:44:44

Year 2026 Dept 2180 NAT'L OPIOID STLMNT CMNTY HLTH Finalized Y 6/12/26

Account 83810 INTERFUND SERVICES USED 2025 Est 19,000

2025 Bdgt 94,000 YTD 19,474 % of Bdgt 21 Est % of Bdgt 20

Description	Qty	Unit Amount	Total
REIMB GENERAL FUND -DEP DIRECTOR 1101 (5%)		6,000	6,000
REIMB GENERAL FUND -DIRECTOR 800 (5%)		7,300	7,300
REIMB GENERAL FUND -PROG MANAGER 1111 (25%)		20,400	20,400
REIMB GENERAL FUND -RE-ENTRY NAV (100%)		125,000	125,000

Bottom % Chg

Class 158,700 Class 2-8 158,700

Proposed Core

Proposed Supp

Auditor Rev 158,700

Commission Rev

Total Budget 158,700 69

F2=Key Scr F3=Exit F5=History

F6=Dept Supplemental Budget F10=Notes *

F12=Return F15=Summary

MAINSCR BOONE Core Budget Description - View Only ADJEFF 15:43:52

Year 2026 Dept 1123 GF EMERGENCY & CONTINGENCY Finalized Y 6/12/26

Account 3810 INTERFUND SERVICES PROVIDED 2025 Est

2025 Bdgt 75,000 YTD % of Bdgt Est % of Bdgt

Description	Qty	Unit Amount	Total
REIMB FRM 218 FUND -RE-ENTRY NAV (100%)		125,000	125,000

Class 125,000 Class 2-8 1,861,811

F2=Key Scr F3=Exit F5=History

F6=Dept Supplemental Budget F10=Notes *

F12=Return F15=Summary

		Bottom % Chg
Proposed Core		
Proposed Supp		
Auditor Rev	125,000	
Commission Rev		
Total Budget	125,000	67

MAINSCR BOONE Core Budget Description - View Only ADJEFF 15:43:57

Year 2026 Dept 1123 GF EMERGENCY & CONTINGENCY Finalized Y 6/12/26

Account 86850 CONTINGENCY 2025 Est

2025 Bdgt 317,185 YTD % of Bdgt Est % of Bdgt

Description		Qty	Unit Amount	Total
EMERGENCY REPLACEMENT FRIDGE/MICROWAVE			2,000	2,000
GF PRINTER REQUEST-ANGELA A	*	1	2,500	2,500
GF PRINTER REQUESTS	*	11	950	10,450
NEW FTE-CYBERSECURITY ADMIN SUPP 1174-130	*		115,668	115,668
NEW FTE-DEPUTY PUB ADMIN SUPP 1200-301			74,951	74,951
NEW FTE-DEPUTY PUB ADMIN-SUPP 1172-257&339			7,242	7,242
RE-ENTRY NAVIGATOR/RELEASE COORDINATOR			125,000	125,000

Class 1,861,811 Class 2-8 1,861,811

F2=Key Scr F3=Exit F5=History

F6=Dept Supplemental Budget F10=Notes *

F12=Return F15=Summary

		Bottom % Chg
Proposed Core	2,000	
Proposed Supp		
Auditor Rev	335,811	
Commission Rev		
Total Budget	337,811	3-

Jeff Shockley

From: Kristin Cummins
Sent: Friday, June 12, 2026 3:08 PM
To: Jeff Shockley
Cc: Joanne Nelson
Subject: RE: Opioid Settlement Fund Question

Thanks! I think $65,000 should be fine. We will update our budget tracking sheet with the final budgeted amount.

From: Jeff Shockley <JShockley@boonemo.gov>
Sent: Friday, June 12, 2026 2:56 PM
To: Kristin Cummins <KCummins@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

We really on have $125,000 budget for the year. Please see below. Also, I will go ahead and start on the budget revision. Do you just want it to be for $65,000 or $125,000?

```
MAINSCR   BOONE      Core Budget Description - View Only ADJEFF
Year 2026 Dept    2180  NAT'L OPIOID STLMNT CMNTY HLTH Finalized
          Account 83810 INTERFUND SERVICES USED         2025 Est
2025 Bdgt     94,000   YTD     19,474  % of Bdgt  21   Est % of B

Description                                      Qty Unit Amount

REIMB GENERAL FUND -DEP DIRECTOR 1101  (5%)              6,000
REIMB GENERAL FUND -DIRECTOR      800  (5%)              7,300
REIMB GENERAL FUND -PROG MANAGER 1111 (25%)             20,400
REIMB GENERAL FUND -RE-ENTRY NAV (100%)                125,000
```

Jeff Shockley
Accountant II
Boone County Government Center
801 E Walnut St, Columbia, MO 65201
Email: JShockley@boonemo.gov
Phone: (573) 886-4277, Ext. 4277

BOONE COUNTY GOVERNMENT

From: Kristin Cummins <KCummins@boonemo.gov>
Sent: Friday, June 12, 2026 2:52 PM
To: Jeff Shockley <JShockley@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

We were looking at our budget and see $158,700 budgeted for 2180, 83810 (interfund services used). The contract will be written for $64,227.30 and be for the remainder of this year.

From: Jeff Shockley <JShockley@boonemo.gov>
Sent: Friday, June 12, 2026 2:49 PM
To: Kristin Cummins <KCummins@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

How much is the RFP for?

Jeff Shockley
Accountant II
Boone County Government Center
801 E Walnut St, Columbia, MO 65201
Email: JShockley@boonemo.gov
Phone: (573) 886-4277, Ext. 4277

BOONE COUNTY GOVERNMENT

From: Kristin Cummins <KCummins@boonemo.gov>
Sent: Friday, June 12, 2026 2:35 PM
To: Jeff Shockley <JShockley@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

Yes, our office will manage the contract with the organization.

From: Jeff Shockley <JShockley@boonemo.gov>
Sent: Friday, June 12, 2026 2:33 PM
To: Kristin Cummins <KCummins@boonemo.gov>

328 -2026

CERTIFIED COPY OF ORDER

June Session of the ~~April~~ Adjourned 26

STATE OF MISSOURI } **ea.** **Term. 20**

County of Boone

In the County Commission of said county, on the 30th **day of** June **20** 26

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Contract C001154 (01-31MAR26) with In2Action for the purchase of Re-Entry Coordination Services out of the Boone County Jail. The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Done this 30th day of June 2026.

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

Boone County Purchasing

Amy Gerskin
Senior Buyer

5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonemo.gov

MEMORANDUM

TO: Boone County Commission
FROM: Amy Gerskin
DATE: June 18, 2026
RE: ***Award of Contract*** *– C001154 from Request for Proposal 01-30MAR26 – Purchase of Service Contract – Reentry Coordinator*

Request for Proposal 01-30MAR26 – Purchase of Service Contract – Reentry Coordinator closed on March 30, 2026. The County received 3 proposal responses in total, one from Glory House Ministries, Powerhouse Community Development Corporation, and one from In2Action.

The evaluation committee consisted of Joanne Nelson, Kristin Cummins, and Gina Jenkins of the Boone County Community Services Department, Commissioner Thompson, and Annie Legomsky of the Missouri State Public Defender's Office. Attached for reference is the full evaluation report.

The recommendation is to award a contract to in2Action with a start date of July 1, 2026, through 12/31/2026 with two renewal options for a total not-to-exceed amount of $119,948.12. The county contract number is C001154.

Invoices will be paid from department 1420 – GF Community Service Admin, account 71100 – Outsourced Services.

cc: Joanne Nelson, Kristin Cummins – Boone County Community Services
Contract File

Outlook

FW: Opioid Settlement Fund Question

From Kristin Cummins <KCummins@boonemo.gov>
Date Mon 6/15/2026 8:50 AM
To Amy Gerskin <AGerskin@boonemo.gov>
Cc Joanne Nelson <JNelson@boonemo.gov>

Hi Amy,

Could you update the acquisition line on the contract to 1420-71100, please?

I'm hoping we can get the Agreement Form finalized in the next couple days for In2Action. I'll let you know when it's completed.

From: Jeff Shockley <JShockley@boonemo.gov>
Sent: Friday, June 12, 2026 3:33 PM
To: Kristin Cummins <KCummins@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

Ok. I will get the budget revision on Commission agenda for Tuesday, June 16. Lastley, please code all expense regarding this RFP to 1420-71100.

Jeff Shockley
Accountant II
Boone County Government Center
801 E Walnut St, Columbia, MO 65201
Email: JShockley@boonemo.gov
Phone: (573) 886-4277, Ext. 4277

BOONE COUNTY GOVERNMENT

From: Kristin Cummins <KCummins@boonemo.gov>
Sent: Friday, June 12, 2026 3:08 PM
To: Jeff Shockley <JShockley@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

Thanks! I think $65,000 should be fine. We will update our budget tracking sheet with the final budgeted amount.

From: Jeff Shockley <JShockley@boonemo.gov>
Sent: Friday, June 12, 2026 2:56 PM
To: Kristin Cummins <KCummins@boonemo.gov>
Cc: Joanne Nelson <JNelson@boonemo.gov>
Subject: RE: Opioid Settlement Fund Question

We really on have $125,000 budget for the year. Please see below. Also, I will go ahead and start on the budget revision. Do you just want it to be for $65,000 or $125,000?

Docusign Envelope ID: 31C0F17F-9B26-845F-8077-B32946622B1B

2026 Boone County Reentry Coordination RFP Response Scores (RFP #01-31MAR26)

Subjective Evaluation	Glory House	In2Action	Powerhouse
Purpose and Scope of Work (50 points)			
The offeror was a clear plan to address the needs of individuals involved in the criminal-justice system by fulfilling Section 1-D.4 and 1-D.5 outlined in the RFP.	10	46	30
The offeror has a clear plan to engage community stakeholders relevant to the RFP. The proposal identifies collaborating with key stakeholders to effectively provide the proposal services.			
The offeror has a clear plan coordinate services with jail personnel, local systems of care, and local courts and court personnel for jail residents with behavioral health needs.			
The offeror identifies program outcomes that relate to the purpose of the RFP and has a clear plan to collect performance data.			
The proposed services relate to the purpose and scope of work outlined in the RFP.			
The proposed cost is reflective of the scope of work and provides adequate justification.			
Business and Staff Qualifications (25 points)			
The offeror has experience delivering the proposed services and/or work with individuals in the jail system.	7	25	15
The personnel outlined in the proposal have appropriate qualifications to provide the proposed service(s).			
The offeror meets the eligibility requirements outlined in the RFP			
Cost (25 points)			
Total Cost (10 points) Cost automatically calculated=(Cost of lowest offer/Cost of Offeror)* 10 points	10	5	5
Cost per Person Served (15 points)	3	10	15
TOTAL SCORE (100 points possible)	**30**	**86**	**65**
Cost Comparisons:	**Glory House**	**In2Action**	**Powerhouse**
Total Cost	$60,000.00	$119,948.12	$120,000.00
# People Served	8	50	75
Cost per Person	$7,500.00	$2,398.96	$1,600.00

Evaluator:		Date:
Joanne Nelson	DocuSigned by: Joanne Nelson E387D452EFF04AF...	5/29/2026
Kristin Cummins	DocuSigned by: Kristin Cummins 381C44207EA746E...	6/15/2026
Gina Jenkins	Signed by: Gina Jenkins 37136E27915G48C...	5/29/2026
Janet Thompson	Signed by: Janet Thompson 5A34A9CEDF2C4AE...	5/29/2026
Annie Legomsky	Signed by: 32A4BE920AB6449...	5/29/2026

Docusign Envelope ID: 31C0F17F-9B26-845F-8077-B32946622B1B

Glory House Ministry – Glory House Ministry Recovery to Career Pathways Evaluation Notes

1. Explanation for Purpose and Scope of Work Score (50 points)
   - The offeror has a clear plan to address the needs of individuals involved in the criminal-justice system by fulfilling Section 1-D.4 and 1-D.5 outlined in the RFP.
   - The offeror has a clear plan to engage community stakeholders relevant to the RFP. The proposal identifies collaborating with key stakeholders to effectively provide the proposal services.
   - The offeror has a clear plan coordinate services with jail personnel, local systems of care, and local courts and court personnel for jail residents with behavioral health needs.
   - The offeror identifies program outcomes that relate to the purpose of the RFP and has a clear plan to collect performance data.
   - The proposed services relate to the purpose and scope of work outlined in the RFP.

     The proposed cost is reflective of the scope of work and provides adequate justification.

   Provide detailed comments justifying the score provided for the Purpose and Scope of Work. Please include any questions or comments noted while reviewing the proposal.

   - The population served by the program is small and not in direct alignment with the population the RFP is requesting to be served. While it might be viable for utilizing some of the services offered (linking with employment opportunities), it may not serve the population re-entering the community from the county jail. The percentage of the population of the jail that fits within the program criteria seems limited.
   - The proposed program appears to be requesting to embed workforce development in the organization's existing sober living house. The requested amount appears to be funding mostly overhead for existing programs. The proposal will only serve people who have completed substance use disorder (SUD) training and excludes violent offenses.
   - The proposal did not include information about MAT, working with the Boone County Jail, or re-entry coordination, as requested in the RFP.
   - The statement of the issue lacked clarity on how substance use is tied to the proposed program and how direct support would be provided to reduce relapse.
   - The program mentions participants participating in the Cycle of Success program, which could be a beneficial collaboration. Clarification is needed if

funding will be directed to this program. There may be a concern with subcontracting with another nonprofit.
- The program does not directly recruit or promote programming within the jail system. It relies on other community-based partners to refer individuals to the program.
- The location and operating hours appear to be for the transitional housing, not the case management, Cycle of Success, or other services this RFP is seeking to fund. Clarification is needed on how and when the proposed services would be delivered.
- The program is only serving Columbia and not the whole county.
- The scope of the program, program consumers, and lack of involvement with the jail does not meet the requested scope of work in the RFP.
- The program anticipates only serving eight individuals. This seems like a low number and is not directly tied to individuals leaving the jail. The population being served and the number does not align with the RFP.
- Clarification is needed on the Individuals Trained section. The description appears it would apply to all individuals participating in the program but only lists two individuals.
- The proposal mentions medical and psychological partners (Burrell and Compass) being the referring entity, lawncare employment, transitional housing, Cycle to Success curriculum, sobriety classes, etc. but is unclear on how they all fit together.
- The proposal included a signed MOU with Compass.
- The total revenues exceed the expenses in the program budget. The personnel expenses only listed a driver and no other positions. The proposal is unclear on what staffing is required and how funding would be utilized to support the program.
- The goals and outcomes are important but seem difficult to achieve with limited case management support mentioned in the personnel table. There are not very many units of case management requested to offer adequate support. The service outputs are not correct and need clarification.
- The proposal mentions Stonebridge House when explaining the proposed rate for Case Management. Stonebridge House hadn't been mentioned anywhere else in the proposal and is unclear why this organization is included.
- The proposal is requesting $26,000 to purchase a lawn mower and a transport van.
- The proposal did not properly utilize the *Taxonomy of Services* when listing the program services.
- The program is requesting funding for the Cycle of Success curriculum which is offered through a different organization. Clarification is needed on how services would be monitored and funding monitored.
- The proposal requests funding for a driver but lacks clarity on how this is tied to the scope of work outlined in the RFP.

- The proposal mentions a $550 monthly rate for a bed at Glory House Ministry. Additional clarification is needed on the expectations for individuals staying in the house to pay all or part of this fee, including how this impacts the program budget.

2. Explanation for Business and Staff Qualifications Score (25 points)
    - The offeror has experience delivering the proposed services and/or work with individuals in the jail system.
    - The personnel outlined in the proposal have appropriate qualifications to provide the proposed service(s).
    - The offeror meets the eligibility requirements outlined in the RFP.

Provide detailed comments justifying the score provided for the Business and Staff Qualifications. Please include any questions or comments noted while reviewing the proposal.

- The proposal mentions a driver, which would be helpful for the population to access the program. A driver was listed in the personnel table, but the proposal did not provide any further details. The purpose of the position does not clearly fit within the RFP scope of work.
- The proposal lists two personnel positions which are a driver and a case worker. The case worker only works two hours every other week. The RFP was seeking more targeted and intensive support for individuals re-entering from the jail.
- The proposal mentions a House Manager but was not included in the personnel table.
- The qualifications seem appropriate but lack information on the type of case management support that will be offered and in coordination with the various types of activities mentioned throughout the proposal.
- There are multiple organizations mentioned throughout the proposal that are delivering parts of the program. More information would be needed on each entity to ensure they are qualified and have the capacity to deliver their portion of the program. This seems like a significant amount of coordinating and monitoring. There is overall concern on the personnel dedicated to the program and the capacity to deliver this level of coordination.
- The organization's mission statement states they provide a faith-based environment. Clarification is needed on how the organization will comply with the county's requirement of non-religious activities. The strategic plan specifically notes implementing a faith-based curriculum including Bible studies and mentorship.
- The Organization Profile states the organization has been serving the community for 11 months. The organization is newly established and may not have the capacity at this point to meet the contract requirements and expectations. The Organization Profile was also missing several policies.

- An E-Verify was not included with the attachment or on the Organization Profile.
- The names of several board members were not provided. The bylaws states, "membership shall be comprised of representatives of various vested agencies." Clarification is needed on if any of the board members are involved with any of the partner agencies listed in the proposal and would financially benefit from the proposal.
- The organization was recently established and does not have a financial history.
- There were no employees listed in the Employee Compensation table on the Organization Profile.
- The organization is an affiliate of the National Alliance of Recovery Residences.
- The proposal states individuals in the program would be employed as drivers paid by the program. Clarification is needed on how many individuals would be employed as part of the FTE listed in the proposal.
- Clarification is needed on who would be responsible for staff oversight if there are currently no paid staff.

3. Additional Comments

Provide any additional questions or comments regarding the proposal and overall score.

- The request appears to ask for funding to support workforce development for their existing sober living home. The proposal could be deemed unresponsive to the stated objectives in the RFP.

4. Proposal Scores

Criteria	**Score**
Purpose and Scope of Work (max. of 50 points)	10
Business and Staff Qualifications (max. of 25 points)	7
Total Cost = (Cost of lowest offer/Cost of Offeror)*10 points	10
Cost per Person Served (15 points)	3
Total Score	**30**

Docusign Envelope ID: 31C0F17F-9B26-845F-8077-B32946622B1B

In2Action – Peer Navigator Evaluation Notes

1. Explanation for Purpose and Scope of Work Score (50 points)
   - The offeror has a clear plan to address the needs of individuals involved in the criminal-justice system by fulfilling Section 1-D.4 and 1-D.5 outlined in the RFP.
   - The offeror has a clear plan to engage community stakeholders relevant to the RFP. The proposal identifies collaborating with key stakeholders to effectively provide the proposal services.
   - The offeror has a clear plan coordinate services with jail personnel, local systems of care, and local courts and court personnel for jail residents with behavioral health needs.
   - The offeror identifies program outcomes that relate to the purpose of the RFP and has a clear plan to collect performance data.
   - The proposed services relate to the purpose and scope of work outlined in the RFP.
   - The proposed cost is reflective of the scope of work and provides adequate justification.

   Provide detailed comments justifying the score provided for the Purpose and Scope of Work. Please include any questions or comments noted while reviewing the proposal.

- The purpose and goals are closely aligned with the RFP priorities and focuses on an evidence-based peer model. The proposal did not provide direct citations to the models but are using validated tools. The evaluation plan appears to be evidence-based and appropriate for the program.
- The proposal does not appear to directly provide MAT-MED services to individuals in jails as allowed by Section 1-D.4 and 1-D.5. Clarification is needed if they are providing MAT within the jail. However, it appears the program is connecting individuals to services upon release.
- The program has the Peer Specialist in the jail 3 days a week. Clarification is needed on their location for the other two days and whether the position is full-time or part-time.
- The program design includes pre-release and post-release support, and the built-in coordination with existing In2Action programs and DMH.
- There is no fee to the consumer and provides a strong rationale.
- In2Action has great connections with local and statewide partners.
- The personnel costs are also a bit higher than some similar roles in the state.
- More information is needed on the emergency shelter and peer respite services. Clarification is needed on if beds will be made available or reserved for the population served through this program.
- The proposal includes transportation to help reduce barriers.

- The proposal utilizes data from the jail system and notes the importance of connecting with individuals prior to release, which is the overall purpose of the RFP.
- There is a consistent and strong emphasis on the jail in the proposal. Outreach begins in the jail and coordination with the jail staff.
- There is a clear distinction between the proposed service and connecting individuals to other supportive services.
- The proposal notes coordination with the jail and other important entities.
- The proposal will serve the whole county and is offered at their office and in the community. There was a note about resources available for individuals outside the organization's standard operating hours.
- The proposal notes the program is a pilot program, which helps clarify how the program and funding request relates to the overall organization.
- The proposal mentions the program is informed by the Sequential Intercept Model.
- The MOUs provided are drafts but clearly identify the responsibilities for each entity and is specific for the proposed program.
- The Personnel and Non-Personnel expenses seem reasonable. The revenues and expenses are aligned.
- The proposal anticipates serving 50 individuals including several youth.
- The request includes a $75,000 start up/development amount to renovate the organization's office to provide space for the Re-Entry Coordinator. The amount seems high for one position. Clarification is needed for the total request amount to deliver the actual program and the start-up cost.
- Some of the program services could be combined to streamline tracking and reporting. The proposal also included Overnight Emergency Shelter and Transitional Housing as a service and funding request. This seems like an outlier for the overall program and staff positions listed. These services should also have other funding sources currently but were not included in the budget.
- Additional clarification is needed to clarify the distinction between services provided as part of this program/contract and services that are already available at in2Action.
- Some program outcomes seem to be tied to receiving services through the ROC.
- More information is needed on how the organization will define success since this is a pilot program for a high-need population. Clarification is also needed on how the organization will adjust outcomes as they implement the program.
- The proposal mentions prioritizing those newly released from jail or anticipating release from jail. Additional information is needed on the process for transition of services to manage caseload and allow for prioritization.
- The organization is faith-based as part of its mission and includes faith-based programming as part of its resident rules and policies. Clarification is needed on the organization will comply with the County's religious activities requirements.

- Some services listed relate to housing and might be already offered in a separate program of in2Action that are outside of the scope of this proposal.
- More information is needed on how service delivery will occur with the organization's existing office space.
- Clarification is needed on if space is being reserved for the other existing services (transitional housing, etc.).
- More information is needed on how many beds they have and how many would be available. Clarification is needed if in2Action contracts with other groups if they don't have sufficient housing.
- Clarification is needed on whether the organization will cap how many people they can serve.
- Clarification is needed on how other existing funding sources will be utilized and tracked to avoid billing duplication with this funding source.
- Clarification is needed on eligibility for the housing services and their designated funding sources.
- Clarification is needed on whether the organization can track success between groups that received housing vs. those that did not.

2. Explanation for Business and Staff Qualifications Score (25 points)
    - The offeror has experience delivering the proposed services and/or work with individuals in the jail system.
    - The personnel outlined in the proposal have appropriate qualifications to provide the proposed service(s).
    - The offeror meets the eligibility requirements outlined in the RFP.

   Provide detailed comments justifying the score provided for the Business and Staff Qualifications. Please include any questions or comments noted while reviewing the proposal.

- The organization is well-established with 10 years of experience in this field and the community. The organization also has existing partnerships that lend to this work.
- The positions and qualifications are appropriate. The Executive Director is an LCSW.
- The Peer Specialists will be new roles for the proposed program.
- The proposal includes a Peer Navigator floater position to ensure there isn't any gaps in programming. This position will be important especially since this program seeks to serve the population re-entering the community from county jail, for which service providers must be nimble, given that there is often little notice that an individual is being released from jail.
- There are two operational positions included but the proposal notes how they will support the programming whether through supervision or reporting.
- The organization has demonstrated similar success with the DOC. Information is needed from the organization about their ability to maintain existing programs by adding a new program.

- More information is needed from the organization on their capacity to build this program.

3. Additional Comments

Provide any additional questions or comments regarding the proposal and overall score.

- The proposal is strong and has been submitted by an organization in the field already. More information is needed on the housing services to determine if it should be an allowable expense under this RFP.
- The funding request needs to be adjusted to ensure longer funding sustainability. The amount available depends on how much funding is used each year.
- This application addresses the multiple layers of support needed by both the individuals served and the Peer Support Specialist to create an environment that can lead to success.
- The proposal developed a program in response to questions answered by the jail in the RFP addendums. Further coordination and adjustment may be needed upon contract execution.

4. Proposal Scores

Criteria	**Score**
Purpose and Scope of Work (max. of 50 points)	46
Business and Staff Qualifications (max. of 25 points)	25
Total Cost = (Cost of lowest offer/Cost of Offeror)*10 points	5
Cost per Person Served (15 points)	10
Total Score	**86**

Docusign Envelope ID: 31C0F17F-9B26-845F-8077-B32946622B1B

Powerhouse Community Development Corporation – Power of Hope Evaluation Notes

1. Explanation for Purpose and Scope of Work Score (50 points)
   - The offeror has a clear plan to address the needs of individuals involved in the criminal-justice system by fulfilling Section 1-D.4 and 1-D.5 outlined in the RFP.
   - The offeror has a clear plan to engage community stakeholders relevant to the RFP. The proposal identifies collaborating with key stakeholders to effectively provide the proposal services.
   - The offeror has a clear plan coordinate services with jail personnel, local systems of care, and local courts and court personnel for jail residents with behavioral health needs.
   - The offeror identifies program outcomes that relate to the purpose of the RFP and has a clear plan to collect performance data.
   - The proposed services relate to the purpose and scope of work outlined in the RFP.
   - The proposed cost is reflective of the scope of work and provides adequate justification.

   Provide detailed comments justifying the score provided for the Purpose and Scope of Work. Please include any questions or comments noted while reviewing the proposal.

   - The program focuses on workforce development, which is important for long-term recovery, however, is not the purpose of the RFP. This focus leaves a gap between an individual's time in jail and ability to access services. There doesn't appear to be support provided by the organization while individuals are still in jail. Contact and building trust is an important piece. This may increase the amount of time individuals are connected to the organization and participate in the program.
   - The proposal describes multiple factors related to the issue being addressed and the goals are focused on some of these issues.
   - Referrals are also more focused on downstream sources and post-conviction, and lacks focus on work in the jail and pretrial populations.
   - The intake process seems a bit burdensome and a potential barrier especially if they must apply at the organization's office.
   - The use of the ASI assessment is evidence-based, and the program overall has a holistic approach. The proposal also mentions ISPs.
   - The eligibility criteria include people in jail but seem like more of an add-on.
   - The proposal mentions it will provide MAT later but says services are at their office, not the jail.
   - The proposal states there are no fees for participants.
   - The proposal does not provide explanation for DMH funds.

- The proposal mentions providing training to participants on recovery, conflict resolution, life skills, etc.
- The proposal lacks citations.
- The evaluation methods seem average.
- The organization mentions connection to two local partners/networks. There are other partners listed but lacks details on extent.
- The proposal and outcomes appear very compliance focused.
- The proposal mentions how individuals are referred to the program but lacks clarity if this occurs for people not released yet.
- The program description primarily focuses on workforce development but briefly mentions other important areas for building success. Clarification is needed on the level of support to address opioid and/or substance use.
- Outreach appears to focus on strategies outside the jail system. How will individuals be contacted pre-release?
- Clarification is needed on what program capacity will be set at.
- More details are needed on eligibility criteria for the program. The information is vague on the intake process and ongoing participation in the program.
- Clarification is needed on involvement or information shared by the jail and other contacts during the intake process.
- The proposal mentions using CBT and SFT but lacks information on who delivers these models within the program.
- The program appears limited on the location and setting the program is offered. Information is needed on how the program will meet participants where they are at to ensure effective delivery of services and reducing barriers.
- The MOU attached to the proposal lists numerous entities and job roles but is not signed by any of the parties. Clarification is needed on the status of this MOU and how it would be incorporated in the proposed program to improve access. The MOU also mentions youth but is unclear how it relates to the proposed program.
- The Program Budget mentions that Powerhouse receives funding from Missouri Department of Mental Health but doesn't provide enough specifics on what expenses this contract covers. If funded, it is recommended that they provide a copy of their contract with the Missouri DMH.
- The Program Expenses exceed the Revenues significantly. The program describes multiple facets to support individuals but is unclear on how the proposed program overlaps with other organization programs. This also raises questions on the program budget and how funding will be monitored and ensure there is not double billing for services.
- The Non-Personnel Expenses states, "Funds will also be used to purchase the Transfer Virtual Reality Training and Career System". Clarification is needed if funds being requested so the organization can purchase this equipment. Clarification is needed if these items are required to deliver the proposed services. The total non-personnel expenses is extremely high.

- The proposal mentions a multitude of goals/outcomes but only lists three services. Clarification is needed on how this program fits within the organization and how funding would be utilized.
- The proposal did not correctly follow the *Taxonomy of Services*.
- The funding request is specific to the education sessions and has less focus on reentry coordination. The proposal does not meet the overall purpose and focus of the RFP.
- The structure and cadence of the education sessions is difficult to follow. It also seems rigid and may be difficult for participants to consistently engage in.
- The proposal did not provide a response justifying the funding request. This was an opportunity to clarify how and why funding is needed.
- As needed to clarify the anticipated staff for the proposed program, more information such as FTE for each role might be necessary on the organization chart since some names seem to appear for multiple positions.
- The proposal mentions connection to other services if there is a waitlist. More information is needed on the oversight and level of service provided for those individuals.
- More information is needed on the use of the Addiction Severity Index requirement following program enrollment.

2. Explanation for Business and Staff Qualifications Score (25 points)
    - The offeror has experience delivering the proposed services and/or work with individuals in the jail system.
    - The personnel outlined in the proposal have appropriate qualifications to provide the proposed service(s).
    - The offeror meets the eligibility requirements outlined in the RFP.

    Provide detailed comments justifying the score provided for the Business and Staff Qualifications. Please include any questions or comments noted while reviewing the proposal.

- The number of personnel requested seems high for the program and may not be sustainable.
- The proposal does not include personnel working within the jail.
- The proposal states the organization can provide MAT but does not indicate how or by whom.
- The proposal mentions being certified and licensed by DMH. The Organization Profile shows that their certifications ended in 2025. Clarification is needed on the status of their certifications.
- The staff qualifications seem appropriate for the responsibilities listed.
- The number of FTE for the Intake Specialists seems high depending on the demand for intakes throughout the year.
- The organization has a history of providing these types of services in other counties. Clarification is needed on the current level of support offered in

Boone and how funding would impact the organization's current structure/capacity.
- The Organization Chart notes Tami Bemus under Accounting and Finances. Clarification is needed on whether she's considered an employee or if services are contracted out to produce the financial review/audit.
- It is unclear if appropriate qualifications are expected for the job responsibilities listed for some positions. Further clarification is needed on the screenings and assessments done by Intake Specialists.
- The Organization Profile includes a Program Rights and Conditions document. Additional clarification may help in understanding expectations for program requirements and if they align with re-entry service delivery as requested in this proposal.
- Stefan Jackson is listed as the Chief Operating Officer and a Board Chairman. Clarification is needed on if he is a paid staff member and a board member.

3. Additional Comments

Provide any additional questions or comments regarding the proposal and overall score.

- The request appears to ask for funding to support workforce development. The proposal could be deemed unresponsive to the stated objectives in the RFP.
- The proposal is missing the signed addendums.

4. Proposal Scores

Criteria	**Score**
Purpose and Scope of Work (max. of 50 points)	30
Business and Staff Qualifications (max. of 25 points)	15
Total Cost = (Cost of lowest offer/Cost of Offeror)*10 points	5
Cost per Person Served (15 points)	15
Total Score	**65**

docusign

Certificate Of Completion

Envelope Id: 31C0F17F-9B26-845F-8077-B32946622B1B
Subject: Complete with Docusign: Evaluation Report for RFP 01-30MAR26
Source Envelope:
Document Pages: 13
Certificate Pages: 5
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Signatures: 5
Initials: 0

Status: Completed

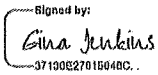
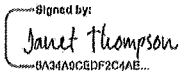
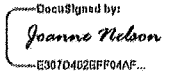
Envelope Originator:
Amy Gerskin
5551 S. Tom Bass Road
Columbia, MO 65201
agerskin@boonemo.gov
IP Address: 66.112.45.23

Record Tracking

Status: Original
5/29/2026 9:32:51 AM
Security Appliance Status: Connected

Holder: Amy Gerskin
agerskin@boonemo.gov
Pool: StateLocal

Location: DocuSign

Signer Events	Signature	Timestamp
Annie Legomsky annie.legomsky@mspd.mo.gov Holistic Defense Services Leader Security Level: Email, Account Authentication (None)	Signed by:  32A4BE020AB0449...	Sent: 5/29/2026 9:36:35 AM Viewed: 5/29/2026 4:24:26 PM Signed: 5/29/2026 4:24:54 PM
	Signature Adoption: Drawn on Device Using IP Address: 2600:1700:2001:1900:8f:9275:e40b:9f14 Signed using mobile	
Electronic Record and Signature Disclosure: Accepted: 5/29/2026 4:24:26 PM ID: b5182498-12e6-460a-b016-1f2c2fa37d38		
Gina Jenkins GJenkins@boonemo.gov Security Level: Email, Account Authentication (None)	Signed by:  371306270150480C...	Sent: 5/29/2026 9:36:31 AM Viewed: 5/29/2026 10:24:12 AM Signed: 5/29/2026 10:25:04 AM
	Signature Adoption: Pre-selected Style Using IP Address: 66.112.45.24	
Electronic Record and Signature Disclosure: Accepted: 5/29/2026 10:24:12 AM ID: 3419faa7-8bb3-4ae1-b2d1-6a5361494ea0		
Janet Thompson JThompson@boonemo.gov Security Level: Email, Account Authentication (None)	Signed by:  8A34A9CEDF2C4AE...	Sent: 5/29/2026 9:36:32 AM Viewed: 5/29/2026 9:52:43 AM Signed: 5/29/2026 9:52:58 AM
	Signature Adoption: Pre-selected Style Using IP Address: 66.112.45.20	
Electronic Record and Signature Disclosure: Accepted: 5/29/2026 9:52:43 AM ID: f64445da-110e-4a91-add7-f9761542d093		
Joanne Nelson jnelson@boonemo.gov Director of Community Services Boone County, Missouri Security Level: Email, Account Authentication (None)	DocuSigned by:  E307D402BFF04AF...	Sent: 5/29/2026 9:36:32 AM Viewed: 5/29/2026 9:37:40 AM Signed: 5/29/2026 9:38:36 AM
	Signature Adoption: Pre-selected Style Using IP Address: 66.112.45.24	
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Signer Events	Signature	Timestamp
Kristin Cummins kcummins@boonemo.gov Program Manager, Community Services Boone County, Missouri Security Level: Email, Account Authentication (None)	DocuSigned by: Kristin Cummins 381C44207EA746E... Signature Adoption: Pre-selected Style Using IP Address: 66.112.45.24	Sent: 5/29/2026 9:36:33 AM Resent: 6/12/2026 4:22:28 PM Viewed: 6/15/2026 11:34:32 AM Signed: 6/15/2026 11:34:37 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/29/2026 9:36:35 AM
Certified Delivered	Security Checked	6/15/2026 11:34:32 AM
Signing Complete	Security Checked	6/15/2026 11:34:37 AM
Completed	Security Checked	6/15/2026 11:34:37 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Boone County (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Boone County:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: helpdesk@boonecountymo.org

To advise Boone County of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at helpdesk@boonecountymo.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Boone County

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to helpdesk@boonecountymo.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Boone County

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to helpdesk@boonecountymo.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Boone County as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Boone County during the course of your relationship with Boone County.

Nonprofit Corporation Details as of 6/18/2026

Required Field *

To File Documents - select the filing from the "Create Filing" list, then click FILE ONLINE.

To terminate an entity two documents are required:
General Business and Nonprofit - Articles of Dissolution followed by Articles of Termination
Limited Liability Companies - Notice of Winding up followed by Articles of Termination

File Registration Reports - click FILE REGISTRATION REPORT.

Copies or Certificates - click ORDER COPIES/CERTIFICATES.

RETURN TO SEARCH RESULTS

Create Filing
Articles of Amendment

FILE ONLINE

ORDER COPIES/ CERTIFICATES

General Information | Filings | Principal Office Address

Name	In2Action	Principal Office Address	1403 Lakewood Dr Apt C Columbia, MO 65202-2557
Type	Nonprofit Corporation	Charter No.	N01162171
Domesticity	Domestic	Home State	MO
Registered Agent	Hanneken, Daniel 508 Redwing Dr Ashland, MO 65010-1160	Status	Good Standing
Date Formed	8/9/2011		
Duration	Perpetual		
Report Due	8/31/2027		

The information contained on this page is provided as a public service, and may change at any time. The State, its employees, contractors, subcontractors or their employees do not make any warranty, expressed or implied, or assume any legal liability for the accuracy, completeness or usefulness of any information, apparatus, product or process disclosed or represent that its use would not infringe on privately-owned rights.

An official website of the United States government Here's how you know

Contract Awards Scheduled Maintenance Show Details
Jun 16, 2026

Subcontracting Plan Reporting system issues resolved Show Details
Jun 10, 2026

See All Alerts

SAM.GOV®

Home Search Data Bank Data Services Help

Search

All Words | e.g. 1606N020Q02

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search | No results found | Editor

- Any Words
- All Words
- Exact Phrase

e.g. 123456789, Smith Corp

in2action ×

Classification

Excluded Individual

Excluded Entity

Entity Name

e.g. ABC Inc

in2action ×

Unique Entity ID

e.g. HTYR9YJHK65L

CAGE / NCAGE

Enter CAGE/NCAGE Code

Federal Organizations

Exclusion Type

Exclusion Program

Location

Dates

Reset

Entity Information | All Entity Information | Entities | Disaster Response Registry | Responsibility / Qu

No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

Go Back

No results found

⚠ **WARNING**

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

This system contains Controlled Unclassified Information (CUI). All individuals viewing, reproducing or disposing of this information are required to protect it in accordance with 32 CFR Part 2002 and GSA Order CIO 2103.2 CUI Policy.

SAM.gov

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Commission Order #: 325-2026

AGREEMENT FOR PURCHASE OF SERVICES

Purchase of Service Contract

Peer Navigator

THIS AGREEMENT, Boone County Contract #C001154 (RFP#01-31MAR26), dated the 30th day of June, 2026, is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "**Boone County**" and **In2Action** a tax-exempt, not organized for profit organization or governmental entity, hereinafter referred to as **In2Action**.

WHEREAS, Boone County, as a party to the national opioid class action litigation, has received certain settlement proceeds which can be expended for the purposes of opioid abatement, which encompasses prevention, treatment, recovery support, harm-reduction services, and related strategies; and

WHEREAS, In2Action has submitted a complete Request for Funding Proposal Application to Boone County detailing the services and other supports to be provided; and

WHEREAS, Boone County has approved the Request for Funding Proposal in whole or in part as hereinafter set forth.

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

FUNDING ALLOCATION FOR SERVICES RENDERED BY IN2ACTION

In2Action is expected to the greatest extent possible to maximize funding from all other sources. In2Action shall periodically, upon request, furnish to Boone County information as to its efforts to obtain such other sources of funding. In2Action shall only request reimbursement for services not reimbursable by any other source. In2Action shall not invoice the Boone County for units of service invoiced to another funding source. In2Action shall provide documentation and assurance to the Boone County that requests for reimbursement from the CSF is not a duplication of reimbursement from any other source of funding.

1. ***Contract Documents*.** In2Action shall perform the services and carry out the activities as set forth in this agreement. This agreement shall consist of the Request for Proposal **#01-31MAR26** (Purchase of Service Contract – 2026 Boone County Reentry Coordination), any

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

addenda, the In2Action's response to the County of Boone's Request for Proposal, Requests for Clarification, responses to Requests for Clarification, Requests for Additional Information, Best and Final Offer Responses, and the Agreement Form. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein for reference. In the event of conflict between any of the foregoing documents, the terms, conditions, provisions, and requirements contained in this Agreement shall prevail and control over In2Action's Proposal, any addenda, the In2Action's response to the Request for Proposal, Request for Clarification, responses to the Request for Clarification, Requests for Additional Information, Best and Final Offer Responses, and the Agreement Form.

2. ***Purchase*.** Boone County agrees to purchase from In2Action and In2Action agrees to furnish the **Peer Navigator** program for individuals reentering their community from the Boone County Jail, as described and in compliance with the original Request for Proposal and as presented in In2Action's response. Services/deliverables shall be provided as outlined in the attached proposal response(s). The total allowable compensation under this agreement shall not exceed **$64,227.30** unless compensation for specifically identified additional services is authorized and approved by Boone County in writing in advance of rendition of such services for which additional compensation is requested.

3**. *Contract Duration*.** This agreement shall commence on July 1, 2026, and extend through December 31, 2026, subject to the provisions for termination specified below.

This contract may be renewed for **two additional one-year periods**. The first one-year renewal period shall begin on January 1, 2027, and extend through December 31, 2027, for a total allowable compensation that shall not exceed **$119,404.60.** In2Action agrees and understands that Boone County may require supplemental information to be submitted by In2Action prior to any renewal of this agreement.

4. ***Billing and Payment and Delivery of Services*.** For the Purchase of Service Contract, the unit rate for services is the mutually agreed upon unit rate as provided in the table below.

Service Description	Unit Measurement	Unit Rate	Proposed # of Units	Total Amount Requested
Development/Start Up	-	-	-	$3,275.00
Peer Support	15 minutes	$22.15	1,000	$22,150.00
Case Management	15 minutes	$15.78	1,664	$26,037.00
Companionship	15 minutes	$15.78	300	$4,734.00
Transitional Housing	1 night	$44.57	90	$4,011.30
Transportation	$1.00	$1.00	520	$520.00
Best Practices Training	$1.00	$1.00	3,500	$3,500.00

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

All billing shall be invoiced to Boone County monthly by the 10th of the month following the month for which services were provided. Boone County agrees to pay all monthly statements within thirty days of receipt of a correct and valid invoice/monthly statement. In the event of a billing dispute, Boone County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of In2Action, Boone County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

5. ***Availability of Funds*.** Payments under this contract are dependent upon the availability of funds or as otherwise determined by Boone County. This contract can be terminated if funding becomes unavailable in whole or in part for cause shown, and Boone County shall have no obligation to continue payment.

REPORTING, MONITORING, AND MODIFICATION

6. ***Reporting*.** Boone County shall utilize the Request for Proposal **#01-31MAR26** (Purchase of Service Contract), any addenda, the In2Action's response to the Request for Proposal, Request for Clarification, responses to the Request for Clarification, Requests for Additional Information, Best and Final Offer Responses, and the Agreement Form, as submitted by In2Action to monitor service delivery and program expenditures. In2Action agrees to submit to Boone County the Year End Report for the period of the date of contract execution through December 31, 2026. If renewed for an additional one-year period, an Interim Report for the period of the date of January 1, 2027, through June 30, 2027, and a Year End Report for the period January 1, 2027, through December 31, 2027. Variations on this date may be requested by In2Action and, if so stipulated, are noted on this contract document. Payments may be withheld from In2Action if reports designated here are not submitted on time, until such time as the reports are filed and approved. Reporting requirements will include but are not limited to information regarding agencies' outcomes and indicators, client demographic information, and other information and data deemed appropriate by Boone County. In2Action agrees to submit its reports through Boone County's funding management system or another format if requested.

7. ***Audits or Third-Party Financial Review*.** In2Action also agrees to make available to Boone County a copy of its annual audit or third-party financial review within four months after the close of In2Action's fiscal year. The audit or third-party financial review must be performed by an independent individual or firm licensed by the Missouri State Board of Accountancy. The audit or third-party financial review is to include a complete accounting for funds covered by this agreement in accordance with generally accepted accounting principles. In addition, Boone County requires that the management report of any audit as it relates to In2Action program activities be made available to Boone County as part of the required audit or third-party financial review. Payment may be withheld from In2Action, if reports designated here are not

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

made available upon request. Audits or third-party financial reviews shall be uploaded to Boone County's funding management system and continually kept up to date.

8. ***Monitoring and Possible Reimbursement to Boone County*.** In2Action agrees to permit the Director of the Community Services Department and any staff of the Community Services Department, or designee of Boone County to monitor, survey and inspect In2Action's services, activities, programs, and client records, to determine compliance and performance with this contract, except as prohibited by laws protecting client confidentiality. In addition, In2Action hereby agrees that, upon notice of forty-eight (48) hours, it will make available to Boone County or its designee(s) all records, facilities, and personnel, for auditing, inspection, and interviewing, to determine the status of service, activities and programs covered hereunder, expenditure of Opioid Addiction Treatment and Recovery Fund and all other matters set forth in the contract. In the event that In2Action's records show that In2Action's programs have excess revenue over documented expenses, or contain billing errors, then In2Action may be required to reimburse any excess payments made by Boone County in an amount determined by Boone County.

9. ***Modification or Amendment*.** The contracted program is considered a pilot program. The program must collaborate with the Boone County Jail to achieve the scope of work and deliverables of the RFP. In the event In2Action requests to make any change, modification, or an amendment to funded services, one-time items, activities, and/or programs covered by this contract, a request of the proposed modification or amendment must be submitted in writing to the Director of Community Services to share with the Boone County Commissioners for approval. A board resolution from In2Action may be required with the request. For consideration of a request to modify or amend the contract, requests to Boone County must be submitted in writing.

OTHER TERMS OF THIS CONTRACT

10. ***Violation of Client Rights*.** Any alleged case of a violation of a client's rights in a program funded through the Opioid Addiction Treatment and Recovery Fund shall be investigated in accordance with In2Action's policies and procedures and in accordance with any local/state/federal regulations. In2Action agrees to notify Boone County through the Director of Community Services of any such incidents that have been reported to the appropriate governmental body and must also authorize the governmental body to notify Boone County of any substantiated allegations. In2Action must comply with Missouri law regarding confidentiality of client records.

11. ***Discrimination***. In2Action will refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply with applicable provisions of federal and state laws, county or

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

municipal statutes or ordinances, which prohibit discrimination in employment and the delivery of services.

12. ***Opioid Addiction Treatment and Recovery Fund to be used for Services Provided*.** In2Action agrees that the Opioid Addiction Treatment and Recovery Fund shall be used exclusively for the services provided to individuals reentering their community from the Boone County Jail and for administrative costs directly related to In2Action's provision of such services.

13. ***Accreditation/Licensure/Certifications***. All organizations must comply with all state/federal certification and licensing requirements and all applicable federal, state, and local laws and must remain in "good standing" with the applicable oversight entity.

14. ***Conflict of Interest*.** In2Action agrees that no member of its Board of Directors or its employees now has, or will in the future, have any conflict of interest between himself/herself and In2Action, and this shall include any transaction in which In2Action is a party, including the subject matter of this contract. Missouri law, as this term is used herein, shall define "Conflict of Interest".

15. ***Subcontracts*.** In2Action may enter into subcontracts for components of the contracted service as In2Action deems necessary within the terms of the contract. All such subcontracts require the written approval of Boone County or their designated representative. In performing all services under the resulting contract agreement, In2Action shall comply with all local, state, and federal laws. Any subcontractor shall be subject to the audit/monitoring requirements stated herein and all other conditions and requirements of this contract agreement.

16. ***Employment of Unauthorized Aliens Prohibited*.** In2Action agrees to comply with Missouri State Statute section 285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri. In2Action shall require each subcontractor to affirmatively state in its Agreement with the In2Action that the subcontractor shall not knowingly employ, hire for employment or continue to employ an unauthorized alien to perform work within the state of Missouri. Provider shall also require each subcontractor to provide In2Action a sworn affidavit under the penalty of perjury attesting to the fact that the subcontractor's employees are lawfully present in the United States.

17. ***Litigation*.** In2Action agrees that there is no litigation, claim, consent order, settlement agreement, investigation, challenge, or other proceeding pending or threatened against In2Action or any individual acting on the In2Action's behalf, including subcontractors, which seek to enjoin or prohibit In2Action from entering into this contract agreement of performing its obligations under this agreement.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

18. ***County Ownership*.** If In2Action ceases to be funded by Boone County or ceases to provide programs and services for individuals reentering their community from the Boone County Jail, pursuant to this contract, all capital equipment, materials, and buildings purchased with Opioid Addiction Treatment and Recovery Funds shall be returned to Boone County unless so otherwise approved by a majority vote of the Boone County Commissioners. In addition, if In2Action no longer uses capital equipment, materials, or buildings purchased with Opioid Addiction Treatment and Recovery Funds for its original intent, In2Action will need approval from the Boone County Commissioners to re-direct the use of such.

19. ***Failure to Perform/Default*.** In the event In2Action, at any time, fails or refuses to perform according to the terms of this contract, as determined by Boone County, such failure or refusal shall constitute a default hereunder, and Boone County will be relieved of any further obligation to make payments to In2Action as set out herein.

20. ***Termination*.** This Contract may be terminated, with or without cause, by either party upon thirty (30) days written notice to the other party. In addition, this agreement may be terminated by Boone County upon 15 days' advance written notice for any of the following reasons or under any of the following circumstances:

a. Boone County may terminate this agreement due to material breach of any term or condition of this agreement, or

b. Boone County may terminate this agreement if key personnel providing services are changed such that in the opinion of Boone County delivery of services are or will be delayed or impaired, or if services are otherwise not in conformity with proposal specification, or if services are deficient in quality in the sole judgment of Boone County, or

c. Boone County may terminate this agreement should In2Action fail substantially to perform in accordance with its terms through no fault of the party initiating the termination, or

d. If appropriations are not made available and budgeted for any calendar year to fund this agreement.

Upon receipt of notice of termination, In2Action shall make every effort to reduce or cancel outstanding commitments and shall incur no additional expenses. Boone County shall reimburse the In2Action for outstanding expenses incurred up to the date of termination, including un-cancellable obligations and reasonable termination costs, but in no event, will such costs exceed the total funds presently allocated to this Contract.

21. ***Boone County Insurance Requirements***: In2Action shall not commence work under this contract until they have obtained all insurance required under this paragraph and such

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

insurance has been approved by the County. All policies shall be in amounts, form, and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide.

Compensation Insurance: In2Action shall take out and maintain during the life of this contract, Employee's Liability and Worker's Compensation Insurance for all their employees employed at the site of work, and in case any work is sublet, In2Action shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by In2Action.

Worker's Compensation: Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be $500,000.00 each employee, $500,000.00 each accident, and $500,000.00 policy limit.

Comprehensive General Liability Insurance: In2Action shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than $1,000,000.00 per limit for any one occurrence covering both bodily injury and property damage, including accidental death. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

In2Action shall provide the County with proof of General Liability and Property Damage Insurance with the County as additional insured, which shall protect the County against any and all claims which might arise as a result of the operations of In2Action in fulfilling the terms of this contract during the life of the contract. The minimum limit of such insurance will be $1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply. Coverage wording shall include hold harmless agreement as written below, subrogation waiver and protection against third party suits to further protect Boone County from liability belonging to In2Action.

Professional Liability Insurance: In2Action is required to carry Professional Liability Insurance with a limit of no less than $1,000,000.00 and name Boone County as additional insured.

Commercial Automobile Liability: In2Action shall maintain during the life of this contract, automobile liability insurance in the amount of not less than $1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

In2Action's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

Proof of Carriage of Insurance: In2Action shall furnish the County with Certificate(s) of Insurance which names the County as additional insured in an amount as required in this contract. The Certificate of Insurance shall provide that there will be no cancellation, non-renewal or reduction of coverage without 30 days' prior written notice to the County. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.

Indemnity Agreement: To the fullest extent permitted by law, In2Action shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of In2Action, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with In2Action or a subcontract for part of the services), of anyone directly or indirectly employed by In2Action or by any subcontractor, or of anyone for whose acts In2Action or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require In2Action to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Nothing in these requirements shall be construed as a waiver of any governmental immunity of the County, its officials nor any of its employees in the course of their official duties. Nothing in the insurance procured as required herein shall be interpreted so as to waive any sovereign immunity, official immunity, or other immunity defense available to County as a political subdivision in the State of Missouri. It is not the County's intent or desire to procure insurance that would operate as a waiver of any such immunity defense.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the In2Action fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

Certificate Holder address:

County of Boone, Missouri
C/O Purchasing Department
5551 S. Tom Bass Road
Columbia, MO 65201

22. ***Publicity by the Organization*.** In2Action shall notify Boone County of contact with the media regarding the contracted program or profiles of participants in the contracted program. In2Action will acknowledge Boone County as a funding source whenever publicizing

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

the contracted program. In2Action will collaborate with Boone County to inform the community about the ways Opioid Addiction Treatment and Recovery Fund dollars are being invested in services and supports. In2Action agrees to acknowledge Boone County as a funding source in presentations and on written and electronic publications including brochures, annual reports, and newsletters.

23. ***Independence*****.** This contract does not create a partnership, joint venture, or any other form of joint relationship between Boone County and In2Action. Boone County does not recognize any of the In2Action's employees, agents, or volunteers as those of Boone County.

24. ***Binding Effect*****.** This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

25. ***Entire Agreement*****.** This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and other proposal or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

26. ***Record Retention Clause*****.** In2Action shall keep and maintain all records relating to this contract agreement sufficient to verify the delivery of services in accordance with the terms of this agreement for a period of three (3) years following expiration of this agreement and any applicable renewal.

27. ***Notice*****.** Any written notice or communication to Boone County shall be mailed or delivered to:

Boone County Community Services
107 N 7th Street
Columbia, MO 65201

Any written notice or communication to In2Action shall be mailed or delivered to:

In2Action
Dan Hanneken
1403 Lakewood Drive, Unit C
Columbia, MO 65202

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

IN WITNESS WHEREOF the parties, through their duly authorized representatives, have executed this agreement on the day and year first above written.

In2Action

By: DocuSigned by: Dan Hanneken 8C63E58351E84D2...

Signature

By: Dan Hanneken/Executive Director

Printed Name/ Title

Boone County

By: Boone County Commission

Signed by: kip kendrick 2B83ECDD7F6E4A6...

Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by: 7D71DEAEB9D74DD...

CJ Dykhouse, County Counselor

ATTEST:

Signed by: Brianna L. Lennon 242B827B32F14BF...

Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION: In accordance with RSMo. §50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by: Kyle Rieman by ZS E3D6F2FD3CE04B1...

Signature

6/18/2026

Date

1420/71100 $64,227.30

Appropriation Account

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. The Contractor shall comply with all applicable federal, state, and local laws, and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.

2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.

3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.

4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at the request of the bidder, returned unopened for re-submittal at the new date and time of bid closing.

5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.

6. Do not include Federal Excise Tax or Sales and Use Taxes in the bid process, as the law exempts the County from them.

7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.

8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of a delay, the Contractor must notify the Purchasing Department.

9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.

11. Prices must be as stated in units of the quantity specified and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.

13. The County of Boone, Missouri expressly denies responsibility for or ownership of any item purchased until the same is delivered to the County and is accepted by the County.

14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules, and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line-item price, the unit price shall govern.

17. Should an audit of the Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

18. For all bid responses over $25,000, if any manufactured goods or commodities proposed with the bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.

19. Pursuant to Section 34.600 RSMo, for contracts $100,000 and greater, the Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

20. For all titled vehicles and equipment, the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.

21. Equipment and serial and model numbers - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

22. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.

23. The resulting agreement may be extended beyond the expiration date by order of the County on a month-to-month basis if the County cannot re-bid and/or award a new contract before the expiration date.

24. The County as a public governmental body is subject to the Missouri Sunshine Law (Chapter 610 RSMo) and will comply with requests for documents in accordance with that law.

Revised: 01/10/24

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Peer Navigator

2026 Boone County Reentry Coordination RFP

in2Action

Dan Hanneken
1403 Lakewood Dr
C
Columbia, MO 65202

rhiannonr@in2action.org
O: 660-537-1370

Rhiannon Ross

rhiannonr@in2action.org
O: 660-537-1370

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

FollowUp Form

Quick View

Project Name*
Peer Navigator

Funder*
Boone County - Opioid Addiction Treatment & Recovery Fund

Program Year
2026

Agreement Form Instructions

Instructions:
The purpose of this form is to capture key information about the contracted program and program service(s). In developing your responses, please adhere to the following guidelines:

- Information should be based on the contract/agreement period.
- Generally, information should be provided for the entire program, not just the portion contracted by the City of Columbia, Boone County, or the Heart of Missouri United Way.

Program Budget

Instructions:
As needed and/or required, update the information in the columns labeled "Agreement".

- Information should be based on the contract/agreement period.
- Information should be provided for the entire program, not just the portion contracted/funded by the City of Columbia, Boone County, or the Heart of Missouri United Way.

Total Revenues (Agreement - Y1)

Program Revenue	Program Revenue Narrative (Agreement)	Program Revenue Narrative (Actual)	Program Revenue Amount (Agreement)	Program Revenue Amount (Actual)

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Heart of Missouri United Way				
Other United Ways				
Capital Campaigns				
Grants (Non-Governmental)				
Fund Raising & Other Direct Support				
Boone County - Children's Services Funding				
Boone County - Other Funding	Agreement amount for Peer Navigator program for July 1, 2026-December 31, 2026		$64,227.30	
Funding from Other Counties				
City of Columbia - Social Services Funding				
City of Columbia - CDBG/Home Funding				
City of Columbia - Other Funding				
Funding from Other Cities				

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Federal (Medicaid, Title III, etc.)				
State (Purchase of Services, Grants, etc.)				
Other (Schools, Courts, etc.)				
Program Service Fees				
Investment Income (realized & unrealized)				
Other Revenue Items				
TOTAL REVENUES			64227.3	

Total Expenses (Agreement - Y1)

Program Expenses	Program Expenses Narrative (Agreement)	Program Expenses Narrative (Actual)	Program Expenses Amount (Agreement)	Program Expenses Amount (Actual)
Personnel Expenses	Peer Navigator (1 FTE), Peer Navigator Floater (.25 FTE), Director of Operations (.2 FTE), Grant Manager (.2 FTE)		$47,279.88	
Non-Personnel Expenses	Non-personnel expenses are dedicated directly to the operation and delivery of the proposed program and include		$16,947.42	

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

	supplies, materials, travel, and other operational costs necessary to support program activities.			
TOTAL EXPENSES			64227.3	

Consumer Demographics

Residence - City of Columbia (Only) (Y1)

Residence (City of Columbia)	City of Columbia (Agreement)	City of Columbia (Actual Interim)	City of Columbia (Actual Year End)
City of Columbia (Only)	52		

Residence (Y1)

Residence	Residence (Agreement)	Residence (Actual Interim)	Residence (Actual Year End)
Boone County (includes City of Columbia)	78		
Cooper County			
Howard County			
Other Counties			
RESIDENCE TOTAL	78		

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Race (Y1)

Race	Race (Agreement)	Race (Actual Interim)	Race (Actual Year End)
White (alone)	63		
Black or African American (alone)	12		
Multiple Races			
Asian (alone)			
Native American Indian or Alaskan Native (alone)			
Native Hawaiian or other Pacific Islander (alone)			
Some Other Race	3		
RACE TOTAL	78		

Ethnicity (Y1)

Ethnicity	Ethnicity (Agreement)	Ethnicity (Actual Interim)	Ethnicity (Actual Year End)
Hispanic or Latino (of any race)	3		
Not Hispanic or Latino (of	75		

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

any race)			
ETHNICITY TOTAL	78		

Gender (Y1)

Gender	Gender (Agreement)	Gender (Actual Interim)	Gender (Actual Year End)
Female	14		
Male	64		
Other			
GENDER TOTAL	78		

Income (Y1)

Income	Income (Agreement)	Income (Actual Interim)	Income (Actual Year End)
At or below 200% of Federal Poverty Level	78		
Over 200% of Federal Poverty Level			
INCOME TOTAL	78		

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Consumer Demographics - Age (County - Opioid)

Age (County) (Y1)

Age (County - Opioid)	Age (Agreement)	Age (Actual Interim)	Age (Actual Year End)
Under 5 years			
5-19 years	10		
20-59 years	63		
60 years and over	5		
AGE TOTAL (COUNTY)	78		

Consumer Demographics Narrative

Provide any additional information on consumer demographics. (Y1)

Individuals Trained

- As applicable, provide information for training and development/start-up programs funded by the Boone County Children's Services Fund.
- Information should be based on the contract/agreement period.

Individuals to be Trained (Y1)

1

Description of Individuals to be Trained (Y1):

Ongoing professional development for the Peer Navigator including regional trainings, state-level conferences, and national conferences.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Outcome #1

Program Outcome 1 (Y1):*

Develop and/or make progress towards goals to address identified needs

Outcome 1 Indicators (Y1):

Outcome 1 Indicator %:	Outcome 1 Indicators Actual %:	Outcome 1 Indicators Actual Numerator:	Outcome 1 Indicators Actual Denominator:	Outcome 1 Indicators:
90				of individuals make progress towards one of their identified goals.
100				of individuals engage in services to meet their goal(s).
75				of individuals will have no new legal issues or justice involvement.

Outcome 1 Method of Measurements (Y1):*

1-1: Case manager notes; individualized recovery/reentry plan; goal tracking forms
1-2: Referral logs; warm handoff documentation; case manager notes; case plan
1-3: Jail Reports; Sherrif's Reports; Columbia Police Department Reports

Outcome 1 Contributing Services (Y1):*

1-1: Case Management; Peer Support
1-2: Case Management; Peer Support; Transportation; Transitional Housing
1-3: Case Management; Peer Support; Companionship; Transitional Housing; Transportation

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Outcome #2

Program Outcome 2 (Y1):

Increase social connectedness

Outcome 2 Indicators (Y1):

Outcome 2 Indicator %:	Outcome 2 Indicators Actual %:	Outcome 2 Indicators Actual Numerator:	Outcome 2 Indicators Actual Denominator:	Outcome 2 Indicators:
80				of individuals increase meaningful social connections.
80				of individuals increase support networks that support recovery and/or re-entry goals.

Outcome 2 Method of Measurements (Y1):

2-1: Case manager notes; attendance logs; RCI scores related to social support; participant self-report
2-2: Case manager notes; attendance logs; RCI scores related to social support; participant self-report

Outcome 2 Contributing Services (Y1):

2-1: Peer Support; Companionship; Case Management
2-2: Peer Support; Companionship; Case Management

Program Outcome #3

Program Outcome 3 (Y1):

Successfully able to manage mental and behavioral health conditions

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Outcome 3 Indicators (Y1):

Outcome 3 Indicator %:	Outcome 3 Indicators Actual %:	Outcome 3 Indicators Actual Numerator:	Outcome 3 Indicators Actual Denominator:	Outcome 3 Indicators:
80				of individuals feel they are effectively managing mental and behavioral health conditions.

Outcome 3 Method of Measurements (Y1):

3-1: Case manager notes; treatment engagement records; RCI scores; participant self-report

Outcome 3 Contributing Services (Y1):

3-1: Case Management; Peer Support; Companionship; Transitional Housing; Transportation

Program Outcome #4

Program Outcome 4 (Y1):

Increase capacity to utilize best practices

Outcome 4 Indicators (Y1):

Outcome 4 Indicator %:	Outcome 4 Indicators Actual %:	Outcome 4 Indicators Actual Numerator:	Outcome 4 Indicators Actual Denominator:	Outcome 4 Indicators:
100				of trained program staff

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

				demonstrate application of training tools and practices.

Outcome 4 Method of Measurements (Y1):

4-1: Training records; supervision records

Outcome 4 Contributing Services (Y1):

4-1: Best Practices Training

Program Outcome #5

Program Outcome 5 (Y1):

Outcome 5 Indicators (Y1):

Outcome 5 Indicator %:	Outcome 5 Indicators Actual %:	Outcome 5 Indicators Actual Numerator:	Outcome 5 Indicators Actual Denominator:	Outcome 5 Indicators:

Outcome 5 Method of Measurements (Y1):

Outcome 5 Contributing Services (Y1):

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Development/Start Up Funding

Development/Start Up Amount Contracted (Y1)

$3,275.00

Description of Development/Start Up Funds (Agreement - Y1)

The Development/Start Up funds will be used to purchase a computer, printer, desk, book shelves, chair and general office items needed for the Peer Navigator position. The funds will create an appropriately equipped workspace for service delivery, confidential meetings, intake, and coordination of care. The space will support consistent engagement with participants and collaboration with partners.

Program Services Instructions

Instructions:

- Provide detailed information about the services in the service descriptions.
- Include all program services, not just those being proposed to be contracted/funded.
- For each service, indicate if the service is to be contracted/funded by this funding source.
- Detailed information is required only for the services being proposed to be contracted/funded. For all other services, only the service name is required.

Program Service #1

Service Name #1 (Y1):

Peer Support

Is this service contracted by this funding source (#1)? (Y1)*

Yes

Program Service #1 – Outputs

Program Service Description #1 (Y1)*

Provide a detailed description on the delivery of the proposed service.

Peer Support services will be delivered by a Certified Peer Specialist (Peer Navigator) to justice-involved individuals with opioid use disorder or risk and co-occurring conditions. Services will begin prior to release

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

from the Boone County Jail and continue post-release, and also include individuals on bond and those released within the past 12 months.
Peer Support includes person-centered recovery planning, peer coaching, goal setting, and ongoing engagement to support recovery and stability. The Peer Navigator will utilize lived experience to build rapport, reduce barriers, and support participants in accessing treatment, housing, employment, and other community resources. Services include warm handoffs to behavioral health providers, including medication-assisted treatment, and may include accompanying participants to appointments and court appearances. Services are individualized, with the highest intensity during the initial reentry period. Engagement may continue for up to 12 months, with transition to ongoing support through the Reentry Opportunity Center (The ROC).

Unit Measure #1 (Y1):*
15 minutes

Unit Rate #1 (Y1):*
$22.15

Total # of Units to be Provided #1 (Agreement - Y1):*
1000

Total # of Unduplicated Individuals to be Served #1 (Agreement - Y1):*
78

Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way:

Agreement Amount #1 (Y1):*
$22,150.00

Agreement Units #1 (Y1):*
1000

Select all additional funding sources for this program service #1 (Y1):
No other funding source

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Service #2

Service Name #2 (Y1):

Case Management

Is this service contracted by this funding source (#2)? (Y1)

Yes

Program Service #2 – Outputs

Program Service Description #2 (Y1):

Provide a detailed description on the delivery of the proposed service.

Case Management services will be provided to justice-involved individuals with opioid use disorder or risk and co-occurring conditions to support coordination of care across systems. Services will begin prior to release from the Boone County Jail and continue post-release, including individuals on bond and those released within the past 12 months.
Case Management includes assessment of needs, service planning, coordination with treatment providers, housing navigation, employment linkage, and communication with justice system partners. The Peer Navigator will coordinate appointments, facilitate access to medication-assisted treatment and behavioral health services, and support participants in navigating complex systems. These services ensure continuity of care, reduce fragmentation, and support sustained engagement.
Activities also include support coordination and partnership with stakeholders to improve outcomes for justice-involved individuals with opioid use disorder and co-occurring conditions. These services include ongoing communication and collaboration with the Boone County Jail, courts, Probation and Parole, behavioral health providers, and other community partners. The Peer Navigator will participate in meetings, case coordination, and system planning efforts to improve service alignment, reduce fragmentation, and strengthen reentry pathways. Activities include coordination of care across providers, participation in court-related processes when appropriate, and engagement with community coalitions and service networks. These services ensure a coordinated, community-based response that improves access to care, supports continuity of services, and enhances overall program effectiveness.

Unit Measure #2 (Y1):

15 minutes

Unit Rate #2 (Y1):

$15.78

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Total # of Units to be Provided #2 (Agreement - Y1):
1664

Total # of Unduplicated Individuals to be Served #2 (Agreement - Y1):
78

Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way:

Agreement Amount #2 (Y1):
$26,037.00

Agreement Units #2 (Y1):
1664

Select all additional funding sources for this program service #2 (Y1):
No other funding source

Program Service #3

Service Name #3 (Y1):
Companionship

Is this service contracted by this funding source (#3)? (Y1)
Yes

Program Service #3 – Outputs

Program Service Description #3 (Y1):
Provide a detailed description on the delivery of the proposed service.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

These interactions are intentionally informal and relationship-focused, consisting of casual, participant-led conversations that are not goal-driven and are separate from structured Peer Support or Case Management services. Companionship interactions are designed to build trust, reduce isolation, and increase engagement through consistent presence and authentic connection. Conversations are guided by open-ended dialogue, allowing participants to talk about topics of their choosing without pressure to problem-solve or achieve specific outcomes. These interactions are a core component of the social model and serve as a foundation for later engagement in more structured services. These services will primarily be delivered to enrolled participants but may also include individuals who are eligible and in the early stages of engagement, particularly within the jail setting or immediately post-release, where relationship-building is critical.

Companionship activities may include:
• Informal conversations in the jail, at The ROC, or in the community
• Sitting and talking in a relaxed setting (e.g., common areas, outdoor spaces)
• Checking in via phone or text following release
• Attending low-barrier activities or simply being present with the individual

Unit Measure #3 (Y1):
15 minutes

Unit Rate #3 (Y1):
$15.78

Total # of Units to be Provided #3 (Agreement - Y1):
300

Total # of Unduplicated Individuals to be Served #3 (Agreement - Y1):
78

Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way:

Agreement Amount #3 (Y1):
$4,734.00

Agreement Units #3 (Y1):
300

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Select all additional funding sources for this program service #3 (Y1):
No other funding source

Program Service #4

Service Name #4 (Y1):
Transitional Housing

Is this service contracted by this funding source (#4)? (Y1)
Yes

Program Service #4 – Outputs

Program Service Description #4 (Y1):
Provide a detailed description on the delivery of the proposed service.

Transitional Housing services provide safe, structured, NARR-accredited recovery housing for justice-involved individuals with opioid use disorder or risk and co-occurring conditions. Housing is provided to individuals who require a stable living environment to support recovery following release from incarceration or during periods of increased need.
These services offer a recovery-oriented setting that promotes accountability, peer support, and connection to services. Residents are supported in maintaining sobriety, engaging in treatment, and working toward employment and long-term stability. Housing is coordinated with Peer Support and Case Management services to ensure continuity of care.
Transitional Housing serves as a critical component of the reentry process, reducing homelessness and supporting sustained recovery.

Unit Measure #4 (Y1):
1 night

Unit Rate #4 (Y1):
$44.57

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Total # of Units to be Provided #4 (Agreement - Y1):
90

Total # of Unduplicated Individuals to be Served #4 (Agreement - Y1):
9

Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way:

Agreement Amount #4 (Y1):
$4,011.30

Agreement Units #4 (Y1):
90

Select all additional funding sources for this program service #4 (Y1):
No other funding source

Program Service #5

Service Name #5 (Y1):
Transportation

Is this service contracted by this funding source (#5)? (Y1)
Yes

Program Service #5 – Outputs

Program Service Description #5 (Y1):
Provide a detailed description on the delivery of the proposed service.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Transportation Assistance will be provided through ride vouchers to support participant access to critical services, including treatment appointments, court appearances, employment, and recovery-related activities. Many participants lack reliable transportation, creating a significant barrier to engagement. Ride vouchers will be used on an as-needed basis to ensure participants can attend appointments and maintain continuity of care, particularly during the early stages of reentry.

Unit Measure #5 (Y1):
$1.00

Unit Rate #5 (Y1):
$1.00

Total # of Units to be Provided #5 (Agreement - Y1):
520

Total # of Unduplicated Individuals to be Served #5 (Agreement - Y1):
25

Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way:

Agreement Amount #5 (Y1):
$520.00

Agreement Units #5 (Y1):
520

Select all additional funding sources for this program service #5 (Y1):
No other funding source

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Service #6

Service Name #6 (Y1):

Best Practices Training

Is this service contracted by this funding source (#6)? (Y1)

Yes

Program Service #6 – Outputs

Program Service Description #6 (Y1):

Provide a detailed description on the delivery of the proposed service.

Best Practices Training supports ongoing professional development for staff delivering Peer Navigator services. Training ensures staff remain current on evidence-based and research-informed practices, including peer support, trauma-informed care, recovery-oriented systems of care (TI-ROSC), and justice-involved behavioral health interventions.
Training opportunities include regional trainings such as Crisis Intervention Team (CIT) and Peer Support Summits, state-level conferences including the Missouri Association of Treatment Court Professionals (MATCP), and national conferences such as All Rise. These opportunities enhance staff knowledge, strengthen service delivery, and support alignment with best practices. Participation in training also strengthens partnerships and system coordination.

Unit Measure #6 (Y1):

$1.00

Unit Rate #6 (Y1):

$1.00

Total # of Units to be Provided #6 (Agreement - Y1):

3500

Total # of Unduplicated Individuals to be Served #6 (Agreement - Y1):

1

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Agreement amount with City of Columbia, Boone County, or Heart of Missouri United Way:

Agreement Amount #6 (Y1):
$3,500.00

Agreement Units #6 (Y1):
3500

Select all additional funding sources for this program service #6 (Y1):
No other funding source

Program Service #7

Service Name #7 (Y1):

Is this service contracted by this funding source (#7)? (Y1)

Program Service #8

Service Name #8 (Y1):

Is this service contracted by this funding source (#8)? (Y1)

Program Service #9

Service Name #9 (Y1):

Is this service contracted by this funding source (#9)? (Y1)

Program Service #10

Service Name #10 (Y1):

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Is this service contracted by this funding source (#10)? (Y1)

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

File Attachment Summary

Applicant File Uploads

No files were uploaded

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

BOONE COUNTY – MISSOURI

PROPOSAL NUMBER AND DESCRIPTION: *#01-31MAR26 – 2026 Boone County Reentry Coordination*

WRITTEN CLARIFICATION FORM #3

This Clarification is issued in accordance with the Instructions to Offeror and is hereby incorporated into and made a part of the Request for Proposal Documents. Offeror is reminded that receipt of this Clarification must be acknowledged and submitted by e-mail to agerskin@boonemo.gov

All information must be provided as the best and final offer for this proposed program.

Organization	in2Action
Name of Program	Peer Navigator Program

1. The response includes, in the Best and Final Offer (BAFO) Table, a service for "ride vouchers". The current Taxonomy of Services does not include that as a service. The taxonomy does include a provision for "transportation", and the unit rate is listed as negotiable.
   Action Required: Update the Best and Final Offer – July 1, 2026 – December 31, 2026, and the Best and Final Offer – January 1, 2027 – December 31, 2027, tables with this service name.

2. The BAFO tables below do not include the number of unduplicated individuals to be trained.
   Action Required: Update the attached *Best and Final Offer* tables to include the number of individuals who will be trained.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Best and Final Offer Table – July 1, 2026 – December 31, 2026

Complete the table below presenting your best and final offer for the first six months (July 1, 2026 – December 31, 2026). Please include outputs for the whole program in the 'Total # of Units to be Provided' and 'Total # of Unduplicated Individuals' columns. Make sure the 'Total Requested Amount' equals a whole number of units requested to Opioid Addiction Treatment & Recovery Fund (County).

Organization Name:						
Program Name:						
Program Outputs from all funding sources (including County):						
Service:	**Unit Measure:**	**Unit Rate:**	**Total # of Units to be Provided:**	**# of Units Requested to County:**	**Total Requested Amount:**	**Total # of Unduplicated Individuals**
Development/Start Up	-----	-----	-----	-----	$3,275.00	------
Peer Support	15 minutes	$22.15	1000	1000	$22,150.00	78
Case Management	15 minutes	$15.78	1664	1664	$26,037.00	78
Companionship	15 minutes	$15.78	300	300	$4,734.00	78
Transitional Housing	1 night	$44.57	90	90	$4,011.30	9
Transportation	$1.00	$1.00	250	520	$520.00	25
Best Practices Training	$1.00	$1.00	3500	3500	$3,500.00	1
				Total Requested Amount:	**$64,227.30**	

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Best and Final Offer Table – January 1, 2027 – December 31, 2027

Complete the table below presenting your best and final offer for the first full year (January 1, 2027 – December 31, 2027). Please include outputs for the whole program in the 'Total # of Units to be Provided' and 'Total # of Unduplicated Individuals' columns. Make sure the 'Total Requested Amount' equals a whole number of units requested to Opioid Addiction Treatment & Recovery Fund (County).

Organization Name:						
Program Name:						
Program Outputs from all funding sources (including County):						
Service:	**Unit Measure:**	**Unit Rate:**	**Total # of Units to be Provided:**	**# of Units Requested to County:**	**Total Requested Amount:**	**Total # of Unduplicated Individuals**
Peer Support	15 minutes	$22.15	2000	2000	$44,300.00	156
Case Management	15 minutes	$15.78	3300	3300	$52,074.00	156
Transitional Housing	1 night	$44.57	600	600	$9,468.00	156
Companionship	15 minutes	$15.78	600	600	$8,022.60	18
Transportation	$1.00	$1.00	1040	1040	$1,040.00	50
Best Practices Training	$1.00	$1.00	4500	4500	$4,500.00	1
				Total Requested Amount:	**$119,404.60**	

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

BOONE COUNTY – MISSOURI

PROPOSAL NUMBER AND DESCRIPTION: *#01-31MAR26 – 2026 Boone County Reentry Coordination*

WRITTEN CLARIFICATION FORM #2

This Clarification is issued in accordance with the Instructions to Offeror and is hereby incorporated into and made a part of the Request for Proposal Documents. Offeror is reminded that receipt of this Clarification must be acknowledged and submitted by e-mail to agerskin@boonemo.gov

All information must be provided as the best and final offer for this proposed program.

Organization	in2Action
Name of Program	Peer Navigator Program

1. The response describes that funding would be used to offset unfunded bed nights and that the organization uses a mix of state and federal funds.
   Action Required: Provide more information on how bed nights will be billed between different funding sources, including the Opioid Addiction Treatment and Recovery Fund.

   Weekly logs track every bed for every individual for every night and are signed by a staff member. The Director of Finance then assigns those nights to the various funders on a tracking sheet that clearly identifies which funder pays for which night for which person. This internal control allows us to clearly see what is going on and prevents us from accidentally double billing. An actual weekly log, and the spreadsheet have been attached for your reference.

2. The response to the first written clarifications explained that the number of units for Peer Support were increased from the original request but that the units did not include "activities such as building rapport, maintaining consistent presence, and developing trust through informal interactions."
   Action Required: The County will consider reimbursing these activities if in2Action is able to accurately track time completing these activities. Provide more information on the organization's ability and the Peer Navigator's capacity for tracking this information.

   in2Action will track Companionship services in 15-minute units using a simple, structured documentation process that captures time, location, and general interaction themes without over-clinicalizing the interaction.

   The Peer Navigator will document each interaction within 1 working day of completion, ensuring accuracy while maintaining the integrity of the informal engagement. These services will be tracked separately from Peer Support and Case Management to ensure clear distinction and avoid duplication. Companionship Documentation Form and Peer Coaching Note are attached.

   Action Required: Provide more information on what these activities look like. Include information on if these activities are only for individuals participating in the program or include those that may be eligible but not yet engaged in the program.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Service Description – Companionship (9.8)

in2Action will incorporate Companionship (9.8) as a distinct service defined as social interaction for individuals experiencing social isolation. These interactions are intentionally informal and relationship-focused, consisting of casual, participant-led conversations that are not goal-driven and are separate from structured Peer Support or Case Management services.

Companionship interactions are designed to build trust, reduce isolation, and increase engagement through consistent presence and authentic connection. Conversations are guided by open-ended dialogue, allowing participants to talk about topics of their choosing without pressure to problem-solve or achieve specific outcomes. These interactions are a core component of the social model and serve as a foundation for later engagement in more structured services.

These services will primarily be delivered to enrolled participants but may also include individuals who are eligible and in the early stages of engagement, particularly within the jail setting or immediately post-release, where relationship-building is critical.

What These Activities Look Like

Companionship activities may include:

- Informal conversations in the jail, at The ROC, or in the community
- Sitting and talking in a relaxed setting (e.g., common areas, outdoor spaces)
- Checking in via phone or text following release
- Attending low-barrier activities or simply being present with the individual

These interactions are not structured sessions but are intentional, consistent touchpoints that build rapport and trust over time.

Action Required: Update the attached *Best and Final Offer* table if in2Action believes it can track these activities under Peer Support.

3. The *Best and Final Offer* table submitted with the first written clarification had a calculation error for the amount requested for Case Management for both the initial 6-month period and first full year.
   Action Required: Review the amount requested and make corrections in the attached *Best and Final Offer* tables.
4. Please complete the attached Program Budgets and Consumer Demographics tables that reflect the Best and Final Offers for both time frames. This information will be utilized to create an Agreement Form, if contracted.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Best and Final Offer Table – July 1, 2026 – December 31, 2026

Complete the table below presenting your best and final offer for the first six months (July 1, 2026 – December 31, 2026). Please include outputs for the whole program in the 'Total # of Units to be Provided' and 'Total # of Unduplicated Individuals' columns. Make sure the 'Total Requested Amount' equals a whole number of units requested to Opioid Addiction Treatment & Recovery Fund (County).

Organization Name: in2Action						
Program Name: Peer Navigator Programs						
Program Outputs from all funding sources (including County): 7,060						
Service:	**Unit Measure:**	**Unit Rate:**	**Total # of Units to be Provided:**	**# of Units Requested to County :**	**Total Requested Amount:**	**Total # of Unduplicated Individuals**
Development/Start Up	-----	-----	-----	-----	$3,275.00	------
Peer Support	15 minutes	$22.15	1000	1000	22,150.00	78
Case Management	15 minutes	$15.78	1650	1650	$26,037.00	78
Companionship	15 minutes	$15.78	300	300	$4,734.00	78
Transitional Housing	1 night	$44.57	90	90	$4,011.30	9
Ride Vouchers	$1.00	$1.00	520	520	$520.00	25
Best Practices Training	$1.00	$1.00	3500	3500	$3,500.00	
				Total Requested Amount:	**64,227.30**	78

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Best and Final Offer Table – January 1, 2027 – December 31, 2027

Complete the table below presenting your best and final offer for the first full year (January 1, 2027 – December 31, 2027). Please include outputs for the whole program in the 'Total # of Units to be Provided' and 'Total # of Unduplicated Individuals' columns. Make sure the 'Total Requested Amount' equals a whole number of units requested to Opioid Addiction Treatment & Recovery Fund (County).

Organization Name: in2Action						
Program Name: Peer Navigator Programs						
Program Outputs from all funding sources (including County): 11,620						
Service:	**Unit Measure:**	**Unit Rate:**	**Total # of Units to be Provided:**	**# of Units Requested to County :**	**Total Requested Amount:**	**Total # of Unduplicated Individuals**
Peer Support	15 minutes	$22.15	2000	2000	$44,300.00	156
Case Management	15 minutes	$15.78	3300	3300	$52,074.00	156
Companionship	15 minutes	$15.78	600	600	$9,468.00	156
Transitional Housing	1 night	$44.57	180	180	$8,022.60	18
Ride Vouchers	$1.00	$1.00	1040	1040	$1,040.00	50
Best Practices Training	$1.00	$1.00	4500	4500	$4,500.00	
				Total Requested Amount:	**119,404.60**	

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2026 Program Budget

Make updates to the program budget based on responses to the written clarifications and best and final offer

2026 Program Budget (July 1, 2026-December 31, 2026)		
TOTAL PROGRAM REVENUE	AMOUNT IN PROPOSAL	UPDATED AMOUNT
1. DIRECT SUPPORT		
A. Heart of Missouri United Way		$
Narrative:		
B. Other United Ways	$	$
Narrative:		
C. Capital Campaigns	$	$
Narrative:		
D. Grants (non-governmental)	$	$
Narrative:		
E. Fund Raising & Other Direct Support	$	$
Narrative:		
2. GOVERNMENT CONTRACTS/SUPPORT:		
A. Boone County - Children's Services Funding	$	$
Narrative:		
B. Boone County - Community Health Funding	$	$
Narrative:		
C. Boone County - Other Funding	$59,974.06	$64,227.30
Narrative:		
D. Funding from Other Counties	$	$
Narrative:		
E. City of Columbia - Social Service Funding	$	$
Narrative:		
F. City of Columbia - CDGB/Home Funding	$	$
Narrative:		
G. City of Columbia - Other Funding	$	$
Narrative:		
H. Funding from Other Cities	$	$
Narrative:		
I. Federal (Medicaid, Title III, etc.)	$	$
Narrative:		
J. State (Purchase of Services, Grants, etc.)	$	$
Narrative:		
K. Other (Schools, Courts, etc.)	$	$

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Narrative:		
3. Program Service Fees	$	$
Narrative:		
4. Investment Income (realized & unrealized)	$	$
Narrative:		
5. Other Revenue Items	$	$
Narrative:		
TOTAL PROGRAM REVENUE	**$59,974.06**	**$64,227.30**
Narrative:		
PROGRAM EXPENSES	AMOUNT IN PROPOSAL	UPDATED AMOUNT
1. Personnel	$47,279.88	$47,279.88
Narrative:		
2. Non-Personnel	$12,694.18	$16,947.42
Narrative:		
TOTAL PROGRAM EXPENSES	**$59,974.06**	**$64,227.30**

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2027 Program Budget

Make updates to the program budget based on responses to the written clarifications and best and final offer

2027 Program Budget (January 1, 2027-December 31, 2027)		
TOTAL PROGRAM REVENUE	AMOUNT IN PROPOSAL	UPDATED AMOUNT
1. DIRECT SUPPORT		
A. Heart of Missouri United Way		$
Narrative:		
B. Other United Ways	$	$
Narrative:		
C. Capital Campaigns	$	$
Narrative:		
D. Grants (non-governmental)	$	$
Narrative:		
E. Fund Raising & Other Direct Support	$	$
Narrative:		
2. GOVERNMENT CONTRACTS/SUPPORT:		
A. Boone County - Children's Services Funding	$	$
Narrative:		
B. Boone County - Community Health Funding	$	$
Narrative:		
C. Boone County - Other Funding	$119,948.12	$119,404.60
Narrative:		
D. Funding from Other Counties	$	$
Narrative:		
E. City of Columbia - Social Service Funding	$	$
Narrative:		
F. City of Columbia - CDGB/Home Funding	$	$
Narrative:		
G. City of Columbia - Other Funding	$	$
Narrative:		
H. Funding from Other Cities	$	$
Narrative:		
I. Federal (Medicaid, Title III, etc.)	$	$
Narrative:		
J. State (Purchase of Services, Grants, etc.)	$	$
Narrative:		
K. Other (Schools, Courts, etc.)	$	$

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Narrative:		
3. Program Service Fees	$	$
Narrative:		
4. Investment Income (realized & unrealized)	$	$
Narrative:		
5. Other Revenue Items	$	$
Narrative:		
TOTAL PROGRAM REVENUE	**$119,948.12**	**$119,404.60**
Narrative:		
PROGRAM EXPENSES	AMOUNT IN PROPOSAL	UPDATED AMOUNT
1. Personnel	$94,559.76	$94,559.76
Narrative:		
2. Non-Personnel	$25,388.36	$24,844.84
Narrative:		
TOTAL PROGRAM EXPENSES	**$119,948.12**	**$119,404.60**

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2026 Consumer Demographics (July 1, 2026-December 31, 2026)

Demographic Info	# of Unduplicated Individuals
Residence	
Boone County (includes City of Columbia residents)	78
City of Columbia	
Howard County	
Cooper County	
Other Counties	
Residence Total:	78
Race	
White (alone)	63
Black or African American (alone)	12
Multiple Races	
Asian (alone)	
Native American Indian or Alaskan Native (alone)	
Native Hawaiian or other Pacific Islander (alone)	
Some other Race	3
Race Total:	78
Ethnicity	
Hispanic or Latino (of any race)	0
Not Hispanic or Latino	
Ethnicity Total:	0
Gender	
Female	14
Male	64
Other	
Gender Total:	78
Income	
At or below 200% of Federal Poverty Level	78
Over 200% of Federal Poverty Level	
Income Total:	78
Age	
Under 5 years	
5-19 years	10
20-59 years	63
60 years and over	5
Age Total:	78

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2027 Consumer Demographics (January 1, 2027-December 31, 2027)

Demographic Info	# of Unduplicated Individuals
Residence	
Boone County (includes City of Columbia residents)	156
City of Columbia	
Howard County	
Cooper County	
Other Counties	
Residence Total:	156
Race	
White (alone)	126
Black or African American (alone)	24
Multiple Races	
Asian (alone)	
Native American Indian or Alaskan Native (alone)	
Native Hawaiian or other Pacific Islander (alone)	
Some other Race	6
Race Total:	156
Ethnicity	
Hispanic or Latino (of any race)	0
Not Hispanic or Latino	
Ethnicity Total:	0
Gender	
Female	28
Male	128
Other	
Gender Total:	156
Income	
At or below 200% of Federal Poverty Level	156
Over 200% of Federal Poverty Level	
Income Total:	156
Age	
Under 5 years	
5-19 years	20
20-59 years	126
60 years and over	10
Age Total:	156

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Boone County Community Services Program Performance Change Chart

Organization Name	In2Action
Program Name	Peer Navigator

Use this form to complete any needed changes for proposed performance measures in the Program Performance Table.

Program Outcome 1	%	Indicator	Method of Measurement	Contributing Services
Successfully linked with services	100	Individuals successfully access and engage in needed services.	Referral logs; warm handoff documentation; case manager notes; case plan	Case Management; Peer Support; Transportation
Please indicate if there are any changes needed in the proposed performance measures: • None				

Program Outcome 2	%	Indicator	Method of Measurement	Contributing Services
Increase social connectedness	80	Individuals increase meaningful social connections and support networks	Case manager notes; attendance logs; RCI scores related to social support; participant self-report	Peer Support; Companionship; Community Collaboration
Please indicate if there are any changes needed in the proposed performance measures: • None				

Program Outcome 3	%	Indicator	Method of Measurement	Contributing Services
Successfully able to manage mental and behavioral health conditions	80	Individuals effectively manage their mental and behavioral health conditions.	Case manager notes; treatment engagement records; RCI scores; participant self-report	Peer Support; Case Management; Transportation
Please indicate if there are any changes needed in the proposed performance measures: None				

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Outcome 4	%	Indicator	Method of Measurement	Contributing Services
Develop and/or make progress towards goals to address identified needs.	90	Number and percent of participants who achieve at least one identified goal.	Case manager notes; individualized recovery/reentry plan; goal tracking forms	Case Management; Peer Support
Please indicate if there are any changes needed in the proposed performance measures: None				

Program Outcome 5	%	Indicator	Method of Measurement	Contributing Services
Increase capacity to utilize best practices.	100	Percentage of required staff completing best-practice training and applying learned practices in service delivery.	Training records; supervision records;	Best Practices Training; Program Supervision
Please indicate if there are any changes needed in the proposed performance measures: None				

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

BOONE COUNTY – MISSOURI

PROPOSAL NUMBER AND DESCRIPTION: *#01-31MAR26 – 2026 Boone County Reentry Coordination*

WRITTEN CLARIFICATION FORM #1

This Clarification is issued in accordance with the Instructions to Offeror and is hereby incorporated into and made a part of the Request for Proposal Documents. Offeror is reminded that receipt of this Clarification must be acknowledged and submitted by e-mail to agerskin@boonemo.gov.

All information must be provided as the best and final offer for this proposed program.

Organization	in2Action
Name of Program	Peer Navigator Project

The Opioid Addiction Treatment & Recovery Fund has a limited amount of funding available. The longevity of the fund is dependent on the amount contracted out each year. The following questions seek clarification on the proposed program and includes feedback to inform in2Action's best and final offer. There are two tables attached to provide adjustments to the proposed program services, requested amount, and development/start-up funds. One table is for the remainder of 2026 with a potential contract start date of July 1, 2026. The second table is for the first full year beginning January 1, 2027, through December 31, 2027.

1. The organization has a successful history, offering similar services for individuals in the DOC. *Action Required:* Provide clarification of any similarities or differences between the DOC program and the proposed program.

Similarities include that individuals in the Boone County Jail often present with the same risk factors, substance use needs, and reentry challenges as those in the Department of Corrections, and many have prior DOC involvement. A key difference is that individuals released from jail are often not under probation and parole supervision, which reduces access to structured support and accountability but also removes certain supervision-related barriers, requiring a more flexible, voluntary engagement approach. Additionally, people in jail are often released without notice which creates challenges in transition planning.

Action Required: Provide information on if the proposed program anticipates utilizing similar tools to measure success and similar outcomes.

None of the data collection methods proposed for this project differ from those currently used with in2Action's Department of Corrections population aside from program specific measures specific to jail inmates such as previous confinement in Boone County, existing supports and resources in Boone County, and criminal and legal history in Boone County. The program will utilize the same tools for outcome measures, including referral tracking, engagement documentation, and the Recovery Capital Index (RCI), ensuring consistency across populations.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2. The Organization Profile notes the organization having a faith-based component and selected that it would adhere to the County's religious activities policy.
   Action Required: Provide more information on if or how faith-based components may be incorporated into the proposed program. Clarify how the organization will ensure it will adhere to the County's religious activities policy.

in2Action as an organization has faith-based roots; however, the proposed Jail Navigator program, like services provided at The ROC, operates independently of that faith-based perspective. There are no faith-based requirements for participation or employment at any level of the organization, and faith-based resources with the Jail Navigator Program will be offered only if a participant independently expresses interest, alongside comparable secular options. in2Action will fully adhere to the County's religious activities policy by ensuring that any faith-based engagement is entirely voluntary, not required for participation, and not tied to access to services or program outcomes.

3. The organization has a history of providing quality services and notes this would be a new program and a pilot.
   Action Required: Provide information on the organization's capacity to create a new program and oversee a successful implementation. Include information on whether this would put a strain on any other existing in2Action programs and operations.

in2Action operates with an annual budget of approximately $3 million and a staff of 25 full-time employees, with extensive experience successfully launching and managing new programs, including the Reentry Opportunity Center (The ROC), Peer Respite Program (Haven House), our Treatment Court Program, and DMH-certified outpatient treatment services. The Jail Navigator program will be directly overseen by Executive Director Dan Hanneken, who has extensive experience launching and sustaining effective interventions with this population, and proposed program will not strain existing operations but instead expand and strengthen the comprehensive continuum of care that in2Action provides.

4. As explained above, the Opioid Addiction Treatment & Recovery Fund has a limited amount of funding available. The proposal notes that this program is pilot for in2Action and included a funding request for what appears to be existing services (overnight emergency shelter and transitional housing).
   Action Required: Provide information on the organization's plan to sustain the program if/when funding from the Opioid Addiction Treatment & Recovery Fund is depleted.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Given the limited funding available, effective implementation of this pilot requires leveraging existing resources and services within in2Action's continuum of care. Most participants in the Jail Navigator program could be absorbed into existing federal grants or state contracts; however, those funding sources have limited capacity, so doing so would reduce the overall number of individuals served across the agency. in2Action will continue to diversify funding to sustain the program long term by demonstrating success and "return on investment" which justifies the cost.

5. The proposal mentions prioritizing those newly released from jail or anticipating release from jail.
   Action Required: Provide information on the process for transitioning services to manage caseload and allow for prioritization.

   Individuals will be triaged into urgency tiers based on immediate medical, safety, housing, and recovery risks, with those preparing for release or within 48 hours post-release receiving highest priority. As needs stabilize, participants will transition to lower-intensity support or existing programs, allowing caseload capacity to remain focused on high-risk individuals.

6. The RFP lists approved uses for opioid remediation which included evidence-informed treatment, including MAT, recover support, harm reduction, or other appropriate services. The proposal outlines services that will help support reentry and provide community supports but does not clearly identify if MAT will be provided through this program.
   Action Required: Provide clarification if the organization will provide MAT within the jail as part of the proposed program. If not, provide clarification on which providers the Peer Specialist can work with to provide MAT services.

   in2Action is not a Medication-Assisted Treatment (MAT) provider and will not deliver MAT services within the jail as part of this program. MAT services are the responsibility of the Community Behavioral Health Liaison (CBHL) through Burrell Behavioral Health, and the Peer Navigator will coordinate referrals and warm handoffs to ensure access. If MAT access within the jail is limited, in2Action will work with Burrell and other partners to strengthen referral pathways and ensure individuals can access MAT as appropriate.

7. The proposal states the Peer Specialist will be in the jail three days a week.
   Action Required: Provide clarification on where the Peer Specialist will be working when they are not on site at the jail.

   The Peer Specialist will be on site at the Boone County Jail up to three days per week, though not necessarily for full days. When not at the jail, they will work from a dedicated office at 1621 Towne Drive (The ROC and in2Action administrative site), specifically designated for the Jail Navigator program with a separate entrance, and the Navigator will also be in the community, building relationships and coordinating services with partners.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

8. The proposal included draft MOUs with the Boone County jail, courts, Burrell, and Compass but are not signed.
   Action Required: Provide information on next steps in2Action will take to fully execute the MOUs and anticipated timeline, if awarded the contract. Provide information on if in2Action has already reached out to these potential partners regarding the MOUs for this program and their willingness to collaborate.

If awarded, in2Action will prioritize execution of MOUs, with the Boone County Jail as the top priority followed by any needed project-specific agreements with Burrell and Compass. in2Action already has existing MOUs with both Compass and Burrell that cover the provision of MAT services for in2Action participants, and Burrell has expressed interest in developing a project-specific agreement, while Compass is aware of the new program. in2Action maintains strong relationships with local judges and will determine the need for a formal court MOU upon award. While timelines can vary, in2Action has consistently executed agreements within approximately 90 days of previous awards however services can begin immediately during that process.

9. The proposal notes that the program would be a pilot program and listed three common outcomes it hopes to achieve. The proposal notes different challenges that may arise when collecting data.
   Action Required: Provide information on how the organization will monitor and make adjustments to collecting performance data as needed.

As noted in the proposal, maintaining post-release contact is the greatest challenge, and in2Action will monitor data collection through regular review of engagement rates, follow-up, completion, and outcome tracking, making adjustments to outreach and documentation practices as needed. in2Action utilizes motivational interviewing, strong community networks, and multiple contact strategies, including in-person follow-up when necessary, to reestablish contact and ensure data collection remains consistent and reliable.

10. The proposal included a development/start-up request of $75,000 to renovate and prepare a dedicated office space at the ROC to support the program. The request is extremely high and funds from the Opioid Addiction Treatment & Recovery Fund are limited. The County is not interested in funding a remodel to renovate the office space but is willing to consider purchasing necessary supplies (i.e. laptop, furniture, equipment, etc.) for the new program's dedicated personnel.
    Action Required: Update the development/start-up funding request in the attached *Best and Final Offer* table. Provide detailed information on the items included in the updated request.

See *Best and Final Offer* table.

    Action Required: Provide information on how the organization will adjust to provide a working space for the Peer Specialist.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Even without County renovation funding, in2Action will still move forward with creating a dedicated workspace for the Jail Navigator at 1621 Towne Drive. The organization will utilize internal labor, donated or surplus materials, and private donations to complete necessary improvements and ensure an appropriate, functional space for service delivery.

Program Services

Service 1 – Peer Support

11. The total number of units proposed for both Peer Support and Case Management total 624 hours. This seems like a low number of units for a full-time position.
Action Required: Review the total number of units anticipated to be delivered. Make any adjustments to the total units and funding request in the attached *Best and Final Offer* table. Provide additional clarification on the number of units in the field below.

Peer Support and Case Management units have been increased, as reflected in the Best and Final Offer table. While unit-based services have been adjusted, a significant portion of the Jail Navigator's work involves non-billable engagement activities such as building rapport, maintaining consistent presence, and developing trust through informal interactions. These activities are both time consuming, and a core component of the "social model" and are critical to successful engagement and long-term outcomes, even though they are not captured in billable service units.

Service 2 – Case Management

12. The proposal lists Case Management as an additional service to Peer Support with the same number of units being delivered.
Action Required: Provide clarification of the difference between these two services and how they will be accurately tracked.

Peer Support is an individual service focused on building a supportive relationship and helping participants develop recovery-oriented problem-solving skills over time, using future- and action-oriented coaching that supports engagement before, during, or after treatment. Case Management is distinct in that it focuses on connecting participants to services and resources, including coordination with treatment providers, assistance with medications, housing, and development of a support system, as well as broader community collaboration with the jail, courts, Probation and Parole, and behavioral health partners to improve system alignment and continuity of care. The Peer Specialist will document Peer Support and Case Management activities separately to ensure accurate tracking, clear distinction of services, and compliance with reporting requirements.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Service 3 – Community Collaboration

13. The activities described in the proposed service can be listed under Case Management instead of being a separate service.
    Action Required: Please remove this as a separate service and include the units and request under Case Management in the attached *Best and Final Offer* table.

Service 4 – Overnight Emergency Shelter

14. The proposal requests funding for the emergency shelter that is already operated by in2Action. The proposal states there are no additional funding sources.
    Action Required: Provide clarification on how many beds there are currently for the emergency shelter and if there will be any spots designated specially for this program.

Overnight Emergency Shelter has been removed from the budget; however, Jail Navigator participants will still have access to services as needed through in2Action's Peer Respite program (Haven House), which currently operates 4 men's beds and 4 women's beds.

    Action Required: Provide clarification on current funding utilized to operate the emergency shelter. Provide information on any eligibility requirements of the funding source for the proposed individuals to utilize this program.

Overnight Emergency Shelter has been removed from the budget.

    Action Required: Provide further information on why additional funding is being requested through the Opioid Addiction Treatment & Recovery Fund.

Overnight Emergency Shelter has been removed from the budget.

    Action Required: Provide information on how the organization will track funding sources for this service to ensure units are not double billed.

Overnight Emergency Shelter has been removed from the budget.

    Action Required: Make any adjustments to the amount requested in the attached *Best and Final Offer* table. Provide any further information below.

See *Best and Final Offer* table.

Service 5 – Transitional Housing

15. The proposal requests funding for the transitional housing that is already operated by in2Action. The proposal states there are no additional funding sources.
    Action Required: Provide information on how many beds there currently are for the transitional housing.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

in2Action currently operates approximately 80 transitional housing beds across its programs. The requested funding is not designated exclusively for in2Action housing and may be used to support access to NARR accredited and appropriate housing options elswhere based on participant need.

Action Required: Provide information on if the program refers or contracts out with any other providers if there are no beds available.

If in2Action beds are unavailable, particularly for women which are more limited, the program will refer participants to trusted partner providers such as Fresh Start to ensure timely placement. In addition, as a member of the Missouri Coalition of Recovery Support Providers, in2Action has access to a statewide network of over 3,800 accredited recovery housing beds to support participant needs.

Action Required: Provide clarification on current funding utilized to operate the transitional housing. Provide information on any eligibility requirements of the funding source for the proposed individuals to utilize this program.

in2Action funds transitional housing on a per-night basis at the established rate of $44.57 per night, supported through a mix of state and federal funding streams. Eligibility requirements for these funding sources generally include a substance use disorder, with some also requiring justice involvement. Despite this, approximately 30 percent of bed nights remain unreimbursed annually due to funding limitations. The limited housing units included in this proposal will help offset increased demand, and participants can likely be transitioned to other funding sources once the jail navigator support period ends.

Action Required: Provide further information on why additional funding is being requested through the Opioid Addiction Treatment & Recovery Fund.

Funding is being requested to expand access to recovery housing for individuals who are being served through the Jail Navigator program, particularly during high-risk transition periods. These funds will help offset what would otherwise be unreimbursed bed nights and ensure participants can access stable housing without increasing financial strain on existing programs.

Action Required: Provide information on how the organization will track funding sources for this service to ensure units are not double billed.

in2Action has a Director of Finance with an accounting degree who tracks every bed, every night, and the funding source associated with each placement (including “unfunded”). In addition, in2Action undergoes annual independent audits, during which this tracking is reviewed and validated by an external third party to ensure accuracy and compliance.

Action Required: Make any adjustments to the amount requested in the attached *Best and Final Offer* table. Provide any further information below.

See *Best and Final Offer* table.

Action Required: Provide clarification if there will be any spots reserved for individuals served through this program.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

No beds will be formally reserved for individuals served through this program. However, it is very rare that an appropriate placement cannot be secured at in2Action and we have never experienced an immediate housing need that could not be addressed through our housing partners in Boone County.

Service 7 – Best Practices Training

16. The proposal lists three types of trainings that staff would attend (regional, state, and national) and may have varying costs. The unit measure for Best Practices Training can be adjusted to be a dollar for dollar reimbursement.
Action Required: Update the unit measure in the attached *Best and Final Offer* table to $1.00. The total units would be 4,500 unless the funding request for the service is adjusted. Provide any additional information below.

See Best and Final Offer table.

Start-up Necessities

Computer	$1,200.00
Printer/Ink	$400.00
Office Chair	$350.00
Desk	$450.00
Table	$250.00
Lamp	$75.00
Guest Chairs	$300.00
Office Décor	$250.00
Total=	**$3,275.00**

Costs reflect standard equipment, furnishings, and minimal wall art necessary to establish a functional, welcoming, and professional workspace that supports staff operations and participant engagement.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Best and Final Offer Table – July 1, 2026 – December 31, 2026

Complete the table below presenting your best and final offer for the first six months (July 1, 2026 – December 31, 2026). Please include outputs for the whole program in the 'Total # of Units to be Provided' and 'Total # of Unduplicated Individuals' columns. Make sure the 'Total Requested Amount' equals a whole number of units requested to Opioid Addiction Treatment & Recovery Fund (County).

Organization Name: in2Action						
Program Name: Peer Navigator Program						
Program Outputs from all funding sources (including County):						
Service:	**Unit Measure:**	**Unit Rate:**	**Total # of Units to be Provided:**	**# of Units Requested to County :**	**Total Requested Amount:**	**Total # of Unduplicated Individuals**
Development/Start Up					$3,275.00	
Peer Support	15 Minutes	$22.15	1040	1040	$23,036.00	78
Case Management	15 Minutes	$15.78	1664	1664	$26,262.08	78
~~Overnight Emergency Shelter~~						
Transitional Housing	1-Night	$44.57	90	90	$4,011.30	9
Ride Vouchers	1	$1.00	520	520	$520.00	25
Best Practices Training	1	$1.00	3500	3500	$3,500.00	-----
				Total Requested Amount:	**$60,604.38**	78 Total UI

Development/Start Up

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Best and Final Offer Table – January 1, 2027 – December 31, 2027

Complete the table below presenting your best and final offer for the first full year (January 1, 2027 – December 31, 2027). Please include outputs for the whole program in the 'Total # of Units to be Provided' and 'Total # of Unduplicated Individuals' columns. Make sure the 'Total Requested Amount' equals a whole number of units requested to Opioid Addiction Treatment & Recovery Fund (County).

Organization Name: in2Action						
Program Name: Peer Navigator Program						
Program Outputs from all funding sources (including County):						
Service:	**Unit Measure:**	**Unit Rate:**	**Total # of Units to be Provided:**	**# of Units Requested to County :**	**Total Requested Amount:**	**Total # of Unduplicated Individuals**
Development/Start Up	-----	-----	-----	-----		------
Peer Support	15 Minutes	$22.15	2080	2080	$46,072.00	156
Case Management	15 Minutes	$15.78	3328	3328	$52,524.16	156
~~Overnight Emergency Shelter~~						
Transitional Housing	1-Night	$44.57	180	180	$8,022.60	18
Ride Vouchers	1	$1.00	1040	1040	$1,040.00	50
Best Practices Training	1	$1.00	4500	4500	$4,500.00	-------
				Total Requested Amount:	**$112,158.76**	156 UI

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

in2Action

Organization Profile

in2Action

Dan Hanneken
1403 Lakewood Dr
C
Columbia, MO 65202

rhiannonr@in2action.org
O: 660-537-1370

Rhiannon Ross

rhiannonr@in2action.org
O: 660-537-1370

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Application Form

Primary Information

Organization Name*
in2Action

DBA:
in2Action

Federal EIN Number:*
45-2934399

Organization Type:*
Tax-Exempt/Not-For-Profit

Organization Contact Information

Organization Physical Address:

Address	1403 Lakewood Dr Unit C
City	Columbia
State	Missouri
County	Boone
Zip	65202
Organization Phone Number	573-424-4388

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Organization Fax Number	in2Action
Organization Website	https://in2action.org/

Organization Mailing Address:

Address	P.O. Box 86
City	Columbia
State	Missouri
Zip	65205

Head of Organization Contact Information:

Head of Organization Name	Dan Hanneken
Head of Organization Title	Executive Director
Head of Organization Phone Number	5734244388
Head of Organization Email	dan@in2action.org

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Local Organization Contact Information (if there is a local office with different contact information)

Local Organization Name:

in2Action

Local Physical Address:

Address	1403 Lakewood Dr Unit C
City	Columbia
State	Missouri
County	Boone
Zip	65202
Local Organization Phone Number	5734244388
Local Organization Fax Number	in2Action

Local Organization Mailing Address

Address	1403 Lakewood Dr Unit C
City	Columbia
State	Missouri
Zip	65202

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Local Organization Contact Information:

Local Contact Name	Dan Hanneken
Local Contact Title	Executive Director
Local Contact Phone Number	5734244388
Local Contact Email	dan@in2action.org

General Information

Provide your organization's mission statement.

Our Mission
To provide transition and recovery support services to people recently released from prison and those at risk of incarceration.

Summarize your organization’s history, including how many years it has been in operation.

Founded in 2011, the agency has evolved from operating a single rented home with seven beds into a robust network of recovery residences. Today, the organization owns and manages more than 60 beds of long-term recovery housing on a four-acre campus, providing safe, supportive environments for justice-involved individuals with substance use disorders. Through a collaborative, data-informed approach, In2Action strengthens the social fabric of the community by helping participants become stable, contributing members of the community.

Provide a brief statement of the ultimate goals toward which your organization is working.

Through a collaborative, data-informed approach, In2Action has an ultimate goal of strengethening the social fabric of the community by helping participants become stable, contributing members of the community. Each success story represents fewer crimes committed, fewer victims harmed, and fewer lives lost to overdose—directly advancing public safety and community well-being. In2Action’s ability to scale services, leverage partnerships, and align programming with community needs ensures that every dollar invested has a tangible and lasting impact.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Provide a copy of the organization's Articles of Incorporation.

Must be in a PDF format

1. Articles of incorporation.pdf

Provide a copy of the organization's bylaws.

Must be in a PDF format

2. Bylaws (4).pdf

Provide a copy of the organizational chart for the entire organization.

Must be in a PDF format

3. Org Chart 03-28-2026.pdf

Provide a copy of the organization's current strategic plan.

Must be in a PDF format

4. Strategic Plan.pdf

Briefly describe the geographic area in which your organization provides services.

Geographic Catchment Area: Boone County, Missouri, with population of 192,154 (U.S. Census Bureau population estimate as of July 1, 2024). About 65% of population resides in its largest city, Columbia. County has nine communities and is 48% farmland. Population density is 267.8 persons per square mile (Boone indicators). Project services will be delivered in Columbia. The site is located within Qualified Census Tract, zip code 65202. (2023, HUD).

Briefly describe the population(s) served by your organization.

In2Action’s target population is adults who are justice-involved and reentering the community after incarceration, particularly those with substance use disorders who need housing, recovery support, and reentry services in Boone County, Missouri.

Provide a copy of the organization's E-Verify MOU.

Must be in a PDF format

5. E-Verify MOU.pdf

Provide a copy of the organization's Policy of Non-Discrimination in Employment.

Must be in a PDF format

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

6. Non-Discrimination Statement.pdf

Provide a copy of the organization's Policy for Non-Discrimination in Public Accommodation.

Must be in a PDF format

7. Nondiscrimination Policy.pdf

Provide a copy of the organization's Confidentiality Policy.

Must be in a PDF format

8. Confidentiality Policy.pdf

Does your organization have a written Conflict of Interest policy?

Yes

Does your organization have a written Whistleblower policy?

Yes

Does your organization have a written Business Continuity plan?

Yes

Does your organization have a written Records Retention policy?

Yes

If yes, does the Records retention policy include a Records Retention Schedule?

Yes

Governing Board

Organization Governing Board:

Upload the Governing and Advisory Board spreadsheet with all required fields completed.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Upload Governing and Advisory Board Spreadsheet.

Describe the function of the Governing or Advisory Board as it relates to the work of your organization:

Click HERE to download the Governing and Advisory Board spreadsheet. Upload the completed spreadsheet below by clicking "Upload a File". Please make sure the spreadsheet is maintained with current information.

Organization Profile- Governing + Advisory Board 2025 (1).xlsx
The Governing Board provides strategic leadership, oversight, and accountability to ensure that In2Action effectively fulfills its mission of supporting justice-involved individuals in successful reentry and recovery. Acting as the organization's fiduciary body, the Board works in partnership with the Executive Director to guide long-term planning, uphold sound governance practices, and ensure responsible stewardship of financial and community resources.

Financial Information

Organization Fiscal Year:

in2Action

IRS Tax Exempt Status Determination Letter

If applicable, upload the correspondence from the IRS indicating that your organization has been designated as tax exempt.

501(c)3 IRS Determination Letter.pdf

Financial Statement

Upload your organization's most recently completed Financial Statement and corresponding communications (required for audited statements). Financial statements must be reviewed by a qualified third party and be accompanied by a letter or report of assurance (compilation, review, or audit).

Audit 2023.zip

990/990 EZ

Upload your organization's most recently filed 990 or 990 EZ. Please contact the City, County and/or HMUW if your organization is not required to file a 990 or 990 EZ with the IRS.

in2Action - 990 2024 (1).pdf

If applicable, indicate the filing date with the IRS for a 990/990EZ extension.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Outline the organization's policies and procedures for board oversight of finances.

The Board provides financial oversight by approving budgets, reviewing financial statements, ensuring compliance with applicable laws and regulations, and safeguarding organizational assets. Board members ensure that the organization operates ethically and maintains its nonprofit status and accreditation requirements. The Board plays a central role in developing, reviewing, and formally approving the strategic plan. Once approved, the Board takes collective ownership of the plan and is responsible for ensuring it guides organizational priorities and decision-making.

Employee Compensation

Top Five Compensated Employees:

Please provide titles, minimum qualifications, and salary information for the organization's top five compensated employees.

FTE = Full Time Equivalent (i.e., Full-Time = 1.0 FTE, Half-Time = 0.5 FTE, etc.)

FTE = number of hours worked by employee per year/2080 (e.g., 1040/2080 = .5 FTE)

FTE should not exceed 1.0 for each employee.

Employee Title:	Qualifications:	FTE:	Salary:	Benefits:
Executive Director	Masters & 5-10 yrsexp.	1	$86,140.00	$744.00
Director of Operations	Bachelors & 5-10yrs exp.	1	$70,000.00	$744.00
Accounts Manager	Masters & 5-10yrs finance exp.	1	$65,000.00	$744.00
Grants Manager	Bachelors & 3-7yrs grants exp.	1	$59,482.54	$744.00
Program Manager	Bachelors & 5yrs relevant exp.	1	$52,529.88	$744.00

Licensure (If applicable)

Provide the name of the licensing body, the name of the licensure, period of current licensure (including expiration date), and a brief description of the licensure.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Licensure 1:

Licensure 2:

Licensure 3:

Accreditation (If applicable)

Provide the name of the accrediting body, the name of the accreditation, period of current accreditation (including expiration date), and a brief description of the accreditation.

Accreditation 1:

The Department of Mental Health Division of Behavioral Health - Recovery Support Services certification. August 1, 2025-July 31, 2028.
The certification is granted when agencies demonstrate compliance with the certification standards for organizations providing substance use disorder recovery support services.

Accreditation 2:

The Missouri Coalition of Recovery Support Providers, as an affiliate of the National Alliance of Recovery Residences - Just one Respite Care accreditation. May 23, 2024-May 22, 2026. Address - 2505 Eastwood Drive & Just one Respite Care accreditation. February 4, 2026-February 3, 2028. Address - 2501 Eastwood Drive
The accreditation is granted when the agency has demonstrated compliance with its Quality Standards for Recovery Housing in the state of Missouri as a level II recovery residence.

Accreditation 3:

The Missouri Coalition of Recovery Support Providers, as an affiliate of the National Alliance of Recovery Residences - NARR accreditation. May 23, 2024-November 21, 2026.
The accreditation is granted when the agency has demonstrated compliance with its Quality Standards for Recovery Housing in the state of Missouri as a level II recovery residence.
Addresses - 2509 Eastwood Drive, 1410 Sylvan, 1401 Lakeside Drive, 1405 Lakeside Drive, 1407 Lakeside Drive, 2516 Eastwood Drive, 2512 Eastwood Drive, 1740-1706 Sylvan & 2508 Eastwood Drive.

Certifications

Certifications:
Please indicate that the above named organization:

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Is a registered corporation in good standing with the State of Missouri.

Yes

Complies Agrees to comply with all the applicable provisions of:

The Fair Labor Standards Act, as amended; the Employment Practices Act, as amended; the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1990, as amended; the Omnibus Reconciliation Act of 1981, as amended; the American with Disabilities Act of 1990, as amended; and all other applicable Federal and State laws which prohibit discrimination in employment and the delivery of services including the discrimination in employment and the delivery of services on the basis of race (racism), color, national origin, ancestry, sex, religion, disability, age (employment), and familial status (housing).

Yes

Complies with Non-Religious Activities:

Agrees that, in connection with the provision of services and employment practices that it will not discriminate against any employee or applicant for employment on the basis of religion and will not employ or give preference in employment to persons on the basis of religion; it will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, or exert no other religious influence in the provision of services under this agreement.

Yes

Prohibits service discrimination based on marital status, gender identity, or sexual orientation.

Yes

Facilities are ADA-compliant and accessible to individuals with disabilities.

Yes

ADA Plan of Accommodation

Must be in PDF format

If the answer is no - upload an ADA Plan of Accommodation and Transition Plan. (REQUIRED)

Transition Plan

Must be in PDF format

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Heart of Missouri United Way Required Documents

The following documents are required only of organizations applying for and/or receiving HMUW funding.

Organization "Budget to Actual Report"

This report must cover the same fiscal period as the organization's IRS Form 990 and third-party financial review, compilation or audit. This report compares estimated, budgeted projections with actual numbers achieved.

IRS Pro Forma

ORGANIZATIONS NOT REQUIRED BY THE IRS TO FILE A FORM 990 OR 990EZ MUST COMPLETE AND SUBMIT A PRO FORMA 990 TO HMUW. To complete an IRS Pro Forma go to www.irs.gov, download a blank IRS Form 990 and complete the following sections: Page 1, Items A-M; Part I (Summary) Lines 1-4 only; Part II (Signature Block); Part VII (Compensation section A only); Part VIII (Statement of Revenues); Part IX (Statement of Functional Expenses); and Part XII (Financial Statements and Reporting)

Accounting and Reporting Policies and Procedures Questionnaire

Accounting and Reporting Policies and Procedures Questionnaire - ARPPQ

Only required for organizations who submit a Third-Party Financial Review or Compilation, not required with an Audit. Click HERE to download and save the ARPPQ form. Upload your completed ARPPQ form below by clicking "Upload a File".

Proof of General Liability Insurance

The minimum limit of such insurance will be $1,000,000.00. Heart of Missouri United Way MUST be listed as the 'Certificate Holder'.

Certificate holder address:
Heart of Missouri United Way
105 E. Ash St., Ste. 300
Columbia, MO 65203

2-1-1 Missouri Profile

Has your organization updated their 2-1-1 Missouri Profile? Clickhere to login to MO 2-1-1.
If you need assistance, please contact Juanita Liggins, Community Partnerships Coordinator, United Way of Greater St. Louis, juanita.liggins@stl.unitedway.org or (314) 242-1803.

Boone County Required Documents

The following documents are required only of organizations receiving funding from Boone County Children's Services Fund.

Policy for Screening of Staff and Volunteers for Child Abuse and Neglect

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

File Attachment Summary

Applicant File Uploads

- 1. Articles of incorporation.pdf
- 2. Bylaws (4).pdf
- 3. Org Chart 03-28-2026.pdf
- 4. Strategic Plan.pdf
- 5. E-Verify MOU.pdf
- 6. Non-Discrimination Statement.pdf
- 7. Nondiscrimination Policy.pdf
- 8. Confidentiality Policy.pdf
- Organization Profile- Governing + Advisory Board 2025 (1).xlsx
- 501(c)3 IRS Determination Letter.pdf
- Audit 2023.zip
- in2Action - 990 2024 (1).pdf

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

File Number:
N01162171
Date Filed: 08/09/2011
Robin Carnahan
Secretary of State

State of Missouri

Robin Carnahan, Secretary of State

Corporations Division
PO Box 778 / 600 W. Main St., Rm. 322
Jefferson City, MO 65102

Articles of Incorporation of a Nonprofit Corporation

(Submit with a filing fee of $25.00)

The undersigned natural person(s) of the age of eighteen years or more for the purpose of forming a corporation under the Missouri Nonprofit Corporation Act adopt the following Articles of Incorporation:

1. The name of the corporation is In2Action

2. This corporation is a Public Benefit Corporation.
Public or Mutual

3. The period of duration of the corporation is Perpetual
"Perpetual" unless stated otherwise

4. The name and street address of the Registered Agent and Registered Office in Missouri is:

Daniel J. Hanneken	3104 Fox Trot Drive	Columbia, MO 65202
Name	*Address*	*City/State/Zip*

5. The name(s) and address(es) of each incorporator:

Daniel J. Hanneken; 3104 Fox Trot Drive, Columbia, MO 65202
GREG EARLY: 9081 W. TERRAPIN HILLS RD. COLUMBIA, MO 65203

6. Does the corporation have members? _____ YES __X__ NO

7. The assets of the corporation will be distributed on dissolution as follows: Please see "Dissolution Clause" attached

8. The corporation is formed for the following purpose(s): Please see attached "Purpose Clause". The purpose of In2Action is to improve public safety and to support those who have, or are at risk to engage in criminal activity.

9. The effective date of this document is the date it is filed by the Secretary of State of Missouri unless a future date is otherwise indicated: Date Filed
(Date may not be more than 90 days after the filing date in this Office)

(Please see next page)

Name and address to return filed document:

Name: Daniel J. Hanneken

Address: 3104 Fox Trot Drive

City, State, and Zip Code: Columbia, MO 65202

State of Missouri
Creation - NonProfit 3 Page(s)

T1122201137

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

In Affirmation thereof, the facts stated above are true and correct:
(The undersigned understands that false statements made in this filing are subject to the penalties provided under Section 575.040, RSMo)

Must be signed by all Incorporator(s):

Signature	*Printed Name*	*Date Signed*
Daniel J. Hanneken	DANIEL J. HANNEKEN	8-8-2011
Greg Early	GREG EARLY	08/08/2011

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

DISSOLUTION CLAUSE:

Upon the dissolution of the corporation (In2Action), the board of directors shall, after paying provisions for the payment of all of the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the board of directors shall determine.

Any such assets not so disposed of shall be disposed of by the circuit court of the county (Boone) in which the principal office of the corporation is then located, exclusively for such purposes or to such organization(s), as said court shall determine, which are organized and operated exclusively for such purposes.

PURPOSE: In2Action is aware of the personal and public burdens and expenses associated criminal activity. The purpose of the corporation is to improve public safety in the community, and support and serve those who have, or are at-risk to engage in criminal activity. *In2Action Mission Statement: To love as Christ loved by providing supports and services to people with a criminal history, or those at-risk of criminal activity, to reduce the likelihood they will offend, and see them empowered to prosper in every area of their lives.*

PURPOSE CLAUSE:

PURPOSE: In2Action is organized exclusively for charitable, educational, religious or scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

INUREMENT OF INCOME: No part of the net earnings of In2Action shall inure to the benefit of, or be distributable to, its members, directors, officers or other private persons except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered.

LEGISLATIVE OR POLITICAL ACTIVITIES: No substantial part of the activities of In2Action shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene (including the publishing or distribution of statements) in any political campaign on behalf of any candidate for public office.

OPERATIONAL LIMITATIONS: Notwithstanding any other provisions of these articles, In2Action shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)2 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

State of Missouri

Robin Carnahan
Secretary of State

CERTIFICATE OF INCORPORATION
MISSOURI NONPROFIT

WHEREAS, Articles of Incorporation of

In2Action
N01162171

have been received and filed in the Office of the Secretary of State, which Articles, in all respects, comply with the requirements of Missouri Nonprofit Corporation Law;

NOW, THEREFORE, I, ROBIN CARNAHAN, Secretary of the State of Missouri do by virtue of the authority vested in me by law, do hereby certify and declare this entity a body corporate, duly organized this date and that it is entitled to all rights and privileges granted corporations organized under the Missouri Nonprofit Corporation Law.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri. Done at the City of Jefferson, this 9th day of August, 2011.

Robin Carnahan

Secretary of State

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Bylaws of In2Action,
A Missouri General Not-For-Profit Corporation

ARTICLE I PURPOSES AND RESTRICTIONS

These Bylaws of In2Action, A Missouri General Not-For-Profit Corporation, (the "Corporation") are hereby adopted on March 7th, 2012, by Daniel J. Hanneken and Greg Early, (the "Incorporators"), and amended by the Board of Directors on October 28,2022. The purposes of the Corporation shall be those non-profit purposes stated in the Articles of Incorporation, as may be amended. No part of the net earnings or other assets of the Corporation shall inure to the benefit of, be distributed to or among, or revert to any director, officer, contributor or other private individual having, directly or indirectly, any personal or private interest in the activities of the Corporation, except that the Corporation may pay reasonable compensation for services rendered and may make payments and distributions in furtherance of the non- profit purposes stated in the Articles of Incorporation.

ARTICLE II OFFICES

The principal office of the Corporation in the State of Missouri shall be located in the Boone County, Missouri. The Corporation may have such other offices within or without Boone County as may be required. The registered office of the Corporation required under the laws of the State of Missouri to be maintained in the State of Missouri may be, but need not be, identical with the principal office in the State of Missouri and the address of the registered office may be changed from time to time in conformity with the laws of the State of Missouri.

ARTICLE III MEMBERSHIP

The Corporation shall not have stockholders or members.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

- Executive Leadership
- Management
- Specialist
- Direct Service

in2ACTION
Where Community Matters

Executive Director – Dan Hanneken
Director of Operations– Tersa Goslin
Program Manager – David Reed
Program Supervisor – Amanda Ferguson
Accounts Manager – Rhiannon Ross
HR Generalist – Tiffany Haesemeyer
Grant Manager – Angela Percival
Forklift & P.D. Manager – Jessica Chambers
Respite Supervisor – Heather Reams
Admissions & Housing – Reggie Ellis
Maintenance – Jason Faulkner
Facilities Assistant – Paul Wieburg
Jail Navigator – To be hired
Resident Advocate – Doreen Dabney
Activities Coordinator – Trey Dawson

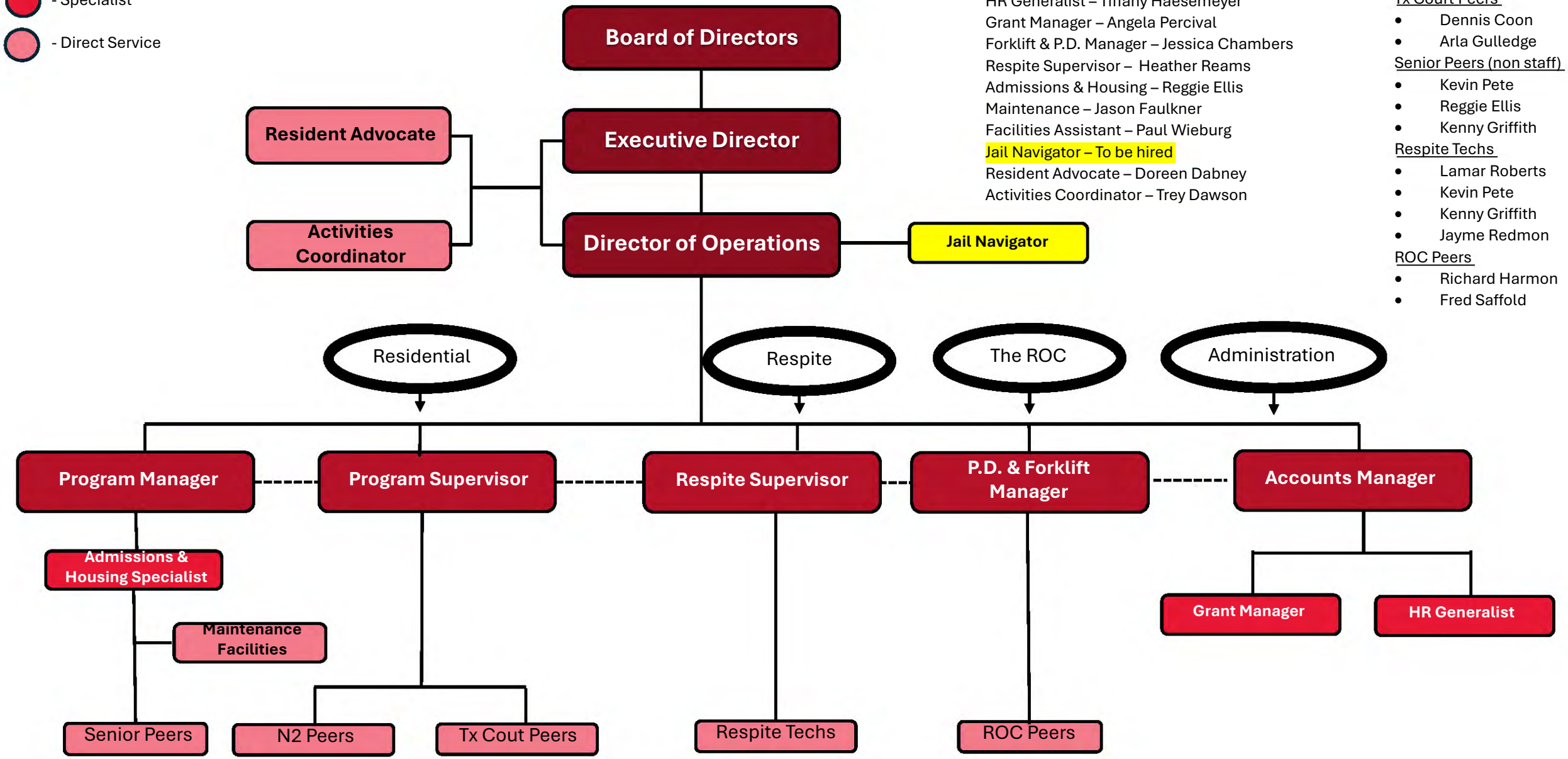
N2 Peers
- Bobby Jones
- Brian Anderson
- Willian Kistner
- J.P Miller

Tx Court Peers
- Dennis Coon
- Arla Gulledge

Senior Peers (non staff)
- Kevin Pete
- Reggie Ellis
- Kenny Griffith

Respite Techs
- Lamar Roberts
- Kevin Pete
- Kenny Griffith
- Jayme Redmon

ROC Peers
- Richard Harmon
- Fred Saffold



Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Board Retreat scheduled for April 23rd, 2026
Strateic Plan will be updated during the Board Retreat

Strategic Plan

In2Action
Strategic Plan 2022-2025

Foundation

Our Mission

To provide transition and recovery support services to people recently released from prison and those at risk of incarceration.

Our Core Values

Hope: Everyone has the right to a brighter future. We provide the supports and resources that guide individuals on their journey to overcome barriers to discover and pursue their dreams in life.
Community: Connections, relationships, and belonging are foundational to success. We bring people from all walks of life together in the context of faith, respect, love, and laughter.
Service: Purpose and meaning in life are achieved only through serving others. As we serve those who have been entrusted to us, we see people go on to lead a life of serving others.

Summary

Who we are

Established as a 501(c)(3) nonprofit in October 2011, In2Action provides comprehensive residential transition services for people recently released from prison and those at risk of incarceration. Specific services include safe and drug free housing accredited by the National Association of Recovery Residences (NARR), state certified outpatient treatment services, provision of basic needs, case

Strategic Objectives and Organization Goals

Operations

Financial

1. Increase revenue by 20%
2. Increase billing 10%
3. Create system for monthly financial audits

1. Increase staff trainings
2. Increase staff morale
3. Increase pay/benefits

Programing

1. Increase documentation compliance
2. Maximize RCI
3. Catalog Skill Drill Curriculum

1. Identify performance meas
2. Create data collection prot
3. Implement evaluation

Reentry Opportunity Center (ROC)

Direct Services

1. Increase referrals by 20%
2. Increase walk-ins by 20%
3. Groups

Central Miss

1. Increase membership by 20
2. Provide 3 workshops and 1
3. Increase public awareness

Rental

Improvement

1. Remodel 1 unit per year

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

management, and life skills education classes.

Organization-Wide Strategies

How we will get there
Organization Wide Focus: 2022- Increase Board engagment, submit federal proposal 2023- Emphasize staff training and hire full time Development Director 2024- Create high performing fund-raising event and complete rental rennovations

2. Complete pond project
3. Replace all windows within 3 years

ICTS	
Housing	**Ad**
1. Increase capacity 2. Open house in Osage Beach	1. Increase ICTS referrals to Ir 2. Cultivate healthy relationsh

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

in2ACTION

Staff

Evaluation

ures

ocol

ouri Recovery Coalition

)%

conference per year

Key Performance Indicators

How we measure success

1. Total donations, grant awards
2. Employee satisfaction surveys
3. DMH Audit findings
4. RCI aggregate reports
5. Drug screen monthly reports
6. Length of stay data
7. Employment rates
8. Recivism data (1, 2, and 3-year)

Vision

Statement

To see prison doors stop revolving.

Explanation

People released from prison are often successful when provided the needed supports and resources. The result is less crime and vicitimization as these people become responsible and productive members of our community.

Implementation

How we make strategy a habit

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

	1. Morning "check-in" calls on Mon/Fri 2. Weekly Leadership meetings 3. Weekly Clinical Teamings 4. Bi-monthly Staff Lunches 5. Monthly Board Meetings 6. Quarterly Staff Retreats
lministrative ı2Action ıips with TX providers	

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Non-Discrimination Statement

This policy states in2Action's position on discrimination. This policy applies to all in2Action employees, board members, volunteers, contractors, and residents.

In2Action follows an equal opportunity employment policy and employs personnel without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender expression, age, physical or mental ability, veteran status, military obligations, and marital status.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Nondiscrimination Policy

in2Action does not discriminate in admission, housing, or service delivery on the basis of race, color, national origin, religion, sex, age, disability, or any other protected status under federal, state, or local law.

We are committed to providing equitable, person-centered recovery support services in accordance with the Missouri Department of Mental Health (DMH) requirements, the Fair Housing Act, and all applicable civil rights laws.

All individuals served by in2Action will be treated with dignity, respect, and fairness. Services are provided in a manner that supports individual recovery goals and ensures equal access to housing and program participation.

in2Action is a faith-based program serving justice-involved men. Program eligibility criteria are applied consistently and are aligned with our mission, program design, and safety considerations.

Any individual who believes they have experienced discrimination may file a grievance in accordance with in2Action's grievance procedures without fear of retaliation.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Confidentiality Policy

It is the policy of in2Action that staff members, volunteers, and board members of in2Action will not disclose any confidential information belonging to any resident to any person – including their relatives, friends, and business and professional associates – unless in2Action has authorized disclosure to do so. This includes the use of any form of social media, including but not limited to, texting, e-mail, Facebook and other social networking sites, or any other internet communication, except as relates specifically to the program and program needs. This policy is not intended to prevent disclosure where disclosure is required by law. Staff members, volunteers, and board members are cautioned to demonstrate professionalism, good judgment, and care to avoid unauthorized or inadvertent disclosures of confidential information and should, for example, refrain from leaving confidential information contained in documents or on computer screens in plain view. Upon separation of employment, or upon resignation as a volunteer, or at the end of a board member's term, he or she shall return all documents, papers, and other materials that may contain confidential information. Failure to adhere to this policy will result in disciplinary action, up to and including separation of employment or service with in2Action.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Organization Name:	in2Action
Length of Board Term (e.g. "2 years"):	1

	Name	Board Position	Current Board Term Begin Date	Current Board Term End Date
1	Dorn Schuffman	President	3/1/2026	2/28/2027
2	Pat Concannon	Vice President	3/1/2026	2/28/2027
3	Heather Hargrove	Secretary	3/1/2026	2/28/2027
4	Nathan Rages	Treasurer	3/1/2026	2/28/2027
5	Doreen Dabney	Member	3/1/2026	2/28/2027
6	Nick Knoth	Member	3/1/2026	2/28/2027
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Governing Board

Total Terms Served on Board (including current term)	Board Compensation	City of Residence	County of Residence
5	$0	Columbia	Boone
9	$0	Columbia	Boone
6	$0	Columbia	Boone
6	$0	Columbia	Boone
9	$0	Columbia	Boone
3	$0	Columbia	Boone

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

State of Residence	Phone	Email
MO	573-864-0583	marcelladorn@gmail.com
MO	573-268-4920	concanp@gmail.com
MO	573-999-0529	hmhargrove2@gmail.com
MO	573-397-1687	rages4@gmail.com
MO	573-680-3226	doreen_dabney@yahoo.com
MO	618-570-4991	Knoth.nicholas@gmail.com

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

What expertise, experience and/or qualifications does this board member contribute?
MO DMH experience
Ministry & IT experience
Non profit experience
CPA & ministry experience
Corporate exec experience
Governmental experience

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Organization Name:	in2Action
Length of Board Term (e.g. "2 years"):	1

	Name	Board Position	Current Board Term Begin Date	Current Board Term End Date
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Advisory Board

Total Terms Served on Board (including current term)	Board Compensation	City of Residence	County of Residence

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

State of Residence	Phone	Email

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

What expertise, experience and/or qualifications does this board member contribute?

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Filing Instructions

IN2ACTION

Exempt Organization Tax Return

Taxable Year Ended December 31, 2024

Date Due: November 15, 2025

Remittance: None is required. Your Form 990 for the tax year ended 12/31/24 shows no balance due.

Signature: You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-TE, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned to:

Gerding, Korte & Chitwood, PC, CPA's
20 South Fifth Street
Columbia, MO 65201

Important: **Your return will not be filed with the IRS until the signed Form 8879-TE has been received by this office.**

Other: Your return is being filed electronically with the IRS and is not required to be mailed. If you Mail a paper copy of your return to the IRS it will delay the processing of your return.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Peer Navigator

2026 Boone County Reentry Coordination RFP

in2Action

Dan Hanneken
1403 Lakewood Dr
C
Columbia, MO 65202

rhiannonr@in2action.org
O: 660-537-1370

Rhiannon Ross

rhiannonr@in2action.org
O: 660-537-1370

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Application Form

Quick View

Project Name*
Peer Navigator

Fund Source*
Boone County - Opioid Addiction Treatment & Recovery Fund

Primary Contact Name*
Please provide the first and last name of the primary contact for this proposal.

Dan Hanneken

Primary Contact Email*
Please provide the email address to use as the primary contact for this proposal.

dan@in2action.org

Primary Contact Phone Number
Please provide the phone number for the primary contact for this proposal.

5734244388

Summary of Proposal:
Funder Administrators - copy and paste AI generated summary into this field. The AI summary and this field can only be viewed internally.

Proposal Request Information (County)

Attachments A, B, and C
Attachments A, B, and C can be found at the end of the County's RFP. Please make sure that the E-Verify MOU is provided on the Organization Profile.

Attachments A, B, and C.pdf

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Signed Addendums

Addendums can be located on the Boone County Purchasing Department's webpage. Go to 'Current Bid Opportunities' and find the correct RFP. **Please only attach the signature pages for each addendum released for this RFP.**

Addendum signature pages.pdf

Statement of the Issue

Describe the nature and scope of the problem that the program will address.*

Data must be utilized from the Boone Indicators Dashboard. Applicants are encouraged to utilize disaggregated data to describe the local level issue and how it relates to the program consumers.

Boone County continues to experience significant challenges related to substance use disorders, particularly opioid use disorder (OUD), and the associated impact on the criminal justice system. Data from the Boone Indicators Dashboard reflects ongoing concerns related to substance use, mental health, and overdose risk, all of which disproportionately affect justice-involved individuals. These challenges are further compounded by gaps in coordinated reentry services for individuals transitioning from our jail back into the community.
The Boone County Jail operates under sustained system pressure, with an average daily population of approximately 205 individuals in 2025, in addition to an average of 141 individuals housed in overflow facilities. Each month, approximately 400 individuals are released, many returning directly to the community with limited preparation, uncertain release timing, and minimal connection to ongoing care. While a discharge planning function exists within the jail, capacity is limited and cannot fully address the volume and complexity of needs, particularly for individuals with OUD and co-occurring mental health conditions.
Justice-involved individuals with substance use disorders face an elevated risk of overdose, relapse, homelessness, unemployment, and recidivism, particularly in the days and weeks immediately following release. Without intentional engagement prior to release and coordinated support upon reentry, individuals are often left to navigate complex systems independently, resulting in missed opportunities for treatment, housing, and stabilization. This gap represents a critical point of intervention.
The need for a dedicated Peer Navigator within the Boone County Jail is clear. A Certified Peer Specialist with lived experience is uniquely positioned to engage individuals prior to release, build trust, and facilitate meaningful connections to services. This includes linkage to medication-assisted treatment (MAT), behavioral health care, housing, employment, and community-based recovery supports.
in2Action has extensive experience serving justice-involved individuals with substance use and co-occurring disorders and has demonstrated measurable success in improving housing stability, increasing employment, and reducing recidivism. This work has earned national recognition and reflects a proven ability to engage high-risk populations and sustain positive outcomes. Building on this experience, the proposed Peer Navigator program will strengthen Boone County’s reentry system by ensuring individuals are connected to care, supported through transition, and positioned for long-term recovery and stability.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Goal and Overview

State the goal(s) of the proposed program.*

The goals of the program should relate to the Program Outcomes listed further in this application.

The goal of the Peer Navigator program is to improve reentry outcomes for justice-involved individuals with opioid use disorder and co-occurring conditions by increasing engagement in services prior to release and ensuring continuity of care upon reentry. The program will (1) engage individuals in the Boone County Jail, those currently out on bond, and individuals recently released within the past 12 months to develop individualized reentry plans, (2) complete warm handoffs to community-based services including medication-assisted treatment, behavioral health care, housing, and employment supports, and (3) increase post-release service engagement and retention. The program aims to reduce substance use, decrease recidivism, and improve overall stability through coordinated, peer-led support and system collaboration.

Provide a detailed description of the proposed program.*

The narrative should include how program consumers participate in the program utilizing the proposed services.

The proposed Peer Navigator program is a pilot initiative designed to improve reentry outcomes for justice-involved individuals with opioid use disorder and co-occurring conditions through early engagement, peer-led support, and coordinated service linkage. The program will be implemented by in2Action and builds on over a decade of experience serving justice-involved populations.

As a pilot, the model is intentionally flexible to allow ongoing collaboration with Boone County Jail, court partners, and community providers. The Peer Navigator will be present in the Boone County Jail up to three days per week, with the final schedule determined post-award based on operational needs.

Engagement will begin through outreach within the jail, including informational materials and coordination with jail staff. Participation is voluntary. Individuals may request to meet with the Peer Navigator, and staff may suggest participation, but no one will be required to engage.

The Peer Navigator will meet with individuals while incarcerated to begin person-centered recovery planning, assess needs, and establish rapport prior to release. The program will also serve individuals out on bond and those released within the past 12 months. Meetings will occur in the jail, at the Reentry Opportunity Center (The ROC), or in safe public community locations.

The Peer Navigator will maintain a caseload of approximately 40 to 60 individuals, prioritizing those preparing for release or within 48 hours post-release. Services will reflect in2Action's established model and align with Missouri Department of Mental Health standards, including recovery planning, peer coaching, case management, and connection to housing, transportation, employment, and healthcare resources.

Warm handoffs are a central component. The Peer Navigator will facilitate connections to medication-assisted treatment, behavioral health care, and other supports, including providing or coordinating transportation. When appropriate, the Peer Navigator will attend court appearances to support individuals on their caseload.

Engagement may continue for up to 12 months, with the most intensive support occurring early in reentry. Individuals will transition into ongoing support through The ROC, which provides long-term recovery support and community connection.

Describe how consumers access the proposed program?*

Explain how the program is marketed to the community, referral sources, wait list, etc.

We are committed to ensuring that the Peer Navigator Program is widely publicized to generate awareness and engagement from potential participants. We will collaborate closely with the jail, the courts, public and private attorneys, and city and county law enforcement to develop an effective referral process. The program will be introduced at various public meetings, where we share updates with service providers, community

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

organizations, and recovery support networks. These forums have been instrumental in raising awareness and building community support. We continue to collaborate with key partners—including the Central Missouri Recovery Coalition and the Missouri Coalition of Recovery Support Providers. These partnerships help us identify participants and align our efforts with broader workforce development goals. We are actively using social media and the agency website to highlight programs, participant milestones, and success stories.

Describe the intake process for the proposed program.*

Explain how consumers are enrolled in the proposed program (virtual, in-person, hybrid, phone), required forms consumers complete, etc.

The intake process for the Peer Navigator program is designed to provide timely, low-barrier access to services across multiple entry points while ensuring individuals meet program eligibility criteria. Individuals may enter the program while incarcerated in the Boone County Jail, while out on bond, or following release within the past 12 months.

For individuals in the jail, intake begins when an individual submits a request to meet with the Peer Navigator through established jail procedures. Meetings are coordinated with jail staff and conducted on-site. For individuals in the community, intake may occur through referral from the jail, courts, community partners, or through direct contact with in2Action. Meetings will take place at the Reentry Opportunity Center (The ROC) or in safe, public locations.

Initial intake will be conducted in person whenever possible. The Peer Navigator will complete a structured intake process that includes participant consent for services, a release of information to support coordination with partner agencies, and a person-centered needs assessment. As part of intake, individuals will be screened to ensure eligibility for the program, including justice involvement in Boone County who present with an opioid history and co-occurring conditions.

Following intake, an individualized recovery plan will be developed, and services will begin immediately based on identified needs. Documentation requirements will be minimal and designed to reduce barriers to engagement while still meeting funder requirements and supporting effective coordination and outcome tracking.

Information sharing with the Boone County Jail and court partners will be guided by signed releases of information and will be limited to what is necessary to support coordination. This may include confirmation of engagement, participation in services, and general progress toward identified goals. Sensitive personal and clinical information will not be shared without explicit consent.

Priority for intake will be given to individuals preparing for release or within 48 hours post-release to allow for rapid engagement during a high-risk period. As a pilot program, the intake process will be reviewed and refined in collaboration with stakeholders to ensure accessibility, efficiency, and effectiveness.

Provide details on the location, days/hours of operation and any other logistical information.*

The Peer Navigator will operate during standard business hours, with services delivered in the Boone County Jail, at the Reentry Opportunity Center (The ROC), and in safe community locations. Outside of business hours, participants will have 24/7 access to support through Burrell Behavioral Health, including the 988

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

crisis line, Mobile Crisis Response, and the Rapid Access Site. Additional 24/7 support is available through in2Action's Haven House Peer Respite.

Select which communities the program is delivered in.*

Columbia
Ashland
Hallsville
Centralia
Harrisburg
Sturgeon

Select which setting(s) the program is primarily delivered.*

Office
Community

Program Consumers

Describe the consumers who will be served and any eligibility requirements.*

The narrative should include information on how the issue being addressed relates to the consumers being served. Describe specific demographics, shared lived experiences, etc.

The Peer Navigator program will serve all adults who are justice-involved individuals in Boone County who have substance use needs, with a required focus on individuals with opioid use disorder or opioid risk, and/or co-occurring mental health conditions. Eligible participants include individuals currently incarcerated in the Boone County Jail, individuals released within the past 12 months, and individuals involved in the court system, including those out on bond. All participants will be screened to ensure eligibility, with oversight provided by Executive Director Dan Hanneken, LCSW.

Data from the Boone Indicators Dashboard reflects ongoing concerns related to substance use, overdose, and mental health across the community. Justice-involved individuals are disproportionately impacted, particularly adults ages 18 to 44, who represent a significant portion of both substance use and criminal justice involvement. While Boone County's population is predominantly White, individuals from minority populations are often overrepresented in justice system involvement and face additional barriers to accessing care. Across populations, individuals with substance use disorders frequently experience co-occurring mental health conditions, housing instability, and economic insecurity.

Individuals leaving jail face a significantly increased risk of relapse and overdose, especially in the days immediately following release. Without coordinated support, many struggle to access treatment, secure housing, or maintain stability, increasing the likelihood of continued substance use and recidivism.

The program prioritizes individuals preparing for release or within 48 hours post-release. Additional priority will be given to individuals with a history of overdose, repeated justice involvement, or significant barriers to stability.

Participants often share lived experiences of trauma, substance use, and system involvement, including incarceration, homelessness, and disrupted support systems. The use of a Certified Peer Specialist with similar lived experience is a critical component of the model. This shared experience builds trust, reduces stigma, and increases engagement, particularly among individuals who may be resistant to traditional service systems. Peer-based support allows for authentic connection, modeling of recovery, and practical guidance in navigating complex systems.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

By focusing on individuals with the highest levels of risk and need, the program is designed to improve access to treatment, stabilize individuals during reentry, and reduce substance use and recidivism.

Describe any impediments or challenges in serving these consumers.*

Individuals served by this program face significant barriers including unstable housing, limited transportation, untreated substance use and mental health conditions, and lack of consistent access to care. Unpredictable release timing, limited communication while incarcerated, and difficulty maintaining contact post-release further complicate engagement. Stigma and distrust of systems may also reduce participation. As a pilot program, there will be unknown challenges, and ongoing coordination with jail and court partners will be essential to adapt and improve access.

Will program consumers be charged a fee for the proposed program service(s)?*

No

If yes, provide a description and rationale for the program fee.

[Unanswered]

If no, provide a rationale for not charging fees for the proposed program.

No, program participants will not be charged for any services. Individuals served by this program often face significant financial barriers, and requiring fees would limit access during a critical period of reentry. Boone County has a strong network of community resources, and in2Action, through the Reentry Opportunity Center (The ROC), is able to provide or coordinate access to basic needs, treatment, and support services at no cost. Eliminating financial barriers ensures participants can fully engage in services and focus on recovery and stability.

Will the proposed program utilize a sliding fee schedule?*

No

If yes, describe the use and structure of the sliding fee schedule.

Upload the sliding fee schedule to be utilized.

If no, describe why a sliding fee schedule is not utilized.

No, program participants will not be charged for any services. Individuals served by this program often face significant financial barriers, and requiring fees would limit access during a critical period of reentry. Boone County has a strong network of community resources, and in2Action, through the Reentry Opportunity Center (The ROC), is able to provide or coordinate access to basic needs, treatment, and support services at no cost. Eliminating financial barriers ensures participants can fully engage in services and focus on recovery and stability.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Consumer Demographics

Residence - City of Columbia (Only)

City of Columbia	33

Residence

Boone County (including City of Columbia residents)	50
Cooper County	0
Howard County	0
Other Counties	0
RESIDENCE TOTAL	50

Race

White (alone)	26
Black or African American (alone)	15
Multiple Races	4
Asian (alone)	1

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Native American Indian or Alaskan Native (alone)	1
Native Hawaiian or other Pacific Islander (alone)	0
Some Other Race	3
RACE TOTAL	50

Ethnicity

Hispanic or Latino (of any race)	2
Not Hispanic or Latino	48
ETHNICITY TOTAL	50

Gender

Female	7
Male	42
Other	1
GENDER TOTAL	50

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Income

At or below 200% of Federal Poverty Level	50
Over 200% of Federal Poverty Level	0
INCOME TOTAL	50

Consumer Demographics - Age (County - Opioid)

Age (County - Opioid)

Under 5 years	0
5-19 years	5
20-59 years	45
60 years and over	0
AGE TOTAL (County - Opioid)	50

Individuals Trained

Instructions: If providing training for consumers, please complete the Individuals Trained section. No individual's demographic information will be required. We will only need totals.

Number of Individuals to be Trained:

2

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Provide information on the types of trainings to be offered.

in2Action ensures all staff meet required training standards to deliver high-quality, ethical, and compliant services. The Jail Navigator will obtain and maintain Certified Peer Specialist (CPS) certification in accordance with Missouri Department of Mental Health standards and will complete all required onboarding trainings within six months of hire.

Required trainings include Confidentiality training, including HIPAA and 42 CFR Part 2, to ensure proper handling of substance use and behavioral health information; Ethics Training focused on peer roles, professional boundaries, dual relationships, and role clarity; Suicide Prevention and Crisis Response training, including integration with the 988 system, to effectively support high-risk individuals; Trauma-Informed Care training aligned with a Trauma-Informed, Recovery-Oriented System of Care (TI-ROSC); and Basic Documentation and Data Collection training, including use of the Recovery Capital Index (RCI), outcome tracking, and grant compliance.

These required trainings ensure the Jail Navigator is prepared to deliver safe, effective, and evidence-informed services.

Program Quality

Describe what evidence-based, research-informed, and/or best practices the program follows.

- If the program does not utilize these types of practices, provide an explanation.
- The narrative can include information on licensure and/or accreditation the program follows.

The Peer Navigator program is grounded in evidence-based and research-informed practices that support effective engagement and improved outcomes for justice-involved individuals with substance use and co-occurring disorders.

in2Action's service model is built on peer support and recovery-oriented care aligned with Missouri Department of Mental Health standards and national best practices. Core interventions include person-centered recovery planning, motivational interviewing, case management, and warm handoffs to community-based services. Recovery housing utilized by in2Action is accredited through the National Alliance for Recovery Residences (NARR), ensuring adherence to nationally recognized quality standards.

The program is informed by the Sequential Intercept Model, which has been completed in Boone County and provides a framework for identifying intervention points within the criminal justice system. This model supports early engagement, diversion, and continuity of care across systems.

in2Action utilizes the Recovery Capital Index (RCI), a validated, person-centered tool that measures an individual's overall wellness and capacity for sustained recovery. The RCI will be used to assess participant progress and inform individualized service planning. Recovery capital is increasingly recognized as a best practice by leading research institutions, including the Recovery Research Institute at Harvard.

Services are delivered within a Trauma-Informed, Recovery-Oriented System of Care (TI-ROSC), which integrates trauma-informed care with recovery-oriented principles to ensure services are responsive to the lived experiences of participants. Executive Director Dan Hanneken has completed TI-ROSC training and continues to receive coaching on the model. In2Action has numerous staff actively involved with the Central Missouri Recovery Coalition and are actively working to align local providers within this framework to improve system-wide outcomes.

The program also adheres to the Principles of Community-Based Behavioral Health Services for Justice-Involved Individuals, developed by the Substance Abuse and Mental Health Services Administration, and the Principles of Effective Intervention in Community Corrections. These frameworks emphasize risk and needs assessment, individualized interventions, motivation, skill development, and ongoing support in natural community settings.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Together, these evidence-based and research-informed practices ensure the program is grounded in proven strategies while remaining flexible and responsive to participant needs.

What methods or processes does your organization use to monitor and evaluate program quality?

The narrative should include how the program incorporates consumer or stakeholder feedback into improvements.

in2Action utilizes a structured approach to monitor program quality and evaluate outcomes, combining quantitative data, validated tools, and ongoing feedback from participants and partners.
A central component of evaluation is the use of the Recovery Capital Index (RCI), a validated, person-centered tool used to measure changes in overall wellness and recovery capital over time. The RCI will be administered at intake and at regular intervals to assess participant progress and inform service planning.
Program data will be tracked through internal documentation systems and will include key performance indicators such as number of individuals engaged prior to release, successful warm handoffs, linkage to medication-assisted treatment and behavioral health services, housing placement, employment engagement, and retention in services. Outcomes related to reduced substance use and recidivism will also be monitored as data becomes available.
Quality will be supported through regular supervision and case review, with oversight provided by Executive Director Dan Hanneken, LCSW. Hanneken also serves as faculty at the University of Missouri School of Social Work, where he teaches graduate-level social administration courses, demonstrating expertise in program design, implementation, and evaluation.
Ongoing communication with jail staff, court partners, and service providers will allow for real-time problem solving and coordination. Participant feedback will be incorporated through ongoing engagement to identify barriers and improve service delivery.
As a pilot program, evaluation findings and stakeholder input will be used to continuously refine the model, strengthen partnerships, and improve outcomes over time.

Program Partnerships and Collaboration

Describe organizational partnerships/collaborations that support local level solutions.*

The narrative should describe how these partnerships/collaborations relate to the issue being addressed.

in2Action collaborates with key stakeholders across Boone County to address substance use and reentry challenges through coordinated, community-based solutions. Existing partnerships with Burrell Behavioral Health, Compass Health Network, Probation and Parole, and the 13th Judicial Circuit Treatment Court support alignment of services across behavioral health and the criminal justice system. in2Action is also deeply engaged in the Central Missouri Recovery Coalition, a network of providers and community organizations working to strengthen recovery systems, reduce service gaps, and improve outcomes. These partnerships allow for shared problem-solving, system planning, and development of more effective, locally responsive reentry solutions.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Describe partnerships/collaborations that improve access to or the quality of the proposed program.*

The narrative should describe how these partnerships/collaborations relate to the issue being addressed.

Partnerships with Burrell Behavioral Health and Compass Health Network ensure direct access to medication-assisted treatment, behavioral health services, crisis response, and the Rapid Access Site. Collaboration with the Boone County Jail and court system supports timely identification and engagement of participants. Through the Central Missouri Recovery Coalition, in2Action has access to a broad network of providers, including recovery housing, peer support, and community-based services, enabling efficient referrals and warm handoffs. These partnerships improve service quality by reducing fragmentation, increasing coordination, and ensuring participants can access the full continuum of care needed for successful reentry and recovery.

Attach MOU

MOU Boone County Jail - DRAFT.pdf

Attach MOU

MOU Courts - DRAFT.pdf

Attach MOU

MOU Burrell & Compass - Draft.pdf

Program Personnel

Please provide the following information for each staff position that will be involved in delivering the proposed program. Use the format below for each position, and repeat as necessary.

What is FTE (Full-Time Equivalent)?

FTE is a way to measure how much time a person spends working on a program, based on a full-time schedule.

- 1.0 FTE = one full-time person (typically 40 hours per week)
- .5 FTE = half-time person (typically 20 hours per week)
- 0.25 FTE = one-quarter time (typically 10 hours per week)

If you have multiple part-time staff, you can add their FTEs together. For example: Two people working 20 hours/week each = 2 x 0.5 FTE = 1.0 FTE

Salary Range

Please provide the salary range for each position listed in the table based on their FTE.
Salary = Wages + FICA (Social Security/Medicare)

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Staff Positions:

Position Title (ex. Case Manager)	Number of Staff in this Role (ex. 2 part-time staff)	Total Time Dedicated to Program (FTE) (ex. Each staff member is .5 FTE, for a total of 1.0 FTE)	Salary Range
Peer Navigator	1 Full time staff	1.0 FTE	$55,978.00-$62,896.88
Peer Navigator Floater	1 part-time staff	.25 FTE	$49,260.64-$55,349.25
Director of Operations	1 Full time staff	.20 FTE	$75,355.00-$84,668.87
Grant Manager	1 part-time staff	.20 FTE	$55,978.00-$60,455.07

Staff Position Primary Responsibilities:*

Provide information on the primary responsibilities for the proposed program for each position listed in the table above. For example:
"Position 1 (Case Manager): Responsibilities include....
Position 2 (....): Responsibilities include..."

Position 1: Peer Navigator, Full Time (1.0 FTE): Responsibilities include providing peer support, recovery coaching, case management, and reentry navigation to justice involved individuals with opioid use disorder or opioid risk and co-occurring mental health conditions. The Peer Navigator will conduct outreach and engagement within the Boone County Jail, meet with eligible individuals prior to release, and continue services for individuals released from the Boone County Jail within the past 12 months. Duties include intake and eligibility screening, person centered recovery plans, peer coaching, goal setting, warm handoffs to treatment and recovery services, and ongoing contact during high-risk transition periods. The Peer Navigator will coordinate with MAT providers, behavioral health agencies, housing resources, employers, Probation and Parole, treatment court, and other community partners. Additional responsibilities include transportation coordination, court appearances, case reviews and staff meetings, documenting services, administering the

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Recovery Capital Index, maintaining participant records, and helping participants transition into long term support through the Reentry Opportunity Center.
Position 2: Peer Navigator Floater, Part Time (0.25 FTE): Responsibilities include providing scheduled coverage to ensure continuity of services when the full-time Peer Navigator is unavailable due to leave, training, meetings, or other program needs. This position will perform the same direct service functions as the full time Peer Navigator. The floater position also provides additional staffing flexibility during periods of high demand, increased referrals, or participant crisis, helping maintain service consistency and responsiveness.
Position 3: Director of Operations (0.20 FTE): Responsibilities include overall operational oversight of the program, supervision of Peer Navigator staff, and ensure services are delivered in accordance with program design, organizational policy, and funder expectations. The Director of Operations will assist with implementation planning, workflow development, staff accountability, partner communication, and problem solving related to service delivery. This position will coordinate with the Boone County Jail, courts, behavioral health providers, and other partners to support successful program operation. Additional duties include monitoring compliance with required trainings, confidentiality expectations, documentation standards, and internal quality assurance processes.
Position 4: Grant Manager (0.20 FTE): Responsibilities include grant oversight, data tracking, reporting, and compliance. The Grant Manager will support implementation of outcome measurement tools, maintain records, prepare reports, and verify documentation. This position will work with program staff and leadership to monitor performance, track deliverables, support continuous quality improvement and assist with all reporting requirements.

Staff Position Minimum Qualifications:*

Provide information on the minimum qualifications for each position listed in the table above. For example:
"Position 1 (Case Manager): Minimum qualifications include....
Position 2 (...): Minimum qualifications include..."

Position 1: Peer Navigator, Full Time (1.0 FTE): Minimum qualifications include Certified Peer Specialist certification, or the ability to obtain certification within the required timeframe, as well as lived experience in recovery and the ability to use that experience appropriately in a professional peer role. The ideal candidate will have knowledge of opioid use disorder, co-occurring mental health conditions, recovery support services, and the challenges faced by justice involved individuals. Minimum qualifications also include strong interpersonal skills, the ability to build rapport with difficult to engage individuals, effective communication, basic computer and documentation skills, and the ability to work collaboratively with criminal justice, behavioral health, and community partners. Experience in peer support, case management, recovery services, jail reentry, or related fields is strongly preferred.
Position 2: Peer Navigator Floater, Part Time (0.25 FTE): Minimum qualifications include the same core qualifications as the full time Peer Navigator, including Certified Peer Specialist certification or ability to obtain within the required timeframe, lived experience in recovery, and knowledge of substance use, recovery, and peer support. This position also requires flexibility, reliability, and the ability to step into active cases and maintain continuity of care. Experience working with justice involved or high need populations is preferred.
Position 3: Director of Operations (0.20 FTE): Minimum qualifications include a bachelor's degree in a related field, with advanced education preferred, along with experience in program leadership, staff supervision, and operational management. The position requires knowledge of behavioral health systems, community based services, and the criminal justice environment. Strong organizational, communication, and problem solving skills are required, along with the ability to oversee implementation, ensure accountability, and maintain effective partner relationships.
Position 4: Grant Manager (0.20 FTE): Minimum qualifications include experience in grant administration, compliance, data tracking, and report preparation. The position requires strong organizational skills, attention to detail, and experience managing deadlines, documentation, and reporting systems. Familiarity

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

with behavioral health, criminal justice, or human services programming is preferred. Experience with state or federal grants, performance measurement, and outcome reporting is highly desirable.

Program Budget

Program Budget

Complete the Program Budget section below reflecting funds to be utilized as described in the RFP and only the funds from other funders that will be utilized to support the proposed program. This should NOT be an overall organizational budget.

For each item for which figures are entered, the corresponding narrative field MUST be completed. Provide information on how other funders will help support the proposed program.
****Boone County Opioid Addiction Treatment & Recovery Fund dollars should be entered in budget line "Boone County - Other", if awarded.**

Each narrative field in the table has a 250 character limit.

Program Revenue	Narrative	Proposed
Heart of Missouri United Way		
Other United Ways		
Capital Campaigns		
Grants (non-governmental)		
Fund Raising & Other Direct Support		
Boone County - Children's Services Funding		
Boone County - Other Funding	Program revenue will be generated based on the number of program service units utilized to support the program.	$119,948.12

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Funding from Other Counties		
City of Columbia - Social Service Funding		
City of Columbia - CDGB/Home Funding		
City of Columbia - Other Funding		
Funding from Other Cities		
Federal (Medicaid, Title III, etc.)		
State (Purchase of Services, Grants, etc.)		
Other (Schools, Courts, etc.)		
Program Service Fees		
Investment Income (realized & unrealized)		
Other Revenue Items		
TOTAL REVENUES		119948.12

Program Expenses

Program Expenses	Program Expenses Narratives	Proposed Amount

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Personnel Expenses	Personnel expenses are based on staff time dedicated directly to the operation and delivery of proposed program.	$94,559.76
Non-Personnel Expenses	Non-personnel expenses are dedicated directly to the operation and delivery of the proposed program and include supplies, materials, travel, and other operational costs necessary to support program activities.	$25,388.36
TOTAL EXPENSES		119948.12

Describe the organization's efforts to secure other funding for the proposed program.*

in2Action actively pursues diverse funding sources to support and sustain its programs. Despite a challenging funding environment, in2Action continues to apply for competitive opportunities, including the FY 2025 Second Chance Act Community-Based Reentry Program through the Bureau of Justice Assistance (BJA) and the FY 2025 Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in Reentry Program available through Grants.gov. These efforts reflect a commitment to leveraging multiple funding streams to strengthen services. At the same time, in2Action remains financially stable and capable of delivering effective services regardless of award outcomes, ensuring continuity of care and long-term program sustainability.

Program Outcomes

Provide at least one Common Outcome that relates to the proposed program. Only outcomes from the Boone Impact Group's Common Outcomes may be selected.

Program Outcome 1*

Successfully linked with services

Program Outcome 2:

Increase social connectedness

Program Outcome 3:

Successfully able to manage mental and behavioral health conditions

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Outcome 4:

Program Outcome 5:

Describe how each outcome is attributable to the program goal(s).*

Program Outcome 1:
This outcome is achieved through early engagement and warm handoffs completed by the Peer Navigator prior to and immediately following release. Direct connection to treatment providers, including medication-assisted treatment and behavioral health services, ensures participants are successfully linked to care.
Program Outcome 2:
This outcome is supported through ongoing peer engagement, connection to recovery support services, and participation in programming at the Reentry Opportunity Center (The ROC). Peer support fosters meaningful relationships, reduces isolation, and increases connection to pro-social supports.
Program Outcome 3:
This outcome is supported through linkage to behavioral health services, including medication-assisted treatment, and ongoing peer coaching. Continuous engagement and support help participants remain connected to care and improve their ability to manage symptoms over time.

Describe what type of data and how data will be collected for each outcome.*

For example:
Program Outcome 1 is collected through....
Program Outcome 2 is collected through....

Program Outcome 1 (Successfully linked with services) will be collected through internal referral tracking and documentation of completed warm handoffs to treatment providers, including medication-assisted treatment and behavioral health services.
Program Outcome 2 (Increase social connectedness) will be measured through participant engagement in peer support services, attendance at programming at the Reentry Opportunity Center (The ROC), and changes in Recovery Capital Index (RCI) scores related to social support and connection.
Program Outcome 3 (Successfully able to manage mental and behavioral health conditions) will be measured through engagement in treatment services, including medication-assisted treatment and behavioral health care, as well as changes in Recovery Capital Index (RCI) scores over time.
Data will be collected through structured intake forms, ongoing contact logs, referral tracking tools, and the Recovery Capital Index (RCI) administered at intake and at regular intervals.

Describe any external factors which may affect proposed outcomes and data collection.*

External factors may impact program outcomes and data collection, including unpredictable release timing and limited notice from the jail, which can affect pre-release engagement. Difficulty maintaining contact post-release, including lack of phones, transportation, or stable housing, may limit follow-up and data collection. Availability of community resources such as housing, treatment capacity, and employment opportunities may also influence outcomes. Participant engagement is voluntary, and varying levels of readiness for change may

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

affect participation. As a pilot program, processes, partnerships, and data systems will continue to evolve, and adjustments will be made to improve engagement, coordination, and data collection over time.

Development/Start Up Funding (Optional)

Instructions for Boone County Opioid Addiction Treatment & Recovery Fund: The Boone County Opioid Addiction Treatment and Recovery Fund will consider funding for a service, on a one-time basis, for purchases or funding necessary for the delivery of contracted services.

Amount Requested

$75,000.00

Describe how the funds will be utilized.

in2Action is requesting one-time funding of $75,000.00 to renovate and prepare dedicated office space at the Reentry Opportunity Center (The ROC) to support the Peer Navigator program.
While this request is presented as a bundled amount, it is based on actual projected costs for renovation, materials, furnishings, and setup, which will be fully itemized and documented for the funder. This one-time investment will strengthen program infrastructure, enhance service quality, and ensure long-term sustainability without requiring ongoing facility-related funding.

Provide justification for the request for one-time funding.

This investment will create a designated, permanent, and appropriately equipped workspace for service delivery, allowing for confidential meetings, intake, and coordination of care. The space will support consistent engagement with participants and collaboration with partners.

Program Services Instructions

Provide detailed information about the services to be provided in the proposed program.

- Include all program services, not just those being proposed to be contracted/funded.
- For each service, indicate if the service is proposed to be contracted/funded by this funding source.
- Detailed information is required only for the services being proposed to be contracted/funded. For all other services, only the service name is required.
- Services should be unbundled (e.g. if the program is to provide both individual therapy and case management, information for each service should be indicated separately as Program Service 1 and Program Service 2).

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Service #1

Service Name 1:*

The service name MUST match the name in the Taxonomy of Services.

If the service requires subservices, please list the most applicable subservices from the Taxonomy of Services. For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)"

4.22 Peer Support (includes Peer Coaching, Recovery Support)

Is your organization requesting funding for this service? (#1)*

Yes

Program Service #1 - Description and Outputs

Program Service #1 Description:*

Provide a detailed description on the delivery of the proposed service (#1).

Peer Support services will be delivered by a Certified Peer Specialist (Peer Navigator) to justice-involved individuals with opioid use disorder or risk and co-occurring conditions. Services will begin prior to release from the Boone County Jail and continue post-release, and also include individuals on bond and those released within the past 12 months.
Peer Support includes person-centered recovery planning, peer coaching, goal setting, and ongoing engagement to support recovery and stability. The Peer Navigator will utilize lived experience to build rapport, reduce barriers, and support participants in accessing treatment, housing, employment, and other community resources. Services include warm handoffs to behavioral health providers, including medication-assisted treatment, and may include accompanying participants to appointments and court appearances. Services are individualized, with the highest intensity during the initial reentry period. Engagement may continue for up to 12 months, with transition to ongoing support through the Reentry Opportunity Center (The ROC).

Unit Measure (#1):*

The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

15-minute unit

Unit Rate (#1):*

$22.15

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Describe how the proposed rate was determined. (#1)*

Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

The proposed unit rate of $22.15 per 15-minute unit is based on the Missouri Department of Mental Health established rate for Peer Support (Coaching). Utilizing a state-recognized rate ensures alignment with established reimbursement standards and reflects the cost of delivering certified peer services, including staffing, supervision, training, and administrative support.

Total number of units of service to be provided (#1):

1248

Total number of unduplicated individuals (#1):*

50

Amount requested from this funder for this program service. (#1)*

$27,643.20

Proposed number of units of service to this funder (#1):*

1248

Provide a justification for the requested level of funding to this funder. (#1)*

Some examples include capacity, filling a gap in or loss of funding from other funding resources, and/or enabling the organization access to funding from other funding sources.

This funding supports peer-led reentry services for individuals with opioid use disorder during high-risk transition periods. It fills a gap in coordinated, pre- and post-release support and enables consistent engagement and warm handoffs to treatment and recovery services.

Select all additional funding sources for this program service. (#1)*

No additional funding sources

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Service #2

Service Name #2:

The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

10.11 Case Management (includes Care Coordination)

Is your organization requesting funding for this service? (#2)

Yes

Program Service #2 - Description and Outputs

Program Service #2 Description:

Provide a detailed description on the delivery of the proposed service.

Case Management services will be provided to justice-involved individuals with opioid use disorder or risk and co-occurring conditions to support coordination of care across systems. Services will begin prior to release from the Boone County Jail and continue post-release, including individuals on bond and those released within the past 12 months.
Case Management includes assessment of needs, service planning, coordination with treatment providers, housing navigation, employment linkage, and communication with justice system partners. The Peer Navigator will coordinate appointments, facilitate access to medication-assisted treatment and behavioral health services, and support participants in navigating complex systems. These services ensure continuity of care, reduce fragmentation, and support sustained engagement.

Unit Measure (#2):

The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

15-minute unit

Unit Rate (#2):

$15.78

Describe how the proposed rate was determined. (#2)

Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

The proposed unit rate of $15.78 per 15-minute unit is based on the Missouri Department of Mental Health established rate for case management services. Utilizing a state-recognized rate ensures alignment with established reimbursement standards and reflects the cost of delivering coordinated care, including staffing, supervision, and administrative support.

Total number of units to be provided (#2):
1248

Total number of unduplicated individuals (#2):
50

Amount requested from this funder for this program service. (#2)
$19,693.44

Proposed number of units of service to this funder (#2):
1248

Provide a justification for the requested level of funding to this funder. (#2)
Some examples include capacity, filling a gap in or loss of funding from other funding resources, and/or enabling the organization access to funding from other funding sources.

This funding supports care coordination and system navigation for individuals with opioid use disorder during reentry. These services ensure continuity of care, reduce fragmentation, and support engagement with treatment and community resources.

Select all additional funding sources for this program service. (#2)
No additional funding sources

Program Service #3

Service Name #3:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2.1 Community Collaboration

Is your organization requesting funding for this service? (#3)
Yes

Program Service #3 – Description and Outputs

Program Service #3 Description:
Provide a detailed description on the delivery of the proposed service.

Community Collaboration services support coordination and partnership with stakeholders to improve outcomes for justice-involved individuals with opioid use disorder and co-occurring conditions. These services include ongoing communication and collaboration with the Boone County Jail, courts, Probation and Parole, behavioral health providers, and other community partners.
The Peer Navigator will participate in meetings, case coordination, and system planning efforts to improve service alignment, reduce fragmentation, and strengthen reentry pathways. Activities include coordination of care across providers, participation in court-related processes when appropriate, and engagement with community coalitions and service networks.
These services ensure a coordinated, community-based response that improves access to care, supports continuity of services, and enhances overall program effectiveness.

Unit Measure (#3):
The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

15-minute unit

Unit Rate (#3):
$15.78

Describe how the proposed rate was determined. (#3)
Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

The proposed unit rate of $15.78 per 15-minute unit is based on comparable Missouri Department of Mental Health case management rates. Community collaboration activities are consistent with care coordination and system navigation functions and reflect the cost of staffing, coordination, and administrative support required to effectively deliver these services.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Total number of units to be provided (#3):
1664

Total number of unduplicated individuals (#3):
0

Amount requested from this funder for this program service. (#3)
$26,257.92

Proposed number of units of service to this funder (#3):
1664

Provide a justification for the requested level of funding to this funder. (#3)
Some examples include capacity, filling a gap in or loss of funding from other funding resources, and/or enabling the organization access to funding from other funding sources.

This funding supports coordination with community partners to improve access to services and strengthen reentry systems. These activities reduce fragmentation, improve efficiency, and ensure participants are connected to appropriate resources.

Select all additional funding sources for this program service. (#3)
No additional funding sources

Program Service #4

Service Name #4:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

5.21 Overnight Emergency Shelter (Comprehensive Shelter)

Is your organization requesting funding for this service? (#4)
Yes

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Service #4 – Description and Outputs

Program Service #4 Description:

Provide a detailed description on the delivery of the proposed service.

Comprehensive Shelter services will be provided through in2Action's Haven House Peer Respite to support individuals experiencing a recurrence of substance use or increased risk of relapse. These services offer a safe, supportive, short-term residential environment where participants can stabilize and reconnect with recovery supports.
Peer Respite provides immediate access to a structured, recovery-oriented setting staffed by individuals with lived experience. Aside from housing, services include meals, peer support, monitoring, connection to behavioral health services, and coordination of next steps in recovery. This service allows for rapid intervention, reducing risk of overdose, hospitalization, or further justice system involvement.
Peer Respite is a critical component of the continuum of care, ensuring participants have access to immediate stabilization without disruption to their recovery progress.

Unit Measure (#4):

The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

1 day

Unit Rate (#4):

$750.00

Describe how the proposed rate was determined. (#4)

Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

The proposed unit rate of $750 per day is based on the established and agreed-upon rate between SAMHSA and in2Action for Peer Respite services. This rate reflects the cost of 24-hour staffing, facility operations, supervision, and support services necessary to provide a safe, recovery-oriented environment for stabilization.

Total number of units to be provided (#4):

48

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Total number of unduplicated individuals (#4):
12

Amount requested from this funder for this program service. (#4)
$36,000.00

Proposed number of units of service to this funder (#4):
48

Provide a justification for the requested level of funding to this funder. (#4)
This funding supports immediate stabilization for individuals experiencing recurrence of substance use. Peer Respite provides a safe alternative to hospitalization or incarceration and ensures rapid re-engagement in recovery services.

Select all additional funding sources for this program service. (#4)
No additional funding sources

Program Service #5

Service Name #5:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

5.24 Transitional Housing (NARR Accredited Recovery Housing)

Is your organization requesting funding for this service? (#5)
Yes

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Program Service #5 – Description and Outputs

Program Service #5 Description:

Provide a detailed description on the delivery of the proposed service.

Transitional Housing services provide safe, structured, NARR-accredited recovery housing for justice-involved individuals with opioid use disorder or risk and co-occurring conditions. Housing is provided to individuals who require a stable living environment to support recovery following release from incarceration or during periods of increased need.
These services offer a recovery-oriented setting that promotes accountability, peer support, and connection to services. Residents are supported in maintaining sobriety, engaging in treatment, and working toward employment and long-term stability. Housing is coordinated with Peer Support and Case Management services to ensure continuity of care.
Transitional Housing serves as a critical component of the reentry process, reducing homelessness and supporting sustained recovery.

Unit Measure (#5):

The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

1 day

Unit Rate (#5):

$44.57

Describe how the proposed rate was determined. (#5)

Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

The proposed unit rate of $44.57 per day is based on the Missouri Department of Mental Health established rate for recovery housing. This rate reflects the cost of providing a safe, structured, and supportive living environment, including facility operations, supervision, and recovery support services.

Total number of units to be provided (#5):

108

Total number of unduplicated individuals (#5):

20

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Amount requested from this funder for this program service. (#5)
$4,813.56

Proposed number of units of service to this funder (#5):
108

Provide a justification for the requested level of funding to this funder. (#5)
Some examples include capacity, filling a gap in or loss of funding from other funding resources, and/or enabling the organization access to funding from other funding sources.

This funding supports access to recovery housing for individuals without stable living environments. Transitional housing provides a safe, structured setting that supports recovery and reduces risk of relapse and recidivism.

Select all additional funding sources for this program service. (#5)
No additional funding sources

Program Service #6

Service Name #6:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

1.25 Ride Vouchers

Is your organization requesting funding for this service? (#6)
Yes

Program Service #6 – Description and Outputs

Program Service #6 Description:
Provide a detailed description on the delivery of the proposed service.

Transportation Assistance will be provided through ride vouchers to support participant access to critical services, including treatment appointments, court appearances, employment, and recovery-related activities. Many participants lack reliable transportation, creating a significant barrier to engagement. Ride vouchers

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

will be used on an as-needed basis to ensure participants can attend appointments and maintain continuity of care, particularly during the early stages of reentry.

Unit Measure (#6):

The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

1 ride voucher

Unit Rate (#6):

$1.00

Describe how the proposed rate was determined. (#6)

Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

The unit rate reflects actual transportation costs distributed across ride vouchers, based on an estimated $200 per week for participant transportation using rideshare and taxi services. The total annual amount is calculated based on anticipated need to support consistent access to services.

Total number of units to be provided (#6):

1040

Total number of unduplicated individuals (#6):

20

Amount requested from this funder for this program service. (#6)

$1,040.00

Proposed number of units of service to this funder (#6):

1040

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Provide a justification for the requested level of funding to this funder. (#6)

Some examples include capacity, filling a gap in or loss of funding from other funding resources, and/or enabling the organization access to funding from other funding sources.

Transportation is a critical barrier for participants. Ride vouchers ensure consistent access to treatment, court, and recovery services, supporting engagement and continuity of care.

Select all additional funding sources for this program service. (#6)

No additional funding sources

Program Service #7

Service Name #7:

The service name MUST match the name in the Taxonomy of Services.

If the service requires subservices, please list the most applicable subservices.

For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

8.8 Best Practices Training

Is your organization requesting funding for this service? (#7)

Yes

Program Service #7 – Description and Outputs

Program Service #7 Description:

Provide a detailed description on the delivery of the proposed service.

Best Practices Training supports ongoing professional development for staff delivering Peer Navigator services. Training ensures staff remain current on evidence-based and research-informed practices, including peer support, trauma-informed care, recovery-oriented systems of care (TI-ROSC), and justice-involved behavioral health interventions.

Training opportunities include regional trainings such as Crisis Intervention Team (CIT) and Peer Support Summits, state-level conferences including the Missouri Association of Treatment Court Professionals (MATCP), and national conferences such as All Rise. These opportunities enhance staff knowledge, strengthen service delivery, and support alignment with best practices. Participation in training also strengthens partnerships and system coordination.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Unit Measure (#7):

The unit measure should match what is listed in the Taxonomy of Services for the proposed service, if indicated.

1 training event

Unit Rate (#7):

$1,500.00

Describe how the proposed rate was determined. (#7)

Please indicate if the proposed unit rate is tied to an established public funding rate and provide the source. If not, provide detailed information on the expenses factored into the proposed unit rate. Please refer to the "Developing a Unit Rate of Service" guide.

Costs are based on actual anticipated expenses for training and professional development, including registration, travel, and related costs for regional (CIT, Peer Summit), state (MATCP), and national (All Rise) trainings.

Total number of units to be provided (#7):

3

Total number of unduplicated individuals (#7):

2

Amount requested from this funder for this program service. (#7)

$4,500.00

Proposed number of units of service to this funder (#7):

3

Provide a justification for the requested level of funding to this funder. (#7)

Some examples include capacity, filling a gap in or loss of funding from other funding resources, and/or enabling the organization access to funding from other funding sources.

This funding ensures staff maintain current knowledge of best practices, improving service quality and outcomes for participants.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Select all additional funding sources for this program service. (#7)
No additional funding sources

Program Service #8

Service Name #8:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

[Unanswered]

Is your organization requesting funding for this service? (#8)
No

Program Service #9

Service Name #9:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

Is your organization requesting funding for this service? (#9)
No

Program Service #10

Service Name #10:
The service name MUST match the name in the Taxonomy of Services.
If the service requires subservices, please list the most applicable subservices.
For example, "Out of School Programming (includes Academic Support, Health Education, and Congregate Meals)".

Is your organization requesting funding for this service? (#10)
No

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

File Attachment Summary

Applicant File Uploads

- Attachments A, B, and C.pdf
- Addendum signature pages.pdf
- MOU Boone County Jail - DRAFT.pdf
- MOU Courts - DRAFT.pdf
- MOU Burrell & Compass - Draft.pdf

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

ATTACHMENT A

2026 AGENCY ASSURANCE SHEET

(Please complete and return with Proposal Response)

I, the undersigned, certify that the statements in this request for funding proposal application are true and complete to the best of my knowledge, and accept, as to any funds awarded, the obligation to comply with the conditions specified in the funding award and contract.

I, the undersigned, certify that in addition to the conditions mentioned above, will maintain accepted accounting procedures to provide for accurate and timely recording of receipt of funds, expenditures, and of unexpended balances. I, the undersigned, further certify I have and will make available, upon request, the following documentation for accuracy and validity:

- Certificate of Corporate Good Standing
- Agency Policy of Non-Discrimination
- Agency Policy for Screening of Staff and Volunteers
- Agency Statement of Confidentiality

DAN HANNEKEN — 3/29/26

Printed Name - Agency Executive Director/President/CEO — Date



Signature - Agency Executive Director/President/CEO — 3/29/26 Date

DORN SCHUITMAN — 3/29/26

Printed Name - Agency Board Chair — Date



Signature - Agency Board Chair — 3/29/26 Date

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

18. I recently established my organization and would like to include our existing services within this RFP. What services should I include and is my organization eligible to apply?
Response: The County can't provide guidance to organizations on which services they should select from the *Taxonomy of Services*. Please review the scope of work described in the RFP to determine if proposed services fit this RFP. Please review section 3.3 of the RFP on eligibility requirements.

19. Would there be an opportunity to include youth at the Juvenile Justice Center (JJC) within the scope of our proposal or are services only limited to the jail?
Response: Please review the RFP and the Missouri Department of Mental Health's Jail Re-Entry Navigator Guidance Document (https://dmh.mo.gov/media/pdf/jail-re-entry-navigator-guidance-document).

20. There is limited data from the jail and the position would be considered a pilot. What are the County's expectations for measuring success?
Response: The County understands that there may be limitations on data collection and comparison at the onset of the contract. The County will require interim and year end reports from the contracted vendor that include performance measures. The reports allow the contracted vendor to provide narrative responses to describe efforts to meet expectations and any challenges faced during the reporting period. Communication throughout the contract is also important so the County stays informed of successes and challenges the vendor is experiencing.

21. Is the County able to help get further insight from Centerstone regarding the CBHLs?
Response: Organizations may reach out to Centerstone directly. The primary contact for the CBHLs is Carisa Kessler and can be contacted at carisa.kessler@burrellcenter.com.

This addendum is issued following the Request for Bid requirements in section 1.2. and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bid response.

By: Amy Gerskin

Amy Gerskin, Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to **01-31MAR26 – Re-Entry Coordinator,** receipt of which is hereby acknowledged.

Company Name: in2Action

Address: P.O. Box 86
Columbia, MO 65205

Telephone: 573-424-4388 Fax: _____

Federal Tax ID (or Social Security #): 45-2934399

Print Name: Dan Hanneken Title: Executive Director

Authorized Signature: Dan Hanneken Date: 3/29/26

Contact Name and E-Mail Address to receive documents for electronic signature:
Dan Hanneken – dan@in2action.org

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

This addendum is issued following the Request for Bid requirements in section 1.2. and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bid response.

By: Amy Gerskin

Amy Gerskin, Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to **01-31MAR26 – Re-Entry Coordinator,** receipt of which is hereby acknowledged.

Company Name: in2Action

Address: P.O. Box 86
Columbia, MO 65205

Telephone: 573-424-4388 Fax: _____

Federal Tax ID (or Social Security #): 45-2934399

Print Name: Dan Hanneken Title: Executive Director

Authorized Signature: Dan Hanneken Date: 3/29/26

Contact Name and E-Mail Address to receive documents for electronic signature:
Dan Hanneken – dan@in2action.org

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Boone County Purchasing

Amy Gerskin
Senior Buyer

5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonemo.gov

BOONE COUNTY, MISSOURI

Request for Bid # 01-31MAR26 – Re-Entry Coordinator
ADDENDUM # 3 - *Issued* **March 9, 2026**

Prospective bidders are hereby notified of the following questions and answers to the Request for Bid 01-31MAR26:

1. To qualify for the purchase of services, must the individuals served have Opioid Use Disorder (OUD), or are programs eligible if they serve individuals with mental health conditions who are transitioning out of the justice system but do not have OUD?
   Response: Individuals do not have to have OUD. They can have either OUD or mental health conditions.

2. Is the intent of the grant primarily to support programming focused on youth populations, or is it intended for organizations working with adults who have been released from jail or prison?
   Response: The primary focus for the position is for adults in the Boone County Jail and being released. Youth may be served but is not the primary focus.

This addendum is issued following the Request for Bid requirements in section 1.2. and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bid response.

By: Amy Gerskin

Amy Gerskin, Buyer
Boone County Purchasing

The bidder has examined **Addendum #3** to **01-31MAR26 – Re-Entry Coordinator,** receipt of which is hereby acknowledged.

Company Name: in2Action

Address: P.O. Box 86
Columbia, MO 65205

Telephone: 573-424-4388 Fax: _____

Federal Tax ID (or Social Security #): 45-2934399

Print Name: Dan Hanneken Title: Executive Director

Authorized Signature: Dan Hanneken Date: 3/29/26

Contact Name and E-Mail Address to receive documents for electronic signature:
Dan Hanneken - dan@in2action.org

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Draft MOU – Compass Health Network

Memorandum of Understanding

Between in2Action and Compass Health Network

Purpose
This MOU outlines collaboration to provide substance use disorder and behavioral health services to justice-involved individuals.

Responsibilities of Compass Health Network
Compass agrees to:

- Provide clinical SUD treatment services
- Provide behavioral health services, including mental health treatment
- Provide MAT services as appropriate
- Accept referrals from in2Action and prioritize timely access
- Coordinate care with the Peer Navigator

Responsibilities of in2Action
in2Action agrees to:

- Refer eligible participants
- Provide ongoing peer support and engagement
- Coordinate care and follow-up
- Assist participants in attending appointments

Confidentiality
All information sharing will comply with applicable federal and state laws.

Term
This agreement will remain in effect for one year and may be renewed.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

DRAFT MOU – Boone County Jail

Memorandum of Understanding

Between in2Action and Boone County Jail

Purpose
This MOU establishes collaboration to support reentry services for individuals incarcerated in the Boone County Jail.

Responsibilities of Boone County Jail
The Jail agrees to:

- Allow access for the in2Action Peer Navigator to meet with incarcerated individuals
- Support a voluntary referral process for individuals interested in services
- Provide available data related to releases and program participants, as allowable
- Collaborate on scheduling and logistics for service delivery
- Support overall implementation of the Peer Navigator program

Responsibilities of in2Action
in2Action agrees to:

- Provide Peer Navigator services within the jail
- Coordinate scheduling with jail staff
- Maintain compliance with jail policies and procedures
- Provide updates on program engagement, as appropriate

Confidentiality
All information sharing will be governed by applicable laws and participant consent.

Term
This MOU will remain in effect for one year and may be renewed.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

DRAFT MOU – Courts (13th Judicial Circuit)

Memorandum of Understanding

Between in2Action and the 13th Judicial Circuit Court

Purpose
This MOU establishes collaboration to support justice-involved individuals through coordinated reentry and recovery services.

Responsibilities of the Court
The Court agrees to:

- Support referral of eligible individuals to the Peer Navigator program
- Collaborate with in2Action on participant engagement
- Allow for appropriate communication regarding participant progress, with consent
- Support coordination for individuals involved in court proceedings

Responsibilities of in2Action
in2Action agrees to:

- Provide Peer Navigator services to eligible individuals
- Coordinate with court stakeholders to support participant success
- Provide updates on engagement and participation, as appropriate and permitted
- Support individuals in attending court and complying with requirements

Confidentiality
All communication will comply with HIPAA, 42 CFR Part 2, and court policies.

Term
This MOU will remain in effect for one year and may be renewed.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

DRAFT MOU Burrell Behavioral Health

Memorandum of Understanding

Between in2Action and Burrell Behavioral Health

Purpose
This MOU establishes a collaborative partnership to support justice-involved individuals with opioid use disorder and co-occurring mental health conditions through coordinated service delivery.

Responsibilities of Burrell Behavioral Health
Burrell agrees to:

- Provide access to Medication-Assisted Treatment (MAT), including assessment and ongoing care
- Provide clinical behavioral health services, including mental health and substance use treatment
- Collaborate with in2Action to facilitate timely referrals and intake
- Provide access to Community-Based Health Liaison (CBHL) services
- Provide access to Rapid Access Site services for urgent behavioral health needs
- Coordinate with the Peer Navigator to support continuity of care

Responsibilities of in2Action
in2Action agrees to:

- Identify and refer eligible participants
- Facilitate warm handoffs to Burrell services
- Support participant engagement and follow-through
- Share relevant information in accordance with signed Releases of Information

Confidentiality
All information sharing will comply with HIPAA and 42 CFR Part 2.

Term
This MOU will remain in effect for one year and may be renewed.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

ATTACHMENT B

(Please complete and return with Proposal Response)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

(1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DAN HANNEKEN / EXECUTIVE DIRECTOR

Name and Title of Authorized Representative

Signature

3/29/26

Date

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

ATTACHMENT C

WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF $5,000.00)

County of Boone)
) ss
State of Missouri)

My name is Dan Hanneken. I am an authorized agent of Inaction (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Affiant 3/30/2026
Date

Dan Hanneken
Printed Name

Subscribed and sworn to before me this 30 day of March, 2026.

KRISTI LEA SPOTTS
Notary Public - Notary Seal
STATE OF MISSOURI
County of Boone
My Commission Expires 10/25/2026
Commission #07387646

Notary Public

Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Company ID Number: 613428

THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I
PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS) and the In2Action (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II
RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:

   a. Notice of E-Verify Participation

   b. Notice of Right to Work

2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.

3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between $550 and $1,100 for each failure to notify DHS of continued employment following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status

(including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact OSC at 1-800-255-8155 or 1-800-237-2515 (TDD).

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at E-Verify@dhs.gov. Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and other agents, upon

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see M-795 (Web)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

B. RESPONSIBILITIES OF FEDERAL CONTRACTORS

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,

ii. The employee's work authorization has not expired, and

iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

i. The Employer cannot determine that Form I-9 complies with Article II.A.6,

ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or

iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with

Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

C. RESPONSIBILITIES OF SSA

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

D. RESPONSIBILITIES OF DHS

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

a. Automated verification checks on alien employees by electronic means, and

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

b. Photo verification checks (when available) on employees.

2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.

3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.

4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.

5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Office of Special Counsel for Immigration-Related Unfair Employment Practices (OSC), Civil Rights Division, U.S. Department of Justice.

6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.

7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.

8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.

9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

ARTICLE III
REFERRAL OF INDIVIDUALS TO SSA AND DHS

A. REFERRAL TO SSA

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify

case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

B. REFERRAL TO DHS

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the

employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:

a. Scanning and uploading the document, or

b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

ARTICLE IV
SERVICE PROVISIONS

A. NO SERVICE FEES

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

ARTICLE V
MODIFICATION AND TERMINATION

A. MODIFICATION

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

Company ID Number: 613428

B. TERMINATION

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.

2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.

3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

ARTICLE VI
PARTIES

A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.

B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.

D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to,

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Company ID Number: 613428

Approved by:

Employer In2Action	
Name (Please Type or Print) Daniel J Hanneken	Title
Signature Electronically Signed	Date 10/31/2012
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 10/31/2012

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Company ID Number: 613428

Information Required for the E-Verify Program **Information relating to your Company:**	
Company Name	In2Action
Company Facility Address	1410 Sylvan Lane Columbia, MO 65202
Company Alternate Address	P.O. Box 86 Columbia, MO 65205
County or Parish	BOONE
Employer Identification Number	452934399
North American Industry Classification Systems Code	813
Parent Company	
Number of Employees	1 to 4
Number of Sites Verified for	1

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Company ID Number: 613428

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

MISSOURI	1 site(s)

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Company ID Number: 613428

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name	Daniel J Hanneken
Phone Number	(573) 424 - 4388
Fax Number	
Email Address	dan@in2action.org

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Page intentionally left blank

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

IN2AINC-01 LSCHONE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Pinnacle Insurance Solutions, LLC dba Redel Insurance Agency
16024 Manchester Rd, Suite 111
Ellisville, MO 63011

CONTACT NAME: Lisa Schone
PHONE (A/C, No, Ext): (636) 779-2717 FAX (A/C, No):
E-MAIL ADDRESS: lschone@pinnrisk.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Philadelphia Ins Companies	
INSURER B : Philadelphia Indemnity Ins Co	18058
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
IN2ACTION, INC
PO BOX 86
Columbia, MO 65205

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		PHPK2669582	3/21/2026	3/21/2027	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY X SCHEDULED AUTOS			PHPK2669582	3/21/2026	3/21/2027	BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB CLAIMS-MADE			PHUB905364	3/21/2026	3/21/2027	AGGREGATE	$ 1,000,000
	DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
B	Directors & Officers			PHSD1856514	3/21/2026	3/21/2027	EACH ACT/AGGREGATE	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
BOONE COUNTY GOVERNMENT, MISSOURI IS INCLUDED AS ADDITIONAL INSURED ON THE GENERAL LIABILITY SECTION WHEN REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER
BOONE COUNTY GOVERNMENT, MISSOURI
5551 S TOM BASS RD
Columbia, MO 65201

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Boone County Purchasing

Amy Gerskin
Senior Buyer

5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonemo.gov

BOONE COUNTY, MISSOURI

Request for Bid # 01-31MAR26 – Re-Entry Coordinator

ADDENDUM # 1 - *Issued* **March 5, 2026**

Prospective bidders are hereby notified of the following questions and answers to the Request for Bid 01-31MAR26:

1. What is the average daily population at the Boone County Jail?
   Response: The average daily population in Boone County Jail in 2025 was 205.

2. What is the average number of Boone County detainees housed offsite in overflow facilities?
   Response: The average daily population housed offsite in 2025 was 141.

3. What is the average number of individuals released to the community each month?
   Response: There are approximately 400 average releases each month. However, that number does not factor in how many are directly released into the community. Some of the other release reasons include, but are not limited to, release to other counties on their warrants, taken to prison, picked up by ICE or the US Marshals, etc. There's currently no report in the Boone County Jail's system that breaks down who is released directly into the community and by what method.

4. Are individuals released directly to the community from overflow facilities used by Boone County?
   Response: No, individuals are not released directly to the community from overflow facilities.

5. What is the average number of non-English speaking individuals incarcerated?
   Response: On average, the jail hosts around 5 non-English speaking individuals.

6. What transition and reentry services are currently provided to individuals while incarcerated and upon release?
   Response: The Boone County Jail currently has a Discharge Planner in place under our existing mental health contract. The Discharge Planner works as efficiently as possible with those detainees who want to work on a post-release plan. It is rare the jail knows in advance when someone is being released at their court appearance. Often the detainee does not know either.

7. What county and jail staff are currently involved in transition and reentry efforts, and what are their roles?
   Response: The jail has contracted professional mental health and medical providers on-site. They are not county employees or jail staff.

8. What is the current role of the Community Behavioral Health Liaison (CBHL) in supporting individuals transitioning from jail?

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Response: Questions regarding the CBHLs should be directed at Centerstone (formally Burrell Behavioral Health.) The primary contact for the CBHLs is Carisa Kessler and can be contacted at carisa.kessler@burrellcenter.com.

9. Will the selected Navigator have direct access to and coordination authority with the CBHL?
   Response: Questions regarding the CBHLs should be directed to Centerstone. The primary contact for the CBHLs is Carisa Kessler and can be contacted at carisa.kessler@burrellcenter.com.

10. Will the Navigator have direct access to the jail and incarcerated individuals?
    Response: Direct access to individuals will be dependent on many different factors. More information is needed to fully address this question.

11. What are the criteria for access to the jail and incarcerated individuals?
    Response: More information is needed to fully address this question.

12. Will workspace be provided onsite?
    Response: No office space is currently available in the jail.

13. What service gaps currently exist for individuals with Opioid Use Disorder and/or co-occurring Substance Use Disorder/Mental Health conditions who are incarcerated in or transitioning from jail?
    Response: The biggest service gaps include time constraints, limited transportation, and limited housing options. There are no transport options when a person is released from jail if they have no support system. If the individual posts bond, they generally have a ride planned with whoever the co-signer is or the bondsperson. However, this becomes more problematic after business hours and on weekends if they are released with no support system. Additionally, the jail often has detainees who are from group homes or other mental health related institutions. Before a plan can be put into action by the guardian or provider, it is not unusual for the person to be released from jail with no housing plan in place.

14. What is the projected funding amount or anticipated award range?
    Response: A total of up to $120,000.00 is available for a full fiscal year, however, preference will be given to proposals that are cost effective and competitive. The contract will begin upon contract execution through December 31, 2026, with subsequent one-year renewal(s). The initial contract for the remainder of 2026 may be prorated based on the total one-year cost.

15. Are there any Boone County–specific funding restrictions beyond Missouri Opioid Settlement Fund requirements?
    Response: There are no other funding restrictions besides what is outlined in the RFP and Missouri Opioid Resettlement Fund.

16. What is the anticipated timeline for award notification and contract execution?
    Response: The anticipated start date in July 1, 2026. Offerors may receive clarification questions as a decision is made.

17. Should the proposal budget include only the initial contract period through December 31, 2026, or full projected budgets for potential 2027 and 2028 renewal periods?
    Response: The contract will begin upon contract execution through December 31, 2026, with subsequent one-year renewal(s). The initial contract for the remainder of 2026 may be prorated based on the total one-year cost.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

18. Recently established my organization and would like to include our existing services within this RFP. What services should I include and is my organization eligible to apply?
    Response: The County can't provide guidance to organizations on which services they should select from the *Taxonomy of Services*. Please review the scope of work described in the RFP to determine if proposed services fit this RFP. Please review section 3.3 of the RFP on eligibility requirements.

19. Would there be an opportunity to include youth at the Juvenile Justice Center (JJC) within the scope of our proposal or are services only limited to the jail?
    Response: Please review the RFP and the Missouri Department of Mental Health's Jail Re-Entry Navigator Guidance Document (https://dmh.mo.gov/media/pdf/jail-re-entry-navigator-guidance-document).

20. There is limited data from the jail and the position would be considered a pilot. What are the County's expectations for measuring success?
    Response: The County understands that there may be limitations on data collection and comparison at the onset of the contract. The County will require interim and year end reports from the contracted vendor that include performance measures. The reports allow the contracted vendor to provide narrative responses to describe efforts to meet expectations and any challenges faced during the reporting period. Communication throughout the contract is also important so the County stays informed of successes and challenges the vendor is experiencing.

21. Is the County able to help get further insight from Centerstone regarding the CBHLs?
    Response: Organizations may reach out to Centerstone directly. The primary contact for the CBHLs is Carisa Kessler and can be contacted at carisa.kessler@burrellcenter.com.

This addendum is issued following the Request for Bid requirements in section 1.2. and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bid response.

By: Amy Gerskin

Amy Gerskin, Buyer
Boone County Purchasing

The bidder has examined **Addendum #1** to **01-31MAR26 – Re-Entry Coordinator,** receipt of which is hereby acknowledged.

Company Name: _____

Address: _____

_____

Telephone: _____Fax: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____Title: _____

Authorized Signature: _____Date: _____

Contact Name and E-Mail Address to receive documents for electronic signature:

_____

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

RFP OPENING
01-31MAR26 – Purchase of Service Contract – Opioid Settlement – Re-Entry Coordinator RFP
03/01/2026 12:00 pm.

	Representative Name	Business Name	Telephone Number
1.	Amy Gerskin	Boone County Purchasing	573-886-4393
2.	Kristin Cummins	Boone County Community Service	573-886-7274
3.	Joanne Nelson	Boone County Community Service	573-886-7219

Dan Hanneken – In2Action – dan@in2action.org
Kristin Hatton – University of Missouri Department of Psychiatry – hattonk@missouri.edu
Tish Offield – Fresh Start Sober Living – freshstartcomo@gmail.com
Rhiannon Ross – In2Action – rhiannonr@in2action.org
Teresa Goslin – In2Action – teresag@in2action.org
Jeanine Falls-Keener – Powerhouse Community Development Corporation – jfalls-keener@pwrhousecdc.org
Darlayna Scott-Walton – Glory House Ministry – dscottwalton8@gmail.com

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Boone County Purchasing

Amy Gerskin
Senior Buyer

5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonemo.gov

BOONE COUNTY, MISSOURI

Request for Bid # 01-31MAR26 – Re-Entry Coordinator
ADDENDUM # 2 - *Issued* **March 9, 2026**

Prospective bidders are hereby notified of the following questions and answers to the Request for Bid 01-31MAR26:

1. Would the jail be willing to collaborate with the contracted vendor to develop a process allowing incarcerated individuals to submit requests to meet with a Jail Navigator?
   Response: The Boone County Jail is willing to collaborate with the contracted vendor. The jail anticipates its contracted Mental Health Service Provider and Discharge Planner will collaborate with the Jail Navigator to meet the needs of the incarcerated individuals.

2. Would the jail be able to provide a private space for face-to-face meetings between the Jail Navigator and incarcerated individuals? *If a private meeting space is not available, what alternative arrangements could be provided to allow confidential transition planning conversations?
   Response: The Boone County Jail has attorney conference rooms available that can be reserved.

3. Would the jail allow the Jail Navigator to facilitate informational meetings or small groups to explain the reentry navigation program to interested individuals?
   Response: Not currently, due to space and time restrictions.

4. Would the jail permit the Jail Navigator to attend or briefly present during existing classes or groups, with permission from the respective facilitators, to share information about available reentry navigation services?
   Response: The only groups in place are those attending religious services, which often only draw a handful of people. Most of the facility is in lockdown status so groups are extremely minimal in size due to keep-away issues.

5. Would the jail allow the Jail Navigator to promote the program through posters, handouts, or other approved informational materials within the facility?
   Response: Yes.

6. Is there a recording of the pre-proposal meeting?
   Response: No. Please refer to addendum #1 for all questions and answers that were addressed in the pre-proposal meeting.

7. Is there a cap or maximum funding amount that an organization can request?
   Response Per addendum #1: A total of up to $120,000.00 is available for a full fiscal year, however, preference will be given to proposals that are cost effective and competitive. The contract will begin upon contract execution through December 31, 2026, with subsequent one-year renewal(s). The initial contract for the remainder of 2026 may be prorated based on the total one-year cost.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

This addendum is issued following the Request for Bid requirements in section 1.2. and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bid response.

By: Amy Gerskin

Amy Gerskin, Buyer
Boone County Purchasing

The bidder has examined **Addendum #2** to **01-31MAR26 – Re-Entry Coordinator,** receipt of which is hereby acknowledged.

Company Name: _____

Address: _____

_____

Telephone: _____Fax: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____Title: _____

Authorized Signature: _____Date: _____

Contact Name and E-Mail Address to receive documents for electronic signature:

_____

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Boone County Purchasing

Amy Gerskin
Senior Buyer

5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonemo.gov

BOONE COUNTY, MISSOURI

Request for Bid # 01-31MAR26 – Re-Entry Coordinator
ADDENDUM # 3 - *Issued* **March 9, 2026**

Prospective bidders are hereby notified of the following questions and answers to the Request for Bid 01-31MAR26:

1. To qualify for the purchase of services, must the individuals served have Opioid Use Disorder (OUD), or are programs eligible if they serve individuals with mental health conditions who are transitioning out of the justice system but do not have OUD?
   Response: Individuals do not have to have OUD. They can have either OUD or mental health conditions.

2. Is the intent of the grant primarily to support programming focused on youth populations, or is it intended for organizations working with adults who have been released from jail or prison?
   Response: The primary focus for the position is for adults in the Boone County Jail and being released. Youth may be served but is not the primary focus.

This addendum is issued following the Request for Bid requirements in section 1.2. and is hereby incorporated into and made a part of the Request for Bid Documents. Bidders are reminded that receipt of this addendum should be acknowledged and submitted with the bid response.

By: Amy Gerskin

Amy Gerskin, Buyer
Boone County Purchasing

The bidder has examined **Addendum #3** to **01-31MAR26 – Re-Entry Coordinator,** receipt of which is hereby acknowledged.

Company Name: _____

Address: _____

_____

Telephone: _____Fax: _____

Federal Tax ID (or Social Security #): _____

Print Name: _____Title: _____

Authorized Signature: _____Date: _____

Contact Name and E-Mail Address to receive documents for electronic signature:

_____

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

COUNTY OF BOONE - MISSOURI

REQUEST FOR PROPOSAL (RFP): # 01-31MAR26
Purchase of Service Contracts
Boone County Community Services Department
2026 Boone County Reentry Coordination

BOONE COUNTY COMMUNITY SERVICES DEPARTMENT MISSION:

The mission of Boone County Community Services is to support the greatest possible level of independence and self-sufficiency of Boone County residents by promoting their physical, mental and social well-being to cultivate a safe and healthy community.

RFP TIMELINE:

Important Events	Location	Dates
Issue - Release Date	Boone County Purchasing 5551 S. Tom Bass Road Columbia, MO 65201	**February 18, 2026**
Initial Written Questions Due By	Send questions to Melinda Bobbitt - mbobbitt@boonemo.gov	**February 27, 2026** **5:00 p.m. Central Time**
Pre-Proposal Conference – Information Session	Virtual Meeting: https://us02web.zoom.us/j/89097574262?pwd=DJ7E9z6nmNI8VpSJaWjNtR0tXdr79H.1 Meeting ID: 890 9757 4262	**March 3, 2026** **9:00-10:00 a.m. Central Time**
Final Written Questions Due By	Send questions to Melinda Bobbitt – mbobbitt@boonemo.gov	**March 19, 2026** **12:00 p.m. Central Time**
Response Submission Deadline	Web-based funding management system	**March 31, 2026** **12:00 p.m. Central Time**
Proposal Response Acknowledgement Opening – Names of Offerors Read Aloud	Boone County Commission Chambers 801 E. Walnut Columbia, MO 65201 In-Person or Phone Attendance: Phone: 425-585-6224, code: 802-162-168	**April 2, 2026** **1:30 p.m. Central Time**

CONTACT INFORMATION:

Boone County Purchasing Contact
Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
Phone: (573) 886-4391
Email: mbobbitt@boonemo.gov

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

NOTICE OF REQUEST FOR PROPOSAL

Boone County is accepting Request for Proposals for the following:

BID #: 01-31MAR26 – Purchase of Service Contracts for Boone County Community Services Department

A virtual pre-proposal conference has been scheduled for **Tuesday, March 3, 2026 from 9:00-10:00 a.m.** Central Time. To access the virtual conference, please follow this link: https://us02web.zoom.us/j/89097574262?pwd=DJ7E9z6nmNI8VpSJaWjNtR0tXdr79H.1

Proposals will be accepted until **12:00 p.m. Central Time on Tuesday, March 31, 2026,** via the web-based funding management system.

The list of Offerors submitting proposal responses will be read in a Boone County Commission meeting **shortly after 1:30 p.m. Central Time on Thursday, April 2, 2026,** in the Boone County Commission Chambers, 801 E. Walnut St., Columbia, Missouri. This meeting may be attended in person or by phone at 425-585-6224, code: 802-162-168.

Request for Proposals are available in the Purchasing Office and requests for copies may be made by phone (573) 886-4391 or e-mail: mbobbitt@boonemo.gov. A copy may also be downloaded from our web page at https://bocomobids.ionwave.net/SourcingEvents.aspx?SourceType=1 - Select **01-31MAR26**.

Vendors may view Bids, Bid Tabulations, and Bid Awards on the Boone County Web Page at https://www.showmeboone.com/purchasing/.

Melinda Bobbitt, CPPO, CPPB

Director, Boone County Purchasing

Insertion: Wednesday, February 18, 2026
COLUMBIA MISSOURIAN

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

1. INSTRUCTIONS AND GENERAL CONDITIONS

1.1 Delivery of Proposals:

Sealed proposals, subject to Instructions and General Conditions and any special conditions set forth herein, will be received via the Boone Impact Group's web-based funding management system application, Foundant, until the proposal closing date and time indicated herein for furnishing the County with services as detailed in the following request for proposal.

a) If you have obtained this RFP document from our web page or from a source other than the Boone County Purchasing Department, please check with our office prior to submitting your proposal to ensure that you have a complete package. The Purchasing Department cannot be responsible for providing addendums if we do not have you on our Vendor list for this RFP. Addendums can be viewed at https://www.showmeboone.com/purchasing/, then "Current Bid Opportunities", then "#01-31MAR26".

b) The County reserves the right to withdraw this RFP at any time and for any reason and to issue such clarifications, modifications, and/or amendments as it may deem appropriate.

c) Receipt of a proposal by the County or a submission of a proposal to the County offers no rights upon the Offeror nor obligates the County in any manner.

d) No negotiations, decisions, or actions shall be initiated by any agency as a result of any verbal discussion with any County employee prior to the opening of responses to the Request for Proposal. Boone County reserves the right to select the Offeror which best meets its goals and objectives, needs, fiscal constraints, quality levels and service expectations.

1.2. Ambiguity, Conflict, or Other Errors in the RFP:

a) If an Offeror discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, they shall immediately notify the Department of such error in writing and request modification or clarification of the document. The County will make modifications by issuing a written addendum and will post the addendum at www.boonemo.gov. Select "Purchasing", then select "Current Bid Opportunities", then select "01-31MAR26".

b) The Offeror is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the RFP prior to submitting the proposal or it shall be waived.

c) Implied Requirements: Products and services that are not specifically requested in this RFP, but which are necessary to provide the functional capabilities proposed by the Offeror, shall be included in the proposal.

d) The County will not be liable in any way for any costs incurred by any Offeror in the preparation of their proposal in response to this RFP, nor for the presentation of their proposal and/or participation in any discussions or negotiations.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

1.3. Rejection of Proposals:

The right is reserved to accept or reject in whole or in part any or all proposals submitted, to waive technicalities, and to accept the offer the County considers the most advantageous to the County. Further, the County shall reject the proposal of any Offeror that is determined to be non-responsive. The unreasonable failure of an Offeror to promptly supply information in connection with respect to responsibility may be grounds for a determination of non-responsiveness.

1.4. Acceptance of Proposals:

The County will accept for evaluation all proposals that are submitted properly and are responsive to the RFP. However, the County reserves the right to request clarifications or corrections to proposals.

1.5. Requests for Clarification of Proposals:

Requests by the Purchasing Department for clarification of proposals will be in writing.

1.6. Validity of Proposals:

Offeror should state how many days or months proposals remain valid beyond the 120 days minimum.

1.7. Receipt and Opening of Advertised, Sealed Proposals:

The Offeror(s) and public are invited, but not required, to attend the formal acknowledgement of receipt of proposal responses. Offeror(s) names only will be read aloud to the public. No decisions related to the award of a contract or creation of any contractual or lease relationship, or purchase order will be made at the opening.

a) Information provided in your response will be considered proprietary and will not be divulged during the selection process. The successful organization's proposal will become part of public record after contract execution and acceptance by the County Commission or rejection of proposal. All proposals and tabulation sheets are kept by the County for a period of time established by regulation or statutes after the award is made and are available for inspection at any time during regular working hours.

b) Offeror's names will be read aloud during the Boone County Commission meeting in the Boone County Commission Chambers, 801 E. Walnut Street, Columbia, MO 65201, **Thursday, April 2, 2026, shortly after 1:30 p.m.** Central Time. This meeting may be attended in person or by telephone 425-585-6224, code: 802-162-168. RFP opening listing offeror's names will be posted on the County web page following the opening at www.boonemo.gov. Select "Purchasing", then "Bid Tabulations".

c) Proposal responses are due by **Tuesday, March 31, 2026, at 12:00 p.m.** No late proposals will be accepted.

1.8. Withdrawal of Proposals:

Proposals may be withdrawn without prejudice any time before the deadline for receipt of proposals. If a mistake or error is discovered by the Offeror or by the County after the proposal opening, the County has the right to call this error to the Offeror's attention and request verifications of the

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

proposal. If the Offeror acknowledges the mistake and requests relief, the County will proceed in the following manner:

a) **Withdrawal:** Permission to allow an Offeror to withdraw their proposal without prejudice may be given when clear and convincing evidence supports the existence of an error. If there is a significant and obvious disparity between the prices of the lowest Offeror and of the other Offerors, an Offeror may be permitted to withdraw without prejudice, upon submission of evidence that a non-intentional error occurred.

2. INTRODUCTION AND GENERAL INFORMATION

2.1 Introduction:

2.1.1. This document constitutes a request for competitive, sealed proposals for the furnishing of services supporting reentry coordination.

2.1.2. Organization – This document, referred to as a Request for Proposal (RFP), is divided into the following sections:

1) Instructions and General Conditions
2) Introduction and General Information
3) Project Information and Requirements
4) Application Information
5) Attachment A - Agency Assurance Sheet
6) Attachment B - Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
7) Attachment C - Work Authorization Certification

2.2. Guideline for Written Questions:

2.2.1. Initial questions regarding this Request for Proposal should be submitted in writing, prior to the pre-proposal conference, no later than **February 27, 2026, 5:00 p.m.** All questions must be mailed or e-mailed to the attention of Melinda Bobbitt (see information below). All such questions will be discussed at the pre-proposal conference and answered in writing, and such answers will be provided to all parties having obtained a Request for Proposal packet and register as a Vendor for this RFP.

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing
5551 S. Tom Bass Road
Columbia, Missouri 65201
Phone: (573) 886-4391
E-mail: mbobbitt@boonemo.gov

Questions following the pre-proposal conference will be allowed until the final question due date of **12:00 p.m. on March 19, 2026.**

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

2.3. Pre-Proposal Conference

2.3.1 To assist interested Offerors in preparing a thorough proposal, a virtual pre-proposal conference has been scheduled for **March 3, 2026, at 9:00 a.m.** Central Time. To access the virtual conference, please follow this link:
https://us02web.zoom.us/j/89097574262?pwd=DJ7E9z6nmNI8VpSJaWjNtR0tXdr79H.1

2.3.2. All potential Offerors are **strongly** encouraged to attend this conference in order to ask questions and provide comments on the Request for Proposal. Attendance is not mandatory to submit a response; however, Offerors are encouraged to attend since information relating to this RFP will be discussed in detail. Minutes of the pre-proposal conference will not be recorded or published. Offerors should bring a copy of the RFP since it will be used as the agenda for the pre-proposal conference.

2.3.3. Offerors are strongly encouraged to advise the Purchasing Department of Boone County within five (5) days of the scheduled pre-proposal conference of any special accommodations needed for disabled personnel who will be attending the conference so that these accommodations can be made.

2.4. Term; Termination of Contract Agreement:

2.4.1. The initial term of the resulting contract agreement from this Request for Proposal for a Purchase of Service program will be negotiated. The negotiated contract may have an option for renewals. It is anticipated that the initial term will be upon contract execution through December 31, 2026. The negotiated contract may have an option for an additional two (2), one-year renewals.

2.4.2. The resulting contract agreement may be terminated by the County upon 15 days prior written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In addition, the contract agreement may be terminated at will by the County upon at least 30 days prior written notice to the Contractor.

3. PROJECT INFORMATION AND REQUIREMENTS

3.1. Background:

Missouri and other government entities have filed lawsuits against pharmaceutical manufacturers, distributors, and pharmacies for their roles in fueling the opioid epidemic. These efforts resulted in a series of national settlements. In response, Missouri created the Opioid Addiction Treatment and Recovery Fund to manage incoming settlement dollars. Beginning in December 2022, the state started distributing payments to local governments, including Boone County. The terms of the settlement require that all settlement funds be used for “opioid abatement,” which encompasses prevention, treatment, recovery support, harm-reduction services, and related strategies. In alignment with these requirements, the County is allocating a portion of its funds to establish a Jail Reentry Navigator program. The Missouri Opioid Settlement Funds Reporting and Allowable Uses – Local Resource Guide can be found here for more information: Allowable Uses | dmh.mo.gov

3.2. Proposal Solicitation:

The County of Boone hereby solicits formal written proposals from qualified organizations for the provision and delivery of services that are eligible for funding pursuant to the Opioid Addiction

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Treatment and Recovery Fund. Programs must support the needs of people with Opioid Use Disorder and any co-occurring Substance Use Disorder or mental health condition who are involved in and/or are transitioning out of the criminal justice system through evidence-based or evidence-informed program or strategies. This RFP solicitation seeks proposals addressing the needs of individuals involved in the criminal-justice system by fulfilling Section 1-D.4 and 1-D.5 of the Approved Uses for Opioid Remediation:

- 1-D.4: Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
- 1-D.5: Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.

3.2.1 **Scope of Work and Deliverables:** Offeror shall demonstrate in their proposal how they propose to deliver and provide supportive services to individuals reentering their community from the Boone County Jail. The County will assess the proposed services against the Missouri Department of Mental Health's Jail Re-Entry Navigator Guidance Document (https://dmh.mo.gov/media/pdf/jail-re-entry-navigator-guidance-document). High quality re-entry services should include the following priorities:

- Establish ongoing relationships with community stakeholders
- Collaborate and coordinate services with jail personnel for jail residents with behavioral health needs
- Coordinate care with local systems of care for jail residents
- Collaborate and coordinate services with local courts and court personnel for justice-involved individuals with behavioral health needs
- Work with DMH Community Operations Staff, DMH Forensic Mobile Teams, and DMH Forensic Case Monitors to assist with individuals in jail/custody
- Coordinate with local crisis response resources
- Maintain accurate and confidential records of client interactions, progress, and service referrals in accordance with relevant regulations and best practices
- Contribute to the ongoing evaluation and improvement of reentry programs and services through feedback, data collection, and collaboration with stakeholders

3.3. Minimum Eligibility Requirements:

Agencies must, at a minimum, meet the following criteria to be eligible for funding:

- Be in good standing with the state of Missouri
- Be certified, accredited, or licensed in the services for which funds are requested that is acceptable to the County
- Comply with requested background checks for any staff or volunteer as deemed necessary by Boone County Community

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

- Refrain from discrimination on the basis of race, color, religion, sex, national origin, ancestry, disability, age, sexual orientation, genetic information, and familial status and comply with all applicable provisions of Federal and State laws which prohibit discrimination in employment and the delivery of services
- Comply with RSMo §285.530 in that they shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri

3.4. Proposal Information:

3.4.1 Offeror shall demonstrate in their proposal response how they propose to deliver and provide services as described in Section 1-D.4 and 1-D.5 of the Approved Uses for Opioid Remediation and the described Scope of Work for individuals reentering their community from the Boone County Jail. Offeror should assume that if awarded, the contract would begin upon execution of the contract and end December 31, 2026, with the possibility for renewal for an additional two (2), one-year periods. The online application requires the following information:

- **Program Overview:** Statement of Issue Being Addressed, Program Goal and Overview, Program Access, Program Consumers and Demographics (information on residence, race, ethnicity, gender, income, age, and individuals trained), Program Quality, Program Partnerships and Collaboration, and References.
    - Fund Source: Vendors must select 'Boone County – Opioid Addiction Treatment & Recovery Fund' as the Fund Source under the 'Quick View' section at the top of the application.
    - Boone Indicators Dashboard: The County requires proposals which address needs identified in the Boone Indicators Dashboard (BID), http://booneindicators.org/Default.aspx, developed by the Boone Impact Group (BIG) in cooperation with the University of Missouri Institute of Public Policy.
    - Collaboration: Preference will also be given to organizations that demonstrate substantive and ongoing collaboration with other organizations and collective impact projects.
- **Program Personnel and Budget:** Program Personnel and Program Budget (information and narrative on the revenue and expenses for this program including the personnel/non-personnel costs).
- **Program Outcomes and Services:** Development/Start Up Service Funding (if needed), Program Outcomes and Performance Measures that will include outcomes from the *Boone Impact Group Common Outcome*. Detailed service information is only required for services that the organization is requesting funding for that includes: Name, Description, Outputs, Funding Request, and information regarding other funding sources. Proposed services must be listed in the Boone Impact Group's *Taxonomy of Services*.
    - The *Boone Impact Group Common Outcome* and *Taxonomy of Services* can be found here: https://www.booneimpact.org/?page_id=644.

3.5. Contractor Agency Requirements:

3.5.1. **Boone County Insurance Requirements:** The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and such insurance has been

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

approved by the County. All policies shall be in amounts, form, and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide.

Compensation Insurance: The Contractor shall take out and maintain during the life of this contract, **Employee's Liability and Worker's Compensation Insurance** for all their employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor.

Worker's Compensation: Worker's Compensation coverage shall meet Missouri statutory limits. Employers' Liability limits shall be $500,000.00 for each employee, $500,000.00 for each accident, and $500,000.00 policy limit.

Comprehensive General Liability Insurance: The Contractor shall take out and maintain during the life of this contract, such comprehensive general liability insurance as shall protect them from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than $1,000,000.00 per limit for any one occurrence covering both bodily injury and property damage, including accidental death. If providing Comprehensive General Liability Insurance, then the Proof of Coverage of Insurance shall also be included. **Proof of Coverage of Insurance -** The Contractor shall furnish the County with Certificate(s) of Insurance which name **the County of Boone – Missouri as additional insured** in an amount as required in this contract and requiring a thirty (30) day mandatory written cancellation notice. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the project.

The Contractor shall provide the County with proof of General Liability and Property Damage Insurance with the County as additional insured, which shall protect the County against any and all claims which might arise as a result of the operations of the Contractor in fulfilling the terms of this contract during the life of the Contract. The minimum limit of such insurance will be $1,000,000.00 per occurrence, combined single limits. Limits can be satisfied by using a combination of primary and excess coverages. Should any work be subcontracted, these limits will also apply. Coverage wording shall include hold harmless agreement as written below, subrogation waiver and protection against third party suits to further protect Boone County from liability belonging to the Contractor.

Professional Liability Insurance: The Contractor is required to carry Professional Liability Insurance with a limit of no less than $1,000,000.00 and naming Boone County as additional insured.

Commercial Automobile Liability: The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than $1,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; and both on and off the site of work.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which names the County as additional insured in an amount as required in this contract. The Certificate of Insurance shall provide that there will be no cancellation, non-renewal, or reduction of coverage without 30 days prior written notice to the County. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.

3.5.2. **Indemnity Agreement:** To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, agents, and employees from and against all claims arising by reason of any act or failure to act, negligent or otherwise, of Contractor, (meaning anyone, including but not limited to consultants having a contract with Contractor or subcontractor for part of the services), of anyone directly or indirectly employed by Contractor, or of anyone for whose acts the Contractor may be liable, in connection with providing these services. This provision does not, however, require Contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Nothing in these requirements shall be construed as a waiver of any governmental immunity of the County, its officials nor any of its employees in the course of their official duties. Nothing in the insurance procured as required herein shall be interpreted so as to waive any sovereign immunity, official immunity, or other immunity defense available to County as a political subdivision in the State of Missouri. It is not the County's intent or desire to procure insurance that would operate as a waiver of any such immunity defense.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

Certificate Holder address:
County of Boone, Missouri
C/O Purchasing Department
5551 S. Tom Bass Road
Columbia, MO 65201

3.5.3. **Subcontracts:** The Contractor may enter into subcontracts for components of the purchase of service as the contract as the Contractor deems necessary to comply with the terms of the contract. All such subcontracts require the prior written approval of the County or their designated representative.

3.5.4. In performing all services under the resulting contract agreement, the Contractor shall comply with all local, state, and federal laws.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

4. APPLICATION INFORMATION

4.1. Online Submission:

The County utilizes the Boone Impact Group's (BIG) Foundant funding management system through which proposals in response to this Request for Proposals must be submitted. For an application to be considered complete the Offeror must complete an Organization Profile and an application for "2026 Boone County Reentry Coordination" RFP. For returning users, please make sure your Organization Profile is up to date.

To access the funding management system, go to: https://www.grantinterface.com/Home/Logon?urlkey=boonecountymo.

New Users: If your organization does not have a BIG Foundant account, please click on "Create New Account" to complete the registration process and create your logon credentials.

Returning Users: If your organization already has a BIG Foundant account, please have someone at your organization directly add you as a user. Creating a new account through the login page will not link you to your organization's current account.

Instruction guides for how to navigate the BIG Foundant system can be found by going to www.boonemo.gov. Select "Purchasing", then select "Current Bid Opportunities", then select "01-31MAR26".

4.2. Submission of Proposal:

4.2.1. Proposals must be submitted by **12:00 p.m. on March 31, 2026,** via the web-based funding management system.

4.2.2. To facilitate the evaluation process, the Offeror must complete each of the distinctive sections of the RFP described herein.

4.2.3. The Offeror is cautioned that it is the Offeror's sole responsibility to submit information related to the RFP sections, and that the County is under no obligation to solicit such information if it is not included with the proposal. The Offeror's failure to submit such information may cause an adverse impact on the evaluation of the proposal. Any Offeror whose responses deviate from the outlined specifications may automatically be disqualified.

4.2.4. **Offeror's Contacts:** Offerors and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all of their questions or comments regarding the RFP, the evaluation, etc. to the buyer of record indicated on the first page of this RFP. Offerors and their agents may not contact any County employee other than the buyer of record regarding any of these matters during the solicitation and evaluation process. The Offeror may contact the Community Services Department for assistance with the on-line application system. Inappropriate contacts are grounds for suspension and/or exclusion from specific procurements. Offerors and their agents who have questions regarding this matter should contact the buyer of record.

4.3. Competitive Negotiation of Proposals:

The Offeror is advised that under the provisions of this Request for Proposal, the County reserves the

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

right to conduct negotiations of the proposals received or to award a contract without negotiations. If such negotiations are conducted, the following conditions shall apply:

4.3.1. Negotiations may be conducted in person, in writing, or by telephone.

4.3.2. Negotiations will only be conducted with potentially acceptable proposals.

4.3.3. Terms, conditions, prices, methodology, or other features of the Offeror's proposal may be subject to negotiation and subsequent revision. As part of the negotiations, the Offeror may be required to submit supporting financial, pricing, and other data in order to allow a detailed evaluation of the feasibility, reasonableness, and acceptability of the proposal.

4.3.4. The mandatory requirements of the Request for Proposal shall not be negotiable and shall remain unchanged unless the County determines that a change in such requirements is in the best interest of the entities.

4.3.5. The County may request presentations or interviews by Offerors and carry out negotiations for the purpose of obtaining best and final offers. Attendance cost for presentations/interviews at the Boone County designated location shall be at the Offeror's expense. All arrangements and scheduling will be coordinated by the County.

4.3.6. The County reserves the right to contact any references to obtain without limitation, information regarding the Offeror's performance on previous projects.

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

ATTACHMENT A

2026 AGENCY ASSURANCE SHEET

(**Please complete and return with Proposal Response)**

I, the undersigned, certify that the statements in this request for funding proposal application are true and complete to the best of my knowledge, and accept, as to any funds awarded, the obligation to comply with the conditions specified in the funding award and contract.

I, the undersigned, certify that in addition to the conditions mentioned above, will maintain accepted accounting procedures to provide for accurate and timely recording of receipt of funds, expenditures, and of unexpended balances. I, the undersigned, further certify I have and will make available, upon request, the following documentation for accuracy and validity:

- Certificate of Corporate Good Standing
- Agency Policy of Non-Discrimination
- Agency Policy for Screening of Staff and Volunteers
- Agency Statement of Confidentiality

_____ _____

Printed Name - Agency Executive Director/President/CEO Date

_____ _____

Signature - Agency Executive Director/President/CEO Date

_____ _____

Printed Name - Agency Board Chair Date

_____ _____

Signature - Agency Board Chair Date

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

ATTACHMENT B

(Please complete and return with Proposal Response)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

(1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

_____
Name and Title of Authorized Representative

_____ _____
Signature Date

Docusign Envelope ID: 4EA93D57-5953-83C6-82DE-62C85559BC21

ATTACHMENT C

WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF $5,000.00)

County of _____)
) ss
State of _____)

My name is _____. I am an authorized agent of _____ _____ (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. Documentation of participation in a federal work authorization program is attached hereto.

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

_____
Affiant Date

_____
Printed Name

Subscribed and sworn to before me this ___ day of _____, 20___.

_____
Notary Public

Attach to this form the *E-Verify Memorandum of Understanding* that you completed when enrolling.

326 -2026

CERTIFIED COPY OF ORDER

June Session of the ~~April~~ Adjourned 26

STATE OF MISSOURI } **ea.**

County of Boone **Term. 20**

In the County Commission of said county, on the 30th **day of** June **20** 26

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby approve Contract C001150 (25-28MAY26) for Gravel Road Paving 2 with Capital Paving & Construction LLC. The terms of the contract are set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Done this 30th day of June 2026.

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

Boone County Purchasing

Brijanna Purdy
Buyer

5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4393
bpurdy@boonemo.gov

MEMORANDUM

TO: Boone County Commission
FROM: Brijanna Purdy, Buyer
DATE: June 4, 2026
RE: Bid Award Recommendation: C001150 (25-28MAY26) – Gravel Road Paving 2 with Capital Paving & Construction LLC

Request for Bid #25-28MAY26 – Gravel Road Paving 2 opened May 28, 2026. Two bid responses were received from Capital Paving & Construction LLC and Christensen Construction Co.

Resource Management Department recommends an award by low bid by "all or none" to Capital Paving & Construction LLC for a total of $4,199,999.99. A 10% contingency amount has been added to the Purchase Order for a total amount of $4,619,999.99.

The County Contract number is C001150. Funds will come from department 4140 – Rural Gravel Rd Stabilization and account 71202 – Contractor Costs. $7,254,600.00 is budgeted for this project.

Attn: Bid Tabulation

cc: Jeff McCann, Micah Taylor, Kelle Westcott – Resource Management

06/01/26
RQST DATE

PURCHASE REQUISITION
BOONE COUNTY, MISSOURI

Commission Order #

15365
VNDR #

Capital Paving & Construction LLC
VENDOR NAME

25-28MAY26
BID #

Ship to Dept #: 4140 **Bill to Dept #:** 4140

Dept	Account	Item Description	Qty	Unit Price	Amount
4140	71202	Boothe Ln (North) upgrade	1	$516,099.90	$516,099.90
4140	71202	Boothe Ln (South)/Brennen Dr/Finnegan Ct upgrade	1	$842,121.05	$842,121.05
4140	71202	Coats Ln upgrade	1	$539,648.94	$539,648.94
4140	71202	James Sapp Rd upgrade	1	$428,105.80	$428,105.80
4140	71202	JD Sapp Rd/Franklin Rd upgrade	1	$438,020.00	$438,020.00
4140	71202	Robbie Forbis Rd upgrade	1	$275,324.55	$275,324.55
4140	71202	Willet Rd upgrade	1	$1,160,679.75	$1,160,679.75
4140	71202	10% Contingency	1	$420,000.00	$420,000.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
				GRAND TOTAL:	4,619,999.99

I certify that the goods, services or charges above specified are necessary for the use of this department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

Approving Official

Prepared By

Auditor Approval

An official website of the United States government Here's how you know

Contract Award Data Processing Delay Show Details
May 4, 2026

Subcontracting Plan Reporting Contract Retrieval Issue Show Details
Apr 17, 2026

See All Alerts

SAM.GOV®

Search

All Words e.g. 1606N020Q02

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search | **Search Editor**

- ◯ Any Words
- ◯ All Words
- ◯ Exact Phrase

e.g. 123456789, Smith Corp

"Capital Paving" ×

- Classification
- Excluded Individual
- Excluded Entity
- Federal Organizations
- Exclusion Type
- Exclusion Program
- Location
- Dates

Reset

Limited Liability Company Details as of 5/29/2026

Required Field *

To File Documents - select the filing from the "Create Filing" list, then click FILE ONLINE.

To terminate an entity two documents are required:
General Business and Nonprofit - Articles of Dissolution followed by Articles of Termination
Limited Liability Companies - Notice of Winding up followed by Articles of Termination

File Registration Reports - click FILE REGISTRATION REPORT.

Copies or Certificates - click ORDER COPIES/CERTIFICATES.

RETURN TO SEARCH RESULTS | Create Filing: Amendment to Articles of Organization | FILE ONLINE | ORDER COPIES/ CERTIFICATES

General Information | Filings | Principal Office Address

Name(s)	**Capital Paving & Construction LLC**	Principal Office Address	
Type	**Limited Liability Company**	Charter No.	**LC001484132**
Domesticity	**Domestic**	Home State	**MO**
Registered Agent	**JC REGISTERED AGENT, INC.** **221 Bolivar St Ste 400** **Jefferson City, MO 65101-1564**	Status	**Active**
Date Formed	**3/17/2016**		
Duration	**Perpetual**		

The information contained on this page is provided as a public service, and may change at any time. The State, its employees, contractors, subcontractors or their employees do not make any warranty, expressed or implied, or assume any legal liability for the accuracy, completeness or usefulness of any information, apparatus, product or process disclosed or represent that its use would not infringe on privately-owned rights.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Commission Order # 326-2026

CONTRACT AGREEMENT

THIS AGREEMENT, **C001150**, made and entered into by and between the County of Boone, Missouri through the Boone County Commission (hereinafter referred to as the Owner), and **Capital Paving and Construction LLC** (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at their own Expense hereby agrees to do or furnish all labor, materials, and equipment called for in the bid designated and marked:

BID NUMBER 25-28MAY26 – GRAVEL ROAD PAVING 2

and agrees to perform all the work required by the contract as shown on the plans and specifications

The following contract documents and any applicable Addenda are made a part hereof as fully as if set out herein: Change orders issued subsequent to this contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

Notice to Bidders
Bid Form
Instructions to Bidders
Bid Response
Debarment Form
Work Authorization Certification
Statement of Bidder's Qualifications
Anti-Collusion Statement
Signature and Identity of Bidder
Bidder's Acknowledgment
Insurance Requirements
Contract Conditions
Contract Agreement
Performance Bond
Labor and Material Payment Bond
Affidavit – OSHA Requirement
Affidavit – Prevailing Wage
Contractor's Affidavit Regarding Settlement of Claims
General Specifications
Technical Specifications
Special Provisions
State Wage Rates – Annual Wage Order #32
Boone County Standard Terms and Conditions
Project Plans and/or Details

The Contractor agrees that they are fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this contract, and that their information was secured by personal investigation and research and not from any estimates of the Owner; and that they will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the contract documents or such additional time as may be allowed by the Project Manager under the contract.

The work shall be done to complete satisfaction of the Owner and, in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or officials of such government agency.

The parties hereto agree that this contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workers performing work under the contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Resource Management Department.

The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of $100.00 for each worker employed for each calendar day or portion thereof such worker is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor or by any Subcontractor employed by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that it will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The contractor agrees that he will comply with all federal, state, and local laws and regulations and ordinances and that they will comply and cause each of their subcontractors, and directives pertaining to nondiscrimination against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this contract, including procurement of materials and lease of equipment; therefore, in accordance with the special provisions on that subject attached hereto, incorporated in and made a part of the Contract.

The Contractor expressly warrants that they have employed no third person to solicit or obtain this contract in their behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement; and that they have not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by them hereunder; and that they have not, in estimating the contract price demand by them, included any sum by reason of such brokerage, commission, or percentage; and that all moneys payable to them hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this contract. They further agree that any breach of this warranty shall constitute adequate cause for the annulment of this contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

The Owner agrees to pay the Contractor in the amount:

Four Million One Hundred Ninety-Nine Thousand Nine Hundred Ninety-Nine Dollars and Ninety-Nine Cents ($4,199,999.99)

Booth Ln. (North) – Base Bid: $516,099.90
Booth Ln. (South) – Base Bid: $842,121.05
Coats Ln. – Base Bid: $539,648.94
James Sapp Rd. – Base Bid: $428,105.80
Jd Sapp Rd. & Franklin Rd. – Base Bid: $438,020.00
Robbie Forbis Rd. – Base Bid: $275,324.55
Willet Rd. – Base Bid: $1,160,679.75

as full compensation for the performance of the principal work embraced in this contract, subject to the terms of payment as provided in the contract documents and subject to adjustment as provided for changes in quantities and approved change orders.

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on

06.30.2026 at Columbia, Missouri.
(Date)

CAPIITAL PAVING AND CONSTRUCTION LLC

By Signed by: CE6E84BE96A8452...

Title Project Manager/ Estimator

BOONE COUNTY, MISSOURI
By: Boone County Commission

Signed by: 2B83ECDD7F6E4A6...

Kip Kendrick, Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by: 7D71DEAEB9D74DD...

CJ Dykhouse, County Counselor
AUDITOR CERTIFICATION

ATTEST:

Signed by: 242B827B32F14BF...

Brianna L. Lennon, County Clerk

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of the contract do not create a measurable county obligation at this time.)

DocuSigned by:
Kyle Rieman
by JS
E3D6F2FD3CE04B1...

Signature	Date	Appropriation Account
	6/16/2026	4140 / 71202 - $4,199,999.99

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Missouri
Division of Labor Standards
WAGE AND HOUR SECTION

MIKE KEHOE, Governor

Annual Wage Order No. 32

Section 010
BOONE COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by
Logan Hobbs, Director
Division of Labor Standards

Filed With Secretary of State: **March 10, 2025**

Last Date Objections May Be Filed: **April 9, 2025**

Prepared by Missouri Department of Labor and Industrial Relations

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	$61.64
Boilermaker	$34.21*
Bricklayer-Stone Mason	$57.33
Carpenter	$54.00
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	$47.94
Plasterer	
Communication Technician	$60.91
Electrician (Inside Wireman)	$60.73
Electrician Outside Lineman	$83.75
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	$34.21*
Glazier	$57.72
Ironworker	**$72.58**
Laborer	$45.36
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	$63.31
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	$67.29
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	$43.55
Plumber	$72.49
Pipe Fitter	
Roofer	$56.44
Sheet Metal Worker	$58.82
Sprinkler Fitter	$69.16
Truck Driver	$34.21*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.
**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Heavy Construction Rates for
BOONE County

Section 010

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	$67.38
Millwright	
Pile Driver	
Electrician (Outside Lineman)	$83.75
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	$53.59
General Laborer	
Skilled Laborer	
Operating Engineer	$69.61
Group I	
Group II	
Group III	
Group IV	
Truck Driver	$34.21*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

OVERTIME and HOLIDAYS

OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, **"overtime work"** shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

HOLIDAYS

January first;
The last Monday in May;
July fourth;
The first Monday in September;
November eleventh;
The fourth Thursday in November; and
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CERTIFICATE OF LIABILITY INSURANCE

5/1/2027

DATE (MM/DD/YYYY) 6/4/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1572716 CAPITAL PAVING & CONSTRUCTION, LLC 221 BOLIVAR STREET, SUITE 400 JEFFERSON CITY MO 65101	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Greenwich Insurance Company — 22322 INSURER B : Allied World National Assurance Company — 10690 INSURER C : XL Insurance America, Inc. — 24554 INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** 23597996 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	Y	Y	RGE5000296-14	5/1/2026	5/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 3,000,000 $ 1,000,000 $ 0 $ 1,000,000 $ 3,000,000 $ 3,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY	Y	Y	RAD5000295-14	5/1/2026	5/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 10,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $	Y	Y	03105013	5/1/2026	5/1/2027	EACH OCCURRENCE AGGREGATE $	$ 8,000,000 $ 8,000,000 $ XXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	RWD5000293-15	5/1/2026	5/1/2027	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: PROJECT: CONTRACT NUMBER C001150 (BID #25-28MAY26) GRAVEL ROAD PAVING 2 BOONE COUNTY, MISSOURI. COUNTY OF BOONE, MISSOURI IS ADDITIONAL INSURED ON GENERAL LIABILITY, AUTO LIABILITY AND UMBRELLA/EXCESS LIABILITY, IF REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION IN FAVOR OF THE ADDITIONAL INSURED APPLIES ON GENERAL LIABILITY, AUTO LIABILITY, UMBRELLA/EXCESS LIABILITY, AND WORKERS COMPENSATION/EMPLOYER'S LIABILITY, IF REQUIRED BY WRITTEN CONTRACT AND WHERE ALLOWED BY LAW. COVERAGE IS SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY.

CERTIFICATE HOLDER

23597996
COUNTY OF BOONE, MISSOURI
C/O PURCHASING DEPARTMENT
5551 S. TOM BASS ROAD
COLUMBIA MO 65201

CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joseph M Agnello

© 1988-2015 ACORD CORPORATION. All rights reserved.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CONTINUATION DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS (Use only if more space is required)

FOR CANCELLATION FOR ANY REASON OTHER THAN NONPAYMENT OF PREMIUM, THE INSURER(S) WILL SEND 30 DAYS NOTICE OF CANCELLATION TO THE CERTIFICATE HOLDER.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D687231 Certificate ID: 23597996

POLICY NUMBER: RGE5000296-14 COMMERCIAL GENERAL LIABILITY

CG 20 37 10 01

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
SCHEDULE

Name of Person or Organization:
Any person or organization where required by written contract provided that such contract was executed prior to the date of loss.

Location And Description of Completed Operations:

All Locations as required per written contract.

Additional Premium:

Included

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard"

 © ISO Properties, Inc., 2000

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D687236 Certificate ID: 23597996

POLICY NUMBER: RGE5000296-14 **COMMERCIAL GENERAL LIABILITY**

CG 20 10 10 01

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

Any person or organization where required by written contract provided that such contract was executed prior to
the date of loss.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

A. Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

B. With respect to the insurance afforded to these additional insureds, the following exclusion is added:

2. Exclusions

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

 © ISO Properties, Inc., 2000

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D687227 Certificate ID: 23597996

RGE5000296-14

COMMERCIAL GENERAL LIABILITY
CG 24 53 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION) -AUTOMATIC

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.

 © Insurance Services Office, Inc., 2018

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D687224 Certificate ID: 23597996

POLICY
NUMBER: RAD5000295-14 **COMMERCIAL**
AUTO

CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:
AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.
This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.
This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: FARMER HOLDING COMPANY, INC.
Endorsement Effective Date: 5/1/2026

SCHEDULE

Name Of Person(s) Or Organization(s):
Where required by written contract executed prior to loss. The insurance is primary to and will not seek contribution with any other insurance on which the additional insured is a Named Insured provided that you have agreed to this in writing in a contract or agreement executed prior to loss. Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** — Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section I — Covered Autos Coverages of the Auto Dealers Coverage Form.

 © Insurance Services Office, Inc., 2011

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D687234 Certificate ID: 23597996

POLICY NUMBER: RAD5000295-14

COMMERCIAL AUTO
CA 04 44 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: FARMER HOLDING COMPANY, INC.

Endorsement Effective Date: 5/1/2026

SCHEDULE

Name(s) Of Person(s) Or Organization(s):
Where required by written contract or agreement executed prior to loss (except where not permitted by law).

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

 © Insurance Services Office, Inc., 2011

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D687233 Certificate ID: 23597996

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY **WC 00 03 13**

(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Where required by written agreement signed prior to loss.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective | Policy No. RWD5000293-15 | Endorsement No. Premiu

Insured

m Included

Farmer Holding Company, Inc.

Insurance Company

XL Specialty Insurance Company

Countersigned by

1983 National Council on Compensation Insurance.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Attachment Code: D691179 Certificate ID: 23597996

Endorsement No: 20
This Endorsement, effective: May 1, 2025
(at 12:01 A.M. standard time at the address of the **Named Insured** as shown in Item 1. B. of the Declarations)
forms a part of Policy No: 0310-5013
Issued to: Farmer Holding Company, Inc.
by: Allied World National Assurance Company

AMENDMENT TO DEFINITION OF INSURED – ADDITIONAL INSURED PRIMARY AND NON-CONTRIBUTORY WHERE REQUIRED BY CONTRACT

It is agreed that this policy is amended as follows:

Section **VI. DEFINITIONS**, Paragraph F. **Insured** is amended to include the following additional provision:

Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization is an additional **Insured** on your policy, but only if such person or organization is included under the coverage provided by **Scheduled Underlying Insurance**. Such person or organization is an additional **Insured** only with respect to liability arising out of **Your Work** at the location designated. Coverage afforded to these additional **Insured** parties will be primary to, and non-contributory with, any other insurance available to that person or organization where required of you by written contract or agreement.

The above provision does not apply to liability arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf.

All other terms and conditions of this policy remain unchanged.

BY: _____
Joseph Cellura

Title: President, North American Casualty Division

Date: June 13, 2025

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

2. separately to each **Insured** against whom claim is made or **Suit** is brought.

O. **Transfer of Rights of Recovery**

1. If any **Insured** has rights to recover all or part of any payment we have made under this policy, those rights are transferred to us. The **Insured** must do nothing after loss to impair these rights and must help us enforce them.

2. Any recoveries will be applied as follows:

a. any person or organization, including the **Insured,** that has paid an amount in excess of the applicable Limits of Insurance of this policy will be reimbursed first;

b. we then will be reimbursed up to the amount we have paid; and

c. lastly, any person or organization, including the **Insured** that has paid an amount over which this policy is excess is entitled to claim the remainder.

Expenses incurred in the exercise of rights of recovery will be apportioned among the persons or organizations, including the **Insured,** in the ratio of their respective recoveries as finally settled.

3. If, prior to the time of an **Occurrence**, you waive any right of recovery against a specific person or organization for injury or damage as required under an **Insured Contract**, we will also waive any rights we may have against such person or organization

P. **Transfer of Your Rights and Duties**

Your rights and duties under this policy may not be transferred without our written consent. If you die or are legally declared bankrupt, your rights and duties will be transferred to your legal representative, but only while acting within the scope of duties as your legal representative. However, notice of cancellation sent to the first **Named Insured** designated in Item 1.A. of the Declarations and mailed to the address designated in Item 1.B. of the Declarations of this policy will be sufficient notice to effect cancellation of this policy.

Q. **Unintentional Failure to Disclose**

Your failure to disclose all hazards existing as of the inception date of the policy will not prejudice you with respect to the coverage afforded by this policy, provided that any such failure or omission is not intentional.

R. **Violation of Economic or Trade Sanctions**

If coverage for a claim or **Suit** under this policy is in violation of any United States of America economic or trade sanctions, including but not limited to, sanctions administered and enforced by the United States Treasury Department's Office of Foreign Assets Control ("OFAC"), then coverage for that claim or **Suit** will be null and void.

VI. DEFINITIONS

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2 (REVISED)

BOOTHE LN. (NORTH)				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$ 11,415.85	$ 11,415.85
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 5,700.00	$ 5,700.00
TRAFFIC CONTROL	1	LS	$ 4,000.00	$ 4,000.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 68,000.00	$ 68,000.00
18 IN. DIA. CMP, ALUMINIZED	32	LF	$ 111.00	$ 3,552.00
35x24 IN. CMP PIPE ARCH, ALUMINIZED	36	LF	$ 142.00	$ 5,112.00
9x9 RIP RAP	8	CY	$ 190.00	$ 1,520.00
12x12 RIP RAP	21	CY	$ 190.00	$ 3,990.00
DITCHING	537	LF	$ 10.00	$ 5,370.00
1 1/2" MINUS ROAD BASE	178	TON	$ 30.00	$ 5,340.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	12386	SY	$ 1.35	$ 16,721.10
BITUMINOUS BASE, 3" THICK	1971	TON	$ 95.75	$ 188,723.25
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	11899	SY	$ 0.31	$ 3,688.69
BP-2 SURFACE, 2" THICK	1314	TON	$ 110.00	$ 144,540.00
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	34	TON	$ 80.00	$ 2,720.00
ROAD EDGE TREATMENT	200	TON	$ 104.00	$ 20,800.00
RESTORATION	0.75	ACRE	$ 29,000.00	$ 21,750.00
CENTERLINE STRIPING, DOUBLE YELLOW	5261	LF	$ 0.41	$ 2,157.01
N. Boothe Ln. SubTotal				**$** 516,099.90

BOOTHE LN. (SOUTH), BRENNEN, & FINNEGAN				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$ 12,000.00	$ 12,000.00
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 10,500.00	$ 10,500.00
TRAFFIC CONTROL	1	LS	$ 4,000.00	$ 4,000.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 3,500.00	$ 3,500.00
FENCE, REMOVE & REPLACE	20	LF	$ 45.00	$ 900.00
18 IN. DIA. CMP, ALUMINIZED	72	LF	$ 111.00	$ 7,992.00
24 IN. DIA. CMP, ALUMINIZED	82	LF	$ 118.00	$ 9,676.00
28x20 IN. CMP PIPE ARCH, ALUMINIZED	50	LF	$ 130.00	$ 6,500.00
9x9 RIP RAP	370	CY	$ 190.00	$ 70,300.00
DITCHING	1153	LF	$ 10.00	$ 11,530.00
1 1/2" MINUS ROAD BASE	242	TON	$ 30.00	$ 7,260.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	21531	SY	$ 1.35	$ 29,066.85
BITUMINOUS BASE, 3" THICK	3428	TON	$ 98.00	$ 335,944.00
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	20700	SY	$ 0.30	$ 6,210.00
BP-2 SURFACE, 2" THICK	2285	TON	$ 113.00	$ 258,205.00
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	48	TON	$ 80.00	$ 3,840.00
ROAD TIE-INS, GRAVEL	7	TON	$ 80.00	$ 560.00
ROAD EDGE TREATMENT	318	TON	$ 104.00	$ 33,072.00
RESTORATION	1	ACRE	$ 28,000.00	$ 28,000.00
CENTERLINE STRIPING, DOUBLE YELLOW	5163	LF	$ 0.40	$ 2,065.20
Boothe Ln. (South), Brennen, & Finnegan. SubTotal				**$** 842,121.05

COATS LN.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$ 12,000.00	$ 12,000.00
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 5,500.00	$ 5,500.00
TRAFFIC CONTROL	1	LS	$ 4,000.00	$ 4,000.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 17,000.00	$ 17,000.00
FENCE, REMOVE & REPLACE	30	LF	$ 45.00	$ 1,350.00
15 IN. DIA. CMP, ALUMINIZED	90	LF	$ 108.00	$ 9,720.00
18 IN. DIA. CMP, ALUMINIZED	66	LF	$ 112.00	$ 7,392.00
MODOT TYPE 3 ROCK DITCH LINER	31	CY	$ 190.00	$ 5,890.00
DITCHING	20	LF	$ 10.00	$ 200.00
1 1/2" MINUS ROAD BASE	36	TON	$ 30.00	$ 1,080.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	14,160	SY	$ 1.35	$ 19,116.00

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2 (REVISED)

BITUMINOUS BASE, 3" THICK	2,258	TON	$ 104.00	$ 234,832.00
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	13,634	SY	$ 0.30	$ 4,090.20
BP-2 SURFACE, 2" THICK	1,505	TON	$ 107.00	$ 161,035.00
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	16	TON	$ 80.00	$ 1,280.00
ROAD TIE-INS, GRAVEL	38	TON	$ 80.00	$ 3,040.00
ROAD EDGE TREATMENT	201	TON	$ 104.00	$ 20,904.00
RESTORATION	1	ACRE	$ 28,000.00	$ 28,000.00
CENTERLINE STRIPING, DOUBLE YELLOW	5,414	LF	$ 0.41	$ 2,219.74
Coats Ln. SubTotal				**$** 539,648.94

JAMES SAPP RD.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$ 12,000.00	$ 12,000.00
RE-ESTABLISH PROPERTY PIN	1	LS	$ 3,500.00	$ 3,500.00
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 14,000.00	$ 14,000.00
TRAFFIC CONTROL	1	LS	$ 4,500.00	$ 4,500.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 10,500.00	$ 10,500.00
18 IN. DIA. CMP, ALUMINIZED	28	LF	$ 112.00	$ 3,136.00
24 IN. DIA. CMP, ALUMINIZED	76	LF	$ 118.00	$ 8,968.00
9x9 RIP RAP	32	CY	$ 190.00	$ 6,080.00
12x12 RIP RAP	40	CY	$ 190.00	$ 7,600.00
DITCHING	1,136	LF	$ 10.00	$ 11,360.00
1 1/2" MINUS ROAD BASE	141	TON	$ 30.00	$ 4,230.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	10,040	SY	$ 1.35	$ 13,554.00
BITUMINOUS BASE, 3" THICK	1,607	TON	$ 96.00	$ 154,272.00
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	9,702	SY	$ 0.30	$ 2,910.60
BP-2 SURFACE, 2" THICK	1,071	TON	$ 114.00	$ 122,094.00
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	26	TON	$ 80.00	$ 2,080.00
ROAD TIE-INS, GRAVEL	12	TON	$ 80.00	$ 960.00
ROAD EDGE TREATMENT	160	TON	$ 104.00	$ 16,640.00
RESTORATION	1	ACRE	$ 27,000.00	$ 27,000.00
CENTERLINE STRIPING, DOUBLE YELLOW	4,303	LF	$ 0.40	$ 1,721.20
James Sapp Rd. SubTotal				**$** 428,105.80

JD SAPP RD. & FRANKLIN RD.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$ 12,000.00	$ 12,000.00
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 9,500.00	$ 9,500.00
TRAFFIC CONTROL	1	LS	$ 4,000.00	$ 4,000.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 2,800.00	$ 2,800.00
15 IN. DIA. CMP, ALUMINIZED	30	LF	$ 108.24	$ 3,247.20
18 IN. DIA. CMP, ALUMINIZED	86	LF	$ 112.00	$ 9,632.00
36 IN. DIA. CMP, ALUMINIZED	99	LF	$ 142.00	$ 14,058.00
12x12 RIP RAP	45	CY	$ 190.00	$ 8,550.00
DITCHING	43	LF	$ 10.00	$ 430.00
1 1/2" MINUS ROAD BASE	20	TON	$ 30.00	$ 600.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	11,316	SY	$ 1.35	$ 15,276.60
BITUMINOUS BASE, 3" THICK	1,811	TON	$ 93.00	$ 168,423.00
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	10,934	SY	$ 0.30	$ 3,280.20
BP-2 SURFACE, 2" THICK	1,207	TON	$ 113.00	$ 136,391.00
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	42	TON	$ 80.00	$ 3,360.00
ROAD TIE-INS, GRAVEL	6	TON	$ 80.00	$ 480.00
ROAD EDGE TREATMENT	173	TON	$ 104.00	$ 17,992.00
RESTORATION	1	ACRE	$ 27,000.00	$ 27,000.00
JD Sapp Rd. & Franklin Rd. SubTotal				**$** 438,020.00

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2 (REVISED)

ROBBIE FORBIS RD.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$ 12,000.00	$ 12,000.00
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 2,500.00	$ 2,500.00
TRAFFIC CONTROL	1	LS	$ 4,000.00	$ 4,000.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 3,400.00	$ 3,400.00
DITCHING	105	LF	$ 10.00	$ 1,050.00
1 1/2" MINUS ROAD BASE	10	TON	$ 30.00	$ 300.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	7,211	SY	$ 1.35	$ 9,734.85
BITUMINOUS BASE, 3" THICK	1,148	TON	$ 99.00	$ 113,652.00
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	6,932	SY	$ 0.30	$ 2,079.60
BP-2 SURFACE, 2" THICK	765	TON	$ 110.50	$ 84,532.50
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	8	TON	$ 80.00	$ 640.00
ROAD TIE-INS, GRAVEL	18	TON	$ 80.00	$ 1,440.00
ROAD EDGE TREATMENT	105	TON	$ 104.00	$ 10,920.00
RESTORATION	1	ACRE	$ 27,000.00	$ 27,000.00
CENTERLINE STRIPING, DOUBLE YELLOW	2,689	LF	$ 0.40	$ 1,075.60
Robbie Forbis Rd. SubTotal				$ 275,324.55

WILLET RD.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$ 10,000.00	$ 10,000.00
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$ 19,000.00	$ 19,000.00
TRAFFIC CONTROL	1	LS	$ 4,000.00	$ 4,000.00
MATERIAL TESTING	1	LS	$ 1,000.00	$ 1,000.00
TREE REMOVAL	1	LS	$ 47,000.00	$ 47,000.00
FENCE, REMOVAL ONLY	1,360	LF	$ 4.00	$ 5,440.00
15 IN. DIA. CMP, ALUMINIZED	248	LF	$ 110.00	$ 27,280.00
18 IN. DIA. CMP, ALUMINIZED	72	LF	$ 112.00	$ 8,064.00
21x15 IN. CMP PIPE ARCH, ALUMINIZED	32	LF	$ 121.00	$ 3,872.00
42x29 IN. CMP PIPE ARCH, ALUMINIZED	34	LF	$ 152.00	$ 5,168.00
MODOT TYPE 3 ROCK DITCH LINER	14	CY	$ 190.00	$ 2,660.00
DITCHING	1,065	LF	$ 10.00	$ 10,650.00
1 1/2" MINUS ROAD BASE	162	TON	$ 30.00	$ 4,860.00
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	31,253	SY	$ 1.35	$ 42,191.55
BITUMINOUS BASE, 3" THICK	4,991	TON	$ 99.00	$ 494,109.00
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	30,140	SY	$ 0.30	$ 9,042.00
BP-2 SURFACE, 2" THICK	3,328	TON	$ 106.00	$ 352,768.00
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	84	TON	$ 80.00	$ 6,720.00
ROAD TIE-INS, GRAVEL	7	TON	$ 80.00	$ 560.00
ROAD EDGE TREATMENT	456	TON	$ 104.00	$ 47,424.00
RESTORATION	2	ACRE	$ 27,000.00	$ 54,000.00
CENTERLINE STRIPING, DOUBLE YELLOW	12,178	LF	$ 0.40	$ 4,871.20
Willet Rd. SubTotal				$ 1,160,679.75

Bid Total	$ 4,199,999.99

Optional Asphalt Cement Price Index (Circle One) Accept Do Not Accept

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

All items shown on the project plan sheets and not included in the above bid items shall be deemed incidental to the project and included in the unit prices given. In case of error in the extension, the unit price times the estimated quantity will govern.

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE	ADDENDUM NUMBER
05-21-26	Addendum #1

In addition, the County uses DocuSign when making a contract award. When providing a Contact Name and E-Mail Address below, the Contact and E-Mail address provided must be a person who has the legal authority to contractually bind the offeror's/bidder's company in a contract with the County.

COMPANY NAME: Capital Paving & Construction LLC

ADDRESS: 130 Scott Station Road

CITY, STATE, ZIP: Jefferson City, MO 65109

PHONE NUMBER: 573-635-6229

EMAIL ADDRESS: ahuff@capitalpavingmo.com

AUTHORIZED REPRESENTATIVE: Tyler Smith

TITLE: VP of Construction Operations

SIGNATURE: Tyler Smith

Prompt Payment Terms: Net 30

Will you accept automated clearinghouse (ACH) for payment of invoices? Yes

List all Sub-Contractors planned to be utilized on this project.

Ratliff Tree - Tree Removals

KW Luetkemeyer - Striping

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BOONE COUNTY, MISSOURI
Request for Bid #: 25-28MAY26 - GRAVEL ROAD PAVING 2

ADDENDUM #1 - Issued May 21, 2026

This addendum is issued in accordance with the Request for Bid-Notice to Bidders and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **must** be acknowledged and submitted with Offeror's *Response Form*.

Specifications and Plans for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. Questions & Answers:

Q1 – Will the County require prime oil prior to paving?
A1 – No, prime oil will not be required on the base prior to paving.

Q2 – Is there an estimate of how many mailboxes are getting removed and replaced by the Contractor?
A2 – The County estimates approximately 87 mailboxes will require removal and replacement.

Q3 – The Road Edge Treatment item is per Ton. Will this be measured or plan quantity with no adjustments.
A3 – Per Special Provision 122, planned quantities shall be used for payment. A change in quantity may be requested but shall be justified with explanation of method of measurement.

Q4 – Rip Rap & Rock Liner has a cubic yard bid price. How will these items be measured and paid?
A4 – Special Provision 74 states, "Bid item shall be measured and will be paid at the contract per Cubic Yard bid price." That language shall be replaced with the following language, "Planned quantities shall be used for payment, unless actual construction quantities varies significantly. The Contractor or the County may request a change in quantity, but shall justify the change in writing, including explanation of the method of measurement."

2. Bid Tab:

The following errors were discovered on the Bid Tab. The attached Revised Bid Tab shall be submitted with the bid.

A. The original Bid Form 2.3 did not have the question regarding accepting the Asphalt Price Index. Asphalt Price Index question was added.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

B. Boothe Ln. (North)
   1. Remove 15" CMP bid item
   2. Adjust 18" CMP quantity to 32 feet.

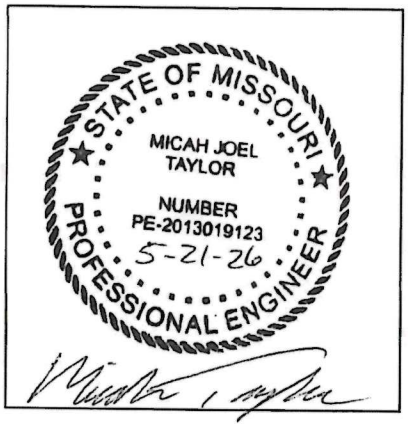
C. Coats Ln.
   1. Remove 12" CMP bid item
   2. Adjust 15" CMP quantity to 90 feet.

D. JD Sapp Rd. & Franklin Rd.
   1. Adjust 36" CMP quantity to 99 feet.

By: Brijanna Purdy
Brijanna Purdy, Buyer
Boone County Purchasing

Approved: Micah Taylor
Professional Engineer
MO Lic. # PE-2013019123

Boone County Resource Management
MO Engineering Corp. # N/A
801 E. Walnut, Room 315
Columbia, Missouri 65201
Phone: 573-886-4480
Fax: 573-886-4340



Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

OFFEROR has examined copy of Addendum #1 to Request for Bid # 25-28MAY26 – Gravel Road Paving 2., receipt of which is hereby acknowledged:

Company Name: Capital Paving & Construction, LLC

Address: 130 Scott Station

Jefferson City, Missouri, 65109

Phone Number: (573) 680-4464 Fax Number: (573) 636-7538

Authorized Representative Signature: Jeffrey Cramer Date: 05-27-26

Authorized Representative Printed Name: Jeffrey Cramer

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BID RESPONSE

TO: COUNTY OF BOONE, MISSOURI

SUBJECT: Gravel Road Paving - 2

Project No.: 25-28MAY26

THE UNDERSIGNED BIDDER, having examined all specifications, and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this proposal; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling, and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to install, erect, equip, and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm and include Missouri Sales and Use Tax and all other taxes which might be lawfully assessed against or in connection with the work proposed herein.

SECTION I

THE UNDERSIGNED BIDDER UNDERSTANDS that the specifications, contract, and bond governing the construction of the work contemplated are those known and designated as the **Boone County Roadway Regulations Chapter II, MoDOT Standard Specifications, Rules of Missouri Department of Natural Resources, Division 20-Clean Water Commission (10CSR20),** together with the "General Specifications", "Technical Specifications", and "Special Provisions", if any, attached to this proposal.

THE UNDERSIGNED BIDDER UNDERSTANDS that the quantities given in the following itemized proposal are not guaranteed by the Owner, but are used for the purpose of comparing bids and awarding the Contract, and may or may not represent the actual quantities encountered on the job; and that the sum of the products of the quantities listed in the following itemized proposal, multiplied by the unit price bid shall all constitute the gross sum bid.

THE UNDERSIGNED BIDDER submits the following itemized proposal and hereby authorizes the Engineer to correct any multiplication of "Unit Price" by "Quantity" as shown under "Extended Total". If there is a discrepancy between the "Unit Price" and the "Extended Total" the "Unit Price" shall govern.

SECTION II

I hereby agree to complete the work herein specified before the **Contract Time** specified in the Notice to Bidders and agree that the County will sustain substantial damages, the amount of which is impossible to determine at this time, if work is not completed by the completion date. Time is an essential feature of this Contract. I agree that if I fail to finally and fully complete the work within the time allowed I will be in breach of the Agreement which shall entitle the County to collect **liquidated damages** from the Bidder and/or the Bidder's Surety in the amount specified under liquidated damages in the Notice to Bidders for each day that completion is delayed beyond the specified completion date. I further authorize said damages to be reduced from any final payment on the Project.

SECTION III

Acknowledgment of receipt of any and all Addenda, if applicable, shall be included with the bid documents at the time of the submittal to Boone County for consideration.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION IV

The undersigned agrees and understands that the County has the right to reject any and all bids, to waive informalities or other requirements for its benefit, and to accept such proposal as it deems to its best interest.

SECTION V

If this proposal is accepted, the undersigned hereby agrees that work will begin no later than the date specified in the Notice to Proceed and will be diligently prosecuted at such a rate and in such manner as is necessary for the completion of the work herein specified before the completion date.

The Contractor further agrees that, should he fail to complete work in the time specified or such additional time as may be allowed by the Owner under this Contract, the amount of liquidated damages to be recovered on this project shall be in accordance with Section II of the Bid Response.

A certified check, treasurer's check or cashier's check, or a bidder's bond payable to the Owner for five percent of AMOUNT OF BID must be included with Bidder's *Bid Response*. If this proposal is accepted and the undersigned fails to execute the Contract and furnish a contract bond as required, then the proposal guaranty shall be forfeited to the Owner.

In compliance with this Request for Bid and subject to all the conditions thereof, the bidder agrees to furnish the services/equipment/supplies requested and proposed and certifies they have read, understands, and agrees to all terms, conditions, and requirements of this bid and is authorized to contract on behalf of the firm named below. Note: This form must be signed. All signatures must be original and not photocopies. In addition, the County uses Docusign for electronic signature of contract and for making a contract award. When providing a Contact Name and E-Mail Address below, the Contact and E-Mail address provided must be a person who has the legal authority to contractually bind the offeror's/bidder's company in a contract with the County.

Firm Name:	Capital Paving & Construction LLC
By:	(Signature)
	Tyler Smith (Print or Type Name)
Title:	VP of Construction Operations
Address:	130 Scott Station Road
City, State, Zip:	Jefferson City, MO 65109
Phone:	573-635-6229
Fax:	573-636-7538
Email Address:	ahuff@capitalpavingmo.com
Date:	5/28/2026

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

(Please complete and return with Contract)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

(1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Tyler Smith, VP of Construction Operations
Name and Title of Authorized Representative

Signature

5/28/2026
Date

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

COUNTY OF BOONE-MISSOURI
INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when the County contracts for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed $5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

https://www.e-verify.gov/

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of $5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling for proof of enrollment.**

If you are an **Individual/Proprietorship**, then you must return the attached *Certification of Individual Bidder.* On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder.* If you choose option number two, then you will also need to complete and return the attached form *Affidavit.*

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

COUNTY OF BOONE-MISSOURI

WORK AUTHORIZATION CERTIFICATION

PURSUANT TO 285.530 RSMo

(FOR ALL AGREEMENTS IN EXCESS OF $5,000.00)

County of Cole)
)ss
State of Missouri)

My name is Tyler Smith. I am an authorized agent of Capital Paving & Construction LLC (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit.**

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

Affiant — 5/28/2026 Date

Tyler Smith
Printed Name

Subscribed and sworn to before me this 28 day of May, 2026.

Notary Public

SHELLY R SANDERS
My Commission Expires
05-18-2029
NOTARY SEAL
Cole
County
Commission # 13791890
NOTARY PUBLIC - STATE OF MISSOURI

Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.

An Affirmative Action/Equal Opportunity Institution

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

E-VERIFY IS A SERVICE OF DHS AND SSA

Company ID Number: 964763

THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS

ARTICLE I PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS) and CAPITAL PAVING & CONSTRUCTION LLC (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:

   a. Notice of E-Verify Participation

   b. Notice of Right to Work

2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.

3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

E-Verify

E-VERIFY IS A SERVICE OF DHS AND SSA

Company ID Number: 964763

Approved by:

Employer	
CAPITAL PAVING & CONSTRUCTION LLC	
Name (Please Type or Print) DONITA L SHELTON	**Title**
Signature Electronically Signed	**Date** 04/19/2016
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	**Title**
Signature Electronically Signed	**Date** 04/19/2016

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

NA

If the vendor is an individual bidding to the County, the Vendor shall complete this page by identifying the applicable option below

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

Choose one of the three following options as it applies:

Option

_____1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

_____2. I do not have the above documents but provide an affidavit (copy attached – *see following page*) which may allow for temporary 90-day qualification.

_____3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

_____ _____

Applicant Date Printed Name

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

NA

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

See Previous Page

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

_____ _____
Date Signature

_____ _____
Social Security Number Printed Name
or Other Federal I.D. Number

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

_____
Notary Public

My Commission Expires:

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: Capital Paving & Construction LLC
2. Business Address: 130 Scott Station Road, Jefferson City, MO 65109
3. When Organized: 3/17/2016
4. When Incorporated: _____
5. If not incorporated, state type of business and provide your federal tax identification number:
   LLC - 81-1895585
6. Number of years engaged in contracting business under present firm name:
   10
7. If you have done business under a different name, please give name and location:
   N/A
8. Percent of work done by own staff: 95
9. Have you ever failed to complete any work awarded to your company? If so, where and why?: No
10. Have you ever defaulted on a contract? No
11. List of contracts completed within the last four years, including value of each:
    See Attached
12. List of projects currently in progress: See Attached

* Attach additional sheets as necessary *

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CURRENT CONTRACTS & CLIENTS

Capital Paving & Construction currently has a portfolio of over 130 projects spanning various municipalities, DOTs, and commercial clients. Our commitment to excellence has solidified lasting partnerships built on successful project completions. This track record not only emphasizes our dedication to quality but also enables us to confidently and securely undertake new ventures for our esteemed clientele. Below is a list of our current contracts:

MILL AND OVERLAY CITY OF COLUMBIA

Customer: City of Columbia

Contract Amount: $3,587,491

Street Mill and Overlay

Tons: 26,399

MARSHALL INTERMEDIATE SCHOOL

Customer: Nabholz

Contract Amount: $1,153,912.60

Mill & Asphalt Paving

Tons: 7,704

MU THOMPSON CENTER

Customer: Whiting-Turner

Contract Amount: $602,457

Asphalt Paving

Tons: 3,907

MILL AND OVERLAY CITY OF CENTRALIA

Customer: City of Centalia

Contract Amount: $364,855

Aspahlt Mill and Paving

Tons: 3,406

MOBERLY WALMART DC 2025

Customer: Rabine Paving America

Contract Amount: $456,068

Asphalt Paving

Tons: 3,196

MILL AND OVERLAY CITY OF BRUNSWICK

Customer: City of Brunswick

Contract Amount: $158,620

Aspahlt Mill and Paving

Tons: 960

See the following pages for completed and in progress projects.



Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

COMPLETED PROJECTS, LAST FOUR YEARS

ARKANSAS DEPT TRANSPORTATION	
Rte 7 Saline Rvr #012318	$5,106,253
ARDOT 012378-DIST 5 & 10	$5,527,756
ARKANSAS LIME COMPANY	
AR LIME QUARRY STRIPPING	$1,418,469
BOONE INDUSTRIAL BLVD	$1,381,788
BOONE COUNTY PURCHASING	
BOONE INDUSTRIAL BLVD	$1,381,788
Boone County Reclamation	$1,242,177
BRANSON CREEK COMMUNITY IMPROV	
ROADWAY BUFFALO RIDGE BLV	$1,046,335
CAMDEN COUNTY	
CAMDEN COUNTY OVERLAY 202	$1,002,348
CAMDEN COUNTY 2024 HOTMIX	$1,510,991
CAPITAL MATERIALS	
OZARK ASPHALT PLANT DIV 2	$812,724
CCE CONTRACTING, LLC	
TRUMAN, POMME DE TERRE RE	$999,238
CITY OF BRANSON	
CITY OF BRANSON OVERLAY	$1,189,021
CITY OF BRANSON OVERLAY	$1,220,056
CITY OF CAMDENTON	
CAMDENTON AIRPORT 19045B2	$3,713,710
CAMDENTON AIRPORT 21045B1	$1,785,484
CITY OF COLUMBIA	
CITY OF COLUMBIA T&S 2020	$921,065
CITY OF COLUMBIA T&S 2021	$2,310,660
CITY OF COLUMBIA T&S 2022	$2,358,210
CITY OF COLUMBIA T&S 2023	$2,174,858
City of Columbia T&S 2024	$1,881,872
City of Columbia T&S 2025	$3,579,085
CITY OF JEFFERSON	
MO RIVER BANK STABL BASIN	$715,894
CITY OF JEFFERSON 2023	$1,652,701
City of Jefferson 2024	$1,090,405

CITY OF LAKE OZARK	
CITY OF LAKE OZARK 2025	$1,036,110
CITY OF MALDEN	
MALDEN AIRPORT	$2,955,485
CITY OF OZARK	
CITY OF OZARK DOWNTOWN 21	$2,635,476
CITY OF OZARK DOWNTOWN 22	$1,754,643
CITY OF OZARK DOWNTOWN 23	$2,012,071
CITY OF SHERWOOD	
JACKSONVILLE-CATO RD PH.1	-
JACKSONVILLE CATO REBID	-
CMS CORPORATION	
AFB AALZ DRAIN&PVMT CONST	$2,622,991
CDOT	
CO-US 40 STE 0402-095	$6,385,868
DON SCHNIEDERS EXCAVATING	
Wildwood Drive Extension	$1,031,332
E LIGHT ELECTRIC SERVICES, INC	
ENVOY SOLAR PROJECT	$4,027,361
ALTONA SOLAR PROJECT	$1,656,750
EMERY SAPP AND SONS INC	
RT 54 MILLER J5P3181	$1,067,016
RT 86 THUNDER RIDGE IMPRV	$2,426,834
Marshall Airport 2024	$1,001,037
HARTMAN & COMPANY, INC.	
RT 60 GREENE J8P3032B	$3,467,068
IDEKER INC	
WHITEMAN AFB TAXIWAY REPA	$1,237,417
LOVE'S TRUCK STOP LOT	$1,584,311
JVIATION, INC.	
ROLLA NATIONAL AIRPORT	$2,634,686
KENNY SINGER CONSTRUCTION	
CHEYENNE VALLEY 1&2	$1,002,112
EAGLE SPRINGS SUBDIVISION	$925,228
LUNDA CONSTRUCTION CO.	
ROCHEPORT BRIDGE-J5I3358	$7,050,453

MISSOURI DEPT OF CONSERVATION	
FOUNTAIN GROVE CONSERV.	$2,963,548
MOBLEY CONTRACTORS INC	
Mobley-Deer Creek Strs.	$792,865
MODOT	
RT W JOHNSON J3S3160	$824,720
RT BB/M/B BENTON J7S3230	$2,372,090
RT I-29 ANDREW J1I3109	$6,178,552
RT W&J MORGAN J5S3266	$3,873,620
RT 65 BENTON J7P3211	$2,672,948
RT 123/H/215 J7S3220	$1,901,425
RT B/K/AA/H J7S3227-3229	$3,448,392
RT 70 SALINE J3I3046	$7,669,508
RT 50 JOHNSON J3P3111	$1,809,687
RT55 ST GENEVIEVE J9I3310	$11,537,502
RT I-49 BATES J7I3050	$3,917,835
RT I49 VERNON J7I3411	$1,055,041
RT C,ZZ ST CLAIR J7S3202	$3,674,632
RT Z&P CASS J4S3362	$767,158
RT 24 CARROLL J2P2211	$2,516,320
RT 412 DUNKLIN J9P3520	$4,886,150
RT A/F/J/Y BATES J7S3189K	$2,830,532
RT 224 LAFAYETTE J3S3104B	$2,254,813
RT 50 COLE J5P3333	$3,004,672
RT I70 JACKSON J4I3222	$5,937,587
RT 70 CALLAWAY J5I3137	$4,804,769
RT 50/87 MORGAN J5P3199	$5,266,716
RT 13 GREENE J7P3276	$7,777,678
RT E/740 BOONE J5S3318	$5,062,727
VARIOUS-RANDOLPH J2P3254	$3,816,892
RT 24 JACKSON J4P3015	$7,732,682
RT 40 COOPER J5P3338	$1,507,821
BOONE CTY VAR RT J5S3232	$5,588,898
RT CC/B OSAGE J5S3380/84	$4,284,502
RT 65 TANEY J7P3105D	$1,283,076
RT V/O/M CARROLL J1S3422	$1,014,114

Completed Contracts Continued on following page.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

COMPLETED PROJECTS, LAST FOUR YEARS CONT.

MODOT CONT.	
RT 36/63 MACON J2P2216	$2,808,251
RT 65 CHRISTIAN J7P3235	$2,590,073
RT 54 MILLER J5P3222/B	$5,081,091
2/H/Y HENRY/BENTON J7S329	$3,040,978
63 BOONE/CALLAWAY J5P3409	$15,972,124
VARIOUS RTS J1S3259	$4,507,243
H/WW SALINE J3S3148/3171	$1,484,279
TT/U PETTIS J3S3151	$1,488,421
24/Z/PP RANDOLPH J2P3248	$3,527,578
I70 COOPER J5I3252	$15,980,106
42-54 CAMDEN J5P3499	$6,066,247
RT 179/AA COLE J5S3470	$2,052,502
VARIOUS-MILLER J5S3492	$4,417,582
RT E NEWTON J7P3191B	$1,461,785
VARI. CARROLL A03 J1P3275	$4,760,720
VARIOUS RANDOLPH JCD0130	$14,918,514
VARIOUS-NW DISTR-J1S3331	$1,583,371
RT 13 CALDWELL J1P3446	$1,815,836
156 KNOX/LEWIS J2S3266	$5,480,917
50/179/54 COLE J5P3453	$13,892,101
U/E/42/EE OSAGE J5S3354	$5,232,231
E/TT/K/F Morgan J5S3456	$2,648,357
5/52 MORGAN J5P3044	$15,091,839
54 COLE J5P3507B	$2,055,309
RT Y PULASKI J5S3510	$914,789
RT EE/K SALINE J3S3123	$2,406,832
RT I49 BATES J7I3524	$3,274,664
VARIOUS B04 JNE0135	$1,256,775
NN CLINTON - J1S3211	$1,029,653
A/H/U/V CHRISTIAN JST0044	$3,066,167
I44 CRAWFORD J5I3477	$8,505,411
5/41 LINN/CARROLL J1P3223	$3,874,943
RTES 28/C/P MARIES CO	$1,761,358
FARM J1S0596-J2S3318	$4,796,657
7/Z/DD/NN BENTON J7P3490	$4,885,933
5/240 HOWARD J5P3517	$6,256,105
EE/28 GASCONADE JCD0027	$5,641,291
63 BOONE JCD0171	$4,724,098
163 BOONE JCD0173	$4,432,267
763/BL70 BOONE JCD0172	$2,735,362
VARIOUS NE DIST JNE0136	$991,783
13 JOHNSON JKR0084	$2,747,828
RT 19 CRAWFORD J5P3515	$1,616,898
20 LAFAYETTE JKR0153	$1,396,270
RT Z PLATTE COUNT J4S3454	$4,941,530
22 BOONE JCD0030	$1,242,273
VAR BOONE/HOWARD JST0095	$3,571,414
VARIOUS BOONE-D4A JCD0055	$2,234,684
RT 13 STONE JSR0094	$1,789,111

OBERMILLER CONSTRUCTION	
WAL-MART LOT KIRKSVILLE	$1,463,647
OPIES TRANSPORT	
OPIES TRANSPORT	$998,390
PACE CONSTRUCTION COMPANY	
RT N/TT IRON&REY J9S3371	$956,957
P/DD Douglas JST0029	$1,123,260
PETTIS COUNTY COMMISSION	
PETTIS COUNTY TRUCK ROUTE	$2,582,937
PULASKI COUNTY	
PC COMMUNITY VILLAGE	$1,354,972
SYTE CORPORATION	
Syte-USACE Big Island Rem	$1,806,405
Oldtown Seepage Remed	$2,848,760
Huxtable Slope Flattening	$2,191,720
TIC-THE INDUSTRIAL COMPANY	
Angelo Solar	$2,388,917
SAMSON SOLAR 2	$339,143
DELILAH SOLAR 2	$7,163,725
VULCAN MATERIALS COMPANY	
BLACK ROCK STRIPPING	$1,017,426

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

PROJECTS IN PROGRESS

ARKANSAS DEPT TRANSPORTATION	
ARDOT 012375-DIST 1,2,6	$2,960,641
ARDOT PEEDEE CREEK 080614	$4,630,173
ARDOT 061614 WATTENSAW	$7,721,374
ARDOT BIG CREEK 110715	$8,079,866
ARDOT 110717 ST FRANCIS	$5,565,587
BETTER BY DESIGN, LLC	
FDR - E. LOCUST CREEK	$1,727,536
BUILD RENEWABLES, LLC	
SHOW ME STATE SOLAR	$11,896,930
CAPITAL LAND INVESTMENTS	
COPPERSTONE CORNER PH 1	$1,292,830
CAPITALTEZAK JV, LLC	
CDOT R2 BRIDGE BUNDLE-REV	$19,023,908
CDI CONTRACTORS, LLC	
Searcy South Main Project	$3,916,234
CITY OF BRANSON	
CITY BRANSON OVERLAY 2025	$1,396,720
CITY OF CALIFORNIA	
CALI WWT PACKAGE 2	$3,590,674
CALI WWT PACKAGE 3	$2,747,047
CITY OF HIGGINSVILLE	
HIGGINSVILLE AIRPORT	$3,371,562
CITY OF OSAGE BEACH	
LEE C FINE AIRPORT	$4,047,307
CITY OF SEARCY	
CITY OF SEARCY SAWMILL	$5,926,493
CITY OF SHERWOOD	
AUG REB JACKSON CATO	$9,162,921
CITY OF SPRINGFIELD, MO	
RT REPUBLIC GREEN JSU0106	$4,976,511
CITY OF WARRENSBURG	
MAGUIRE STREET	$8,689,065
CITY OF WEST PLAINS	
WEST PLAINS US 160	$8,234,781
CDOT	
I25 CHAIN DOWN C25140	$2,187,003
US 160 COSTILLA 22834	$10,614,113
SH-67 TELLER 25080R	$7,913,750
D & E PLUMBING	
13 GREENE J8P3087E	$3,531,885
E LIGHT ELECTRIC SERVICES, INC	
RICHLAND SOLAR II	$521,457
RUBY SOLAR	$2,855,121
BLUEJAY SOLAR - VANDALIA, MO	$3,553,753
LAPIS SOLAR - MARCELINE, MO	$4,863,342
EL PASO COUNTY	
BEACON LITE ROAD	$8,210,962
FLAT CREEK EXCAVATING	
GREENBRIDGE ESTATES	$1,051,930
SMITH'S FLAT SUBDIVISION	$968,040
LEHMAN CONSTRUCTION LLC	
I44 PHELPS J5I3572	$10,753,419
MISSOURI DEPT OF CONSERVATION	
CONSERV.HQ SITE RENOVATE	$4,515,686
MO COMMERCIAL DEVELOPMENT LLC	
SOUTH STREET IMPROVEMENTS	$1,183,275
MOBLEY CONTRACTORS INC	
ARDOT BR2605 LOST CREEK	$688,099
MODOT	
RT 60 GREENE J8P3032C,D	$19,335,310
RT 5,N,Y SULLIVAN J1S3392	$15,778,913
US60-OR60 ROGER J7S3488	$19,025,133
RT 65 CHRISTIAN J8P0605I	$26,952,256
44 PHELPS J5I3397/J5I3482	$26,323,907
RT 744 GREEN J8P3050C	$14,089,271
STONE,TANEY,BARRY J7P3394	$10,777,639
RT 54 VERNON J7P3521	$2,580,160
NW BRIDGE BUNDLE JNW0026	$21,098,216
RT A ADAIR JNE0140	$1,280,429
65 LIV/CARROLL J1P3367	$15,183,731
65 LIVINGSTON JNW0022	$3,411,840
63/24 RANDOLPH J2P3351	$6,582,582
VARIOUS/CALDWELL J1S3413	$603,991
VARIOUS/ANDREW J1S3415	$572,926
RT 90 DAVIESS JNW0031	$1,569,211
VARIOUS CARROLL JST0099	$7,524,048
D/E/N/W CAMDEN J5S3336	$4,985,342
A/C CAMDEN/MILLER J5S3578	$3,483,476
V/U BOONE JCD0064	$915,284
VARIOUS COOPER JST0096	$4,978,595
VARIOUS RANDOLPH JNE0040	$2,345,339
23 JOHNSON JKR0090	$1,158,445
54 MILLER J5P3500	$12,210,511
RT I-70 SALINE JST0016B	$4,806,547
RT 169 GENTRY JNW0009	$2,214,186
RT 6,N HARRI/DAVI JNW0112	$2,297,402
VAR PETTIS/SALINE JST0107	$7,017,230
VAR PHELP/PULASKI JCD0085	$3,173,057
RT 60 BARRY/NEWTONJSR0095	$8,783,255
RT B/DD/H ANDREW JNW0008	$1,489,198
RT I-44 GREENE J8I3044C	$64,573,270
RT 60 WEBSTER J7P3425C	$31,593,242
54 CAMDEN J5P3573	$6,396,690
70 COOPER	$98,060,307
44 JASPER	$14,400,000
VARIOUS RTS CAMDEN/MILLER	$9,629,000
7/13 HENRY	$5,505,000
63/54 CALLAWAY	$262,000
VARIOUS RTS ATCHISON/HOLT	$2,209,000
163/63 BOONE	$955,000
49 VERNON	$3,237,000
NABHOLZ CONSTRUCTION CORP.	
KNOB NOSTER NEW HS LOT	$1,474,540
NORTH CENTRAL MO WATER COMM	
SULLIVAN CO ELECTRICAL	$1,265,770
S&A EQUIPMENT & BUILDERS	
Rt 52 Morgan Co J5P3575	$1,520,449
ST.FRANCOIS COUNTY COMMISSION	
ST.FRANCOIS BERRY ROAD	$3,961,762
TIC-THE INDUSTRIAL COMPANY	
Foxtrot Solar Project	$3,592,115
Town of Monument	
BEACON LITE - WATER MAIN	$1,501,513

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

ANTI-COLLUSION STATEMENT

STATE OF MISSOURI

COUNTY OF Missouri

Tyler Smith, being first duly sworn, deposes and

says that he is VP of Construction Operations
(Title of Person Signing)

of Capital Paving & Construction LLC
(Name of Bidder)

that all statements made and facts set out in the proposal for the above project are true and correct; and the bidder (person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project

By Tyler Smith

By _____

By _____

Sworn to before me this 28 day of May, 20 26

Shelly R Sanders
Notary Public

My Commission Expires 5/18/2029

SHELLY R SANDERS
My Commission Expires
05-18-2029
NOTARY SEAL
Cole
County
Commission # 13791890
NOTARY PUBLIC - STATE OF MISSOURI

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venturer (whether individuals or corporations, and whether doing business under fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole Contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a:

( ) sole individual ( ) partnership (X) LLC
( ) corporation, incorporated under laws of the state of _____
( ) other: _____

Name of individual, all partners, or joint venturers:	Address of each:
_____	_____
_____	_____
_____	_____

doing business under the name of:

_____	_____
(If using a fictitious name, show this name above in addition to legal names)	Address of principal place of business in Missouri
Capital Paving & Construction LLC NO SEAL	130 Scott Station Road, Jefferson City, MO 65109
(If a corporation - show its name above)	Address of principal place of business in Missouri

ATTEST:

Shelly Sanders
(Signature)

Dated 5/28, 2026.

Shelly Sanders Contract Admin
(Print Name and Title)

NOTE:

If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, LLC, or corporation, with the legal address shown, and the REGISTRATION OF FICTITIOUS NAME filed with the Secretary of State, as required by RSMo Secs. 417.200 - 417.230 shall be attached.

If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by RSMo Secs. 351.572 et seq.

A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Engineer.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BIDDER'S ACKNOWLEDGMENT

(Complete and fill out all parts applicable, and strike out all parts not applicable.)

State of Missouri

County of Cole

On this 28 day of May , 20 26

before me appeared Tyler Smith to me personally known, who, being by me first duly sworn, did say that he executed the foregoing Proposal with full knowledge and understanding of all its terms and provisions and of the plans and specifications; that the correct legal name and address of the Bidder (including those of all partners of joint ventures if fully and correctly set out above; that all statements made therein by or for the Bidder are true; and

(if a sole individual) acknowledged that he executed the same as his free act and deed.

(if a partnership or joint venture) acknowledged that his executed same, with written authority from, and as the free act and deed of, all said partners or joint ventures.

(if a corporation) that he is the VP of Construction Operations
President or other agent

of Capital Paving & Construction LLC ; that the above Proposal was signed and sealed in behalf of said corporation by authority of its board of directors; and he acknowledged said proposal to be the free act and deed of said corporation.

Witness my hand and seal at Jefferson City, Missouri the day and year first above written.

(SEAL) Shelly R Sanders Notary Public

SHELLY R SANDERS
My Commission Expires
05-18-2029
NOTARY SEAL
Cole
County
Commission # 13791890
NOTARY PUBLIC - STATE OF MISSOURI

My Commission expires 5/18 , 20 29 .

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Capital Paving & Construction LLC

130 Scott Station Road
Jefferson City, MO 65109

SURETY:
(Name, legal status and principal place of business)

Everest Reinsurance Company
100 Everest Way, Warren Corporate Center, Warren, NJ

United States Fire Insurance Company
305 Madison Ave, Morristown, NJ 07960

Mailing Address for Notices
305 Madison Avenue, Morristown, NJ 07960

100 Everest Way, Warren Corporate Center, Warren, NJ

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

Boone County, Missouri
801 E. Walnut Rd, Room 315
Columbia, MO 65201

BOND AMOUNT: $ 5%-- Five Percent Of Total Amount Bid--

PROJECT:
(Name, location or address, and Project number, if any)

Gravel Road Paving - 2 - Bid Number 25-28May26

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of May, 2026

By: Jaylon Sukup
(Witness)

By: David Weaver
(Witness) David Weaver

Capital Paving & Construction LLC
(Principal) *(Seal)*

By: Tyler Smith
(Title) VP Operations

Mona D. Weaver
(Surety) *(Seal)*
Everest Reinsurance Company
United States Fire Insurance Company

By:
(Title) Mona D. Weaver , Attorney-in-Fact

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

everest

POWER OF ATTORNEY
EVEREST REINSURANCE COMPANY

KNOW ALL PERSONS BY THESE PRESENTS: That Everest Reinsurance Company, a corporation of the State of Delaware ("Company") having its principal office located at Warren Corporate Center, 100 Everest Way, Warren, New Jersey, 07059, do hereby nominate, constitute, and appoint:

Anuj Jain, Mona D. Weaver, Sheila Montoya, Jessica Jean Rini, Shanna Walker, Kristen L. McCormick, Megan A. Brown

its true and lawful Attorney(s)-in-fact to make, execute, attest, seal and deliver for and on its behalf, as surety, and as its act and deed, where required, any and all bonds and undertakings in the nature thereof, for the penal sum of no one of which is in any event to exceed UNLIMITED, reserving for itself the full power of substitution and revocation.

Such bonds and undertakings, when duly executed by the aforesaid Attorney(s)-in-fact shall be binding upon the Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Board of Directors of Company ("Board") on April 21, 2016:

***RESOLVED**, that the President, any Executive Vice President, and any Senior Vice President are hereby appointed by the Board as authorized to make, execute, seal and deliver for and on behalf of the Company, any and all bonds, undertakings, contracts or obligations in surety or co-surety with others and that the Secretary or any Assistant Secretary of the Company be and that each of them hereby is authorized to attest to the execution of any such bonds, undertakings, contracts or obligations in surety or co-surety and attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the President, any Executive Vice President, and any Senior Vice President are hereby authorized to execute powers of attorney qualifying the attorney named in the given power of attorney to execute, on behalf of the Company, bonds and undertakings in surety or co-surety with others, and that the Secretary or any Assistant Secretary of the Company be, and that each of them is hereby authorized to attest the execution of any such power of attorney, and to attach thereto the corporate seal of the Company.*

***RESOLVED, FURTHER**, that the signature of such officers named in the preceding resolutions and the corporate seal of the Company may be affixed to such powers of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be thereafter valid and binding upon the Company with respect to any bond, undertaking, contract or obligation in surety or co-surety with others to which it is attached.*

IN WITNESS WHEREOF, Everest Reinsurance Company has caused their corporate seals to be affixed hereto, and these presents to be signed by their duly authorized officers this 2nd day of July 2025.

Everest Reinsurance Company

By: Anthony Romano, Senior Vice President

On this 2nd day of July 2025, before me personally came Anthony Romano, known to me, who, being duly sworn, did execute the above instrument; that he knows the seal of said Company; that the seal affixed to the aforesaid instrument is such corporate seal and was affixed thereto; and that he executed said instrument by like order.

LINDA ROBINS
Notary Public, State of New York
No 01R06239736
Qualified in Queens County
Term Expires April 25, 2027

Linda Robins, Notary Public

I, Sylvia Semerdjian, Secretary of Everest Reinsurance Company do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporation as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATION, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company, this 28th day of May 2026.

By: Sylvia Semerdjian, Secretary

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY

07105

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint:

Mona D. Weaver, Sheila J. Montoya, Anuj Jain, Jessica Jean Rini, Kristen L. McCormick, Megan A. Brown, Shanna Walker

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Unlimited**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

> Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:
>
> (a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;
> (b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.
>
> Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 25th day of June, 2025.

UNITED STATES FIRE INSURANCE COMPANY

Matthew E. Lubin, President

State of New Jersey }
County of Morris }

On this 25th day of June, 2025, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

ETHAN SCHWARTZ
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES 6/25/2029
COMMISSION: #50223171

Ethan Schwartz (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 28th day of May 20 26

UNITED STATES FIRE INSURANCE COMPANY

Michael C. Fay, Senior Vice President

CONTACT INFORMATION: Bond Verifications: surety@cfins.com / Claims: SuretyClaimsSupport@cfins.com

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

TRAVELERS

VERIFICATION CERTIFICATE

License No. _____

Bond No.: **106557803**

Current Billing Term From **July 18, 2026** to **July 18, 2027**

THIS IS TO CERTIFY that the above referenced Bond,

issued by **Travelers Casualty and Surety Company of America**,

dated **July 18, 2016**, in the amount of **Ten Thousand** (**$10,000.00**) on behalf of

CAPITAL PAVING & CONSTRUCTION, LLC (as Principal),

and in favor of **City of Joplin** (as Obligee),
remains in effect, subject to all agreements, conditions and limitations.

Signed, sealed and dated **May 22, 2026**

Travelers Casualty and Surety Company of America

By: Mona D. Weaver

Mona D. Weaver, Attorney-in-Fact

F-307-J (10/68)
(Rev. 05/16)

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint **MONA D WEAVER** of **GREENWOOD VILLAGE** , **Colorado** , their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **16th** day of **February**, **2024**.

SEAL SEAL SEAL

State of Connecticut

By: _____
Bryce Grissom, Senior Vice President

City of Hartford ss.

On this the **16th** day of **February**, **2024**, before me personally appeared **Bryce Grissom**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**

ANNA P NOWIK NOTARY PUBLIC CONNECTICUT

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 22nd day of May , 2026 .

SEAL SEAL SEAL

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BOONE COUNTY, MISSOURI
Request for Bid #: 25-28MAY26 - GRAVEL ROAD PAVING 2

ADDENDUM #1 - Issued May 21, 2026

This addendum is issued in accordance with the Request for Bid-Notice to Bidders and is hereby incorporated into and made a part of the Request for Bid Documents. Offerors are reminded that receipt of this addendum **must** be acknowledged and submitted with Offeror's *Response Form*.

Specifications and Plans for the above noted Request for Bid and the work covered thereby are herein modified as follows, and except as set forth herein, otherwise remain unchanged and in full force and effect:

1. Questions & Answers:

Q1 – Will the County require prime oil prior to paving?
A1 – No, prime oil will not be required on the base prior to paving.

Q2 – Is there an estimate of how many mailboxes are getting removed and replaced by the Contractor?
A2 – The County estimates approximately 87 mailboxes will require removal and replacement.

Q3 – The Road Edge Treatment item is per Ton. Will this be measured or plan quantity with no adjustments.
A3 – Per Special Provision 122, planned quantities shall be used for payment. A change in quantity may be requested but shall be justified with explanation of method of measurement.

Q4 – Rip Rap & Rock Liner has a cubic yard bid price. How will these items be measured and paid?
A4 – Special Provision 74 states, "Bid item shall be measured and will be paid at the contract per Cubic Yard bid price." That language shall be replaced with the following language, "Planned quantities shall be used for payment, unless actual construction quantities varies significantly. The Contractor or the County may request a change in quantity, but shall justify the change in writing, including explanation of the method of measurement."

2. Bid Tab:

The following errors were discovered on the Bid Tab. The attached Revised Bid Tab shall be submitted with the bid.

A. The original Bid Form 2.3 did not have the question regarding accepting the Asphalt Price Index. Asphalt Price Index question was added.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

B. Boothe Ln. (North)
   1. Remove 15" CMP bid item
   2. Adjust 18" CMP quantity to 32 feet.

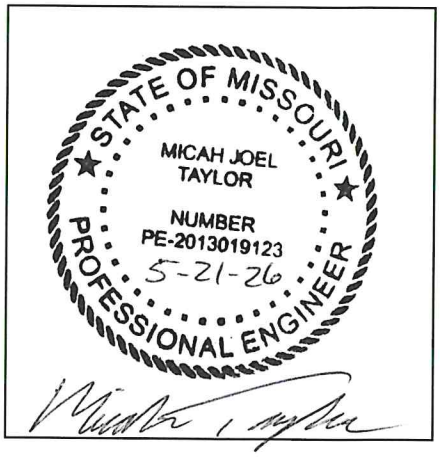
C. Coats Ln.
   1. Remove 12" CMP bid item
   2. Adjust 15" CMP quantity to 90 feet.

D. JD Sapp Rd. & Franklin Rd.
   1. Adjust 36" CMP quantity to 99 feet.

By: Brijanna Purdy
Brijanna Purdy, Buyer
Boone County Purchasing

Approved: Micah Taylor
Professional Engineer
MO Lic. # PE-2013019123

Boone County Resource Management
MO Engineering Corp. # N/A
801 E. Walnut, Room 315
Columbia, Missouri 65201
Phone: 573-886-4480
Fax: 573-886-4340



Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

OFFEROR has examined copy of Addendum #1 to Request for Bid # 25-28MAY26 – Gravel Road Paving 2., receipt of which is hereby acknowledged:

Company Name: _____

Address: _____

_____

Phone Number: _____ Fax Number: _____

Authorized Representative Signature: _____ Date: _____

Authorized Representative Printed Name: _____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2 (REVISED)

BOOTHE LN. (NORTH)

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
18 IN. DIA. CMP, ALUMINIZED	32	LF	$	$
35x24 IN. CMP PIPE ARCH, ALUMINIZED	36	LF	$	$
9x9 RIP RAP	8	CY	$	$
12x12 RIP RAP	21	CY	$	$
DITCHING	537	LF	$	$
1 1/2" MINUS ROAD BASE	178	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	12386	SY	$	$
BITUMINOUS BASE, 3" THICK	1971	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	11899	SY	$	$
BP-2 SURFACE, 2" THICK	1314	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	34	TON	$	$
ROAD EDGE TREATMENT	200	TON	$	$
RESTORATION	0.75	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	5261	LF	$	$
N. Boothe Ln. SubTotal				**$**

BOOTHE LN. (SOUTH), BRENNEN, & FINNEGAN

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
FENCE, REMOVE & REPLACE	20	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	72	LF	$	$
24 IN. DIA. CMP, ALUMINIZED	82	LF	$	$
28x20 IN. CMP PIPE ARCH, ALUMINIZED	50	LF	$	$
9x9 RIP RAP	370	CY	$	$
DITCHING	1153	LF	$	$
1 1/2" MINUS ROAD BASE	242	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	21531	SY	$	$
BITUMINOUS BASE, 3" THICK	3428	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	20700	SY	$	$
BP-2 SURFACE, 2" THICK	2285	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	48	TON	$	$
ROAD TIE-INS, GRAVEL	7	TON	$	$
ROAD EDGE TREATMENT	318	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	5163	LF	$	$
Boothe Ln. (South), Brennen, & Finnegan. SubTotal				**$**

COATS LN.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
FENCE, REMOVE & REPLACE	30	LF	$	$
15 IN. DIA. CMP, ALUMINIZED	90	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	66	LF	$	$
MODOT TYPE 3 ROCK DITCH LINER	31	CY	$	$
DITCHING	20	LF	$	$
1 1/2" MINUS ROAD BASE	36	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	14,160	SY	$	$

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2 (REVISED)

BITUMINOUS BASE, 3" THICK	2,258	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	13,634	SY	$	$
BP-2 SURFACE, 2" THICK	1,505	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	16	TON	$	$
ROAD TIE-INS, GRAVEL	38	TON	$	$
ROAD EDGE TREATMENT	201	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	5,414	LF	$	$
Coats Ln. SubTotal				**$**

JAMES SAPP RD.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
RE-ESTABLISH PROPERTY PIN	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
18 IN. DIA. CMP, ALUMINIZED	28	LF	$	$
24 IN. DIA. CMP, ALUMINIZED	76	LF	$	$
9x9 RIP RAP	32	CY	$	$
12x12 RIP RAP	40	CY	$	$
DITCHING	1,136	LF	$	$
1 1/2" MINUS ROAD BASE	141	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	10,040	SY	$	$
BITUMINOUS BASE, 3" THICK	1,607	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	9,702	SY	$	$
BP-2 SURFACE, 2" THICK	1,071	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	26	TON	$	$
ROAD TIE-INS, GRAVEL	12	TON	$	$
ROAD EDGE TREATMENT	160	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	4,303	LF	$	$
James Sapp Rd. SubTotal				**$**

JD SAPP RD. & FRANKLIN RD.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
15 IN. DIA. CMP, ALUMINIZED	30	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	86	LF	$	$
36 IN. DIA. CMP, ALUMINIZED	99	LF	$	$
12x12 RIP RAP	45	CY	$	$
DITCHING	43	LF	$	$
1 1/2" MINUS ROAD BASE	20	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	11,316	SY	$	$
BITUMINOUS BASE, 3" THICK	1,811	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	10,934	SY	$	$
BP-2 SURFACE, 2" THICK	1,207	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	42	TON	$	$
ROAD TIE-INS, GRAVEL	6	TON	$	$
ROAD EDGE TREATMENT	173	TON	$	$
RESTORATION	1	ACRE	$	$
JD Sapp Rd. & Franklin Rd. SubTotal				**$**

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2 (REVISED)

ROBBIE FORBIS RD.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
DITCHING	105	LF	$	$
1 1/2" MINUS ROAD BASE	10	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	7,211	SY	$	$
BITUMINOUS BASE, 3" THICK	1,148	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	6,932	SY	$	$
BP-2 SURFACE, 2" THICK	765	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	8	TON	$	$
ROAD TIE-INS, GRAVEL	18	TON	$	$
ROAD EDGE TREATMENT	105	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	2,689	LF	$	$
Robbie Forbis Rd. SubTotal				**$**

WILLET RD.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
FENCE, REMOVAL ONLY	1,360	LF	$	$
15 IN. DIA. CMP, ALUMINIZED	248	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	72	LF	$	$
21x15 IN. CMP PIPE ARCH, ALUMINIZED	32	LF	$	$
42x29 IN. CMP PIPE ARCH, ALUMINIZED	34	LF	$	$
MODOT TYPE 3 ROCK DITCH LINER	14	CY	$	$
DITCHING	1,065	LF	$	$
1 1/2" MINUS ROAD BASE	162	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	31,253	SY	$	$
BITUMINOUS BASE, 3" THICK	4,991	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	30,140	SY	$	$
BP-2 SURFACE, 2" THICK	3,328	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	84	TON	$	$
ROAD TIE-INS, GRAVEL	7	TON	$	$
ROAD EDGE TREATMENT	456	TON	$	$
RESTORATION	2	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	12,178	LF	$	$
Willet Rd. SubTotal				**$**

Bid Total	**$**

Optional Asphalt Cement Price Index (Circle One) Accept Do Not Accept

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

NOTICE TO BIDDERS

Boone County, Missouri is accepting sealed bids for the following Project.

Project Name:

GRAVEL ROAD PAVING - 2

Project Number:	**Bid Number:**
NA	25-28MAY26

Scope of Project Construction:

Project includes the preparation work to bring the existing gravel roads of N. Boothe Ln., Brennen Dr., Finnegan Ct., Coats Ln., James Sapp Rd., JD Sapp Rd., Franklin Rd., Robbie Forbis Rd., & Willet Rd. to a state in which asphalt paving can occur. Prep work shall include tree removal, removal and replacement of various driveway and cross road culverts, and the minor placement of aggregate fill. Work also includes aggregate base grading and compaction. Paving shall include the installation of a 3" thick Bit. Base asphalt lift and a 2" thick BP-2 asphalt surface. Additional work includes ditch grading, restoration, and centerline striping.

Pre-Bid Conference:

An **optional** pre-bid conference has been scheduled for **Thursday, May 14, 2026** at **10:00 a.m.** in the Boone County Purchasing Office Conference Room, 5551 S. Tom Bass Road, Columbia, Missouri 65201. The purpose of the meeting will be to address any questions or concerns regarding the bid. All bidders are **strongly urged** to attend.

Bid Questions Deadline:

All questions pertaining to the project must be received by **3:00 p.m.** on **Thursday, May 21, 2026**. **Technical questions should be directed to the Project Manager and cc'd to the Purchasing Buyer**.

Bids Accepted Until:

Sealed bids will be accepted until **11:00 a.m.** on **Thursday, May 28, 2026** at the Boone County Purchasing Office, 5551 S. Tom Bass Road, Columbia, Missouri 65201. Bids received after the above specified time for acceptance will be returned to the sender unopened. **Optional Electronic Submission of Bids** – The Boone County Purchasing Department allows for secure on-line bidding using Euna Solutions. Bidders may register, at no cost, at the website: bocomobids.ionwave.net and must be registered in order to submit a bid electronically.

Bids Opened After:

Bids will be publicly opened after **11:00 a.m.** on **Thursday, May 28, 2026** in the Boone County Purchasing Office Conference Room, 5551 S. Tom Bass Road, Columbia, Missouri 65201.

Contract Time:

65 Working Days. Holidays listed in the Annual Wage Order, included in Appendix A: State Wage Rates of the Contract Documents, will be utilized to track Working Days.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Liquidated Damages:

$500.00 per Working Day

Anticipated Notice To Proceed Date:

The project has a late completion date of November 13, 2026. The actual notice to proceed date is generally established at the Pre-Construction Meeting.

Plans and Specifications Available From:

American Document Solutions, 1400 Forum Blvd., Suite 7A, Columbia, Missouri 65203, Phone 573-446-7768, Email: orders@adsmo.net. Paper copies are available for a non-refundable fee of $40.00 payable to American Document Solutions in the form of a check or money order. A planholder's list is available for viewing at https://www.adsplanroom.net/.

Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by the County to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to reject any and all bids or waive informalities or irregularities.

Not less than the prevailing hourly rate of wages, as found by the Department of Labor and Industrial Relations of Missouri, shall be paid to all workers performing work under this Contract. The Contractor's bond shall include such provisions as will guarantee the faithful performance of the prevailing hourly wage rate as provided by the Contract.

Boone County notifies all Bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award. The Bidder will ensure that Disadvantage Business Enterprises will have the opportunity to participate in the performance of this contract or any subcontracts.

Proposals must be on forms provided and all unit price bids, extensions, and totals provided thereon shall be completed fully.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

REFERENCE DOCUMENT DEFINITIONS

Wherever the following terms are used in the Plans, Specifications, or other Contract Documents, the intent and meaning shall be interpreted as follows:

Boone County Roadway Regulations Chapter II:	The Boone County, Missouri, Roadway Regulations, Chapter II, Road, Bridge, & Right of Way Regulations, Dated February 24, 2009 or Current Edition.
MoDOT Standard Specifications:	The Missouri Standard Specifications for Highway Construction, Dated 2025 or Current Edition.
MUTCD:	The Manual on Uniform Traffic Control Devices for Streets and Highways, 2023 or Current Edition.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING - 2

Project Number: NA

Bid Number: 25-28MAY26

CONSTRUCTION BID REQUEST

Contract Documents,
General Specifications,
Technical Specifications, and
Special Provisions

BOONE COUNTY COMMISSION

Kip Kendrick, Presiding Commissioner
Justin Aldred, District I Commissioner
Janet M. Thompson, District II Commissioner

BOONE COUNTY RESOURCE MANAGEMENT

Jeff McCann, P.E., Chief Engineer

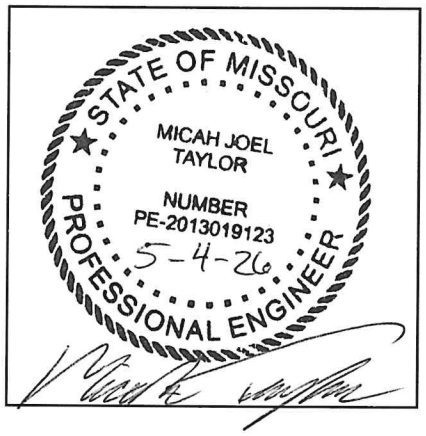
*PROJECT MANAGER

Micah J. Taylor, P.E.
Boone County Resource Management
801 E. Walnut, Room 315
Columbia, Missouri 65201
Phone: (573) 886-4480
Fax: N/A
E-mail: mtaylor@boonemo.gov

BOONE COUNTY PURCHASING

Brijanna Purdy, Buyer
5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4394
E-mail: BPURDY@boonemo.gov

ENGINEER OF RECORD



Micah J. Taylor
Professional Engineer
MO Lic. # PE-2013019123

Boone County Resource Mngmnt
MO Engineering Corp. # NA
801 E. Walnut, Rm 315
Columbia, MO 65201-7730
Phone: 573-886-4480
Fax: 573-886-4340

TECHNICAL QUESTIONS SHOULD BE DIRECTED TO THE PROJECT MANAGER.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

INDEX - CONTRACT DOCUMENTS

Notice To Bidders	1.1-1.3
Bid Form	2.1-2.4
Instructions to Bidders	3.1-3.2
Bid Response	4.1-4.2
Debarment Form	4.3
Work Authorization Certification	4.4-4.5
Individual Bidder Certification	4.6-4.7
Statement of Bidder's Qualifications	5.1
Anti-Collusion Statement	6.1
Signature and Identity of Bidder	7.1
Bidder's Acknowledgement	8.1
Insurance Requirements	9.1- 9.2
Contract Conditions	10.1-10.6
Sample Contract Agreement	11.1-11.4
*Sample Performance Bond	12.1-12.2
*Sample Labor and Material Payment Bond	13.1-13.2
Affidavit-OSHA Requirements	14.1
Affidavit-Prevailing Wage	15.1
Contractor's Affidavit Regarding Settlement of Claims	16.1
General Specifications	GS.1-GS.7
Technical Specifications	TS.1-TS.37
Special Provisions	SP.1-SP.10
State Wage Rates	APPENDIX A
Boone County Standard Terms and Conditions	APPENDIX B
Project Plans and/or Details	APPENDIX C

***For the successful Bidder, Performance Bond and Labor and Material Payment Bond must be submitted on forms provided herein.**

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

NOTICE TO BIDDERS

Boone County, Missouri is accepting sealed bids for the following Project.

Project Name:

GRAVEL ROAD PAVING - 2

Project Number:	**Bid Number:**
NA	25-28MAY26

Scope of Project Construction:

Project includes the preparation work to bring the existing gravel roads of N. Boothe Ln., Brennen Dr., Finnegan Ct., Coats Ln., James Sapp Rd., JD Sapp Rd., Franklin Rd., Robbie Forbis Rd., & Willet Rd. to a state in which asphalt paving can occur. Prep work shall include tree removal, removal and replacement of various driveway and cross road culverts, and the minor placement of aggregate fill. Work also includes aggregate base grading and compaction. Paving shall include the installation of a 3" thick Bit. Base asphalt lift and a 2" thick BP-2 asphalt surface. Additional work includes ditch grading, restoration, and centerline striping.

Pre-Bid Conference:

An **optional** pre-bid conference has been scheduled for **Thursday, May 14, 2026** at **10:00 a.m.** in the Boone County Purchasing Office Conference Room, 5551 S. Tom Bass Road, Columbia, Missouri 65201. The purpose of the meeting will be to address any questions or concerns regarding the bid. All bidders are **strongly urged** to attend.

Bid Questions Deadline:

All questions pertaining to the project must be received by **3:00 p.m.** on **Thursday, May 21, 2026**. **Technical questions should be directed to the Project Manager and cc'd to the Purchasing Buyer**.

Bids Accepted Until:

Sealed bids will be accepted until **11:00 a.m.** on **Thursday, May 28, 2026** at the Boone County Purchasing Office, 5551 S. Tom Bass Road, Columbia, Missouri 65201. Bids received after the above specified time for acceptance will be returned to the sender unopened. **Optional Electronic Submission of Bids** – The Boone County Purchasing Department allows for secure on-line bidding using Euna Solutions. Bidders may register, at no cost, at the website: bocomobids.ionwave.net and must be registered in order to submit a bid electronically.

Bids Opened After:

Bids will be publicly opened after **11:00 a.m.** on **Thursday, May 28, 2026** in the Boone County Purchasing Office Conference Room, 5551 S. Tom Bass Road, Columbia, Missouri 65201.

Contract Time:

65 Working Days. Holidays listed in the Annual Wage Order, included in Appendix A: State Wage Rates of the Contract Documents, will be utilized to track Working Days.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Liquidated Damages:

$500.00 per Working Day

Anticipated Notice To Proceed Date:

The project has a late completion date of November 13, 2026. The actual notice to proceed date is generally established at the Pre-Construction Meeting.

Plans and Specifications Available From:

American Document Solutions, 1400 Forum Blvd., Suite 7A, Columbia, Missouri 65203, Phone 573-446-7768, Email: orders@adsmo.net. Paper copies are available for a non-refundable fee of $40.00 payable to American Document Solutions in the form of a check or money order. A planholder's list is available for viewing at https://www.adsplanroom.net/.

Award will be made to the Bidder(s) whose offer(s) provide the greatest value to the County from the standpoint of suitability to purpose, quality, service, previous experience, price, lifecycle cost, ability to deliver, or for any other reason deemed by the County to be in the best interest of the County. Thus, the result will not be determined by price alone. The County will be seeking the least costly outcome that meets the County needs as interpreted by the County. The County also reserves the right to reject any and all bids or waive informalities or irregularities.

Not less than the prevailing hourly rate of wages, as found by the Department of Labor and Industrial Relations of Missouri, shall be paid to all workers performing work under this Contract. The Contractor's bond shall include such provisions as will guarantee the faithful performance of the prevailing hourly wage rate as provided by the Contract.

Boone County notifies all Bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in consideration for an award. The Bidder will ensure that Disadvantage Business Enterprises will have the opportunity to participate in the performance of this contract or any subcontracts.

Proposals must be on forms provided and all unit price bids, extensions, and totals provided thereon shall be completed fully.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

REFERENCE DOCUMENT DEFINITIONS

Wherever the following terms are used in the Plans, Specifications, or other Contract Documents, the intent and meaning shall be interpreted as follows:

Boone County Roadway Regulations Chapter II:	The Boone County, Missouri, Roadway Regulations, Chapter II, Road, Bridge, & Right of Way Regulations, Dated February 24, 2009 or Current Edition.
MoDOT Standard Specifications:	The Missouri Standard Specifications for Highway Construction, Dated 2025 or Current Edition.
MUTCD:	The Manual on Uniform Traffic Control Devices for Streets and Highways, 2023 or Current Edition.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2

BOOTHE LN. (NORTH)				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
15 IN. DIA. CMP, ALUMINIZED	36	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	31	LF	$	$
35x24 IN. CMP PIPE ARCH, ALUMINIZED	36	LF	$	$
9x9 RIP RAP	8	CY	$	$
12x12 RIP RAP	21	CY	$	$
DITCHING	537	LF	$	$
1 1/2" MINUS ROAD BASE	178	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	12386	SY	$	$
BITUMINOUS BASE, 3" THICK	1971	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	11899	SY	$	$
BP-2 SURFACE, 2" THICK	1314	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	34	TON	$	$
ROAD EDGE TREATMENT	200	TON	$	$
RESTORATION	0.75	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	5261	LF	$	$
N. Boothe Ln. SubTotal				**$**

BOOTHE LN. (SOUTH), BRENNEN, & FINNEGAN				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
FENCE, REMOVE & REPLACE	20	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	72	LF	$	$
24 IN. DIA. CMP, ALUMINIZED	82	LF	$	$
28x20 IN. CMP PIPE ARCH, ALUMINIZED	50	LF	$	$
9x9 RIP RAP	370	CY	$	$
DITCHING	1153	LF	$	$
1 1/2" MINUS ROAD BASE	242	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	21531	SY	$	$
BITUMINOUS BASE, 3" THICK	3428	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	20700	SY	$	$
BP-2 SURFACE, 2" THICK	2285	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	48	TON	$	$
ROAD TIE-INS, GRAVEL	7	TON	$	$
ROAD EDGE TREATMENT	318	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	5163	LF	$	$
Boothe Ln. (South), Brennen, & Finnegan. SubTotal				**$**

COATS LN.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
FENCE, REMOVE & REPLACE	30	LF	$	$
12 IN. DIA. CMP, ALUMINIZED	24	LF	$	$
15 IN. DIA. CMP, ALUMINIZED	64	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	66	LF	$	$
MODOT TYPE 3 ROCK DITCH LINER	31	CY	$	$
DITCHING	20	LF	$	$

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2

1 1/2" MINUS ROAD BASE	36	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	14,160	SY	$	$
BITUMINOUS BASE, 3" THICK	2,258	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	13,634	SY	$	$
BP-2 SURFACE, 2" THICK	1,505	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	16	TON	$	$
ROAD TIE-INS, GRAVEL	38	TON	$	$
ROAD EDGE TREATMENT	201	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	5,414	LF	$	$
Coats Ln. SubTotal				**$**

JAMES SAPP RD.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
RE-ESTABLISH PROPERTY PIN	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
18 IN. DIA. CMP, ALUMINIZED	28	LF	$	$
24 IN. DIA. CMP, ALUMINIZED	76	LF	$	$
9x9 RIP RAP	32	CY	$	$
12x12 RIP RAP	40	CY	$	$
DITCHING	1,136	LF	$	$
1 1/2" MINUS ROAD BASE	141	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	10,040	SY	$	$
BITUMINOUS BASE, 3" THICK	1,607	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	9,702	SY	$	$
BP-2 SURFACE, 2" THICK	1,071	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	26	TON	$	$
ROAD TIE-INS, GRAVEL	12	TON	$	$
ROAD EDGE TREATMENT	160	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	4,303	LF	$	$
James Sapp Rd. SubTotal				**$**

JD SAPP RD. & FRANKLIN RD.

Description	Qty.	Unit	Unit Price	Total
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
15 IN. DIA. CMP, ALUMINIZED	30	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	86	LF	$	$
36 IN. DIA. CMP, ALUMINIZED	95	LF	$	$
12x12 RIP RAP	45	CY	$	$
DITCHING	43	LF	$	$
1 1/2" MINUS ROAD BASE	20	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	11,316	SY	$	$
BITUMINOUS BASE, 3" THICK	1,811	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	10,934	SY	$	$
BP-2 SURFACE, 2" THICK	1,207	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	42	TON	$	$
ROAD TIE-INS, GRAVEL	6	TON	$	$
ROAD EDGE TREATMENT	173	TON	$	$
RESTORATION	1	ACRE	$	$
JD Sapp Rd. & Franklin Rd. SubTotal				**$**

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GRAVEL ROAD PAVING-2

ROBBIE FORBIS RD.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
DITCHING	105	LF	$	$
1 1/2" MINUS ROAD BASE	10	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	7,211	SY	$	$
BITUMINOUS BASE, 3" THICK	1,148	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	6,932	SY	$	$
BP-2 SURFACE, 2" THICK	765	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	8	TON	$	$
ROAD TIE-INS, GRAVEL	18	TON	$	$
ROAD EDGE TREATMENT	105	TON	$	$
RESTORATION	1	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	2,689	LF	$	$
Robbie Forbis Rd. SubTotal				**$**

WILLET RD.				
Description	**Qty.**	**Unit**	**Unit Price**	**Total**
MOBILIZATION	1	LS	$	$
REMOVALS, ROADSIDE OBSTRUCTIONS, REPLACEMENT INCLUDED	1	LS	$	$
TRAFFIC CONTROL	1	LS	$	$
MATERIAL TESTING	1	LS	$	$
TREE REMOVAL	1	LS	$	$
FENCE, REMOVAL ONLY	1,360	LF	$	$
15 IN. DIA. CMP, ALUMINIZED	248	LF	$	$
18 IN. DIA. CMP, ALUMINIZED	72	LF	$	$
21x15 IN. CMP PIPE ARCH, ALUMINIZED	32	LF	$	$
42x29 IN. CMP PIPE ARCH, ALUMINIZED	34	LF	$	$
MODOT TYPE 3 ROCK DITCH LINER	14	CY	$	$
DITCHING	1,065	LF	$	$
1 1/2" MINUS ROAD BASE	162	TON	$	$
BASE PREP-WIDENING, RIPPING, GRADING, & COMPACTION	31,253	SY	$	$
BITUMINOUS BASE, 3" THICK	4,991	TON	$	$
TACK COAT, TRACKLESS (OR APPROVED EQUAL)	30,140	SY	$	$
BP-2 SURFACE, 2" THICK	3,328	TON	$	$
RESIDENTIAL DRIVEWAY TIE-INS, GRAVEL	84	TON	$	$
ROAD TIE-INS, GRAVEL	7	TON	$	$
ROAD EDGE TREATMENT	456	TON	$	$
RESTORATION	2	ACRE	$	$
CENTERLINE STRIPING, DOUBLE YELLOW	12,178	LF	$	$
Willet Rd. SubTotal				**$**

Bid Total	**$**

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

All items shown on the project plan sheets and not included in the above bid items shall be deemed incidental to the project and included in the unit prices given. In case of error in the extension, the unit price times the estimated quantity will govern.

BIDDER has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

DATE	ADDENDUM NUMBER

In addition, the County uses DocuSign when making a contract award. When providing a Contact Name and E-Mail Address below, the Contact and E-Mail address provided must be a person who has the legal authority to contractually bind the offeror's/bidder's company in a contract with the County.

COMPANY NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

AUTHORIZED REPRESENTATIVE: _____

TITLE: _____

SIGNATURE: _____

Prompt Payment Terms: _____

Will you accept automated clearinghouse (ACH) for payment of invoices? _____

List all Sub-Contractors planned to be utilized on this project.

_____

_____

_____

_____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

INSTRUCTIONS TO BIDDERS

The purpose of the attached specifications is to give detailed information on the conditions under which the Project will be constructed, Scope of Contract, quality of material and equipment required, standards used in determining its acceptability, and similar data. Each Bidder shall carefully check all requirements herein set forth and shall offer material and construction which fully complies with these requirements.

All bids shall be submitted on the bid forms hereto attached. Copies of necessary Addenda, if any, shall be signed and attached to the proposal submitted and considered a part of the contract. Bidders shall furnish all information requested herein by filling in the blanks in the submitted copy of these specifications.

Bidders shall visit the site of the work and become familiar with the condition under which the work is to be performed, concerning the site of the work, the nature of the equipment, the obstacles which may be encountered, the work to be performed, and if awarded the Contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have fully informed himself, because of their failure to have so informed themselves prior to the bidding. The successful Contractor must employ, so far as possible, such methods and means in the carrying out their work as will not cause any interruption or interference with any other contractors.

Bidders shall not include sales or use taxes in their bid for materials incorporated or used in the work or for rentals subject to sales tax.

The Contractor assumes responsibility for all loss or damage caused by fire, windstorm, cyclone, tornado, flood, or freezing to the materials and equipment with which the work of the contract is to be done. The Contractor has the privilege of insuring in full or in part against such loss or damage, responsibility for which is here assumed. The County will not carry insurance against such loss or damage until the acceptance of Project.

Bidders shall visit the site of the work and completely inform themselves relative to construction hazards and procedure, the availability of lands, the character and quantity of surface and subsurface materials, and utilities to be encountered, the arrangement and condition of existing structures and facilities, the procedure necessary for maintenance of uninterrupted operation of existing facilities, the character of construction equipment and facilities needed for performance of the work, and facilities for transportation, handling, and storage of materials and equipment. All such factors shall be properly investigated and considered in the preparation of the bid.

Bids of an incomplete nature, or subject to multiple interpretation may at the option of the County, be rejected as irregular.

Bids will be evaluated by the County based on, but not limited to, the following criteria: cost, bidder's qualifications and experience, and time required for completion.

Upon award of the Contract, the successful Contractor shall furnish a Performance Bond and a Labor and Material Payment Bond, each in an amount equal to the full Contract price, guaranteeing faithful compliance with all requirements of the Contract Documents and complete fulfillment of the Contract, and payment of all labor, material, and other bills made in carrying out this Contract.

When Owner gives a Notice of Award to the Successful Bidder through DocuSign, it will be accompanied by the Contract Agreement with all other written Contract Documents attached. Within fifteen days thereafter, Contractor shall sign the contract electronically through DocuSign. Required Bonds shall be returned separately to the Purchasing Department. They are not signed electronically in DocuSign. Bid Bonds must be physically turned into the Purchasing Department within 24 hours of bid opening.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Owner will deliver to Contractor a Notice to Proceed on or about the date specified in the Notice to Bidders. Contract Time shall commence upon delivery of Notice to Proceed. **Contract Time shall not exceed the time or fixed completion date specified in the Notice to Bidders for the work to be done on the Project**.

If any person submitting a bid for this Contract is in doubt as to the true meaning of any part of the plans, specifications, or any other proposed Contract documents, they may submit to the County a written request for an interpretation thereof by the bid questions deadline specified in the Notice to Bidders. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by addendum duly issued or delivered to each person receiving a set of such documents. The County will not be responsible for any other explanation or interpretation of the proposed documents.

Each set of bids should be plainly headed with the name of the Bidder and post office address. In case the bid is made by a firm or corporation, the same shall be signed by a legally authorized agent of the firm or corporation. The envelope containing the bids should be sealed and plainly marked as a bid for this particular Contract.

The Bidder should be sure to complete the following forms and shall attach the bid security. Omissions or irregularities may cause bid rejection.

1. Bidding Forms,
2. Bid Response,
3. Debarment Form,
4. Work Authorization Certification,
5. Statement of Bidder’s Qualifications,
6. Anti-Collusion Statement,
7. Signature and Identity of Bidder,
8. Bidder’s Acknowledgment.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BID RESPONSE

TO: COUNTY OF BOONE, MISSOURI

SUBJECT: _____

Project No.: _____

THE UNDERSIGNED BIDDER, having examined all specifications, and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this proposal; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling, and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work.

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools, and plant; to perform all necessary labor and supervision; and to install, erect, equip, and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm and include Missouri Sales and Use Tax and all other taxes which might be lawfully assessed against or in connection with the work proposed herein.

SECTION I

THE UNDERSIGNED BIDDER UNDERSTANDS that the specifications, contract, and bond governing the construction of the work contemplated are those known and designated as the **Boone County Roadway Regulations Chapter II, MoDOT Standard Specifications, Rules of Missouri Department of Natural Resources, Division 20-Clean Water Commission (10CSR20),** together with the "General Specifications", "Technical Specifications", and "Special Provisions", if any, attached to this proposal.

THE UNDERSIGNED BIDDER UNDERSTANDS that the quantities given in the following itemized proposal are not guaranteed by the Owner, but are used for the purpose of comparing bids and awarding the Contract, and may or may not represent the actual quantities encountered on the job; and that the sum of the products of the quantities listed in the following itemized proposal, multiplied by the unit price bid shall all constitute the gross sum bid.

THE UNDERSIGNED BIDDER submits the following itemized proposal and hereby authorizes the Engineer to correct any multiplication of "Unit Price" by "Quantity" as shown under "Extended Total". If there is a discrepancy between the "Unit Price" and the "Extended Total" the "Unit Price" shall govern.

SECTION II

I hereby agree to complete the work herein specified before the **Contract Time** specified in the Notice to Bidders and agree that the County will sustain substantial damages, the amount of which is impossible to determine at this time, if work is not completed by the completion date. Time is an essential feature of this Contract. I agree that if I fail to finally and fully complete the work within the time allowed I will be in breach of the Agreement which shall entitle the County to collect **liquidated damages** from the Bidder and/or the Bidder's Surety in the amount specified under liquidated damages in the Notice to Bidders for each day that completion is delayed beyond the specified completion date. I further authorize said damages to be reduced from any final payment on the Project.

SECTION III

Acknowledgment of receipt of any and all Addenda, if applicable, shall be included with the bid documents at the time of the submittal to Boone County for consideration.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION IV

The undersigned agrees and understands that the County has the right to reject any and all bids, to waive informalities or other requirements for its benefit, and to accept such proposal as it deems to its best interest.

SECTION V

If this proposal is accepted, the undersigned hereby agrees that work will begin no later than the date specified in the Notice to Proceed and will be diligently prosecuted at such a rate and in such manner as is necessary for the completion of the work herein specified before the completion date.

The Contractor further agrees that, should he fail to complete work in the time specified or such additional time as may be allowed by the Owner under this Contract, the amount of liquidated damages to be recovered on this project shall be in accordance with Section II of the Bid Response.

A certified check, treasurer's check or cashier's check, or a bidder's bond payable to the Owner for five percent of AMOUNT OF BID must be included with Bidder's *Bid Response*. If this proposal is accepted and the undersigned fails to execute the Contract and furnish a contract bond as required, then the proposal guaranty shall be forfeited to the Owner.

In compliance with this Request for Bid and subject to all the conditions thereof, the bidder agrees to furnish the services/equipment/supplies requested and proposed and certifies they have read, understands, and agrees to all terms, conditions, and requirements of this bid and is authorized to contract on behalf of the firm named below. Note: This form must be signed. All signatures must be original and not photocopies. In addition, the County uses Docusign for electronic signature of contract and for making a contract award. When providing a Contact Name and E-Mail Address below, the Contact and E-Mail address provided must be a person who has the legal authority to contractually bind the offeror's/bidder's company in a contract with the County.

Firm Name: _____

By: _____
(Signature)

_____
(Print or Type Name)

Title: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Email Address: _____

Date: _____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

(Please complete and return with Contract)

Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

(1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

_____

Name and Title of Authorized Representative

_____ _____

Signature Date

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

COUNTY OF BOONE-MISSOURI

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when the County contracts for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed $5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

https://www.e-verify.gov/

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of $5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling for proof of enrollment.**

If you are an **Individual/Proprietorship**, then you must return the attached *Certification of Individual Bidder.* On that form, you may do one of the three options listed. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder.* If you choose option number two, then you will also need to complete and return the attached form *Affidavit*.

An Affirmative Action/Equal Opportunity Institution

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

COUNTY OF BOONE-MISSOURI

WORK AUTHORIZATION CERTIFICATION

PURSUANT TO 285.530 RSMo

(FOR ALL AGREEMENTS IN EXCESS OF $5,000.00)

County of _____)
)ss
State of _____)

My name is _____. I am an authorized agent of _____ _____ (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit.**

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

_____
Affiant Date

_____
Printed Name

Subscribed and sworn to before me this ___ day of _____, 20___.

_____
Notary Public

Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.

An Affirmative Action/Equal Opportunity Institution

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

If the vendor is an individual bidding to the County, the Vendor shall complete this page by identifying the applicable option below

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

Choose one of the three following options as it applies:

Option

_____1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

_____2. I do not have the above documents but provide an affidavit (copy attached – *see following page*) which may allow for temporary 90-day qualification.

_____3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

_____ _____

Applicant Date Printed Name

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

AFFIDAVIT
(Only Required for Individual Bidder Certification Option #2)

See Previous Page

State of Missouri)
)SS.
County of _____)

I, the undersigned, being at least eighteen years of age, swear upon my oath that I am either a United States citizen or am classified by the United States government as being lawfully admitted for permanent residence.

_____ _____
Date Signature

_____ _____
Social Security Number Printed Name
or Other Federal I.D. Number

On the date above written _____ appeared before me and swore that the facts contained in the foregoing affidavit are true according to his/her best knowledge, information and belief.

_____
Notary Public

My Commission Expires:

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder for the work included in the specifications and plans and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: _____
2. Business Address: _____

   _____
3. When Organized: _____
4. When Incorporated: _____
5. If not incorporated, state type of business and provide your federal tax identification number:

   _____
6. Number of years engaged in contracting business under present firm name:

   _____
7. If you have done business under a different name, please give name and location:

   _____
8. Percent of work done by own staff: _____
9. Have you ever failed to complete any work awarded to your company? If so, where and why?: _____
10. Have you ever defaulted on a contract? _____
11. List of contracts completed within the last four years, including value of each: _____

    _____
12. List of projects currently in progress: _____

    _____

* Attach additional sheets as necessary *

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

ANTI-COLLUSION STATEMENT

STATE OF MISSOURI

COUNTY OF _____

_____, being first duly sworn, deposes and

says that he is _____
(Title of Person Signing)

of _____
(Name of Bidder)

that all statements made and facts set out in the proposal for the above project are true and correct; and the bidder (person, firm, association, or corporation making said bid) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid or any contract which may result from its acceptance.

Affiant further certifies that bidder is not financially interested in, or financially affiliated with, any other bidder for the above project

By _____

By _____

By _____

Sworn to before me this _____ day of _____ , 20 _____

_____
Notary Public

My Commission Expires _____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SIGNATURE AND IDENTITY OF BIDDER

The undersigned states that the correct LEGAL NAME and ADDRESS of (1) the individual Bidder, (2) each partner or joint venturer (whether individuals or corporations, and whether doing business under fictitious name), or (3) the corporation (with the state in which it is incorporated) are shown below; that (if not signing with the intention of binding himself to become the responsible and sole Contractor) he is the agent of, and duly authorized in writing to sign for the Bidder or Bidders; and that he is signing and executing this (as indicated in the proper spaces below) as the proposal of a:

( ) sole individual ( ) partnership ( ) LLC
( ) corporation, incorporated under laws of the state of _____
( ) other: _____

Name of individual, all partners, or joint venturers:	Address of each:
_____	_____
_____	_____
_____	_____

doing business under the name of:

_____	_____
(If using a fictitious name, show this name above in addition to legal names)	Address of principal place of business in Missouri
_____	_____
(If a corporation - show its name above)	Address of principal place of business in Missouri

ATTEST:

_____ Dated _____, 20___.
(Signature)

_____
(Print Name and Title)

NOTE:

If the Bidder is doing business under a FICTITIOUS NAME, the Proposal shall be executed in the legal name of the individual, partners, LLC, or corporation, with the legal address shown, and the REGISTRATION OF FICTITIOUS NAME filed with the Secretary of State, as required by RSMo Secs. 417.200 - 417.230 shall be attached.

If the Bidder is a CORPORATION NOT ORGANIZED UNDER THE LAWS OF MISSOURI, it shall procure a CERTIFICATE OF AUTHORITY TO DO BUSINESS IN MISSOURI, as required by RSMo Secs. 351.572 et seq.

A CERTIFIED COPY of such Registration of Fictitious Name or Certificate of Authority to do Business in Missouri shall be filed with the Engineer.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BIDDER'S ACKNOWLEDGMENT

(Complete and fill out all parts applicable, and strike out all parts not applicable.)

State of _____

County of _____

On this _____ day of _____ , 20 _____

before me appeared _____ to me personally known, who, being by me first duly sworn, did say that he executed the foregoing Proposal with full knowledge and understanding of all its terms and provisions and of the plans and specifications; that the correct legal name and address of the Bidder (including those of all partners of joint ventures if fully and correctly set out above; that all statements made therein by or for the Bidder are true; and

(if a sole individual) acknowledged that he executed the same as his free act and deed.

(if a partnership or joint venture) acknowledged that his executed same, with written authority from, and as the free act and deed of, all said partners or joint ventures.

(if a corporation) that he is the _____
President or other agent

of _____ ; that the above Proposal was signed and sealed in behalf of said corporation by authority of its board of directors; and he acknowledged said proposal to be the free act and deed of said corporation.

Witness my hand and seal at _____, _____ the day and year first above written.

(SEAL) _____ Notary Public

My Commission expires _____, 20 ____.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

INSURANCE REQUIREMENTS

Insurance Requirements: The Contractor shall not commence work under this contract until they have obtained all insurance required under this paragraph and the Certificate of Insurance has been approved by the County, nor shall the Contractor allow any subcontractor to commence work on their subcontract until all similar insurance required of subcontractor has been so obtained and approved. All policies shall be in amounts, form and companies satisfactory to the County which must carry an A-6 or better rating as listed in the A.M. Best or equivalent rating guide. Insurance limits indicated below may be lowered at the discretion of the County.

Employers Liability and Workers Compensation Insurance - The Contractor shall take out and maintain during the life of this contract, **Employers Liability and Workers Compensation Insurance** for all of its employees employed at the site of work, and in case any work is sublet, the Contractor shall require the subcontractor similarly to provide Workers Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Workers Compensation coverage shall meet Missouri statutory limits. Employers Liability limits shall be $500,000.00 each employee, $500,000.00 each accident, and $500,000.00 policy limit. In case any class of employees engaged in hazardous work under this Contract at the site of the work is not protected under the Workers Compensation Statute, the Contractor shall provide and shall cause each subcontractor to provide Employers Liability Insurance for the protection of their employees not otherwise protected.

Commercial General Liability Insurance - The Contractor shall take out and maintain during the life of this contract, such commercial general liability insurance as shall protect it and any subcontractor performing work covered by this contract, from claims for damages for personal injury including accidental death, as well as from claims for property damages, which may arise from operations under this contract, whether such operations be by themselves or for any subcontractor or by anyone directly or indirectly employed by them. The amounts of insurance shall be not less than $3,000,000.00 combined single limit for any one occurrence covering both bodily injury and property damage, including accidental death. If the Contract involves any underground/digging operations, the general liability certificate shall include X, C, and U (Explosion, Collapse, and Underground) coverage. If providing Commercial General Liability Insurance, then the Proof of Coverage of Insurance shall also be included.

Contractor may satisfy the minimum liability limits required for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum per occurrence limit of liability under the umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. **Contractor agrees to endorse the County as an Additional Insured on the umbrella or Excess Liability, unless the Certificate of Insurance state the Umbrella or Excess Liability provides coverage on a "Follow-Form"** basis.

Business Automobile Liability – The Contractor shall maintain during the life of this contract, automobile liability insurance in the amount of not less than $3,000,000.00 combined single limit for any one occurrence, covering both bodily injury, including accidental death, and property damage, to protect themselves from any and all claims arising from the use of the Contractor's own automobiles, teams and trucks; hired automobiles, teams and trucks; non-owned and both on and off the site of work.

Subcontractors: Contractor shall cause each Subcontractor to purchase and maintain insurance of the types and amounts specified herein. Limits of such coverage may be reduced only upon written agreement of County. Contractor shall provide to County copies of certificates of insurance evidencing coverage for each Subcontractor. Subcontractors' commercial general liability and business automobile liability insurance shall name County as Additional Insured and have the Waiver of Subrogation endorsements added.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Proof of Carriage of Insurance - The Contractor shall furnish the County with Certificate(s) of Insurance which name the County as additional insured in an amount as required in this contract). The Certificate of Insurance shall provide that there will be no cancellation, non-renewal or reduction of coverage without 30 days prior written notice to the County. In addition, such insurance shall be on an occurrence basis and shall remain in effect until such time as the County has made final acceptance of the services provided.

INDEMNITY AGREEMENT: To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with providing these services. This provision does not, however, require contractor to indemnify, hold harmless, or defend the County of Boone from its own negligence.

Nothing in these requirements shall be construed as a waiver of any governmental immunity of the County, its officials nor any of its employees in the course of their official duties. Nothing in the insurance procured as required herein shall be interpreted so as to waive any sovereign immunity, official immunity, or other immunity defense available to County as a political subdivision in the State of Missouri. It is not the County's intent or desire to procure insurance that would operate as a waiver of any such immunity defense.

Failure to maintain the required insurance in force may be cause for contract termination. In the event the Agency/Service fails to maintain and keep in force the required insurance or to obtain coverage from its subcontractors, the County shall have the right to cancel and terminate the contract without notice.

Certificate Holder address:

County of Boone, Missouri
C/O Purchasing Department
5551 S. Tom Bass Road
Columbia, MO 65201

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CONTRACT CONDITIONS

GENERAL: The following provisions are agreed to by and between the Contractor and the County:

DEFINITIONS: "Party of the First Part" or "County" or "Owner" shall mean the County of Boone, Missouri, acting through its authorized County Officials, or appointed representatives.

"Contractor" or "Party of the Second Part" shall mean the party having entered into contract to perform the work herein specified.

"Department" shall mean the Boone County Resource Management Department.

"Director" shall mean the Director of Boone County Resource Management or his/her designated representative.

"Engineer" shall mean the Director or the authorized representative of the Department for whom the work is to be performed.

"Work" of the Contractor includes labor or material, or both.

"As directed", "as required", "as permitted", "acceptable to" and words of like import shall mean that the direction, requirement or permission of the Engineer is intended.

"Or equal" is not intended to impose limitations preventing the free exercise of the Contractor's skill or to exclude products which are satisfactory. Materials and workmanship shall be of the best of their respective kinds. Trade or manufacture's names where used in these specifications are intended to fix the standards of workmanship and materials. Any article or material equaling the standards fixed may be used in place of that mentioned by the specifications provided that the material or article proposed is submitted to and approved by the Engineer. No substitution shall be made unless this definite approval has been obtained in advance.

PAYMENTS: The successful Contractor will be allowed payment in accordance with the following schedule:

(1) Progress payments will be made to the contractor and any professional engineer, architect, landscape architect, or land surveyor on at least a monthly basis as the work progresses, or, on a lump sum basis according to the terms of the lump sum contract. Except in the case of lump sum contracts, payments shall be based upon estimates prepared at least monthly of work performed and material delivered, as determined by the project architect or engineer. Retainage withheld on any construction contract or subcontract for public works projects will not exceed five (5) percent of the value of the contract or subcontract. If the contractor is not required to obtain a bond because the cost of the public works contract is not estimated to exceed fifty thousand dollars, the County may withhold retainage on the public works project in an amount not to exceed ten (10) percent of the value of the contract or subcontract. The County will pay the contractor the amount due, less a retainage within thirty days following the latter of the following:

   a. The date of delivery of materials or construction services purchased;
   b. The date, as designated by the County, upon which the invoice is duly delivered to the person or place designated by the County; or
   c. In those instances in which the Contractor approves the County's estimate, the date upon which such notice of approval is duly delivered to the person or place designated by the County;

(2) Payments shall be considered received within the context of this section when they are duly posted with the United States Postal Service or other agreed upon delivery service or when they are hand-delivered to an authorized person or place as agreed to by the contracting parties.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

(3) If, in the discretion of the County and the project architect or engineer and the contractor, it is determined that a subcontractor's performance has been completed and the subcontract can be released prior to substantial completion of the public works contract without risk to the County, the contractor shall request such adjustment in retainage, if any, from the County as necessary to enable the contractor to pay the subcontractor in full. The County may reduce or eliminate retainage on any contract payment if, in the County's opinion, the work is proceeding satisfactorily. If retainage is released and there are any remaining minor items to be completed, an amount equal to one hundred fifty percent of the value of each item as determined by the County's duly authorized representative shall be withheld until such item or items are completed.

(4) The County shall pay at least ninety-eight percent of the retainage, less any offsets or deductions authorized in the contract or otherwise authorized by law, to the contractor. The contractor shall pay the subcontractor or supplier after substantial completion of the contract work and acceptance by the County, or as may otherwise be provided by the contract specifications. Such payment shall be made within thirty days after acceptance, and the invoice and all other appropriate documentation and certifications in complete and acceptable form are provided, as may be required by the contract documents. If the County determines the work is not substantially completed and accepted, then the County shall provide a written explanation of why the work is not considered substantially completed and accepted within fourteen calendar days to the contractor, who shall then provide such notice to the subcontractor or suppliers responsible for such work. If such written explanation is not given by the County, the County shall pay at least ninety-eight percent of the retainage within thirty calendar days. If at that time there are any remaining minor items to be completed, an amount equal to one hundred fifty percent of the value of each item as determined by the County shall be withheld until such items are completed.

(5) All estimates or invoices for supplies and services purchased, approved and processed, or final payments, shall be paid promptly and shall be subject to late payment charges. Except as provided in subsection 4 of this section, the County will pay the contractor, in addition to the payment due him interest at the rate of one and one-half percent per month calculated from the expiration of the thirty-day period until fully paid.

(6) When a contractor receives any payment, the contractor shall pay each subcontractor and material supplier in proportion to the work completed by each subcontractor and material supplier his application less any retention not to exceed five percent. If the contractor receives less than the full payment due under the County contract, the contractor shall be obligated to disburse on a pro rata basis those funds received, with the contractor, subcontractors and material suppliers each receiving a prorated portion based on the amount of payment. When, however, the County does not release the full payment due under the contract because there are specific areas of work or materials being rejected or because has otherwise determined such areas are not suitable for payment then those specific subcontractors or suppliers involved shall not be paid for that portion of the work rejected or deemed not suitable for payment; provided the County gives a written explanation to the contractor, subcontractor, or supplier involved as to why the work or supplies were rejected or deemed not suitable for payment, and all other subcontractors and suppliers shall be paid in full.

(7) If the contractor, without reasonable cause, fails to make any payment to his subcontractors and material suppliers within fifteen days after receipt of payment under the County contract, the contractor shall pay to his subcontractors and material suppliers, in addition to the payment due them, interest in the amount of one and one-half percent per month, calculated from the expiration of the fifteen-day period until fully paid. This subdivision shall also apply to any payments made by subcontractors and material suppliers to the subcontractors and material suppliers and to all payments made to lower tier subcontractors and material suppliers throughout the contracting chain.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

(8) Final Payment: The County will make final payment of all moneys owed to the contractor, including any retainage, less any offsets or deductions authorized in the contract or otherwise authorized by law, within thirty days of the due date. Final payment shall be considered due upon the earliest of the following events:

a. Completion of the project and filing with the County of all required documentation and certifications, in complete and acceptable form, in accordance with the terms and conditions of the contract;
b. The project is certified by the architect or engineer authorized to make such certification on behalf of the County as having been completed, including the filing of all documentation and certifications required by the contract, in complete and acceptable form; or
c. The project is certified by the contracting authority as having been completed, including the filing of all documentation and certifications required by the contract, in complete and acceptable form.

Bidder may agree to accept automated clearinghouse (ACH) payment of invoices and monthly statements. Payment terms are Net 30 upon receipt of an accurate monthly statement, although the Bidder may offer additional discounts for early payment on the Response Form.

The Contractor shall, by affidavit, submit to the Engineer a sworn certification to the County that all bills and claims properly due and chargeable against the work have been satisfied and that the laws relating to the payment of prevailing wage rates have been complied with and shall release the County of Boone from all further claims, which certificate must bear the written endorsement of the Surety on the bond. The acceptance by the Contractor of the final payment shall constitute a release and waiver of any and all rights and privileges under the terms of the Contract; further, the acceptance by the Contractor of final payment shall relieve the County from any and all claims or liabilities on part of the County relating to or connected with the Contract.

The cost of all licenses and permits and other expenses and costs incidental to the fulfillment of this Contract will be paid by the Contractor, and the total amount of such costs will be included in the total cost of the work.

Assignments: No money due at the time or which may become due, and no claim of any character because of any performance or breach of the Contract shall be assigned or transferred to any other person so as to bind or affect the County without the written consent of the Surety and the County.

The Contractor shall pay for all materials, supplies, services, and equipment as follows:

1. For all transportation and utility service not later than the 20th day of the calendar month following that in which the services are rendered, and
2. For all materials, tools, and other expendable equipment to the extent of 90 percent of the cost thereof, not later than the 20th day of the calendar month following that in which such materials, tools, and equipment are delivered at the site of the project, and the balance of the cost thereof not later than the 30th day following the completion of that part of the work in or on which such materials, tools, and equipment are incorporated or used.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

EXTRA AND/OR ADDITIONAL WORK AND CHANGES: If any extra and/or additional work is to be done or any change in the plans and specifications is deemed necessary, the County may issue to the Contractor a written change order directing that such extra and/or additional work be done or that such change be made, and the Contract shall be modified accordingly. Compensation to the Contractor will be calculated as an addition to or deduction from the Contract price, based upon such written terms as may be established by the owner, either (a) by an acceptable lump sum proposal of the Contractor, (b) on a cost-plus limited basis not to exceed a specified limit, or (c) on basis of bid or mutually agreed upon unit prices. In the event that none of the foregoing methods are agreed upon with the Contractor, the County may perform the work with its own forces or under separate contract with another contractor.

COUNTY'S RIGHT TO WITHHOLD CERTAIN AMOUNTS AND MAKE APPLICATION THEREOF: The County shall have the right to withhold from payments due to the Contractor, in addition to the retained percentages herein elsewhere provided for, such amount or amounts as may be necessary to pay just claims against the Contractor for labor and services rendered and materials furnished in or about the work covered by this Contract, or for liquidated damages. The County is by this Contract appointed the agent of the Contractor to apply such retained amounts to the payment of any of the foregoing.

PATENTS: The Contractor shall protect the County against suits for patent infringement on material, equipment, and methods used.

DISCHARGE OF EMPLOYEES: Any employee of the Contractor who is stationed at the site of the work and should prove to be quarrelsome, dishonest, incompetent or inexperienced, or should not work for the good of the job shall, upon written notice from the County, be removed by the Contractor and replaced by an employee with proper qualifications.

ASSIGNMENT OF CONTRACT: No assignment by the Contractor of any principal construction contract or any part thereof or of the funds to be received thereunder by the Contractor, will be recognized unless such assignment has had the approval of the County and the Surety has been given due notice of such assignment in writing. In addition to the usual recitals in assignment contracts, the following language must be set forth:
"It is agreed that the funds to be paid to the assignee under this assignment are subject to a prior lien for services rendered or materials supplied for the performance of the work called for in said Contract in favor of all persons, firms, or corporations rendering such services or supplying such materials."

ACCIDENT PREVENTION: Precaution shall be exercised at all times for the protection of persons (including employees) and property. The safety provisions of applicable laws, building and construction codes shall be observed. Machinery, equipment, and all hazards shall be guarded or eliminated in accordance with the safety provisions of the Manual of Accident Prevention in Construction, 8th Edition, 1999, published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of applicable laws. Current standards of the Occupational Safety and Health Act shall be applied, as well as the requirements contained within the current MUTCD.

LEGAL REQUIREMENTS: The Contractor shall do all work in such manner as to comply with all County ordinances, and laws of the County, State, and Nation as apply to the work herein outlined. The Contractor shall also obtain all necessary licenses and permits and keep necessary records as required.

EQUAL OPPORTUNITY: The County of Boone is an equal opportunity affirmative action employer, pursuant to federal and state law, and all respondents submitting bids shall be considered to be EEO/AA employers in compliance with federal and state laws, unless otherwise stipulated by the bidders herein.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

DOMESTIC PURCHASING POLICY: Contractors are encouraged to select and use materials manufactured, assembled, or produced in the United States in the performance of this contract whenever the quality and price are comparable with other goods. By submission of this bid, the vendor certifies that they are in compliance with section 34.353 and, if applicable, section 34.359 ("Missouri Domestic Products Procurement Act") of the Revised Statutes of Missouri, 1987.

TRANSIENT EMPLOYERS: Every transient employer, as defined in Section 285.230 RSMo, must post in a prominent and easily accessible place at the work site a clearly legible copy of the following: (1) the notice of registration for employer withholding issued to such transient employer by the director of revenue; (2) proof of coverage for workers' compensation insurance or self-insurance signed by the transient employer and verified by the department of revenue through the records of the division of workers' compensation; and (3) the notice of registration for unemployment insurance issued to such transient employer by the division of employment security. Any transient employer failing to comply with these requirements shall, under Section 285.234 RSMo, be liable for a penalty of five hundred dollars per day until the notices required by this section are posted as required by law.

SALES TAX EXEMPTION PROCEDURE: County will provide the Contractor with a completed Missouri Project Exemption and Missouri Tax Exemption letter for Boone County, Missouri and the Contractor shall be responsible for furnishing the exemption certificate and tax exemption letter to all authorized sub-contractors and suppliers providing materials incorporated in the work. All invoices issued for purchases for such materials, supplies, and taxable rentals shall be in the name of Boone County and contain the project number assigned by Boone County for the contract awarded. It shall be the responsibility of the Contractor to insure that no sales or use taxes are included in the invoices and that the County pays no sales/use taxes from which it is exempt. The Contractor shall be responsible for obtaining revised exemption certificates and revised expiration dates if the work extends beyond the estimated the project completion date or a certificate expiration date. The Contractor shall also be responsible for retaining a copy of the project exemption certificate for a period of five years and for compliance with all other terms and conditions of section 144.062 RSMo. not otherwise herein specified. The Contractor agrees not to use or permit others to use the project exemption certificate for taxable purchases of materials or rentals and supplies not directly incorporated into or used in the work to which it applies and agrees to indemnify and hold the County harmless from all losses, expenses and costs including litigation expenses and attorney fees resulting from the unauthorized use of such project exemption certificates.

WARRANTY AND GUARANTEE: Contractor warrants and guarantees to Owner and Engineer that all work will be in accordance with the Contract Documents and will not be defective. All materials provided by Contractor shall be new material of high quality which shall give long life and reliable operation. The workmanship shall be of high quality in every detail. Prompt notice of all defects shall be given to Contractor. All defective work, whether or not in place, may be rejected, corrected, or accepted as follows:

(1) **CORRECTION OR REMOVAL OF DEFECTIVE WORK:** If required by Engineer, Contractor shall promptly, as directed, either correct all defective Work, whether or not fabricated, installed or completed, or if the Work has been rejected by Engineer, remove it from the site and replace it with non-defective Work. Contractor shall bear all direct, indirect, and consequential costs of such correction or removal (including but not limited to fees and charges of engineers, architects, attorneys, and other professionals made necessary thereby).

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

(2) **ONE YEAR CORRECTION PERIOD:** If within one year after the date of Substantial Completion or such longer period of time as may be prescribed by Laws or Regulations or by the terms of any applicable special guarantee required by the Contract Documents or by any specific provision of the Contract Documents, any Work is found to be defective, including grass growth, Contractor shall promptly, without cost to Owner and in accordance with Owner's written instructions, either correct such defective Work, or if it has been rejected by Owner, remove it from the site and replace it with non-defective Work. If Contractor does not promptly comply with the terms of such instructions, or in an emergency where delay would cause serious risk of loss or damage, Owner may have the defective Work removed and replaced and all direct, indirect, and consequential costs of removal and replacement (including but not limited to fees and charges of engineers, architects, attorneys, and other professionals) will be paid by the Contractor's performance bond. In special circumstances where a particular item of equipment is placed in continuous service before Substantial Completion of all the Work, the correction period for that item may start to run from an earlier date if so provided in the Specifications or by Written Amendment.

SUBCONTRACTORS, SUPPLIERS AND OTHERS: Contractor shall not employ any Subcontractor, Supplier, or other person or organization (including those acceptable to Owner and Engineer as indicated below), whether initially or as a substitute, against whom Owner or Engineer may have reasonable objection. Contractor shall not be required to employ any Subcontractor, Supplier, or other person or organization to furnish or perform any of the Work against whom the Contractor has a reasonable objection.

If the Owner requires identity of certain Subcontractor, Suppliers, or other persons or organizations (including those who are to furnish the principal items of material and equipment) to be submitted to Owner in advance of the specified date prior to the Effective Date of the Agreement for acceptance by Owner and Engineer and if Contractor has submitted a list thereof in accordance with the project Specifications, Owner's or Engineer's acceptance (either in writing or by failing to make written objection thereto by the date indicated for acceptance or objection in the bidding documents or the Contract Documents) of any such Subcontractor, Supplier, or other person or organization so identified may be revoked on the basis of reasonable objection after due investigation, in which case Contractor shall submit an acceptable substitute, the Contract Price will be increased by the difference in the cost occasioned by such substitution and an appropriate Change Order will be issued or Written Amendment signed. No acceptance by Owner or Engineer of any such Subcontractor, Supplier, or other person or organization shall constitute a waiver of any right of Owner or Engineer to reject defective Work.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SAMPLE CONTRACT AGREEMENT

THIS AGREEMENT, made and entered into by and between the Boone County Commission of **Columbia, Missouri,** (hereinafter referred to as the Owner), and _____ _____ (hereinafter referred to as the Contractor).

WITNESSETH: That for and in consideration of the acceptance of Contractor's bid and the award of this contract to said Contractor by the Owner and in further consideration of the agreements of the parties herein contained, to be well and truly observed and faithfully kept by them, and each of them, it is agreed between the parties as follows, to wit:

The Contractor at his own expense hereby agrees to do or furnish all labor, materials, and equipment called for in the proposal designated and marked:

Project Name: _____

Project No.: _____

and agrees to perform all the work required by the Contract as shown on the plans and specifications.

The following Contract documents and all addenda (if applicable), are made a part hereof as fully as if set out herein: Change orders issued subsequent to this Contract shall be subject to the terms and conditions of the agreement unless otherwise specified in writing.

1. Notice to Bidders,
2. Bid Form,
3. Instructions to Bidders,
4. Bid Response,
5. Debarment Form,
6. Work Authorization Certification,
7. Statement of Bidder's Qualifications,
8. Anti-Collusion Statement,
9. Signature and Identity of Bidder,
10. Bidder's Acknowledgment,
11. Insurance Requirements,
12. Contract Conditions,
13. Contract Agreement,
14. Performance Bond,
15. Labor and Material Payment Bond,
16. Affidavit-OSHA Requirements,
17. Affidavit-Prevailing Wage,
18. Contractor's Affidavit Regarding Settlement of Claims,
19. General Specifications,
20. Technical Specifications,
21. Special Provisions,
22. State Prevailing Wage Rates,
23. Boone County Standard Terms and Conditions
24. Notice to Proceed,
25. Boone County Roadway Regulations Chapter II,
26. MoDOT Standard Specifications, and
27. Plans.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

It is understood and agreed that, except as may be otherwise provided for by the **General Specifications, Technical Specifications**, and **Special Provisions** the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II**, or the **MoDOT Standard Specifications**. Said Specifications are part and parcel of this Contract, and are incorporated in this Contract as fully and effectively as if set forth in detail herein. When an item is the subject of both the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**, the **Boone County Roadway Regulations Chapter II** will govern the work.

The Contractor further agrees that he is fully informed regarding all of the conditions affecting the work to be done, and labor and materials to be furnished for the completion of this Contract, and that his information was secured by personal investigation and research and not from any estimates of the Owner; and that he will make no claim against the Owner by reason of estimates, tests, or representation of any officer, agent, or employees of the Owner.

The said Contractor agrees further to begin work not later than the authorized date in the Notice to Proceed, and to complete the work within the time specified in the proposal or such additional time as may be allowed by the Engineer under the Contract.

The work shall be done to complete satisfaction of the Owner, and in the case the Federal Government or any agency thereof is participating in the payment of the cost of construction of the work, the work shall also be subject to inspection and approval at all times by the proper agent or agents of such government agency.

The parties hereto agree that this Contract in all things shall be governed by the laws of the State of Missouri.

Contractor agrees it will pay not less than the prevailing hourly rate of wages to all workmen performing work under the Contract in accordance with the prevailing wage determination issued by the Division of Labor Standards of the Department of Labor and Industrial Relations for the State of Missouri and as maintained on file with the Boone County Purchasing Department. The Contractor further agrees that it shall forfeit as a penalty to the County of Boone the sum of $100.00 for each workman employed for each calendar day or portion thereof such workman is paid less than the stipulated rates set forth in the prevailing wage determination for the project for any work done under this contract by the Contractor pursuant to the provisions of Section 290.250 RSMo. The Contractor further agrees that he will abide by all provisions of the prevailing wage law as set forth in Chapter 290 RSMo. and rules and regulations issued thereunder and that any penalties assessed may be withheld from sums due to the Contractor by the Owner.

The Contractor agrees that he will comply with all federal, state, and local laws, regulations, and ordinances, and that he will cause each of his subcontractors to do the same. The Contractor also agrees not to discriminate against any person on the grounds of race, color, religion, creed, sex, age, ancestry, or national origin in connection with this Contract, including procurement of materials and equipment, and will cause each of his subcontractors to do the same.

The Contractor expressly warrants that he has employed no third person to solicit or obtain this Contract in his behalf, or to cause or procure the same to be obtained upon compensation in any way contingent, in whole or in part, upon such procurement. Also, that he has not paid, or promised or agreed to pay to any third person, in consideration of such procurement, or in compensation for services in connection therewith, any brokerage, commission or percentage upon the amount receivable by he hereunder; and that he has not, in estimating the Contract price demand by he, included any sum by reason of any such brokerage, commission, or percentage; and that all moneys payable to he hereunder are free from obligation of any other person for services rendered, or supposed to have been rendered, in the procurement of this Contract. Contractor further agrees that any breach of this warranty shall constitute adequate cause for the annulment of this Contract by the Owner, and that the Owner may retain to its own use from any sums due to or to become due

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

hereunder an amount equal to any brokerage, commission, or percentage so paid, or agreed to be paid.

The Owner agrees to pay the Contractor in the amount of

$_____

as full compensation for the performance of work embraced in this Contract, subject to adjustment as provided for changes in quantities and approved change orders.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

DATE OF AGREEMENT:

IN WITNESS WHEREOF, the parties hereto have signed and entered this agreement on _____ at Columbia, Missouri.

(Date)

OWNER:
BOONE COUNTY, MISSOURI

ATTEST:

By: _____
Presiding Commissioner

Signed by:
_____
County Clerk

CONTRACTOR:

_____

By: _____
Authorized Representative (Signature)

ATTEST:

By: _____
Authorized Representative (Print or Type Name)

Title: _____

_____
Secretary

Approved as to Legal Form:

_____
County Counselor

Certification
I certify that this contract is within the purpose of the appropriation to which it is to be charged and there is an encumbered balance to the credit of such appropriation sufficient to pay therefore.

_____
Auditor

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SAMPLE PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENT, that we,

_____

_____

as Principal, hereinafter called Contractor, and _____

_____

a Corporation, organized under the laws of the State of _____

and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, in the amount of _____ Dollars, for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated _____ entered into a Contract with Owner for:

Project Name: _____

Project No.: _____

in accordance with specifications and/or plans prepared by the County of Boone, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, and shall faithfully perform the prevailing hourly wages and comply with all prevailing wage requirements as provided by such Contract and applicable prevailing wage laws, rules, and rates specified by regulation thereunder, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1) Complete the Contract in accordance with its terms and conditions, or

2) Obtain a bid for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible bidder, arrange for a Contract between such bidder and Owner, and make available as work progresses (even though there should be a default of a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient fund to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators, or successors of Owner.

IN TESTIMONY WHEREOF, the Contractor has hereunto set his hand and the Surety has caused these presents to be executed in its name, and its corporate seal to be affixed by its Attorney-In-Fact at _____ on this _____ day of _____ ,20 ____.

_____
(Contractor)

(SEAL)

BY: _____

_____
(Surety Company)

(SEAL)

BY: _____
(Attorney-in-Fact)

BY: _____
(Missouri Representative)

(Accompany this bond with Attorney-in-Fact's authority from the Surety Company certified to include the date of this bond).

Surety Contact Name: _____
Phone Number: _____
Address: _____
_____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SAMPLE LABOR AND MATERIAL PAYMENT BOND

KNOW ALL PERSONS BY THESE PRESENT, that we,

_____

_____

as Principal, hereinafter called Contractor, and _____

_____

a Corporation, organized under the laws of the State of _____

and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, for the use and benefit of claimants as herein defined, in the amount of

_____ Dollars,

($ _____), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by these presents:

WHEREAS, Contractor has, by written agreement dated _____ entered into a Contract with Owner for:

Project Name: _____

Project No.: _____

in accordance with specifications and/or plans prepared by the County of Boone which Contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that the Contractor shall promptly make payments to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject, however, to the following conditions.

A. A claimant is defined as one having a direct contract with the Contractor or with a subcontractor of the Contractor for labor, material, or both, used or reasonably required for use in the performance of the Contract; labor and material being construed to include the part of water, gas, power, light, heat, oil, gasoline, telephone service, rental, or equipment directly applicable to the Contract.

B. The above named Contractor and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The owner shall not be liable for the payment of any costs or expenses of any such suit.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

C. No suit or action shall be commenced hereunder by any claimant:

1. Unless claimant, other than one having a direct Contact with the Contractor, shall have given written notice to any two of the following: The Contractor, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Contractor, Owner, or Surety, at any place where an office is regularly maintained for the transaction of business, or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

2. After the expiration of one (1) year following the date on which Contractor ceased work on said Contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

3. Other than in a state court of competent jurisdiction in and for the County or other political subdivision of the state in which the project, or any part thereof, is situated or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

D. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of Mechanic's Liens which may be filed on record against said improvement, whether or not claim for the amount of such lien be presented under or against this bond.

IN TESTIMONY WHEREOF, the Contractor has hereunto set their hand and the Surety caused these present to be executed in its name and its corporate seal to be affixed by its Attorney-in-Fact at _____ ,on this _____ day of _____ ,20 _____.

CONTRACTOR: _____

BY: _____

SURETY COMPANY _____

BY: _____
(Attorney-in-Fact)

BY: _____
(Missouri Representative)

(Accompany this bond with Attorney-In-Fact's authority from the Surety Company certified to include the date of this bond.)

Surety Contact Name: _____ Phone Number: _____
Address: _____
_____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

AFFIDAVIT OF COMPLIANCE WITH OSHA
TRAINING REQUIREMENTS PURSUANT TO §292.675 RSMo

County of _____)
)ss
State of _____)

My name is _____. I am an authorized agent of _____ _____(Company). I am aware of the requirements for OSHA training set out in §292.675 Revised Statutes of Missouri for those working on public works. All requirements of said statute have been fully satisfied and there has been no exception to the full and complete compliance with said provisions relating to the required OSHA training for all those who performed services on this public works contract for Boone County, Missouri.

NAME OF PROJECT:_____

_____
Affiant Date

_____
Printed Name

Subscribed and sworn to before me this ___ day of _____, 20___.

_____
Notary Public

NOTE: Failure to return this Affidavit with project close-out documents may result in referral of this project to the Department of Labor and Industrial Relations for further action to determine compliance with RSMo Sec. 292.675.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

AFFIDAVIT OF COMPLIANCE WITH THE PREVAILING WAGE LAW

Before me, the undersigned Notary Public, in and for the County of _____

State of _____, personally came and appeared (name and title)

_____of the (name of company)

_____ (a corporation) (a partnership) (a proprietorship)

and after being duly sworn did depose and say that all provisions and requirements set out in Chapter 290 Sections 290.210 through and including 290.340, Missouri Revised Statutes, pertaining to the payment of wages to workmen employed on public works projects have been fully satisfied and there has been no exception to the full and complete compliance with said provisions and requirements and with Wage Determination NO._____ issued by the Division of Labor Standards on the _____ day of _____ 20___, in carrying out the Contract and work in connection with

(name of project)_____ located at

(name of institution) _____ in _____ County,

Missouri and completed on the _____day of _____ , 20_____.

_____
Signature

Subscribed and sworn to me this _____ day of _____, 20_____.

My commission expires _____, 20_____.

_____
Notary Public

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

BOONE COUNTY COMMISSION

CONTRACTOR'S AFFIDAVIT REGARDING SETTLEMENT OF CLAIMS

County Bid Number _____

Vendor Job Number _____

Job Location _____

_____, 20_____

To the Boone County _____ Department
Columbia, Missouri

To Whom It May Concern:
This is to certify that all lawful claims for material, lubricants, fuel, coal, coke, repairs on machinery, groceries and foodstuffs, equipment and tools consumed or used in connection with the construction of the above mentioned project, and all insurance premiums, both compensation and all other kinds of insurance on said work, and for all labor performed in said work, whether by subcontractor or claimant in person or by his employee, agent, servant, bailee or bailor, have been paid and discharged.

_____
Contractor

By _____
(Signature)

_____
(Title)

State of _____

County of _____ ss.

Subscribed and sworn to before me this _____ day of _____, 20____ , at _____

_____
Notary Public

(SEAL)
My Commission expires _____, 20____

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

GENERAL SPECIFICATIONS

GENERAL SPECIAL PROVISIONS: Except as may be otherwise provided for by the **General Specifications**, **Technical Specifications**, and **Special Provisions**, the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II** or the **MoDOT Standard Specifications**. Said Specifications are part and parcel of this Contract and are incorporated in this Contract as fully and effectively as if set forth in detail herein.

When an item is the subject of both the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**, the **Boone County Roadway Regulations Chapter II** will govern the work.

SECTION 1. - DEFINITIONS

The following changes shall be made to Section 101. Definitions. and shall apply each time they occur in the "Missouri Standard Specifications for Highway Construction Current Edition" hereinafter the **MoDOT Standard Specifications**.

A. Owner: Shall mean the County of Boone as contracting agency acting by and through any of its authorized representatives.

B. Commission: Shall mean the Boone County Commission.

C. Engineer: Shall mean the Director of the Boone County Resource Management Department acting by and through any of his authorized representatives.

SECTION 2. - PROPOSAL REQUIREMENTS AND CONDITIONS

2.1 Interpretation of Proposed Quantities. The quantities appearing in the bid schedule are prepared for the comparison of bids and will be the basis for final payment to the Contractor, except where final measurements are to be made, as hereinafter provided. Payment will not be made for any work that does not meet with the approval of the Engineer. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased, or omitted as hereinafter provided.

The Contractor agrees that he is fully informed regarding all of the conditions affecting the work to be completed, and labor and materials to be furnished for the completion of this Contract, and that his information was procured by personal investigation and research and not from any estimates of the Engineer; and that he will make no claims against the County by reason of estimates, test, or representation of any officer, agent, or employee of the County or the Engineer.

2.2 Proposal Guaranty. Each proposal shall be accompanied by a proposal guaranty. The character and the amount of the proposal guaranty to be furnished by Bidders shall be stated in the proposal for each project. The proposal guaranty shall be executed by some surety company authorized to do business in the State of Missouri, as a guarantee on the part of the Bidder that if his bid be accepted, he will within ten days after receipt of notice of such acceptance, enter into a contract and furnish a contract bond to do the work advertised; and, in case of default, forfeit such proposal guaranty.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

2.3 Delivery of Proposals. Each proposal shall be submitted in a sealed envelope marked clearly to indicate its contents. All proposals shall be filed prior to the time and at the location specified in the Notice To Bidders. Proposals received after the time for opening of bids will be returned to the bidder unopened.

SECTION 3 - AWARD AND EXECUTION OF CONTRACT

3.1. Award of Contract. The Contract shall be awarded by the Boone County Commission and confirmed by a Commission Order to the lowest responsible Bidder within a reasonable length of time after opening of bids. The responsibility of the Bidder shall be determined by the Boone County Commission who will base its decision on, among other things, bidder's qualifications, previous work, and financial standing. The successful Bidder will be notified in writing, mailed to the address shown on the proposal, that his bid has been accepted and that he has been awarded the contract.

SECTION 4 - SCOPE OF WORK – This section has been left blank.

SECTION 5 - CONTROL OF WORK

5.1. Cooperation by Contractor. The Contractor will be supplied with four sets of approved plans and contract assemblies including special provisions. One set of approved plans and contract documents including special provisions shall be kept available on the job at all times.

5.2. Authority and Inspection. The Engineer has direct charge of the engineering details of each construction project. The Engineer has the authority to reject defective material and to suspend and reject any work that is being improperly performed.

5.3. Claims for Adjustment. If any conditions arise which in the Contractor's opinion will require him to make any claims or demands for extra or additional compensation above that fixed by the contract, or on which he contemplates bringing claims for such extra compensation, he shall promptly and before incurring any expenses, notify in writing the Engineer of the conditions and circumstances and that he proposes to make such claims. The Contractor agrees that any claims made without such advance notice, and not presented in such a way as to enable the Engineer to observe conditions as they occur and to verify expenses as they occur and to determine with certainty the correctness of such claims and of the expenses involved, are waived and shall be null and void. No extra compensation shall be awarded in any event without prior written approval of the County.

5.4. The Engineer will set initial field control consisting of bench marks and control monuments. The Contractor shall be responsible for the preservation of all bench marks and control monuments, and if any of these bench marks or control monuments are carelessly or willfully destroyed or disturbed, the cost of replacing them may be charged to the Contractor. These bench marks and control monuments will constitute the initial field control by and in accordance with which the Contractor shall establish other necessary controls and perform the work in the correct position to correspond to the information shown on the plans and given by the Engineer during the progress of the work. Elevations shown on the plans and referred to in the specifications are based on the bench marks shown. The Contractor shall employ competent personnel for making position, gradient, and alignment determinations and measurements.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 6 - CONTROL OF MATERIAL

6.1. Inspection and Certification. Unless otherwise specified, all materials shall be subject to visual inspection and job control test, as determined by the Engineer, and shall be certified by the Supplier that the material supplied conforms to the requirements of these specifications. All certifications shall make reference to the specific project and shall contain the Supplier's name and address.

6.2. Samples, Tests, and Cited Specifications. The Contractor shall submit certifications and substantiating test reports, furnished by the Supplier or Fabricator, certifying that material and manufacturing procedures conform to the specifications. All sampling and testing required by the specifications shall be performed by the Supplier in accordance with these specifications, and the results shall be signed, sealed and stamped according to laws related to professional engineers. There shall be no direct charge to the Owner for materials taken as samples, either for field tests or for laboratory tests. If a specification of a recognized national standard agency (ASTM, AASHTO, AWWA, AWS, etc.) is designated the material may, unless otherwise specified, meet either the designated specification or the latest revision thereof in effect at the time of letting of the contract.

SECTION 7 - LEGAL RELATIONS AND RESPONSIBILITY TO THE PUBLIC

Safety Provisions. Safety on the job is the Contractor's sole responsibility. The Contractor is responsible for proper barricades and/or fences to prevent injury to his or other personnel or the public, and shall leave such barricades and/or fences in place at any time he must be absent from the job site.

SECTION 8 - PROSECUTION AND PROGRESS

8.1. Except in connection with the safety or protection of persons or the Work or property at the site or adjacent thereto, and except as otherwise indicated in the contract documents, all Work at the site shall be performed during regular working hours, and the Contractor will not permit overtime work or the performance of Work on Saturday, Sunday or any legal holiday without Owner's written consent given after prior written notice to the Engineer.

8.2. Contractor shall notify the Engineer a minimum or forty-eight hours in advance of intent to perform Work.

SECTION 9 - MEASUREMENT AND PAYMENT

9.1. The Engineer will make payment estimates on or about the 1st and the 15th of each month of the work performed and the value thereof at the contract unit prices. The proper percentage with relation to completion will be allowed for all incomplete items.

9.2. No payments will be made on account of materials not yet incorporated into the work.

9.3. From the total amount of work items of each estimate, there will be deducted the percentage as provided in the Payments section of the Contract Conditions. The retained percentage will be released as provided in Section 9.13. The net amount due on the estimate will be certified to the County for payment. This method of retained percentage does not apply to work involving the planting of tree, shrubs and other plants.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

9.4. Payment may be withheld or nullified in whole or part to such extent as may be necessary to protect the County from loss on account of:

a. Failure to properly submit material certifications and substantiating test reports required under Section 6.1. and Section 6.2.

b. Failure to properly submit certified copies of labor payrolls required under Section 10.

c. Defective work not remedied.

d. Failure of the Contractor to properly make payment to suppliers or subcontractors for material and/or labor.

e. A reasonable doubt that the contract can be completed for the balance then unpaid.

f. Damage to another Contractor.

9.5. If the plans have been altered or when disagreement exists between the Contractor and the Engineer as to the accuracy of the plan quantities, either party has the right to request a recomputation of contract quantities of excavation within any area by written notice to the other party. The written notice shall contain evidence that an error exists in the original ground line elevation or in the original computations which will materially affect the final payment quantity. If such final measurement is required, it will be made from the latest available ground surface and the design section.

9.6. Borrow quantities will not be measured. If additional fill material is required for the construction of embankment or for other proportions of the work, it shall be located, furnished, and hauled by the Contractor as necessary, and will be considered incidental to the portion of work. The Contractor shall be responsible for obtaining all necessary permits. No direct payment for locating, furnishing, hauling additional fill material or obtaining permits will be made.

9.7. Measured quantities of excavation will be used where the ground elevations show on the plans are found to be erroneous. No revision of contract quantities will be made if the actual ground elevations are considered to agree generally with the ground line shown on the plans. Where the Engineer authorizes a change in grade, slope, or typical section affecting the volume of excavation allowed for payment, the revised volume will be determined by the average end area method on the basis of the revised grade, slope, or typical section. Where unauthorized deviations result in a decrease in the contract quantities, the deviations will be measured and deducted from the contract quantity.

9.8. This section has been left blank
9.9. This section has been left blank
9.10. This section has been left blank
9.11. This section has been left blank

9.12. Payment for the removal and replacement of any unsuitable material will be at the contract unit price for additional depth dig-out repair.

9.13. Release of Retained Percentages:

9.13.1. Prior to any release of retained percentage the Contractor shall file with the County the following:

a. An affidavit, to the effect that all payments have been made and all claims have been released for all materials, labor, and other items covered by the contract bond;

b. Written consent of the surety to such payment;

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

c. Any other documents which may be required by the contract or the Engineer.

9.13.2. Each Contractor and Subcontractor shall file with the County, upon completion of the project and prior to final payment thereof, an affidavit stating that he has fully complied with the provisions and requirements of the Prevailing Wage Law and OSHA Training Requirements.

9.13.3. When the work has been completed and certified by the County, a final estimate will be executed and submitted, which will provide payment to the Contractor for the entire sum due him as set forth in these Specifications, including the amount previously retained by the County. All prior partial estimates and payments shall be subject to correction by the County in this final estimate and payment.

SECTION 10 - MATERIAL AND WORKMANSHIP

All materials provided by Contractor shall be new material of high quality which shall give long life and reliable operation. The workmanship shall be of high quality in every detail.

SECTION 11 - STATE WAGE RATE REQUIREMENTS

11.1. The Contractor and all Subcontractors shall maintain books, accounts, ledgers, invoices, drafts, documents, pages and other business records pertaining to the performance of the Contract with such materials available at the Contractor's field or permanent business offices at all reasonable times during the performance of the Contract and for four years from the date of final payment under the contract, for inspection by authorized representatives of the County and the Industrial Commission of Missouri.

11.2. The Contractor and all Subcontractors shall be required to submit to the Engineer one certified copy of labor payrolls and a weekly statement of compliance (Form WH-347) for each week that work is in progress, within seven days of the payment date of the payroll. If work is temporarily suspended, the last payroll shall be marked appropriately to note that it will be the last payroll until work is resumed.

11.3. The Contractor shall be responsible for the submittal of payrolls and certifications for all subcontractors.

11.4. The County will spot-audit payrolls consistent with its obligations under state law, and Contractor shall promptly address any issues and/or provide additional information upon request by County to ensure compliance with the Prevailing Wage Law.

11.5. The contracts for construction projects require that certain information be displayed in a conspicuous place within the project limits for the duration of the contract. The following is a list of required information to be posted both on the project and in the Owner's office:

a. In the Owner's office:

1. Missouri Equal Employment Opportunity Notice.
2. PR-1022, Title 18, Section 1020, Notice on False Statements.

b. On the Project:

1. State Wage Rates Notice.
2. PR-1022, Title 18, Section 1020, Notice on False Statements.
3. Contractor's and Subcontractor's EEO Policy Statements and name, address and telephone number of designated EEO Officers.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

4. Notice to Labor Unions of Contractors commitment to EEO (if applicable).
5. Notice requesting referral of minorities by present employees.

11.6. The Owner's personnel will generally conduct one wage rate interview on each project every two weeks. Labor interviews are not required on railroad and other utility adjustments. The interviewer will determine the employee's name, the employer's name, the classification of the employee, the actual wage paid, and the posted wage.

SECTION 12 - SPECIFICATIONS AND PLANS

The Contractor shall keep at the job-site a copy of the plans and specifications and shall at all times give the County and the Engineer access thereto. Anything mentioned in the specifications and not shown on the plans, or shown on the plans and not mentioned in the specifications, shall be of like effect as if shown or mentioned in both. In any case of discrepancy between the plans and the specifications, the matter shall be promptly submitted to the Engineer, who shall promptly make a determination in writing. Any adjustment or interpretation by the Contractor without this determination shall be at the Contractor's own risk or expense. The Engineer shall furnish from time to time such detail plans and other information as may be considered necessary, unless otherwise provided.

SECTION 13 - PROTECTION OF WORK

The Contractor shall take all necessary steps to protect his own workers, the utility personnel, and the public from unnecessary danger or hazard during the prosecution of this work. Danger signs, warning signs, flares, lanterns, railings, barriers, sheeting, shoring, etc., shall be erected to prevent accidents from construction, falling objects, rotating machinery, electric lines and other conditions which might prevent unusual hazard.

SECTION 14 - OVERHEAD LINE PROTECTION

The Contractor shall ascertain the presence and location of utilities within the work area. The Contractor shall notify and coordinate the utility that may be affected by the work.

The Contractor is aware of the provisions of the Overhead Power Line Safety Act, 319.075 to 319.090 RSMo, and agrees to comply with the provisions thereof. Contractor understands that is its their duty to notify any utility operating high voltage overhead lines and make appropriate arrangements with said utility if the performance of contract would cause any activity within ten feet of any high voltage overhead line. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless and defend the County, its directors, officers, agents, and employees from and against all claims, damages, losses and expenses (including but not limited to attorney's fees) arising by reason of any act or failure to act, negligent or otherwise, of Contractor, of any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), of anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, in connection with any claims arising under the Overhead Power Line Safety Act. Contractor expressly waives any action for Contribution against the County on behalf of the Contractor, any subcontractor (meaning anyone, including but not limited to consultants having a contract with contractor or a subcontract for part of the services), anyone directly or indirectly employed by contractor or by any subcontractor, or of anyone for whose acts the contractor or its subcontractor may be liable, and agrees to provide a copy of this waiver to any party affected by this provision.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 15 - OSHA Program Requirements

The Contractor is familiar with the requirements of 292.675 RSMo. The Contractor shall provide a ten-hour Occupational Safety and Health Administration (OSHA) construction safety program for their on-site employees, subcontractors or others acting on behalf of Contractor on-site which meets the requirements of 292.675 RSMo.

The Contractor and each subcontractor shall keep accurate records of those employees who are working on-site and a record of each such employee's completion of the OSHA program, and certify compliance by affidavit at the conclusion of the project.

The Contractor shall forfeit as a penalty to the County the sum of Two Thousand Five Hundred Dollars ($2,500.00) plus One Hundred Dollars ($100.00) for each employee employed by the Contractor or subcontractor, for each calendar day, or portion thereof, such employee is found to be employed in violation of 292.675 RSMo. Said amounts shall be withheld from all sums and amounts due under this provision when making payments to the Contractor.

SECTION 16 - REPAIRS AND/OR REPLACEMENT OF DEFECTIVE PORTION

The Contractor shall be responsible for a period of one year from and after the date of final acceptance by the County of the work covered by this Contract, for any repairs or replacements caused by defective materials, workmanship or equipment which, in the judgment of the Engineer, shall become necessary during such period. The Contractor shall undertake with due diligence to make the aforesaid repairs and/or replacements within ten days after receiving written notice that such repairs or replacements are necessary. If the Contractor should neglect to begin such repairs or replacements within this period or in case of emergency, where, in the judgment of the Engineer, delay would cause serious loss or damage, the repairs and/or replacements may be pursued by the County and charged to the Contractor.

SECTION 17 - INTERFERENCE

All work scheduled by the Contractor shall be planned with the consent of the Engineer and shall not in any way interfere with any utility, highway, railroad, or private property unless consent is given by an authorized representatives or the County.

SECTION 18 - METHOD OF PAYMENT

The method of payment shall be as stipulated in the section titled "Contract Conditions" and contained elsewhere in these contract documents.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

TECHNICAL SPECIFICATIONS

Except as may be otherwise provided for by the **General Specifications**, **Technical Specifications** and **Special Provisions**, the work shall be done in accordance with the **Boone County Roadway Regulations Chapter II or the MoDOT Standard Specifications.**

Said Specifications are part and parcel of this Contract and are incorporated in this Contract as fully and effectively as if set forth in detail herein. When an item is the subject of both the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**, the **Boone County Roadway Regulations Chapter II** shall govern the work.

TABLE OF CONTENTS

DIVISION 1 – GENERAL REQUIREMENTS

Section 01010	Summary of Work	TS.2-TS.3
Section 01320	Submittals	TS.4-TS.6
Section 01412	Stormwater Pollution Prevention Plan Compliance	TS.7
Section 01450	Quality Control and Testing	TS.8
Section 01500	Temporary Facilities and Controls	TS.9
Section 01550	Temporary Traffic Control	TS.10
Section 01570	Erosion Control	TS.11-TS.13
Section 01590	Restoration	TS.14-TS.17
Section 01600	Product Requirements	TS.18
Section 01720	Construction Staking	TS.19
Section 01780	Project Closeout	TS.20-TS.21

DIVISION 2 – SITE CONSTRUCTION

Section 02220	Removals	TS.22
Section 02230	Site Clearing and Grubbing	TS.23
Section 02300	Excavation and Embankment	TS.24-TS.25
Section 02335	Subgrade	TS.26
Section 02337	Dig Out Repair	TS.27
Section 02370	Rock Blanket	TS.28
Section 02630	Storm Drainage	TS.29-TS.30
Section 02720	Aggregate	TS.31
Section 02739	Prime/Tack Coats	TS.32
Section 02740	Asphaltic Concrete Paving	TS.33
Section 02750	Portland Cement Concrete Paving	TS.34
Section 02770	Concrete Curb and Gutter	TS.35
Section 02773	Concrete Driveway	TS.36
Section 02775	Concrete Sidewalk	TS.37

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01010 – SUMMARY OF WORK

PART 1 – GENERAL

1.1 PROJECT SCOPE

The project scope is as specified in the Notice to Bidders for this Project.

1.2 RELATED DOCUMENTS

A. Plans and general provisions of Contract, including General Specifications, Technical Specifications and Special Provisions.

B. The Contractor **shall** keep at least one set of the plans and specifications available on the site at all times for construction purposes.

C. The Contractor **shall** keep at least one copy of the **Boone County Roadway Regulations Chapter II** on site at all times for construction purposes.

1.3 CONTRACTOR USE OF PREMISES

A. The Contractor shall comply with all laws, ordinances, rules, and regulations applicable to the work, including Corps of Engineers and Missouri Department of Natural Resources permits when applicable.

B. The Contractor shall confine construction equipment, storage of materials, and the operation of workers to the project site and other areas identified by the Contract Documents.

C. The Contractor shall at all times allow for ingress and egress through the project limits by the public.

D. The Contractor shall keep the site free from accumulated waste materials, rubbish, and other debris during the progress of the work and shall leave the site in equal or better than original condition.

E. The Contractor shall not load nor permit any part of any structure to be loaded in any manner that will endanger the structure, nor shall the Contractor subject any part of the work or adjacent properties to stresses or pressures that will endanger it.

F. The means of the work and the safety of the Contractor's employees are solely the responsibility of the Contractor. The Contractor has contractual obligation to comply with all applicable laws and regulations including those of OSHA. At no time will the County take responsibility for either the means of the work or the safety of the Contractor's employees.

1.4 COORDINATION

A. The work shall be constructed to accommodate the continuous ingress and egress to the abutting properties during the construction period. The Contractor shall coordinate the construction schedule and operations with the County.

B. **The Contractor shall prepare a detailed Traffic Control/Phasing Plan if one is not included in the Project Plans and/or Details.** The phasing plan shall minimize times when sections of the roadway are completely closed. Twenty-four hours prior to any complete closure, the Contractor shall provide written notification to the abutting property owners in the immediate area and to the County.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

C. **The Contractor shall notify all utilities that may have facilities in the work area prior to starting work.** If utility services are encountered, the Contractor is responsible to have these services relocated if necessary or repaired if damaged. If a main line utility is in direct conflict to the proposed work, the Contractor shall report the conflict to the Engineer immediately. The Engineer will advise the Contractor how the conflict will be resolved. A direct conflict is defined as the existing utility occupying the exact location where the road is being constructed. Relocation and/or support of utilities which are near the construction location, but not direct conflict, shall be considered incidental to the work.

D. The Contractor shall give the County **4 hour** notice to readiness for all required inspections, tests, or approvals, including startup or activation of system equipment.

E. The Contractor shall restrict hours of operation from 7:00 am to 8:00 pm on Monday through Friday, except in the case of an emergency.

1.5 MEASUREMENT AND PAYMENT

Measurement and payment of the work is outlined in the individual sections of the technical portion of the project specifications and is listed on the bid document. The work will be paid for on a lump sum or unit price basis as designated in the Bid Form. **If work is not directly listed on the Bid Form, it shall be considered incidental to the total project**.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01320 – SUBMITTALS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This section outlines the submittal procedures, construction progress schedules, proposed product list, shop Plans, product data, Manufacturers' instructions, and Manufacturers' Certifications.

1.2 SUBMITTAL PROCEDURES

A. Transmit each submittal with Contractor's transmittal form.

B. Identify Project, Contractor, Subcontractor or Supplier, pertinent drawing sheet and detail number, and specification section number, as appropriate.

C. Apply Contractor's stamp, signed or initialed, certifying that review, verification of Products required, field dimensions, adjacent construction Work, and coordination of information, is in accordance with the requirements of the Work and Contract Documents.

D. Schedule submittals to expedite the project and deliver to County. Coordinate submission of related items.

E. Identify variations from Contract Documents and Product or system limitations which may be detrimental to successful performance of the completed Work.

F. Provide space for review stamp by County.

G. Revise and resubmit submittals as required. Identify all changes made since previous submission.

H. Distribute copies of reviewed submittals to concerned parties. Instruct parties to promptly report inability to comply with provisions.

I. Contractor shall allow 48 hours in his schedule for submittal review.

J. Non-approved submittals shall be revised and resubmitted following the same procedure as the initial submission.

K. Review and approval or acceptance of a submittal by the County does not relieve the Contractor of his responsibility under the Contract Documents.

1.3 CONSTRUCTION PROGRESS SCHEDULE

A. Submit initial progress schedule at the Pre-construction Meeting. Schedule must be submitted prior to commencement of work.

1. The Contractor shall coordinate all activities on the project;
2. The Contractor shall notify the County 48 hours prior to the start of construction or a major increase/decrease in the work force; and
3. The schedule shall take the form of a horizontal bar chart with a weekly breakdown of each operation or major specification section in chronological order. Alternate project management schedules with equal or greater detail will be allowed.

B. Revise and resubmit schedules with each Application for Payment, identifying changes since previous version.

C. Indicate estimated percentage for completion for each item of work at each submission.

D. Indicate submittal dates required for shop Plans, product data, samples, and product delivery dates.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

1.4 PROPOSED PRODUCT LIST

A. Within 15 days after date of Notice to Proceed, submit complete list of major products proposed for use, with the name of manufacturer, trade name, and model number of each product.

B. For products specified only by reference standards, give manufacturer, trade name, model or catalog designation, and reference standards.

1.5 SHOP PLANS

A. Submit two copies plus a reproducible original to be returned to the Contractor. Submittal of shop Plans requiring preparation by a license engineer or architect shall carry an original seal and signature on the two copies and the reproducible original.

B. After review, reproduce and distribute in accordance with Article on Procedures above and maintain copies of Record Documents required for Contract Close Out.

1.6 PRODUCT DATA

A. Submit three copies plus the required copies to be returned to the Contractor.

B. Contractor shall mark each copy to identify applicable products, models, options, and other data. Supplement manufacturer's standard data to provide information unique to this project.

1.7 MANUFACTURER'S INSTRUCTIONS

A. Submit three copies plus the required copies to be returned to the Contractor.

B. Submit manufacturer's printed instructions for delivery, storage, assembly, installation, start-up, adjusting, and finishing.

C. Identify conflicts between manufacturer's instructions and contract documents.

1.8 MANUFACTURER'S CERTIFICATIONS

A. When specified, submit manufacturer's certification to County for review, in quantities specified for Product Data.

B. Indicate material or product conforms to or exceeds specified requirements. Submit supporting reference data, affidavits, and certifications as appropriate.

C. Certifications may be recent or previous test results on material or product, but must be acceptable to the County.

1.9 SUBMITTAL

A. The followings items shall require submittals:

1. Section 01010-Traffic Control/Phasing Plan: Shop Plans;
2. Section 01570-Erosion Control Fabric: Catalog, Material List, and Certification;
3. Section 01590-Topsoil: Letter stating location of topsoil source;
4. Section 01590-Lime, Fertilizer, Seed and Mulch: Certification;
5. Section 2330 – Aggregate: Certification;
6. Section 02370-Graded Rip Rap: Certification;
7. Section 02630-Pipe Material: Certification;
8. Section 02739-Prime/Tack Coats: Certification;
9. Section 02740-Asphaltic Concrete Mixes/Plant Mix Bituminous Mixes: Certification;
10. Section 02750-Portland Cement Concrete: Certification;

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

11. Section 02770-Portland Cement Concrete: Certification;
12. Section 02773-Portland Cement Concrete: Certification;
13. Section 02775-Portland Cement Concrete: Certification;
14. Fencing: Wire and Posts: Certification;
15. Geotextile Fabrics: Certification;
16. Special Provisions-All submittal items listed.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01412 – STORMWATER POLLUTION PREVENTION PLAN (SWPPP) COMPLIANCE

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for complying with all requirements of the Stormwater Pollution Prevention Plan (SWPPP) for this Project.

1.2 GENERAL

A. Boone County will provide the Stormwater Pollution Prevention Plan (SWPPP) for the Project and the land disturbance permit sign.

B. The Contractor shall be responsible for designating an erosion control inspector for the Project and installing and maintaining the land disturbance permit sign on-site.

C. The Contractor shall be responsible for ensuring the designated erosion control inspector is responsible for:

1. Conducting construction site inspections once per week minimum and within a time period not to exceed 48 hours following any storm event resulting in runoff on site. Written reports of each inspection are required.
2. Reporting any non-compliance findings to the site manager.
3. Updating the SWPPP with modifications to and/or addition of the proposed Best Management Practices (BMPs) that are necessary to prevent sediment/pollution from leaving the construction site.

D. The Contractor shall be responsible for spill controls on the construction site including:

1. Furnishing and storing on-site all appropriate spill cleanup supplies.
2. Posting manufacturer's recommended methods for spill cleanup.
3. Educating all site personnel on spill cleanup procedures and the location of the cleanup supplies and cleanup method information.

E. The Contractor shall be responsible for completing sections of the SWPPP requiring Contractor input prior to construction.

F. The Contractor shall be responsible for completing and signing the General Contractor's Certification section and having each subcontractor fill in and sign the Subcontractor's Certification section of the SWPPP.

G. The Contractor or his designee shall be responsible for attending County provided stormwater or erosion control training sessions that are given during the Project.

H. The Contractor shall be responsible for keeping the SWPPP on-site in a secure location that can be easily accessed with Contractor assistance by Boone County or any other regulatory inspection staff.

I. The Contractor shall be responsible for providing a complete copy of the SWPPP with all amendments and site inspection reports to Boone County at no additional cost when the land disturbance permit is closed out upon final site stabilization.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of SWPPP Compliance will be made. The Contractor will include all labor and material costs in the Lump Sum bid price for SWPPP Compliance on the Bid Form.

PART 2 – PRODUCTS (NOT USED)
PART 3 – EXECUTION (NOT USED)
END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01450 – QUALITY CONTROL AND TESTING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for quality assurance, control of the installation of the improvements, field sampling, inspecting and testing services, manufacturers' field services, and reports.

1.2 GENERAL

A. The County shall be allowed access to all parts of the work and shall be furnished with information and assistance, by the Contractor, as required to make a complete and detailed inspection.

B. Control of Materials shall comply with **Section 100** of the **Boone County Roadway Regulations Chapter II.**

1.3 QUALITY ASSURANCE CONTROL OF INSTALLATION

A. It is the Contractor's responsibility to monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship to produce work of quality equal or exceeding that specified.

B. The Contractor shall comply with specified standards as defined as the minimum quality for the work.

C. All work shall be performed by persons qualified to produce workmanship of specified quality.

D. The Contractor shall follow manufacturer's recommendations for installation.

1.4 INSPECTION AND TESTING SERVICES

A. The Contractor shall give the County's representative a **4 hour** notice of readiness for all required inspections, tests, or approvals.

B. Testing will conform to the current standard specified to assure quality.

C. **The inspection and testing fees will be responsibility of the Contractor**. There shall be no direct charge to the County for materials taken as samples, either for field tests or for laboratory tests.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01500 – TEMPORARY FACILITIES AND CONTROLS

PART 1 – GENERAL

1.1 SECTION INCLUDES

A. Sanitary Facilities: Contractor must follow the rules and regulations of the Department of Natural Resources.

B. Temporary Controls: Barriers, enclosures and fencing, protection of the Work, and water control.

C. Construction Facilities: Access roads, parking, progress cleaning, and project signage.

1.2 BARRIERS

A. The Contractor shall provide barriers to prevent unauthorized entry to construction areas and to protect existing facilities and adjacent properties from damage from construction operations.

B. The Contractor shall provide barricades required by governing authorities for public right of way and for public access to adjacent properties.

C. The Contractor shall provide protection to plant life designated to remain and shall replace damaged plant life.

D. The Contractor shall protect vehicular traffic, stored materials, and structures from damage.

E. The Contractor shall provide fencing at any open excavations that are left unattended and at other locations as necessary to protect the work and the public.

1.3 WATER CONTROL

The Contractor shall grade the site to drain and maintain the excavations free of water. The Contractor shall provide, operate, and maintain pumping equipment.

1.4 ACCESS ROADS

A. The Contractor shall construct and maintain temporary roads accessing the public through the construction area and maintain construction access for unimpeded traffic flow.

B. The Contractor shall provide and maintain access to fire hydrants and keep the hydrants free from obstructions.

C. The Contractor shall provide means of removing mud from vehicle wheels before entering the streets.

D. The Contractor shall arrange for temporary parking areas to accommodate construction personnel. Letter authorizing such action must be submitted to the County.

1.5 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

A. The Contractor shall remove temporary above ground or buried utilities, equipment, facilities, materials, prior to substantial completion.

B. The Contractor shall clean and repair damage caused by installation of temporary facilities.

C. The Contractor shall restore the existing facilities used during construction to original conditions.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01550 – TEMPORARY TRAFFIC CONTROL

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the placement, maintenance, and removal of traffic control devices required for this Project.

1.2 GENERAL

A. Placement and maintenance of Traffic Control Devices shall conform to **MoDOT Section 616** and the Typical Traffic Control Details provided in the Project Plans and Details.

B. Local traffic shall be continuously maintained on public roadway unless specific permission is granted by the County to close the roadway for a particular operation.

1. If permission is granted for roadway closure, the Contractor shall provide 24 hour notification to the Joint Communications.
2. The Contractor shall notify these entities upon reopening the roadway to traffic.

C. The Contract indicates the minimum requirements for traffic control. The requirements of this specification shall not relieve the Contractor of his responsibility to protect the public.

1.3 MAINTENANCE

The Contractor shall provide a contact responsible for 24-hour maintenance of signage and traffic control devices. Phone numbers for the contact shall be provided to the County.

1.4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of traffic control devices will be made under this Contract. Payment for traffic control devices will be made at the Lump Sum contract price under Traffic Control on the Bid Form. The price shall include all labor and materials required to place, maintain, and remove devices.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Signs, cones, drums, barricades, object markers, flashing arrow panels, channeling devices, lights, and other traffic control devices shall conform to **Part 6** of the **MUTCD**.

B. Flashing Electric Light shall conform to **MoDOT Section 616.2.1**. **(If Required)**

PART 3 – EXECUTION

3.1 GENERAL

A. Placement, removal, and maintenance of Traffic Control Devices shall conform to **MoDOT Sections 616.3 through 616.3.6.**

B. During periods of no work, the Contractor shall provide Type 2 Barricades with Flashing Lights at any open trench abutting the roadway surface at 25-foot maximum centers.

C. Signage for specific construction operations is not listed, but shall be provided by the Contractor in accordance with the **MUTCD**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01570 – EROSION CONTROL

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This work shall consist of furnishing, installing, maintaining and removing temporary pollution, erosion and sediment control measures; furnishing, installing, maintaining and removing intermediate pollution, erosion and sediment control measures; furnishing and installing permanent erosion control measures; or a combination of all as shown on the Plans or as designated by the engineer.

1.2 GENERAL

A. The Contractor shall exercise effective management practices throughout the life of the project to prevent the discharge of silt or polluted storm water from the construction site. Such practices may involve the construction of temporary berms, dikes, dams, sediment basins, slope drains, and use of temporary mulches, seeding or other control measures necessary.

B. Pollutants such as chemicals, fuels, lubricants, bitumen, raw sewage or other harmful material shall not be discharged on or from the project. Temporary pollution control measures, such as storage and handling of petroleum products and other pollutants, shall be coordinated with temporary, intermediate and permanent erosion control measures that ensure economical, effective and continuous erosion and pollution control.

C. The Contractor shall furnish and install temporary, intermediate and permanent erosion control measures as shown and/or noted on the Plans. The County may require additional erosion control measures to be installed by the Contractor, if needed to adequately prevent the discharge of silt and polluted storm water from the site.

D. Erosion control measures shall comply with the **Boone County Stormwater Ordinance**.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. No final measurement of erosion control measures will be made. Plan quantity will be used as the basis of compensation unless additional measures are authorized to be installed by the Engineer.

B. Payment for erosion control measures will be included in the contract bid price as follows:

1. Erosion Control paid per Lump Sum as indicated on the Bid Form
2. Erosion Control Blankets paid per installed Square Yard, based on **6.5' width**

C. No measurement of erosion control maintenance will be made under this Contract. Payment will be incidental to Erosion Control.

PART 2 – PRODUCTS

2.1 TEMPORARY BERMS

Materials shall be in accordance with **Section 277** of the **Boone County Roadway Regulations Chapter II**.

2.2 TEMPORARY SLOPE DRAINS

Materials shall be in accordance with **Section 278** of the **Boone County Roadway Regulations Chapter II**.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

2.3 TEMPORARY DITCH CHECKS

Materials shall be in accordance with **Section 279** of the **Boone County Roadway Regulations Chapter II**.

2.4 SEDIMENT BASINS

Materials shall be in accordance with **Section 280** of the **Boone County Roadway Regulations Chapter II**.

2.5 TEMPORARY SILT FENCE

Materials shall be in accordance with **Section 283** of the **Boone County Roadway Regulations Chapter II**.

2.6 TEMPORARY PIPE

Materials shall be in accordance with **Section 284** of the **Boone County Roadway Regulations Chapter II**.

2.7 TEMPORARY SEEDING AND MULCHING

Materials shall be in accordance with **Section 01590 - Restoration** of these Specifications.

2.8 EROSION CONTROL BLANKETS

A. Temporary Blankets: **North American Green S150 Short-Term Blankets**, or approved equal.

B. Light Weight Blankets: **North American Green SC150 Extended-Term Blankets**, **Landlok CS2,** or approved equal.

C. Heavy Weight Blankets: **North American Green C350 Permanent Blankets**, **Landlok 435,** or approved equal.

D. Staples: Wire staples as recommended by the Manufacturer.

PART 3 – EXECUTION

3.1 TEMPORARY BERMS

Installation shall be in accordance with **Section 277** of the **Boone County Roadway Regulations Chapter II**.

3.2 TEMPORARY SLOPE DRAINS

Installation shall be in accordance with **Section 278** of the **Boone County Roadway Regulations Chapter II**.

3.3 TEMPORARY DITCH CHECKS

Installation shall be in accordance with **Section 279** of the **Boone County Roadway Regulations Chapter II**.

3.4 SEDIMENT BASINS

Installation shall be in accordance with **Section 280** of the **Boone County Roadway Regulations Chapter II**.

3.5 TEMPORARY SILT FENCE

Installation shall be in accordance with **Section 283** of the **Boone County Roadway Regulations Chapter II**.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

3.6 TEMPORARY PIPE

Installation shall be in accordance with **Section 284** of the **Boone County Roadway Regulations Chapter II**.

3.7 TEMPORARY SEEDING AND MULCHING

Installation shall be in accordance with **Section 01590 - Restoration** of these Specifications.

3.8 EROSION CONTROL BLANKET INSTALLATION

A. Place seed mix, lime, and fertilizer prior to installing the blankets.

B. Install the blankets per Manufacturer's recommendations including check slots and stapling materials.

C. Install the blankets centered on flow line unless directed otherwise by Boone County.

D. Anchor product so that a continuous contact with the soil surface is maintained.

E. Maintenance: Inspect for erosion or undermining after storm events until vegetation is established. If erosion occurs, pull back that portion of the blanket, add tamped soil, reseed, and re-secure the blankets. If blankets should become damaged or dislocated, repair or replace as necessary.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01590 – RESTORATION

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for installation of topsoil, lime, fertilizer, seed and mulch as shown and/or noted on the construction Plans and Specifications.

1.2 PERFORMANCE-BASED SPECIFICATION

A. Restoration is a performance-based specification and bid item. The Contractor shall deliver permanent grass cover at a minimum of 70% density over 100% of the seeded area within 60 days of sowing.

B. The seeded areas shall be maintained by the Contractor as necessary to assure permanent grass growth.

C. During the one year correction period, if there are deficient areas where the grass died, where sheet and rill erosion occurred, or where gravel or other deleterious backfill material surfaces, upon notification by the County of such areas, the Contractor shall rework all such areas as necessary to bring the areas into conformance with the Specifications.

D. In the event that upon notification of deficient areas, the Contractor fails to remedy the problems, the County shall have the work completed by other means and shall bill the charge against the Contractor's performance bond.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. No final measurement of Restoration will be made. Plan quantity will be used as the basis of compensation unless additional restoration areas are authorized to be installed by the Engineer.

B. Payment for Restoration will be paid per installed Acre or Lump Sum as indicated on the Bid Form.

C. Lime, fertilizer and Type 3 Mulch will be considered incidental to Restoration. No separate payment will be made for lime, fertilizer and mulch.

D. No measurement of Topsoil will be made under this Contract. Payment will be incidental to Restoration unless indicated on the Bid Form.

E. Disturbed areas outside of the authorized construction limits shall be restored at the Contractor's expense.

PART 2 – PRODUCTS

2.1 TOPSOIL MATERIAL

A. The source of topsoil material shall be furnished by the Contractor. The County shall approve the topsoil source prior to topsoil placement.

B. Topsoil shall be fertile, friable, and loamy soil of uniform quality, without admixture of subsoil material, and **shall be free** from material such as hard clods, stiff clay, hardpan, partially disintegrated stone, pebbles larger than 1 inch in diameter, and any other similar impurities. Topsoil shall be relatively free from grass, roots, weeds and other objectionable plant material or vegetative debris undesirable or harmful to plant life or which will prevent the formation of suitable seedbed. **A minimum of 2" shall be placed on all disturbed areas unless indicated otherwise in the Plans or Special Provisions.**

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

2.2 LIME

A. Lime shall be pelletized bagged lime or an agricultural lime with not less than 90 percent passing the No. 8 sieve and containing not less than 65 percent calcium carbonate equivalent.

B. Agricultural lime shall be furnished from a source that has been tested and certified in accordance with the Missouri Agricultural Liming Materials Act. The quantity of material required to provide the specified pounds of effective neutralizing material (E.N.M.) per acre shall be determined from the producer or distributor's certification of analysis furnished by the Director of the Missouri Agriculture Experiment Station, Columbia, Missouri in accordance with the Missouri Agricultural Liming Materials Act. The Contractor shall provide a copy of this certification to the engineer prior to application.

C. If agricultural lime is furnished as a bagged product, pelletized or otherwise, with a guaranteed product analysis shown on the bag listing the elemental properties and gradation, the E.N.M. shall be provided to the engineer. Material may be accepted on the basis of bag label analysis.

2.3 FERTILIZER

Fertilizer shall be a standard commercial product which, when applied at the proper rate, will supply the quantity of total nitrogen (N), available phosphoric acid (P_2O_5) and soluble potash (K_2O), required to meet the performance requirements of **Paragraph 1.2** of this Specification Section. Material may be accepted on the basis of bag label analysis or supplier's certification and shall comply with all applicable Missouri fertilizer laws.

2.4 SEEDING MIX

A. Seed shall comply with the requirements of the Missouri Seed Law. Commercially available seed will be permitted, however, the percentages for purity and germination as certified by the supplier shall be subject to the approval of the Engineer.

B. The Contractor shall submit the supplier's certifications to the engineer. Seed may be accepted on the basis of bag labels. If seed is accepted on the basis of bag labels, the Contractor shall retain the bag labels and shall write a letter to the Engineer stating the amount and type of seed.

C. **Permanent Seeding** mixture shall match the existing grass type for each property within the project limits. **No wheat will be allowed as part of the permanent seeding mixture**.

D. **Temporary Seeding** mixture shall be determined by the Contractor as required to adequately perform as a temporary erosion and sediment control measure.

2.5 TYPE 1 MULCH

A. Vegetative mulch consisting of prairie hay or straw from oats, rye, wheat, or barley.

B. Prairie Hay shall consist of any combination of Big Bluestem, Little Bluestem, Indian Grass, Sideoats Grama, and native wildflowers.

C. Mulch shall be free of prohibited weed seed as stated in the Missouri Seed Law and shall be relatively free of all other noxious and undesirable seed.

D. Mulch shall be clean and bright, relatively free of foreign material and be dry enough to spread properly.

2.6 TYPE 3 MULCH

A. Vegetative mulch with overspray consists of Type 1 Mulch as defined in **Section 2.5** of this Specification Section and overspray material consists of virgin wood cellulose fibers or recycled slick paper.

B. Virgin Wood Cellulose Fibers shall be produced by either the ground or cooked fiber process and shall have a moisture content of 15 percent by weight.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

C. Recycled Slick Paper shall be produced from printer's slick paper containing wood cellulose and kaolin clay. Recycled newsprint or cardboard are not allowed, The material shall be free of other materials or filler and shall have maximum moisture content of 8 percent by mass and a pH between 4.5 and 6.5.

D. The overspray shall not contain any germination or growth inhibiting substances.

E. The overspray shall be green in color after application and shall be evenly dispersed and suspended when agitated in water.

F. The overspray shall form an absorbent cover, allowing percolation of water to the underlying soil.

G. The mulch shall be packaged in moisture resistant bags with the net weight of the packaged material plainly shown on each bag.

H. The mulch fibers shall not be water soluble.

PART 3 – EXECUTION

3.1 SEEDBED PREPARATION AND TOPSOIL

A. Avoid preparing the seedbed under excessively wet conditions.

B. The surface on which the topsoil is to be placed shall be free from rills, washes and depressions, and shall conform to the cross section shown on the Plans. It shall be free of all loose rock and foreign material greater 1 inch. The surface shall be loosened with a disk, ripper, chisel, harrow or rake to a minimum depth of 2 inches just prior to being covered with topsoil.

C. Topsoil shall be placed and spread to a minimum depth as specified in **Paragraph 2.1.B** of this Specification Section after settling over all disturbed areas not being paved. After spreading, all large clods and foreign material shall be removed by the Contractor.

3.2 LIME

A. Lime should be applied per soil test recommendations. Soils with a pH of six or higher need not be limed.

B. When soil tests are not available, lime shall be applied evenly at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.

C. Lime shall be thoroughly mixed into the soil to a minimum depth of 3 inches no more than 48 hours before the seed is sown unless authorized by the engineer.

3.3 FERTILIZER

A. Fertilizer should be applied per soil test recommendations.

B. When soil tests are not available, the Contractor shall determine the fertilizer grade and spread rate necessary to meet the performance requirements of **Paragraph 1.2** of this Specification Section.

C. Fertilizer shall be applied evenly and thoroughly mixed into the soil to a minimum depth of 3 inches no more than 48 hours before the seed is sown unless authorized by the engineer.

D. Lime and fertilizer shall be applied separately, but may be incorporated into the soil in one operation.

3.4 SEEDING

A. **Permanent Seeding** mix shall be applied evenly at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section**.**

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

B. **Temporary Seeding** mix shall be applied evenly at a rate determined by the Contractor as required to adequately perform as a temporary erosion and sediment control measure.

C. Apply seed evenly with a broadcast seeder, drill, cultipacker seeder, or hydroseeder. Plant seed ¼ to ½ inches deep.

D. Harrow, rake, or drag a chain to lightly incorporate broadcast seed. Mulch all seeded areas.

E. Maintenance: Check seeding within 4 to 6 weeks of planting to determine if stands are of adequate thickness. Fertilize, reseed, and mulch bare and sparse areas.

3.5 TYPE 1 AND TYPE 3 MULCH APPLICATIONS

A. All mulch shall be distributed evenly over the areas to be mulched within 24 hours following seeding operations.

B. Following mulching operations, precautions shall be taken to prohibit foot or vehicular traffic over the mulched areas.

C. Type I Mulch shall be applied evenly at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.

D. Type 3 Mulch overspray shall be hydraulically applied over the vegetative mulch as a separate operation at a rate determined by the Contractor to meet the performance requirements of **Paragraph 1.2** of this Specification Section.

E. Overspray mulch shall be mixed with water in a manner to provide a homogeneous slurry. The slurry mix shall be agitated during application to keep the ingredients thoroughly mixed.

F. Maintenance: Any mulch that is displaced shall be replaced after the damaged area has been restored.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01600 – PRODUCT REQUIREMENTS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This section includes product descriptions, product transportation and handling, and product storage and protection.

1.2 PRODUCT DESCRIPTION

A. Products mean new material, machinery, components, equipment, fixtures, and system forming the work. It does not include machinery and equipment used for preparing, fabricating, conveying, and erecting of the work. Products may also include existing materials or components required for reuse.

B. Do not use materials and equipment removed from existing premises, except as specifically permitted by the Contract documents.

1.3 TRANSPORTATION AND HANDLING

A. Transport and handle products in accordance with Manufacturer's instructions.

B. Promptly inspect shipments to assure that products comply with requirements, quantities are correct, and products are undamaged.

C. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.

1.4 STORAGE AND PROTECTION

A. Store and protect products in accordance with Manufacturer's instructions, with seals and labels intact and legible. Store sensitive products in weather-tight, climate controlled enclosures.

B. For exterior storage of fabricated products, place on sloped supports, above ground.

C. Provide off-site storage and protection when site does not permit on-site storage or protection.

D. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to avoid condensation.

E. Store loose granular materials on solid flat surfaces in a well-drained area.

F. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.

G. Arrange storage of products to permit access for inspection. Periodically inspect to assure products are undamaged and are maintained under specified conditions.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01720 – CONSTRUCTION STAKING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the detailed construction staking required to construct all improvements shown on the Plans.

1.2 GENERAL

A. Boone County will provide the horizontal and vertical survey control points shown on the Plans. The Contractor shall be responsible for maintaining all survey control points throughout the project. The Contractor shall reimburse Boone County to replace control stakes that are damaged or destroyed after construction has begun.

B. The Contractor shall be responsible for retaining the services of a Professional Land Surveyor, licensed to practice in the State of Missouri, to provide construction staking necessary to assure that construction of the proposed improvements is occurring in the correct location.

C. The Contractor shall be responsible for retaining the services of a Professional Land Surveyor, licensed to practice in the State of Missouri, to replace any property corner monuments, monuments associated with the United States Public Land System, or survey related monuments that are disturbed during construction. The Contractor shall notify Boone County in writing prior to removal or disturbance of any such corners or monuments.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of Construction Staking will be made. The Contractor will include all labor and material costs in the Lump Sum bid price for Construction Staking on the Bid Form.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 01780 – PROJECT CLOSEOUT

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

This section outlines the procedures for pre-final inspection, final inspection and final acceptance.

1.2 PRE-FINAL INSPECTION

A. When the Contractor considers the entire work to be complete in accordance with the Contract Documents and ready for its intended use, the Contractor shall notify the County in writing that the entire work is complete and request a Pre-Final Inspection from the County.

B. Upon receipt of the written request, the County will schedule a Pre-Final Inspection to be held at the construction site with the County Inspector(s), County Project Manager and Contractor representatives present. The work will be inspected and any remaining punch list items will be discussed and agreed to by both parties.

C. Following the Pre-Final Inspection, the County will issue a written response to the Contractor indicating one of the following:

1. The County agrees the entire work is complete.

2. The County does not consider the entire work to be complete and ready for its intended use based on the reasons given in the response. The Contractor will then need to complete the specified items and request another Pre-Final Inspection.

D. Contract Time will not be charged between the day after the date of the Pre-Final Inspection request and the date of the County's written response following the Pre-Final Inspection. Contract Time will resume on the day after the date of the County's written response and continue until the date of the Contractor's written request for Final Inspection unless indicated otherwise in the County's response.

1.3 FINAL INSPECTION

A. When the Contractor considers the entire work to be complete, including all punch list items identified in the Pre-Final Inspection, the Contractor shall make a written request to the County for a Final Inspection.

B. Upon receipt of the written request, the County will schedule a Final Inspection to be held at the construction site with the County Inspector(s), County Project Manager and Contractor representatives present. The work will be inspected and any punch list items will be discussed and agreed to by both parties.

C. Following the Final Inspection, the County will issue a written response to the Contractor indicating one of the following:

1. The County agrees the entire work is complete.

2. The County does not consider the entire work to be complete based on the reasons given in the response. The Contractor will then need to complete the specified final inspection punch list items and request another Final Inspection.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

D. Contract time will not be charged between the day after the date of the Final Inspection request and the date of the County's written response following the Final Inspection.

1. If the County agrees the entire work is complete, Contract Time will stop.
2. If the County identifies final inspection punch list items, the Contract Time will resume on the day after the date of the County's written response and continue until the date of the Contractor's written request for another Final Inspection unless indicated otherwise in the County's response.

1.4 Application for Final Payment

A. Once the County agrees the entire work is complete, the Contractor may make an application for final payment.

B. The application for final payment shall follow all applicable final payment and final documentation procedures described in the Contract Conditions, Sections 9, 11 and 15 of the General Specifications, and any project specific items mentioned in the Special Provisions or at the Pre-Construction Meeting.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION (NOT USED)

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02220 – REMOVALS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the removal and disposal of existing materials as shown by the construction plans.

1.2 GENERAL

A. All roadway edges shall be graded to allow for positive drainage from roadway. No shoulder or in-slope shall be allowed to remain higher than roadway unless approved by BCPW.

B. It is the intent that the removals be complete and adequate for the intended purpose. This work shall include the removal of all items, whether in view or hidden underneath the surface of the ground, regardless of whether shown on the Plans or encountered during construction.

C. The Contractor shall comply with all local, state, and federal requirements regarding materials, methods of work, and disposal of excess and waste materials.

D. The Contractor shall erect barriers and shoring to protect personnel, structures, and utilities remaining intact. The Contractor shall protect on-site trees and plants noted on Plans and all off-site trees and plants from damage.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of removals will be made. The Contractor will include all labor and material costs in the Lump Sum bid price for Removals on the Bid Form.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 PREPARATION

A. Prior to work under this section, the Contractor shall inspect the entire site and verify with the County all objects designated to be removed or to be preserved.

B. The Contractor shall locate existing utility lines and services traversing the site and determine the requirements for their protection. The Contractor shall preserve in operating condition all active utilities traversing the site.

3.2 CONSTRUCTION LIMITS

A. The Contractor’s operations shall be restricted to areas inside and near the right-of-way and or drainage easements or temporary construction easements as indicated on the Plans.

B. Damage by the Contractor outside the construction easements shall be repaired at no additional expense to the County.

3.3 EXISTING SIGNAGE

The Contractor shall remove all traffic signs in conflict with the work and shall be responsible to replace said signage once work is complete, but prior to opening the road.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02230 – SITE CLEARING AND GRUBBING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Contractor is responsible for the work necessary to clear the site of existing trees, debris, and vegetation as designated in the Plans.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No measurement of site clearing will be made. Removal and disposal of the trees, debris, and vegetation in the construction area or as indicated in the Plans will be included in site clearing. The Contractor will include all labor and material costs in the Lump Sum bid price for Removals.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 CLEARING AND GRUBBING

A. Clearing and grubbing shall comply with **Section 200** of the **Boone County Roadway Regulations Chapter II**.

B. Removed materials shall be disposed of off the site and not allowed to accumulate on the premises.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02300 – EXCAVATION AND EMBANKMENT

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

Providing labor, materials, equipment, and supervision necessary to complete the following:

1. Grade subsoil and conform to grades, contours, and levels as shown on the Plans,
2. Rough grading (excavation and compaction) for roadway and areas designated on the Plans,
3. Cut compaction,
4. Embankment and compaction for fill areas, and
5. Finished grade subsoil.

1.2 SITE COMPACTION TESTING

A. ***All embankment material placed and/or cut compaction areas shall be tested by an independent testing laboratory selected by the Contractor and approved by the Engineer. All payment for costs associated with this testing shall be the Contractor's responsibility and shall be included in the contract Lump Sum price for Compaction Testing on the Bid Form. The independent testing laboratory shall furnish written documentation to the Owner certifying that the embankment placed and/or cut compaction is engineered fill meeting the specified compaction requirements. The written certification shall be prepared and sealed by a Professional Engineer licensed in the State of Missouri***.

B. If tests indicate that compacted materials do not meet specified requirements, the Contractor shall remove defective work and replace at no cost to the County.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. No final measurement of excavation, cut compaction and embankment will be made. Plan quantity will be used as the basis of compensation unless:

1. Errors are found in the original quantity or surface elevations shown on the Plans;
2. An authorized change is made to the typical section or grade; or
3. Rock is encountered.

B. Payment for all soil excavation shall be included in the contract Cubic Yard bid price for Excavation on the Bid Form and shall include disposal of any excess or unsuitable material.

C. Payment for all cut compaction shall be considered incidental to the bid price for Excavation unless a separate bid item for Cut Compaction is included on the Bid Form.

D. Payment for all fill placement shall be included in the contract Cubic Yard bid price for Embankment and shall include placement of topsoil.

E. Payment for all rock excavation shall be included in the contract Cubic Yard bid price for Rock Excavation on the Bid Form. If a bid price for Rock Excavation is not included on the Bid Form and rock is encountered during construction, a unit price per cubic yard shall be negotiated and approved by Change Order. **To qualify for payment, the County shall be notified immediately if rock is encountered**.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

PART 2 – PRODUCTS

2.1 MATERIALS

A. Excavation and embankment materials shall comply with **Section 201** of the **Boone County Roadway Regulations Chapter II**.

B. Cut compaction materials shall comply with **Section 203** of the **Boone County Roadway Regulations Chapter II**.

PART 3 – EXECUTION

3.1 GENERAL

A. Excavation and embankment execution shall comply with **Section 201** of the **Boone County Roadway Regulations Chapter II**. Except that all embankment and cut compaction shall be compacted to 95% of maximum density, obtained at the optimum moisture content, as determined by AASHTO Method T-99-38. Field moisture content shall be within +/- 2% of optimal moisture at time of placement.

B. No backfill material containing rock, debris from rock excavation, or concrete with particle sizes having a maximum dimension larger than 3” shall be placed in the upper 18 inches of the embankment.

C. Cut compaction execution shall comply with **Section 203** of the **Boone County Roadway Regulations Chapter II**.

D. Rock excavation is not anticipated on this Project unless indicated on the Plans or Bid Form. **The County shall be notified immediately if rock is encountered during excavation**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02335 – SUBGRADE

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Work consists of the preparation of subgrade under roadway surface.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

All costs pertaining to the preparation and restoration of subgrade shall be considered incidental to Excavation or Embankment.

PART 2 – PRODUCTS (NOT USED)

PART 3 – EXECUTION

3.1 INSTALLATION

Subgrade installation shall comply with **Section 205** of the **Boone County Roadway Regulations Chapter II**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02337 – DIG OUT REPAIR

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Work consists of saw cutting of existing pavement, removal of failed roadway and replacement.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. All costs pertaining to the preparation and restoration of Dig Out Repair shall be paid by the Square Yard as per the Bid Form.

B. All work will be measured in the field for final quantities.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Materials for base rock shall be Type 2, 1 1/2'" minus in conformance with **Section 210** of the **Boone County Roadway Regulations Chapter II**.

B. Acceptance of quality and size of material may be made by visual inspection at the job site.

C. The woven geotextile fabric shall be a **Mirafi 600X**, **Geotex 315ST,** or approved equal.

D. Materials for Bituminous Base shall be in conformance with **Sections 02739 & 02740 of these Specifications.**

PART 3 – EXECUTION

3.1 INSTALLATION

A. Saw cut area as directed by on-site inspector. **See Plans and Details.**

B. Remove area to a minimum depth of 16” & compact soil/rock.

C. Lay Geotextile fabric over excavated area as per detail.

D. Place 12” of Type 2, 1 ½” minus in conformance with **Section 212** of the **Boone County Roadway Regulations Chapter II** compacted in 6” maximum lifts. When unsuitable materials are encountered below the 16” minimum depth, material shall be removed and replaced with the same aggregrate base and compacted in a maximum of 6” lifts.

E. Place 4” of Bituminous Base, 4” lift maximum on primed base rock as per **Section 225** of the **Boone County Roadway Regulations Chapter II**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02370 – ROCK BLANKET

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Work consists of the installation of rock blankets for erosion control at culvert outlets and other locations as designated on the Plans.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

No final measurement of rock blanket will be made. Payment for rock blanket shall be included in the Contract Cubic Yard, Square Yard or Ton bid price for Type 1, Type 2 or 6” x 12” Rock Blanket. The required geotextile fabric will be considered incidental to the rock blanket.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Materials for Type 1 or Type 2 Rock Blanket shall be in conformance with **Section 213** of the **Boone County Roadway Regulations Chapter II**.

B. Materials for 6” x 12” Rock Blanket shall be a standard 6” x 12” graded rip rap or approved equal.

C. Acceptance of quality and size of material may be made by visual inspection at the job site.

D. The required nonwoven geotextile fabric shall be AMOCO 4553, Propex GEOTEX 801, or approved equal.

PART 3 – EXECUTION

3.1 INSTALLATION

A. Excavate to a depth as noted on the plans at each location.

B. Lay geotextile fabric over excavated area.

C. Place rock to the specified thickness, elevation, and extent. Eliminate large voids.

D. Complete the finished surface of the blanket to present an appearance free from segregation with a proportionate quantity of the larger pieces showing.

E. Installation shall be similar to **Detail 530.03** in the **Boone County Roadway Regulations Chapter II** or as shown on the Plans and Details.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02630 – STORM DRAINAGE

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The work consists of the installation of roadway, driveway and storm sewer drainage pipes, culverts and concrete drainage structures.

1.2 SUBMITTALS

Manufacturer's specifications and/or catalog data listing for pipe and special items.

1.3 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. Measurement and payment of storm sewer drainage pipe and culvert placement, completed in place, will be made to the nearest foot along the flow line of the pipe for that designated size and material of pipe or culvert. Transitional ditch grading required within 10 feet of the pipe inlet and/or outlet shall be considered incidental to the pipe installation unless noted otherwise on the Plans or in the Special Provisions.

B. Measurement and payment for materials and installation of Type M inlets shall be included in the per Each bid price for the various sizes of Standard Type M Inlet and Type M Inlet With Deflectors as indicated on the Bid Form.

C. Measurement and payment for materials and installation of side opening inlets shall be included in the per Each bid price for the various sizes of Side Opening Inlet as indicated on the Bid Form.

D. Measurement and payment for materials and installation of junction boxes shall be included in the per Each bid price for the various sizes of Junction Box as indicated on the Bid Form.

E. No direct payment will be made for excavation, bedding or backfill of storm sewer drainage pipes and structures or mitering culverts. Rock tickets shall be submitted to inspector for verification of bedding and backfill materials.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Corrugated metal (CMP) storm sewer drainage pipes and culverts shall conform to **Section 260** of the **Boone County Roadway Regulations Chapter II** for the material type and size indicated on the Plans.

Except:

1. ***Aluminized corrugated metal pipes are allowed***.
2. ***All roadway pipes and stormwater pipes shall be polymeric coated or aluminized***.
3. ***Driveway pipes may be zinc coated, aluminized or polymeric coated.***

B. Corrugated metal connecting bands shall be a minimum of 2 feet in length and shall conform to **Section 260** of the **Boone County Roadway Regulations Chapter II**.

C. High density polyethylene (HDPE) storm sewer drainage pipes shall be corrugated with a smooth interior wall and shall conform to **Section 730** of the **MoDOT Standard Specifications**.

D. Reinforced concrete (RCP) storm sewer drainage pipes and culverts shall conform to **Section 260** of the **Boone County Roadway Regulations Chapter II**.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

E. Concrete drainage structures, including Type M Inlets, Side Opening Inlets, Junction Boxes and Reinforced Concrete Boxes, shall conform to **Section 250** of the **Boone County Roadway Regulations Chapter II**.

PART 3 – EXECUTION

3.1 INSTALLATION

A. Corrugated metal (CMP) storm sewer drainage pipes and culverts shall be installed as specified in **Section 260** of the **Boone County Roadway Regulations Chapter II**.

B. High density polyethylene (HDPE) storm sewer drainage pipes shall be installed as specified in **Section 730** of the **MoDOT Standard Specifications**.

C. Reinforced concrete (RCP) storm sewer drainage pipes and culverts shall be installed as specified in **Section 260** of the **Boone County Roadway Regulations Chapter II**.

D. Concrete drainage structures, including Type M Inlets, Side Opening Inlets, Junction Boxes and Reinforced Concrete Boxes, shall installed as specified in **Section 250** of the **Boone County Roadway Regulations Chapter II**.

E. Elevation of pipes and structures should be determined from the Construction Plans. Minimum depth of cover over pipes and pipe bedding and backfill material shall be per the manufacturer's recommendations or as specified on the Plans.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02720 – AGGREGATE

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Work consists of the placement of aggregate consisting of Type 1 (Rolled Stone) aggregate base rock on a prepared subgrade; placement of Type 2 (Granular Base) aggregate base rock and placement of Surface Aggregate (Road Rock) as shown on the plans.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. No final measurement of aggregate base course will be made. Plan quantity will be used as the basis of compensation unless:

1. Errors are found in the original quantity or surface elevations shown on the Plans, or
2. An authorized change is made to the typical section or grade.

B. Payment for all aggregate base course will be included in the contract Square Yard bid price for the type and thickness of Aggregate Base Course on the Bid Form.

C. Measurement of surface aggregates will be as follows: Delivery tickets displaying the net weight of delivered material, weighed by a Certified Scale, will be collected and used as the basis for payment for Surface Aggregate. However, no payment will be made for material placed that exceeds the limits shown on the plans, unless authorization is received by the Engineer prior to placement.

D. Payment for all surface aggregate will be made at the contract per Ton bid price for Surface Aggregate, unless considered incidental to Square Yard bid price of driveway or roadway repairs.

PART 2 – PRODUCTS

2.1 MATERIALS

A. The materials to be used will be Type 1 aggregate base (Rolled Stone) and Type 2 (Granular Base) aggregate, as specified in **Section 210** of the **Boone County Roadway Regulations Chapter II**.

B. Surface Aggregate shall meet standard local quarry's specifications.

PART 3 – EXECUTION

3.1 INSTALLATION

Placement of all aggregates for roads and driveways shall comply with **Section 212** of the **Boone County Roadway Regulations Chapter II**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02739 – PRIME/TACK COATS

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Work consists of the application for prime/tack coats to a prepared surface prior to placement of asphaltic concrete pavement. **Prime coat is required for all Bituminous Base course laid on aggregate base rock unless the Bituminous Base Course lift thickness is greater than or equal to 3-3/4" and the aggregate base rock is wetted prior to the Bituminous Base course installation. Tack coat is required for all lifts unless otherwise directed by inspector or engineer.**

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. No final measurement of prime/tack coat will be made.

B. Payment for all prime/tack coat will be considered incidental to asphaltic concrete pavement.

PART 2 – PRODUCTS

2.1 MATERIALS

The materials and equipment for placement shall conform to **Section 223** of the **Boone County Roadway Regulations Chapter II**.

PART 3 – EXECUTION

3.1 INSTALLATION

Preparation of base and placement of prime coat shall comply with **Section 223** of the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02740 – ASPHALTIC CONCRETE PAVING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The Work consists of the placement of asphaltic concrete in one or more courses on a prepared base or underlying course in conformity with the line, grade, thickness, and typical cross section as shown on the Plans or described details.

1.2 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. Asphaltic concrete pavement will be measured and paid for by the laid Ton or Square Yard bid price for the various types and thickness of pavement as listed on the Bid Form.

1.3 QUALITY CONTROL

A. Contractor shall be responsible to ensure all work meets specifications. No Exceptions

PART 2 – PRODUCTS

2.1 MATERIALS

A. Materials and the composition of mixture for the Plant Mix Bituminous Base Course shall conform to **MoDot Section 401.**

B. Materials and composition for the bituminous material and aggregate for asphaltic concrete shall conform to **MoDot Section 401.**

C. Materials and composition for Surface Asphaltic Concrete Pavement shall conform to **MoDot Section 401.**

PART 3 – EXECUTION

3.1 INSTALLATION

Placement of asphaltic concrete pavement shall comply with **Section 222, 223, and 225** of the **Boone County Roadway Regulations Chapter II** and the **MoDOT Standard Specifications**.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02750 – PORTLAND CEMENT CONCRETE PAVING

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The work consists of the placement of Portland cement concrete paving at the width, thickness and locations indicated on the Plans.

1.2 SUBMITTALS

Certifications required shall be Manufacturer's Certification that materials meet specifications requirements and Ready Mix delivery tickets (ASTM C94).

1.3 QUALITY ASSURANCE

A. Compressive strength testing per ASTM C94

B. Thickness Tolerance – Deficiency shall not exceed 1/4 inch.

C. The Contractor will be held responsible for the correct alignment, grade and contour specified. **Any spots higher than one-eighth (1/8) inch in ten (10) feet for concrete pavement shall be ground to the required surface by the Contractor at his own expense**.

1.4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. Final measurement of Portland cement concrete paving shall be made in the field. All areas must be approved by on-site inspector before removal and replacement.

B. Portland Cement Concrete Pavement will be measured and paid for on a Square Yard bid price as listed on the Bid Form.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Concrete used in the construction of portland cement concrete paving shall be **air-entrained with a minimum compressive strength of 4,000 psi at 28 days**, unless otherwise specified. All material, proportioning, air-entraining, mixing, and transporting for Portland cement concrete shall be in accordance with **MoDOT Section 501**. All material shall be in accordance with **MoDOT Division 1000**.

B. Reinforcing steel shall conform to **Section 238** of the **Boone County Roadway Regulations Chapter II**.

C. Joint materials shall conform to **Section 231** of the **Boone County Roadway Regulations Chapter II**.

PART 3 – EXECUTION

3.1 INSTALLATION

A. Placement of Portland cement concrete pavement shall comply with **Section 231** of the **Boone County Roadway Regulations Chapter II**.

B. The temperature of the concrete shall be between sixty (60) and ninety-five (95) degrees Fahrenheit when leaving the ready-mix truck chute.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02770 – CONCRETE CURB AND GUTTER

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The work consists of the placement of concrete curb and gutter at the width, thickness and locations indicated on the Plans.

1.2 SUBMITTALS

Certifications required shall be Manufacturer's Certification that materials meet specifications requirements and Ready Mix delivery tickets (ASTM C94).

1.3 QUALITY ASSURANCE

A. Compressive strength testing per ASTM C94

B. Thickness Tolerance – Deficiency shall not exceed 1/4 inch.

1.4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. Final measurement of concrete curb and gutter shall be made in the field. All areas must be approved by on-site inspector before removal and replacement.

B. Concrete Curb and Gutter will be measured and paid for on a Linear Feet or Square Yard bid price as listed on the Bid Form.

PART 2 – PRODUCTS

2.1 MATERIALS

A. Concrete used in the construction of concrete curb and gutter shall be **air-entrained with a minimum compressive strength of 4,000 psi at 28 days**, unless otherwise specified. All material, proportioning, air-entraining, mixing, and transporting for Portland cement concrete shall be in accordance with **MoDOT Section 501**. All material shall be in accordance with **MoDOT Division 1000**.

B. Reinforcing steel shall conform to **Section 238** of the **Boone County Roadway Regulations Chapter II**.

C. Joint materials shall conform to **Section 231** of the **Boone County Roadway Regulations Chapter II**.

PART 3 – EXECUTION

3.2 INSTALLATION

A. Placement of concrete curb and gutter shall comply with **Section 231** of the **Boone County Roadway Regulations Chapter II**.

B. The temperature of the concrete shall be between sixty (60) and ninety-five (95) degrees Fahrenheit when leaving the ready-mix truck chute.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02773 – CONCRETE DRIVEWAY

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The work consists of the placement of concrete driveway at the thickness and locations indicated on the Plans.

1.2 SUBMITTALS

Certifications required shall be Manufacturer's Certification that materials meet specifications requirements and Ready Mix delivery tickets (ASTM C94).

1.3 QUALITY ASSURANCE

A. Compressive strength testing per ASTM C94

B. Thickness Tolerance – Deficiency shall not exceed 1/4 inch.

1.4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. Final measurement of concrete driveway shall be made in the field. All areas must be approved by on-site inspector before removal and replacement.

B. Concrete Driveway will be measured and paid for on a Square Yard bid price as listed on the Bid Form.

PART 2 – PRODUCTS

2.1 MATERIALS

Concrete used in the construction of concrete driveway shall be **air-entrained with a minimum compressive strength of 4,000 psi at 28 days**, unless otherwise specified. All material, proportioning, air-entraining, mixing, and transporting for Portland cement concrete shall be in accordance with **MoDOT Section 501**. All material shall be in accordance with **MoDOT Division 1000**.

PART 3 – EXECUTION

3.1 INSTALLATION

A. Placement of concrete driveway shall comply with **Section 237** of the **Boone County Roadway Regulations Chapter II**.

B. The temperature of the concrete shall be between sixty (60) and ninety-five (95) degrees Fahrenheit when leaving the ready-mix truck chute.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SECTION 02775 – CONCRETE SIDEWALK

PART 1 – GENERAL

1.1 PROJECT DESCRIPTION

The work consists of the placement of concrete sidewalk at the width, thickness and locations indicated on the Plans.

1.2 SUBMITTALS

Certifications required shall be Manufacturer's Certification that materials meet specifications requirements and Ready Mix delivery tickets (ASTM C94).

1.3 QUALITY ASSURANCE

A. Compressive strength testing per ASTM C94

B. Thickness Tolerance – Deficiency shall not exceed 1/4 inch.

1.4 METHOD OF MEASUREMENT AND BASIS OF PAYMENT

A. Final measurement of concrete sidewalk shall be made in the field. All areas must be approved by on-site inspector before removal and replacement.

B. Concrete Sidewalk will be measured and paid for on a Square Yard bid price as listed on the Bid Form.

PART 2 – PRODUCTS

2.1 MATERIALS

Concrete used in the construction of concrete sidewalk shall be **air-entrained with a minimum compressive strength of 4,000 psi at 28 days**, unless otherwise specified. All material, proportioning, air-entraining, mixing, and transporting for Portland cement concrete shall be in accordance with **MoDOT Section 501**. All material shall be in accordance with **MoDOT Division 1000** with the additional requirement that the amount of chert in crushed limestone aggregate shall not exceed two percent (2%) by weight.

PART 3 – EXECUTION

3.1 INSTALLATION

A. Placement of concrete sidewalk shall comply with **Section 234** of the **Boone County Roadway Regulations Chapter II**.

B. The temperature of the concrete shall be between sixty (60) and ninety-five (95) degrees Fahrenheit when leaving the ready-mix truck chute.

END OF SECTION

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

SPECIAL PROVISIONS

General

1. All construction shall conform to the current edition of Chapter II of the Road, Bridge, and Right of Way Regulations of Boone County, Missouri unless noted otherwise.
2. Construction activities associated with this project shall comply with current OSHA regulations and required safety measures
3. Any lot lines, building setback lines and easement lines are shown for general information purposes only. Refer to the recorded plats for detailed dimensions and information.
4. Contractor shall maintain all construction operations within public easements and rights-of-way. Any agreements with property owners shall be in writing, a copy of which shall be delivered to a Boone County representative.
5. Contractor shall protect permanent survey monuments. Survey monuments removed or damaged during construction due to negligence shall be restored at the Contractor's expense by a licensed surveyor registered in the State of Missouri.
6. Contractor shall keep a clean and orderly work site. Trash including, but not limited to, aluminum cans, plastic bottles, food wrappers, & odd pieces of construction material shall be collected daily and disposed of properly offsite. Trash shall not be thrown into excavated areas of the project and buried at any time.

Prevailing Wage

7. If the quote received for this project for a "major repair" or "construction" of a public work project is $75,000 or less, then the Prevailing Wage Law will **NOT** apply.
8. If the quote received for the project for a "major repair" or "construction" of a public work project is greater than $75,000, then the Prevailing Wage Law **WILL** apply to the entire project.
9. **Special Rule for Change Orders**: If the County accepts a quote for less than $75,000 for a "major repair" or "construction" of a public work project and that project is later subject to a change order that raises the total project price over $75,000, then the vendor shall be responsible for identifying that portion of the work causing charges that are in excess of $75,000 and the Prevailing Wage Law WILL apply to only that portion of the project that is in excess of $75,000.

Utility Coordination

10. The Contractor shall be responsible for making utility locate requests prior to any construction activities.
11. The County has alerted all utility companies to the project and has requested utility companies investigate areas of possible conflict. Coordination is ongoing between the County and the utilities with the goal to conclude any and all known relocation work prior to construction. However, it will still be the responsibility of the Contractor to take all necessary precautions when excavating near marked utilities.
12. If a utility conflict does arise during construction or is called out on the Plans, the Contractor shall be responsible for alerting the utility provider and coordinating with them to resolve the conflict.

Project Timing

13. The contract time for this project will be **65 Working Days**.
14. The Contractor will have the ability to pick their own start date. However, the project will have a late completion date of **November 13, 2026**. Liquidated damages will incur every working day past the 65 day limit or every working day past November 13, 2026, whichever occurs first.
15. The Contractor shall coordinate with the County to set up a Pre-Construction Meeting. The meeting shall take place a minimum of 10 business days prior to the project start date. The official Notice to Proceed will be issued at the Pre-Construction Meeting.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Re-establish Property Pin

16. Bid item shall include all labor, equipment, and material required to re-establish the southern property corner for the Thomas property (Parcel # 24-400-17-10-001.00 01) on James Sapp Rd.
17. Work must be conducted by a Professional Land Surveyor licensed in the State of Missouri.
18. Work will not be measured and shall be paid at the contract Lump Sum bid price.

Removals, Roadside Obstructions, Replacement Included

19. Bid item shall include all labor, equipment, and material needed to remove, stockpile, and restore as needed any roadside obstructions to construction. These obstructions may include, but are not limited to, mailboxes, signage, boulders, and retaining wall blocks.
20. If items need to be replaced, replacements shall be done with new, materials. New materials shall be as close as possible in dimensions, color, and construction as the originals.
21. Boone County has alerted property owners if their mailbox is in conflict with construction, it shall be removed and will be replaced with a new standard mailbox and wood post upon completion of paving and restoration. The new mailbox and post shall be installed in accordance with the Details in the Plans. If the property owner wishes to salvage their existing mailbox and/or post, they shall be allowed to do so. The Contractor shall coordinate with these owners on timing of removal. These property owners will also be responsible for reinstallation of their box and/or post after construction. Prior to construction the County can supply a list of the property owners that wish to keep their mailboxes.
22. Prior to the removal of any mailboxes, the Contractor shall provide temporary mailboxes or gang boxes. All boxes shall be fully enclosed with a door and be clearly labeled with the street name and address number that they represent, with one address per box. Contractor shall coordinate the schedule and locations of temporary mailboxes with the US Postal Service and property owners. If the Contractor uses a standard mailbox for the temporary box during construction, those boxes may be used for the final box given the box is in good working order with no visible damage such as dents and scratches.
23. The occupant of the Swanson property (parcel 07-300-01-00-007.02 01) on Willet Rd has mobility issues. The USPS may hand deliver to this property during construction and a temporary mailbox may not be needed. The Contractor may need to coordinate with the USPS on construction timing.
24. Bid item shall include all labor, material, and equipment needed to complete all road signage work as called out on the Plans and described in these Special Provisions. This shall include, but not limited to, installing new signs, relocating existing signs, and salvaging existing signs. If an existing sign is in conflict with work and there is no mention of it on the Plans, it shall be temporarily removed, stored, and reinstalled. Signs shall be installed per Details as shown in the Plans.
25. Bid item shall not include the replacement or repair of mailboxes, signage, and other obstructions damaged due to Contractor accident or negligence.
26. Removal, Curbside Obstructions will not be measured and shall be paid for at the contract Lump Sum bid price.

Project Phasing & Traffic Control

27. Project Phasing & Traffic Control bid item shall include all labor, equipment, and material necessary to plan and execute a Phasing & Traffic Control plan. The Plan shall abide by all items as detailed in these Special Provisions, Plans, and MUTCD.
28. Once the project has been awarded, the County may send out post cards alerting residents of the anticipated start date(s). The County will also send out press releases approximately 1 week prior to work starting for each road.
29. Prior to the start of construction, the Contractor shall install electronic message boards at the two terminals of each project area. The two (2) signs shall be installed a minimum of three (3) days prior to construction. Signs shall read, “Road Work Begins --/-- (date) Expect Delays.”

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

30. During culvert construction and tree removal operations only, the Contractor may implement a full road closure. Full road closures will only be allowed **Monday-Friday, 9:00 a.m. to 3:00 p.m**. During all other construction, a minimum of one lane shall remain open at all times.
31. The County assumes paving will take multiple days to complete. Therefore, the Contractor shall have on hand and install all necessary temporary signage warning drivers of road conditions that will be left at the end of the day(s). Such signage may include, but not limited to, “Bump” (W8-1), “Pavement Ends” (W8-3), “No Centerline” (W8-12), or “Uneven Lanes” (W8-11).
32. After the installation of the asphalt surface is complete, the Contractor shall install temporary lane marker tabs near the road centerline. Tabs shall be yellow, reflective, and have spacing of 40 feet. The tabs shall be placed so they do not interfere with the future centerline striping. The Contractor will not be required to remove tabs once striping is complete.
33. Traffic Control shall include all equipment, labor, and material needed to develop and execute a Traffic Control & Phasing Plan. This shall include, but is not limited to, all signage, electronic message boards, barricades, delineators, and temporary ramps. Bid item shall also include all labor, equipment, and material needed to maintain temporary access for residents. Traffic Control will not be measured and shall be paid at the contract Lump Sum bid price.

Materials Testing

34. The Material Testing bid item shall include all labor, material, and equipment needed to satisfy the material testing requirements as detailed herein.
35. All asphalt pavement shall be placed and compacted to 92% of the max density as specified in the Job Mix Formula. Density tests, using a calibrated nuclear gauge in accordance with ASTM D 2950-74, shall be conducted on each lift of asphalt pavement. Minimum testing frequency shall be one reading per lane, per lift, per 1000 feet. A lane shall be defined as a full width paver pass of approximately 11 feet. If density readings fall below 89% or above 97%, work shall be stopped immediately and will not resume until a solution is found and the Contractor can meet the specified density window.
36. Asphalt density tests using a nuclear gauge shall be conducted by a MoDOT certified technician knowledgeable in the procedures of density testing and under the supervision of the County’s inspection staff. The technician’s credentials and certifications shall be submitted to the County for approval prior to testing taking place. The technician shall supply to the County a written report containing lane tested, lift tested, testing location description, and density testing result. This designated technician(s) shall remain the consistent tester(s) for the project.
37. All payment for costs associated with Material Testing shall be included in the contract Lump Sum bid price.

Tree Removal

38. Bid item shall include all labor, equipment, and material required for removal and disposal of all large, marked trees, as well as all small trees and shrubs in conflict with the project.
39. Bid item shall also include removal and disposal of all overhanging limps which may be in conflict with larger construction equipment, such as dump truck with dump bed fully engaged. Limbs will not be marked and it shall be the Contractor’s responsibility to determine the need for limb removal through the corridors based on their specific equipment dimensions.
40. Bid item shall include all labor, equipment, and material necessary to deploy all appropriate traffic control devices for full road closures or lane closures used during tree removal. All equipment such as signs and cones shall be of good quality and have dimensions that are compliant with the MUTCD. DIY traffic control devices, including signs, will be prohibited.
41. Trees called out for removal on the Plans shall have their stumps ground using a forestry mulching head, stump grinder, or similar implement. Stumps shall be ground flush with the surrounding grade or 2-3” below grade if possible. All resulting mounds or depressions of chips and/or soil shall be smoothed out. If the area around the stump is a mowed area, such as a yard, chips or debris larger than 4” shall be collected and disposed offsite. If the trunk of the tree or stump has imbedded fencing material and cannot be ground, it shall be removed with an excavator. The resulting hole shall be filled with topsoil material immediately after stump removal.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

42. Limbs and other debris shall be collected and hauled offsite or shall be chipped onsite, with chips being disposed offsite. Large quantities of debris and/or mulch shall not be dumped or scattered into the surrounding ditches, creeks, or landscape.
43. Small debris and/or undergrowth around removed trees shall be broken down with a forestry mulching head or similar implement as a final cleaning operation. Chips from this operation may be left in place if they will not cause a hazard for residential mowing.
44. The Contractor shall alert the County a minimum of 1 week prior to any work starting. The notice will be a check to make sure all trees needing removal have been marked by the County.
45. Trees to be removed cover multiple species and sizes. However, a majority are large trees with trunk diameters ranging from 18” to 36”. An approximate breakdown of the number of trees requiring removal are as follows:
    i. N. Boothe Ln. (North) = 37 Trees
    ii. N. Boothe Ln. (South), Brennen, & Finnegan = 32 Trees
    iii. Coats Ln. = 14 Trees
    iv. James Sapp Rd. = 13 Trees
    v. JD Sapp Rd. & Franklin = 0 Tree Removal, Limb Trimming Only
    vi. Robbie Forbis = Tree Trimming Only
    vii. Willet Rd. = 88 Trees
46. Tree Removal will not be measured and shall be paid at the contract Lump Sum bid price.

Fencing, Remove & Replace

47. Bid item shall include all equipment, labor, and material needed to remove and replace existing fencing as called out on the southern corner of the Stevenson1 LLC (16-403-19-00-017.00 01) on Coats Ln as well as fence remove and replace needed near the culvert outlets on Blaylock (15-200-03-00-008.00 01) on N. Boothe (South).
48. Corner brace shall be a corner H-brace constructed from treated timber posts with an 8” diameter. Post shall be buried in the ground a minimum of 36” and shall be the same height as the existing fence.
49. The Contractor shall try to remove, salvage, and reuse as much of the existing fence components as possible. If new materials are needed, the replacement parts shall be of like material and size to the existing.
50. Bid item will be measured and paid for at the contract Linear Foot bid price. Quantities found in the Bid Tab are estimates and any deductions or additions shall be done via change order at the bid unit price.

Fencing, Removal Only

51. Bid item shall include all equipment, labor, and material needed to remove existing fencing as called out in the Plans. Bid item will be applicable to all fence types which may include, but are not limited to, 4-strand barbwire, woven wire, wooden corral, and electric.
52. All fencing material shall be collected and disposed offsite.
53. The Contractor shall be responsible for coordinating with property owners regarding the timing of fence removal especially if livestock is nearby.
54. Bid item will be measured and paid for at the contract Linear Foot bid price. Quantities found in the Bid Tab are estimates and any deductions or additions shall be done via change order at the bid unit price.

Corrugated Metal Pipe (CMP) Culverts, Aluminized

55. Bid item shall include all labor, equipment, and material required to install all corrugated metal pipe (CMP) culverts as described in the Plans, Details, and these Special Provisions.
56. All CMPs shall be 16 gauge, annular riveted, with Type II Aluminized coating.
57. Bid item shall include all labor, equipment, and material necessary for excavation of trench, and placement of bedding and backfill.
58. Minimum width of the culvert trench shall be per manufacturer’s recommendation.
59. Aggregate used for bedding and backfill shall be 1 ½” minus. Backfill shall be placed and compacted to 95% density in lifts not to exceed 6” thickness. Aggregate backfill shall be taken to

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

the finished grade elevation of the road base for sections of the pipe that are under the base. Outside of the base, aggregate backfill shall be taken to the top of the pipe, followed by soil backfill.

60. Bid item shall also include all equipment, labor, and material needed to remove and dispose of the existing culverts called out for removal on the Plans.
61. Bid item shall also include all costs associated with minor ditching around the inlet and outlet of new culverts. Generally, this ditching will be approximately 10 ft for inlets and outlets on straight runs and 10 ft on both sides of the culvert inlet if inlet is in the low spot of the road ditch.
62. When the Contractor is working on a cross road culvert on a dead end road, the Contractor shall have onsite a metal plate or other means to cross the trench in case of emergencies. The Contractor shall not leave an open trench overnight on any dead end roads. If a plate is left over a trench during non-working hours, all proper warning signage shall be in place as well. All costs associated with plates and signs shall be included in this bid item.
63. All connecting bands shall be 2 feet in length and shall also have Type II Aluminized coating.
64. Item shall be measured and will be paid at the Linear Foot bid price.

Ditching

65. Bid item shall include all labor, equipment, and material needed to perform all roadside ditching work as called out in the Plans and described in these Special Provisions.
66. Item shall include all work associated with cutting a new road ditch. The new road ditch shall be a V-bottom ditch with a depth of approximately 12 inches with foreslopes and backslopes not be steeper than 1.5':1' (H:V).
67. Item shall include the reshaping of existing roadside ditches in areas as called out on the Plans.
68. Item shall include over excavation of an existing ditch in order to install rip rap or rock ditch liner.
69. Incidental ditching as described in CMP Culverts Special Provision shall not be included in this item. If ditching near a culvert goes beyond the incidental and has not been called out on the Plans, the Contractor shall alert the County and the length of said ditching shall be added to this bid item.
70. Item shall be measured and will be paid at the contract Linear Foot bid price.

Rip Rap & Rock Ditch Liner

71. Bid items shall include all labor, equipment, and material needed to install all 9x9 rip rap, 12x12 rip rap, and MoDOT Type 3 Rock Ditch Liner as called out in the Plans and/or described in these Special Provisions.
72. A non woven geotextile fabric shall be installed under all rip rap and rock ditch liner. Fabric shall be Geotex 801 or approved equal.
73. MoDOT Type 3 Rock Ditch Liner shall comply with MoDOT Standard Specification 609.60.2.3 which states "Type 3 Rock Ditch Liner shall consist of material with a predominant rock size of 12 inches, a maximum rock size of 20 inches and a gradation such that no more than 15 percent will be less than 4 inches."
74. Bid item shall be measured and will be paid at the contract per Cubic Yard bid price.

1 ½" Minus Road Base

75. Bid item shall include all labor, equipment, and material needed to install additional road base aggregate to the dimensions and elevations as described in the Plans and these Special Provisions.
76. Road base shall be 1 ½" minus aggregate installed and compacted in lifts not to exceed 8 inch loose thickness.
77. Road curves requiring superelevation have been called out on the Plans as needing to be graded with a super of approximately 4%-6%. It is not known how close these curves are to the superelevation target. Therefore, it was assumed an additional 18 tons per curve of base may be required to reach the superelevation goals. If the Contractor finds additional base is needed, they shall alert the County representative and actual quantities shall be recorded for payment. If additional base is not needed, quantities will be change ordered out of the project.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

78. The County believes enough road aggregate is in place to construct the base layer, including widening for a majority of the project. However, there may be localized areas that require widening and additional base. If it is found additional base is needed, the Contractor shall alert the County representative and actual quantities shall be recorded for payment. Unused quantities shall be change ordered out of the project. The eastern edge of Willet Rd. from approximately the driveway of parcel 07-300-01-00-002.05 01 to the end of paving may require additional base. An assumed quantity of 90 tons was added to the bid quantities to account for this additional base. It is believed this is the largest area that requiring more base after widening.
79. Bid item shall be measured and will be paid at the contract per Ton bid price.

Base Prep – Widening, Ripping, Grading, & Compaction

80. Bid item shall include all labor, equipment, and material required for the preparation of the base layer prior to paving. The County would like to establish a 6” thick, uniformly compacted base course to the widths as called out on the Plans for each road. Described herein is what the County believes is an adequate operation to achieve this goal.
81. During design the County measured the widths of all the road sections in the project. From these measurements the design base widths were established with the goal being minimal widening. The majority of widening required will be 0-6” on both sides of the road. However, there may areas where it makes more sense to widen 12-24” on one side of the existing road only. The Contractor shall be responsible for pulling measurements and marking proposed edge of the base.
82. Once edges are marked, the vegetation shall be stripped for the widening. The County believes enough existing gravely material is just beyond the vegetative edge to use as base. However, if it is found additional base is needed, the Contractor shall follow the guidance as described in the “1 ½” Minus Road Base” Special Provisions.
83. After widening, the Contractor shall bring the base to rough grade. After or during rough grading, disturb the base to a depth of approximately 6 inches for the entire base width. This may be done with ripper teeth or other means. The County hopes the disruption will bring a more uniform gradation to the base prior to final grading and compaction.
84. Base shall then be brought to within -2% to +1% of optimum moisture content and graded to final elevations before final compaction. Compaction shall be done with a 10-ton, vibratory, smooth drummed roller. Base shall be compacted to 95% Standard Proctor Maximum Dry Density. Typical finished grade shall be a -2% crown, except for superelevated curves and superelevation transitions. If a curve is superelevated and has not been called out on the plans as requiring superelevation, the Contractor does not need to change the existing grading conditions
85. Once Base Prep is complete and prior to paving, each lane of base shall be tested with a proof roll. The proof roll shall be conducted with a fully loaded tandem axle dump truck. Yielding spots shall be reworked prior to paving.
86. The Contractor shall be responsible for keeping the base in its finished state until paving takes place. If damages does occur, the Contractor shall be responsible for bringing base back to proper grade and compaction at no additional cost to the County.
87. The County has in the past treated all of the project roads with Magnesium Chloride (Mag-Cl). Mag-Cl operations usually take place in the first 2 weeks of June. The County may treat all roads in June 2026. Residual effects of Mag-Cl may still be present by construction time and may result in less water for optimum moisture.
88. The Contractor shall stay aware of all known and marked utility and culvert crossings. If it seems likely the ripping operation will damage a known crossing, the Contractor shall retract the zipper teeth to pass over the crossing and then continue ripping. If a known crossing is damaged, the Contractor shall be responsible for fixing or replacing at no cost to the County.
89. Planned quantities shall be used for payment, unless actual construction quantities varies significantly. The Contractor or the County may request a change in quantity, but shall justify the change in writing, including an explanation of the method of measurement. The quantities were calculated by drawing a polygon in CAD with the base widths as called out in the Plans.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Asphalt Pavement

90. All asphalt pavement mix submittals shall be in accordance with Section 401 of the Missouri Dept. of Transportation Standard Specifications for Highway Construction.
91. The Job Mix Formulas (JMF) submitted for the asphalt used in this job must be reflective of actual material being used and must be no more than 3 years old at time of submittal and must meet requirements of Missouri Dept. of Transportation Standard Specifications for Highway Construction.
92. Recycled Asphalt Pavement (R.A.P.) may be used in the asphalt mixes but shall not exceed 20% of the total mix.
93. Recycled Asphalt Shingles (R.A.S.) will only be allowed in Bit. Base mixes for this project. Amount of RAS shall be in accordance with MoDOT Specifications
94. Contractor is required to use an asphalt paver equipped with a vibratory screed for all work performed under this contract. Said vibratory screed shall be functional, calibrated for the material and conditions of the project, and always turned on during paving operations.
95. The County is expecting the asphalt pavement to be installed in 2 lifts. The first lift shall be a Bituminous Base course that will have a compacted thickness of 3 inches. After tack has been installed, a BP-2 Surface lift shall be constructed with a 2 inch compacted thickness. The final cross slope of the asphalt pavement shall be approximately -2.00%, except in superelevated sections.
96. The asphalt surface course shall be installed in as large of a single operation as possible after application of tack coat to reduce number of transverse joints.
97. Tapered transverse joints shall be constructed at the end of the day. This is to allow traffic to use the road when construction is not taking place. Prior to restarting paving operations, the tapered section shall be removed, and a vertical face joint shall be created where the vertical face equals the lift thickness. Vertical faces may be saw cut or milled. Faces shall then be cleaned and applied with tack coat prior to paving resuming.
98. The milling of any butt joints shall be considered incidental to the asphalt bid item.
99. During installation of the bit. base and surface course, the Contractor shall wing out the asphalt approximately 2 feet from the edge of the road at all driveways and field entrances as called out on the Plans. These wing outs shall extend the width of the existing driveway and shall be tacked and compacted as the rest of the pavement. All work associated with the wing outs shall be considered incidental to the asphalt bid items. The tonnage of the bit. base and surface course was calculated to include the driveway wing outs. Several existing paved driveways have been called out on the Plans as requiring asphalt approaches that exceed the typical 2 feet. Tonnage for these approaches have also been included in the bid quantities.
100. The Bidder has the option to be bound by the Asphalt Cement Price Index for this project. If the bidder wishes to do so, he shall execute the acceptance statement on the Bid Form. Failure to execute the acceptance statement will be interpreted to mean the bidder wishes not to participate. Greater detail of the Asphalt Index may be found at the end of these Special Provisions.
101. Bid item shall be measured and shall be paid at the contract per Ton bid price.

Tack Coat, Trackless

102. Bid item shall include all labor, material, and equipment needed to place tack coat as per Plans and these Special Provisions.
103. Tack coat used shall be trackless in nature. Trackless tack coat shall be NTQS-1HH, SS-1VH, or approved equal.
104. Tack coat shall be applied between the bituminous base and the asphalt surface.
105. Tack coat shall be applied via a distributor truck. Truck shall be in good working order and able to apply a complete, uniform coat for the entire application width. Discernable rows (i.e. crop rows) will not be allowed. Contractor will be asked to cease operations, adjust distributor, and reapply tack coat at no additional cost to the County. Application rate for tack coat shall be per manufacturer's recommendations.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

106. Vertical faces of all transverse and longitudinal cold joints and milled joints shall receive tack coat.
107. All road surfaces shall be swept or broomed clean of any loose material or debris prior to the placement of tack. Brooming shall be considered incidental to the asphalt paving bid item.
108. Tack coat shall be measured in the field, with final payment being made at the contract Square Yard bid price. Quantities not installed during construction shall be change ordered out of the contract.

Residential Driveway Tie-Ins, Gravel

109. Bid item shall include all material, labor, and equipment necessary to construct gravel transitions from the new paved road surface to existing gravel driveways. This work and item shall be done at each driveway or field entrance as called out on the Plans.
110. The Contractor shall place and compact 1 ½" minus aggregate to construct the transitions.
111. The width of the transition shall be the same as the existing driveway.
112. If possible, the first 3 feet of the transition shall slope away from the road at 4% before transitioning up or down into existing elevations.
113. The tonnage quantity as found in the Bid Form was calculated by assuming 2 tons of gravel needed per Driveway Transition as called out on the Plans.
114. Bid item will be measured and will be paid at the per Ton bid price.

Road Tie-Ins, Gravel

115. Bid item shall include all labor, material, and equipment needed to construct gravel transitions from the new paved road surface to the existing gravel roads as called out on the Plans.
116. The Contractor shall place and compact 1 ½" minus aggregate to construct the transitions. Transitions shall be equal to the pavement thickness and transition down to the existing road elevations.
117. Bid item will be measured and will be paid at the per Ton bid price.

Road Edge Treatment

118. Bid item shall include all labor, material, and equipment needed to construct a road edge treatment as detailed in these Special Provisions.
119. The road edge treatment shall be the placement and compaction of topsoil along the new pavement edge to tie in the finished grade of the pavement to existing grade. The County assumed the treatment would a wedge of topsoil with a 5 inch depth at the pavement, tapering to zero over approximately 2 feet of width.
120. Treatment shall run along both road edges, along radii of intersections, and corners of driveway approaches. Topsoil edge treatment shall not be placed along the decorative rock found at parcel 10-800-27-00-003.12 01 of N. Boothe Ln. 1 ½" minus shall be placed along road edge in this area as noted on the Plans.
121. Compaction of this item can be achieved with the tire of a road grader or wheeled skid steer.
122. Quantities as found in the Bid Tab are estimates based on the dimensions as described previously. Planned quantities shall be used for payment, unless actual construction quantities varies significantly. The Contractor or the County may request a change in quantity, but shall justify the change in writing, including an explanation of the method of measurement.

Restoration

123. Bid item shall include all labor, material, and equipment required to conduct restoration operations as described in these Special Provisions.
124. Restoration shall include the placement and raking of 2 inches of topsoil, followed by fertilizer, seed, and straw mulch on the disturbed areas of the project where trees were removed.
125. Restoration shall include the placement of seed, fertilizer, and straw mulch on disturbed areas of ditching and culvert replacement where no rip rap was placed.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

126. Restoration shall include placement of seed, fertilizer, and straw along the Road Edge Treatment as described previously.
127. The Contractor may hydroseed with a fertilizer, seed, and mulch mixture in lieu of fertilizer, seed, and straw mulch.
128. Seed used in Restoration areas shall be a Turf Type Tall Fescue.
129. Bid item shall be satisfied when vegetation density reaches 70% on all restored areas. If vegetation is not present, the Contractor may be asked to reseed.
130. Bid item will not be measured and shall be paid at the contract Lump Sum bid price.

Centerline Striping, Double Yellow

131. Bid item shall include all equipment, labor, and material necessary to paint pavement markings following paving as detailed in the Plans & these Special Provisions. All work and materials shall be in accordance with the latest edition of the Missouri Standard Specifications for Highway Construction.
132. Marking paint shall be a waterborne, acrylic type in accordance with the Missouri Standard Specifications for Highway Construction. Prismatic beads shall be broadcast on all marking paint to provide proper reflectivity.
133. The roadway surface shall be clean from debris, sand, or other material that would prevent adhesion of the paint. If material is present, an operation of sweeping or blowing using jets or compressed air shall be done immediately prior to painting.
134. Pavement markings shall be applied with heavy-duty multi-line striping equipment capable of applying stripes of uniform width and thickness. Markings shall be applied in a manner of good workmanship. The edges of lines shall be sharp and well defined with overspray held to a minimum. Straight lines shall be straight and curved lines shall be uniform and symmetrical. If in the judgement of the Engineer, workmanship is lacking, markings shall be removed and replaced at the Contractor's expense.
135. The centerline striping shall consist of two (2) solid yellow lines, each having a minimum width of 4 inches and a discernible space between them. This stripe shall be placed at the center of the road creating two lanes of approximate equal width along the entire roadway length.
136. Centerline Striping will be measured and shall be paid at the contract Linear Foot bid price.

Asphalt Cement Price Index

If the bidder so chooses, asphaltic pavement and base mixes are eligible for the following price adjustment. This adjustment will apply only to the percentage of virgin asphalt cement actually placed on the job, excluding RAP or RAS, and will be calculated using the following formula:
A = (B X C) X (D – E)

Where:
A = Adjustment
B = Tons of mix placed
C = % of virgin asphalt binder as listed in the job mix formula
D = monthly price for the month prior to mix placement
E = monthly price for the month prior to bid submission

The monthly asphalt prices will be those shown in the Dollar/Ton column of the "Asphalt Price Index" table posted at MoDot.org – Bidding-Road & Bridge Construction Bidding Opportunities – Online Plan Rooms – Asphalt Price Index - on MoDOT's website, also currently located at:
http://www.modot.org/eBidLettingPublicWeb/viewStream.do?documentType=general_info&key=658
All prices will be for the entire month regardless of when posted. Separate adjustments will be calculated for each month in which the bidder places eligible material.

Calculation Examples
This table is fictional, but it resembles the table found at the above MoDOT website.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Asphalt Price Index	
2015	PG 64-22 Dollar/Ton
January	$450.00
February	$510.00
March	$520.00
April	$530.00
May	$520.00
June	$500.00
July	$480.00
August	$475.00
September	$450.00
October	$425.00
November	$420.00
December	$400.00

Example #1

The contract was bid in March 2015. 1,000 tons of BP-2 was placed during October 2015. Job mix called for 5.0% virgin AC. No RAP was used.

B = 1,000 C = 5.0% D = 450.00 E = 510.00

A = (1,000 X 0.050) X (450.00 – 510.00) = -3,000

Adjustment = $3,000 Deduct

Example #2

The contract was bid in February 2015. 1,000 tons of BP-2 was placed during July 2015. 2,000 tons of BP-2 was placed during August 2015. Job mix called for a mix with 4.5% virgin AC and 1.0% AC from RAP.

B_1 = 1,000 C = 4.5% D_1 = 500.00 E_1 = 450.00

A_1 = (1,000 X 0.045) X (500.00 – 450.00) = 2,250

B_2 = 2,000 C = 4.5% D_2 = 480.00 E_2 = 450.00

A_2 = (2,000 X 0.045) X (480.00 – 450.00) = 2,700

Adjustment = $A_1 + A_2$ = 2,250 + 2,700 = $4,950 Increase

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

APPENDIX A

STATE WAGE RATES

GENERAL: This Contract shall be based upon payment by the Contractor of wage rates not less then the prevailing hourly wage rate for each craft or classification of workers engaged on the work as determined by the Industrial Commission of Missouri on behalf of the Department of Labor and Industrial Relations.

The Contractor shall comply with all requirements of the prevailing wage law of Missouri, Revised Statutes of Missouri, Sections 290.210 to 290.340, including the latest amendments thereto.

The prevailing wage law does not prohibit payment of more than the prevailing rate of wages nor does it limit the hours of work which may be performed by any worker in any particular period of time.

RECORDS: The Contractor shall keep an accurate record showing the names, occupations, and crafts of all workers employed, together with the number of hours worked by each worker and the actual wages paid to each worker. At all reasonable hours, such records shall be open to inspection by the representatives of Industrial Commission of Missouri and the County. The payroll records shall not be destroyed or removed from the State for at least one year after completion of the work.

NOTICES: Throughout the life of this Contract, a copy of the wage determination and the rules promulgated by the Industrial Commission of Missouri shall be displayed in at least one conspicuous place on the project under a heading of NOTICE with the heading in letters at least one inch high.

PENALTY: Pursuant to Section 290.250 RSMo the Contractor shall forfeit to the County as penalty, one hundred dollars for each worker employed, for each calendar day, or portion thereof, such worker is paid less than the stipulated rates for any work done under the Contract, by them.

AFFIDAVIT OF COMPLIANCE: After completion of the work and before final payment can be made under this Contract, the Contractor must file with the County an affidavit stating that they have fully complied with the provisions and requirements of the prevailing wage law of Missouri, sections 290.210 to 290.340 RSMo.

WAGE DETERMINATION: During the life of this Contract, the prevailing hourly rate of wages is subject to change by the Department of Labor and Industrial Relations or by court decision as provided by law. Any such change shall not be the basis of any claim by the Contractor against the County, nor will deductions be made by the County against sums due the Contractor by reason of any such change.

The prevailing wage rate determination made by the Industrial Commission of Missouri is reproduced verbatim and is applicable to this Contract.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Missouri

Division of Labor Standards

WAGE AND HOUR SECTION

MIKE KEHOE, Governor

Annual Wage Order No. 32

Section 010

BOONE COUNTY

In accordance with Section 290.262 RSMo 2000, within thirty (30) days after a certified copy of this Annual Wage Order has been filed with the Secretary of State as indicated below, any person who may be affected by this Annual Wage Order may object by filing an objection in triplicate with the Labor and Industrial Relations Commission, P.O. Box 599, Jefferson City, MO 65102-0599. Such objections must set forth in writing the specific grounds of objection. Each objection shall certify that a copy has been furnished to the Division of Labor Standards, P.O. Box 449, Jefferson City, MO 65102-0449 pursuant to 8 CSR 20-5.010(1). A certified copy of the Annual Wage Order has been filed with the Secretary of State of Missouri.

Original Signed by
Logan Hobbs, Director
Division of Labor Standards

Filed With Secretary of State: **March 10, 2025**

Last Date Objections May Be Filed: **April 9, 2025**

Prepared by Missouri Department of Labor and Industrial Relations

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Asbestos Worker	$61.64
Boilermaker	$34.21*
Bricklayer-Stone Mason	$57.33
Carpenter	$54.00
Lather	
Linoleum Layer	
Millwright	
Pile Driver	
Cement Mason	$47.94
Plasterer	
Communication Technician	$60.91
Electrician (Inside Wireman)	$60.73
Electrician Outside Lineman	$83.75
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Elevator Constructor	$34.21*
Glazier	$57.72
Ironworker	**$72.58**
Laborer	$45.36
General Laborer	
First Semi-Skilled	
Second Semi-Skilled	
Mason	$63.31
Marble Mason	
Marble Finisher	
Terrazzo Worker	
Terrazzo Finisher	
Tile Setter	
Tile Finisher	
Operating Engineer	$67.29
Group I	
Group II	
Group III	
Group III-A	
Group IV	
Group V	
Painter	$43.55
Plumber	$72.49
Pipe Fitter	
Roofer	$56.44
Sheet Metal Worker	$58.82
Sprinkler Fitter	$69.16
Truck Driver	$34.21*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. The public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.
**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title as defined in RSMo Section 290.210.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Heavy Construction Rates for
BOONE County

Section 010

OCCUPATIONAL TITLE	**Prevailing Hourly Rate
Carpenter	$67.38
Millwright	
Pile Driver	
Electrician (Outside Lineman)	$83.75
Lineman Operator	
Lineman - Tree Trimmer	
Groundman	
Groundman - Tree Trimmer	
Laborer	$53.59
General Laborer	
Skilled Laborer	
Operating Engineer	$69.61
Group I	
Group II	
Group III	
Group IV	
Truck Driver	$34.21*
Truck Control Service Driver	
Group I	
Group II	
Group III	
Group IV	

Use Heavy Construction Rates on Highway and Heavy construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(3).

Use Building Construction Rates on Building construction in accordance with the classifications of construction work established in 8 CSR 30-3.040(2).

If a worker is performing work on a heavy construction project within an occupational title that is not listed on the Heavy Construction Rate Sheet, use the rate for that occupational title as shown on the Building Construction Rate Sheet.

*The Division of Labor Standards received fewer than 1,000 reportable hours for this occupational title. Public works contracting minimum wage is established for this occupational title using data provided by Missouri Economic Research and Information Center.

**The Prevailing Hourly Rate includes any applicable fringe benefit amounts for each occupational title.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

OVERTIME and HOLIDAYS

OVERTIME

For all work performed on a Sunday or a holiday, not less than twice (2x) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work.

For all overtime work performed, not less than one and one-half (1½) the prevailing hourly rate of wages for work of a similar character in the locality in which the work is performed or the public works contracting minimum wage, whichever is applicable, shall be paid to all workers employed by or on behalf of any public body engaged in the construction of public works, exclusive of maintenance work or contractual obligation. For purposes of this subdivision, **"overtime work"** shall include work that exceeds ten hours in one day and work in excess of forty hours in one calendar week; and

A thirty-minute lunch period on each calendar day shall be allowed for each worker on a public works project, provided that such time shall not be considered as time worked.

HOLIDAYS

January first;
The last Monday in May;
July fourth;
The first Monday in September;
November eleventh;
The fourth Thursday in November; and
December twenty-fifth;

If any holiday falls on a Sunday, the following Monday shall be considered a holiday.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

APPENDIX B

STANDARD TERMS AND CONDITIONS-CONTRACT WITH BOONE COUNTY, MISSOURI

1. Contractor shall comply with all applicable federal, state, and local laws and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.

2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.

3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an “all or none” basis, whichever is in the best interest of the County.

4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at request of bidder, returned unopened for re-submittal at the new date and time of bid closing.

5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.

6. Do not include Federal Excise Tax or Sales and Use Taxes in bid process, as law exempts the County from them.

7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.

8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of delay, the Contractor must notify the Purchasing Department.

9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.

11. Prices must be as stated in units of quantity specified, and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.

13. The County of Boone, Missouri expressly denies responsibility for, or ownership of any item purchased until same is delivered to the County and is accepted by the County.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the *Federal Transit Administration's Best Practices Procurement Manual – Appendix A*. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line item price, the unit price shall govern.

17. Should an audit of Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

18. For all bid responses over $25,000, if any manufactured goods or commodities proposed with bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.

19. Pursuant to Section 34.600 RSMo, for contracts $100,000 and greater, Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

20. **For all titled vehicles and equipment the dealer must use the actual delivery date to the County on all transfer documents** including the Certificate of Origin (COO,) Manufacturer's Statement of Origin (MSO,) Bill of Sale (BOS,) and Application for Title.

21. **Equipment and serial and model numbers -** The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

22. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.

23. The resulting agreement may be extended beyond the expiration date by order of the County on a month-to-month basis if the County cannot re-bid and/or award a new contract before the expiration date.

24. The County as a public governmental body is subject to the Missouri Sunshine Law (Chapter 610 RSMo) and will comply with requests for documents in accordance with that law.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

APPENDIX C

PROJECT PLANS AND/OR DETAILS

The Project Plans and/or Details are provided separate from these Specifications but shall be considered part of the contract documents as if included herein.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CPERFORMANCE BOND

Bond No. ES00026132 / 602-214961-5

KNOW ALL PERSONS BY THESE PRESENTS, that we,
Capital Paving & Construction, LLC

as Principal, hereinafter called Contractor, and Everest Reinsurance Company / United States Fire Insurance Company

a Corporation, organized under the laws of the State of DE/DE and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, in the amount of Four Million One Hundred Ninety Nine Thousand Nine Hundred Ninety Nine And 99/100 Dollars--($4,199,999.99)-- Dollars, for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents:

4,199,999.99---

WHEREAS, Contractor has, by written agreement dated _____ entered into a Contract with Owner for:

CONTRACT NUMBER C001150 (Bid Number 25-28MAY26)
GRAVEL ROAD PAVING 2
BOONE COUNTY, MISSOURI

in accordance with the specifications and/or prepared by the County of Boone, which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, and shall faithfully perform the prevailing hourly wages and comply with all prevailing wage requirements as provided by such Contract and applicable prevailing wage laws, rules, and rates specified by regulation thereunder, then this obligation shall be null and void; otherwise, it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1) Complete the Contract in accordance with its terms and conditions, or

2) Obtain a bid for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible bidder, arrange for a Contract between such bidder and Owner, and make available as work progresses (even though there should be a default of a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient fund to pay the cost of completion less the balance of the Contract price, but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the Contract price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of owner.

IN TESTIMONY WHEREOF, the Contractor has hereunto set his hand and the Surety has caused these presents to be executed in its name, and its corporate seal to be affixed by its Attorney-In-Fact at Parker, Colorado, on this _____ day of _____, 20___.

CONTRACTOR Capital Paving & Construction, LLC NO SEAL

BY: _____

(SEAL)

BY: _____

Everest Reinsurance Company / United States Fire Insurance Company

(Surety Company)

(SEAL)

BY: _____

(Attorney-In-Fact) Mona D. Weaver

BY: NA

(Missouri Representative)

(Accompany this bond with Attorney-In-Fact's authority from the Surety Company certified to include the date of this bond.)

Surety Contact Name: Mike Carr / Tanner Tregeagle
Phone Number: 908-604-3000 / 973-490-6600
Address: 100 Everest Way, Warren Corporate Center, Warren, NJ 07059
305 Madison Avenue, Morristown, NJ 07960

COPY

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

Bond No. ES00026132 / 602-214961-5

LABOR AND MATERIAL PAYMENT BOND

KNOW ALL PERSONS BY THESE PRESENTS, that we, Capital Paving & Construction, LLC, as Principal, hereinafter called Contractor, and Everest Reinsurance Company / United States Fire Insurance Company a corporation organized under the laws of the State of DE/DE, and authorized to transact business in the State of Missouri, as Surety, hereinafter called Surety, are held and firmly bound unto the County of Boone, Missouri, as Obligee, hereinafter called Owner, for the use and benefit of claimants as herein below defined, in the amount of

Four Million One Hundred Ninety-Nine Thousand Nine Hundred Ninety Nine And 99/100---- DOLLARS

($ 4,199,999.99---), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents:

WHEREAS, Contractor has by written agreement dated _____ entered into a contract with Owner for

CONTRACT NUMBER C001150 (Bid Number 25-28MAY26)
GRAVEL ROAD PAVING 2
BOONE COUNTY, MISSOURI

in accordance with specifications and/or plans prepared by the County of Boone which contract is by reference made a part hereof and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that the Contractor shall promptly make payments to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the Contract, then this obligation shall be void; otherwise, it shall remain in full force and effect, subject, however, to the following conditions.

A. A claimant is defined as one having a direct contract with the Contractor or with a subcontractor of the Contractor for labor, material, or both, used or reasonably required for use in the performance of the Contract; labor and material being construed to include the part of water, gas, power, light, heat, oil, gasoline, telephone service, rental, or equipment directly applicable to the Contract.

B. The above named Contractor and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The owner shall not be liable for the payment of any costs or expenses of any such suit.

C. No suit or action shall be commenced hereunder by any claimant:

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

1. Unless claimant, other than one having a direct contact with the Contractor, shall have given written notice to any two of the following: the Contractor, the Owner, or the Surety above named, within ninety (90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed. Such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Contractor, Owner, or Surety, at any place where an office is regularly maintained for the transaction of business or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

2. After the expiration of one (1) year following the date on which Contractor ceased work on said contract, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof, such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law.

3. Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the project, or any part thereof, is situated or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

D. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of Mechanic's Liens which may be filed on record against said improvement, whether or not claim for the amount of such lien be presented under or against this bond.

IN TESTIMONY WHEREOF, the Contractor has hereunto set their hand and the Surety caused these present to be executed in its name and its corporate seal to be affixed by its Attorney-In-Fact at Parker, Colorado on this _____ day of _____ 20_____.

CONTRACTOR Capital Paving & Construction, LLC NO SEAL

BY: _____

SURETY COMPANY Everest Reinsurance Company / United States Fire Insurance Company

BY: _____
(Attorney-In-Fact) Mona D. Weaver

BY: NA
(Missouri Representative)

(Accompany this bond with Attorney-In-Fact's authority from the Surety Company certified to include the date of this bond. Include Surety's address and contact name with phone number)

Surety Contact Name: Mike Carr / Tanner Tregeagle
Phone Number: 908-604-3000 / 973-490-6600
Address: 100 Everest Way, Warren Corporate Center, Warren, NJ 07059
305 Madison Avenue, Morristown, NJ 07960

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CERTIFICATE OF LIABILITY INSURANCE

5/1/2027

DATE (MM/DD/YYYY) 6/4/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies, LLC DBA Lockton Insurance Brokers, LLC in CA CA license #0F15767 444 W. 47th St., Ste. 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	**CONTACT NAME:** **PHONE (A/C, No, Ext):** **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED 1572716 CAPITAL PAVING & CONSTRUCTION, LLC 221 BOLIVAR STREET, SUITE 400 JEFFERSON CITY MO 65101	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** Greenwich Insurance Company — 22322 **INSURER B :** Allied World National Assurance Company — 10690 **INSURER C :** XL Insurance America, Inc. — 24554 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 23597996 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:	Y	Y	RGE5000296-14	5/1/2026	5/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 3,000,000 $ 1,000,000 $ 0 $ 1,000,000 $ 3,000,000 $ 3,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	RAD5000295-14	5/1/2026	5/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 10,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
B	X **UMBRELLA LIAB** [X] OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $	Y	Y	03105013	5/1/2026	5/1/2027	EACH OCCURRENCE AGGREGATE 	$ 8,000,000 $ 8,000,000 $ XXXXXXX
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N: N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	RWD5000293-15	5/1/2026	5/1/2027	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: PROJECT: CONTRACT NUMBER C001150 (BID #25-28MAY26) GRAVEL ROAD PAVING 2 BOONE COUNTY, MISSOURI. COUNTY OF BOONE, MISSOURI IS ADDITIONAL INSURED ON GENERAL LIABILITY, AUTO LIABILITY AND UMBRELLA/EXCESS LIABILITY, IF REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION IN FAVOR OF THE ADDITIONAL INSURED APPLIES ON GENERAL LIABILITY, AUTO LIABILITY, UMBRELLA/EXCESS LIABILITY, AND WORKERS COMPENSATION/EMPLOYER'S LIABILITY, IF REQUIRED BY WRITTEN CONTRACT AND WHERE ALLOWED BY LAW. COVERAGE IS SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY.

CERTIFICATE HOLDER

23597996
COUNTY OF BOONE, MISSOURI
C/O PURCHASING DEPARTMENT
5551 S. TOM BASS ROAD
COLUMBIA MO 65201

CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB

CONTINUATION DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS (Use only if more space is required)

FOR CANCELLATION FOR ANY REASON OTHER THAN NONPAYMENT OF PREMIUM, THE INSURER(S) WILL SEND 30 DAYS NOTICE OF CANCELLATION TO THE CERTIFICATE HOLDER.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D687231 Certificate ID: 23597996

POLICY NUMBER: RGE5000296-14 **COMMERCIAL GENERAL LIABILITY**

CG 20 37 10 01

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
SCHEDULE

Name of Person or Organization:
Any person or organization where required by written contract provided that such contract was executed prior to the date of loss.

Location And Description of Completed Operations:

All Locations as required per written contract.

Additional Premium:

Included

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of "your work" at the location designated and described in the schedule of this endorsement performed for that insured and included in the "products-completed operations hazard"

 © ISO Properties, Inc., 2000

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D687236 Certificate ID: 23597996

POLICY NUMBER: RGE5000296-14 **COMMERCIAL GENERAL LIABILITY**

CG 20 10 10 01

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Person or Organization:

Any person or organization where required by written contract provided that such contract was executed prior to
the date of loss.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

A. Section II – Who Is An Insured is amended to include as an insured the person or organization shown in the Schedule, but only with respect to liability arising out of your ongoing operations performed for that insured.

B. With respect to the insurance afforded to these additional insureds, the following exclusion is added:

2. Exclusions

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the site of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

 © ISO Properties, Inc., 2000

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D687227 Certificate ID: 23597996

RGE5000296-14

COMMERCIAL GENERAL LIABILITY
CG 24 53 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION) -AUTOMATIC

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery against any person or organization, because of any payment we make under this Coverage Part, to whom the insured has waived its right of recovery in a written contract or agreement. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person or organization prior to loss.

 © Insurance Services Office, Inc., 2018

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D687224 Certificate ID: 23597996

POLICY
NUMBER: RAD5000295-14 **COMMERCIAL**
AUTO

CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:
AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.
This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.
This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: FARMER HOLDING COMPANY, INC.
Endorsement Effective Date: 5/1/2026

SCHEDULE

Name Of Person(s) Or Organization(s):
Where required by written contract executed prior to loss. The insurance is primary to and will not seek contribution with any other insurance on which the additional insured is a Named Insured provided that you have agreed to this in writing in a contract or agreement executed prior to loss. Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II —** Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section I — Covered Autos Coverages of the Auto Dealers Coverage Form.

 © Insurance Services Office, Inc., 2011

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D687234 Certificate ID: 23597996

POLICY NUMBER: RAD5000295-14

COMMERCIAL AUTO
CA 04 44 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: FARMER HOLDING COMPANY, INC.

Endorsement Effective Date: 5/1/2026

SCHEDULE

Name(s) Of Person(s) Or Organization(s):
Where required by written contract or agreement executed prior to loss (except where not permitted by law).

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

 © Insurance Services Office, Inc., 2011

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D687233 Certificate ID: 23597996

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY **WC 00 03 13**

(Ed. 4-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

Where required by written agreement signed prior to loss.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective | Policy No. | Endorsement No.

Insured | RWD5000293-15 | Premium Included

Farmer Holding Company, Inc.

Insurance Company | Countersigned by

XL Specialty Insurance Company

1983 National Council on Compensation Insurance.

Docusign Envelope ID: 194551F8-2AED-813D-8077-52DA62BDEAEB
Attachment Code: D691179 Certificate ID: 23597996

Endorsement No: 20
This Endorsement, effective: May 1, 2025
(at 12:01 A.M. standard time at the address of the **Named Insured** as shown in Item 1. B. of the Declarations)
forms a part of Policy No: 0310-5013
Issued to: Farmer Holding Company, Inc.
by: Allied World National Assurance Company

AMENDMENT TO DEFINITION OF INSURED – ADDITIONAL INSURED PRIMARY AND NON-CONTRIBUTORY WHERE REQUIRED BY CONTRACT

It is agreed that this policy is amended as follows:

Section **VI. DEFINITIONS**, Paragraph F. **Insured** is amended to include the following additional provision:

Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization is an additional **Insured** on your policy, but only if such person or organization is included under the coverage provided by **Scheduled Underlying Insurance**. Such person or organization is an additional **Insured** only with respect to liability arising out of **Your Work** at the location designated. Coverage afforded to these additional **Insured** parties will be primary to, and non-contributory with, any other insurance available to that person or organization where required of you by written contract or agreement.

The above provision does not apply to liability arising out of the sole negligence of such person or organization for its own acts or omissions or those of its employees or anyone else acting on its behalf.

All other terms and conditions of this policy remain unchanged.

BY: _____
Joseph Cellura

Title: President, North American Casualty Division

Date: June 13, 2025

2. separately to each **Insured** against whom claim is made or **Suit** is brought.

O. **Transfer of Rights of Recovery**

1. If any **Insured** has rights to recover all or part of any payment we have made under this policy, those rights are transferred to us. The **Insured** must do nothing after loss to impair these rights and must help us enforce them.

2. Any recoveries will be applied as follows:

a. any person or organization, including the **Insured,** that has paid an amount in excess of the applicable Limits of Insurance of this policy will be reimbursed first;

b. we then will be reimbursed up to the amount we have paid; and

c. lastly, any person or organization, including the **Insured** that has paid an amount over which this policy is excess is entitled to claim the remainder.

Expenses incurred in the exercise of rights of recovery will be apportioned among the persons or organizations, including the **Insured,** in the ratio of their respective recoveries as finally settled.

3. If, prior to the time of an **Occurrence**, you waive any right of recovery against a specific person or organization for injury or damage as required under an **Insured Contract**, we will also waive any rights we may have against such person or organization

P. **Transfer of Your Rights and Duties**

Your rights and duties under this policy may not be transferred without our written consent. If you die or are legally declared bankrupt, your rights and duties will be transferred to your legal representative, but only while acting within the scope of duties as your legal representative. However, notice of cancellation sent to the first **Named Insured** designated in Item 1.A. of the Declarations and mailed to the address designated in Item 1.B. of the Declarations of this policy will be sufficient notice to effect cancellation of this policy.

Q. **Unintentional Failure to Disclose**

Your failure to disclose all hazards existing as of the inception date of the policy will not prejudice you with respect to the coverage afforded by this policy, provided that any such failure or omission is not intentional.

R. **Violation of Economic or Trade Sanctions**

If coverage for a claim or **Suit** under this policy is in violation of any United States of America economic or trade sanctions, including but not limited to, sanctions administered and enforced by the United States Treasury Department's Office of Foreign Assets Control ("OFAC"), then coverage for that claim or **Suit** will be null and void.

VI. DEFINITIONS

327 -2026

CERTIFIED COPY OF ORDER

June Session of the ~~April~~ Adjourned 26

STATE OF MISSOURI } **ea.** **Term. 20**

County of Boone

In the County Commission of said county, on the 30th **day of** June **20** 26

the following, among other proceedings, were had, viz:

Now, on this day, the County Commission of the County of Boone does hereby approve Contract C001117 (030425-ENV) with Envisage Technologies LLC for the purchase of Training Management Software for the Boone County Sheriff's Office. The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Done this 30th day of June 2026.

Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

Boone County Purchasing

Amy Gerskin
Senior Buyer

5551 S. Tom Bass Rd.
Room 205
Columbia, MO 65201
Phone: (573) 886-4393
agerskin@boonemo.gov

MEMORANDUM

TO: Boone County Commission
FROM: Amy Gerskin
DATE: June 16, 2026
RE: ***Award of Contract*** *C001117 from Sourcewell Cooperative 030425-ENV – Public Safety Software for Acadis Training Management Software for the BCSO with Envisage Technologies, LLC – Term & Supply*

The Boone County Purchasing Department requests permission to utilize Sourcewell Cooperative contract 030425-ENV for Public Safety Software with Envisage Technologies, LLC for the Acadis Readiness Suite Training Management System for the Boone County Sheriff's Office.

This will be a Term & Supply contract with the initial contract term from Date of Award through three (3) years. The County may renew the contract for a maximum of four (4) additional 1-year periods.

Invoices will be paid from Department 6601 – BCSO Regional Training Center Admin, Account 70100 – Software Subscriptions.

cc: Contract File

Limited Liability Company Details as of 3/31/2026

Required Field *

To File Documents - select the filing from the "Create Filing" list, then click FILE ONLINE.

To terminate an entity two documents are required:
General Business and Nonprofit - Articles of Dissolution followed by Articles of Termination
Limited Liability Companies - Notice of Winding up followed by Articles of Termination

File Registration Reports - click FILE REGISTRATION REPORT.

Copies or Certificates - click ORDER COPIES/CERTIFICATES.

RETURN TO SEARCH RESULTS

Create Filing

Amended Certificate of Registration of a Foreign LLC

FILE ONLINE

ORDER COPIES/ CERTIFICATES

General Information | Filings | Principal Office Address

Name	ENVISAGE TECHNOLOGIES, LLC	Principal Office Address	101 W KIRKWOOD AVE STE 200 BLOOMINGTON, IN 47404
Type	Limited Liability Company	Charter No.	FL1437516
Domesticity	Foreign	Home State	DE
Registered Agent	CSC-LAWYERS INCORPORATING SERVICE COMPANY 221 BOLIVAR ST JEFFERSON CITY, MO 65101	Status	Active
Date Formed	6/25/2021		
Duration	Perpetual		

The information contained on this page is provided as a public service, and may change at any time. The State, its employees, contractors, subcontractors or their employees do not make any warranty, expressed or implied, or assume any legal liability for the accuracy, completeness or usefulness of any information, apparatus, product or process disclosed or represent that its use would not infringe on privately-owned rights.

An official website of the United States government Here's how you know

Contract Awards Scheduled Maintenance Show Details
Mar 30, 2026

Revolutionary FAR Overhaul Impacts to SAM.gov Show Details
Aug 15, 2025

See All Alerts

SAM.GOV®

Home Search Data Bank Data Services Help

Search

All Words | e.g. 1606N020Q02

Filter By

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search | Search Editor

- ◯ Any Words
- ◯ All Words
- ◯ Exact Phrase

e.g. 123456789, Smith Corp

No results found

"Envisage Technologies, LLC" ×

Classification

Excluded Individual

Excluded Entity

Entity Name

e.g. ABC Inc

Envisage Technologies, LLC ×

Unique Entity ID

e.g. HTYR9YJHK65L

CAGE / NCAGE

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Commission Order # 327-2026

PURCHASE AGREEMENT
FOR
TRAINING MANAGEMENT SYSTEM FOR THE
BOONE COUNTY SHERIFF'S OFFICE

THIS AGREEMENT, C001117, dated the 30th day of June 2026, is made between Boone County, Missouri, a political subdivision of the State of Missouri through the Boone County Commission, herein "County" and **Envisage Technologies, LLC**, herein "Contractor."

IN CONSIDERATION of the parties' performance of the respective obligations contained herein, the parties agree as follows:

1. ***Contract Documents*** - This agreement shall consist of this Purchase Agreement, the **Sourcewell Cooperative Contract 030425-ENV**, any applicable addenda, and the Contractor's quote, **Q-503992,** dated **5/14/2026,** and executed by **Ryan Stowell** on behalf of the Contractor. All such documents shall constitute the contract documents, which are attached hereto and incorporated herein by reference. Service or product data, specifications and literature submitted with bid response may be permanently maintained in the County Purchasing Office bid file for this bid if not attached. In the event of conflict between any of the foregoing documents, this Purchase Agreement, the Sourcewell Cooperative Contract and any applicable addenda shall prevail and control over the Contractor's bid response.

2. ***Contract Duration*** - This agreement shall commence on **the date of award and** continue through **three years** subject to the provisions for termination specified below. This agreement may be extended beyond the expiration date by order of the County for **four (4) additional one-year periods** subject to the pricing clauses in the Contractor's bid response. This agreement may be extended beyond the expiration date by order of the County on a month-to-month basis in the event the County is unable to re-bid and/or award a new contract prior to the expiration date.

3. ***Purchase*** - The County agrees to purchase from the Contractor, and the Contractor agrees to supply the County with the **Acadis Readiness Suite** as detailed in the Contractor's quote and in conformity with the contract documents for the prices set forth in the Contractor's bid response.

   Contractor shall provide a "not to exceed" quote that clearly shows correct pricing from the pricing pages contained in the contract or current amendment to the County office placing the order.

4. ***Pricing –*** Pricing will be on a firm, fixed-price basis for the entirety of the contract period.

Product/Service	Cost Type	Sale Price
Acadis SaaS Subscription	Annual	$97,824.00
Acadis Online – One-time Server and Software Setup Fee	One-Time	$12,090.00
Initial Configuration	One-Time	$21,080.40
Onsite Classroom Training (Large Group Instruction)	One-Time	$2,074.48
RapidStart (Strongly Recommended)	One-Time	$3,091.84
Year One Subscription Total		**$97,824.00**
One-Time Services Total		**$38,336.72**
Grand Total		**$136,160.72**

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

5. ***Billing and Payment*** - All billings shall be invoiced in accordance with the contract documents and billings may only include the prices listed in the Contractor's quote, **Q-503992**. No additional fees for delivery or extra services not included in the quote or taxes shall be included as additional charges in excess of the charges in the Contractor's quote to the specifications. The County agrees to pay all monthly statements within thirty days of receipt; Contractor agrees to honor any cash or prompt payment discounts offered in its bid response if county makes payment as provided therein. In the event of a billing dispute, the County reserves the right to withhold payment on the disputed amount; in the event the billing dispute is resolved in favor of the Contractor, the County agrees to pay interest at a rate of 9% per annum on disputed amounts withheld commencing from the last date that payment was due.

6. ***Binding Effect*** - This agreement shall be binding upon the parties hereto and their successors and assigns for so long as this agreement remains in full force and effect.

7. ***Entire Agreement*** - This agreement constitutes the entire agreement between the parties and supersedes any prior negotiations, written or verbal, and any other bid or bid specification or contractual agreement. This agreement may only be amended by a signed writing executed with the same formality as this agreement.

8. ***Termination*** - This agreement may be terminated by the County upon thirty days' advance written notice for any of the following reasons or under any of the following circumstances:

   a. The County may terminate this agreement due to a material breach of any term or condition of this agreement, or
   b. The County may terminate this agreement if in the opinion of the Boone County Commission if delivery of products is delayed or products delivered are not in conformity with bidding specifications or variances authorized by the County, or
   c. Termination for convenience shall not relieve the County of its obligation to pay any annual SaaS Subscription Fees already invoiced or accrued for the then-current subscription year., or
   d. If appropriations are not made available and budgeted for any calendar year.

IN WITNESS WHEREOF the parties, through their duly authorized representatives, have executed this agreement on the day and year first above written.

ENVISAGE TECHNOLOGIES, LLC

DocuSigned by:
By Sean Cunningham
D6428CB90ACC49F...

Title CRO

BOONE COUNTY, MISSOURI

By: Boone County Commission

Signed by:
kip kendrick
2B83ECDD7F6E4A6...
Presiding Commissioner

APPROVED AS TO FORM:

DocuSigned by:
7D71DEAEB9D74DD...

ATTEST:

Signed by:
Brianna L. Lennon
242B827B32F14BF...

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

County Counselor | County Clerk

AUDITOR CERTIFICATION

In accordance with RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:
Kyle Rieman by AW
8E8FE1148A274E1...

6/22/2026

6601 / 70100 Term & Supply

Signature | Date | Appropriation Account

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

STANDARD TERMS AND CONDITIONS - BOONE COUNTY, MISSOURI

1. The Contractor shall comply with all applicable federal, state, and local laws, and failure to do so, in County's sole discretion, shall give County the right to terminate this Contract.

2. Responses shall include all charges for packing, delivery, installation, etc., (unless otherwise specified) to the Boone County Department identified in the Request for Bid and/or Proposal.

3. The Boone County Commission has the right to accept or reject any part or parts of all bids, to waive technicalities, and to accept the offer the County Commission considers the most advantageous to the County. Boone County reserves the right to award this bid on an item-by-item basis, or an "all or none" basis, whichever is in the best interest of the County.

4. Bidders must use the bid forms provided for the purpose of submitting bids, must return the bid and bid sheets comprised in this bid, give the unit price, extended totals, and sign the bid. The Purchasing Director reserves the right, when only one bid has been received by the bid closing date, to delay the opening of bids to another date and time in order to revise specifications and/or establish further competition for the commodity or service required. The one (1) bid received will be retained unopened until the new Closing date, or at the request of the bidder, returned unopened for re-submittal at the new date and time of bid closing.

5. When products or materials of any particular producer or manufacturer are mentioned in our specifications, such products or materials are intended to be descriptive of type or quality and not restricted to those mentioned.

6. Do not include Federal Excise Tax or Sales and Use Taxes in the bid process, as the law exempts the County from them.

7. The delivery date shall be stated in definite terms, as it will be taken into consideration in awarding the bid.

8. The County Commission reserves the right to cancel all or any part of orders if delivery is not made or work is not started as guaranteed. In case of a delay, the Contractor must notify the Purchasing Department.

9. In case of default by the Contractor, the County of Boone will procure the articles or services from other sources and hold the Bidder responsible for any excess cost occasioned thereby.

10. Failure to deliver as guaranteed may disqualify Bidder from future bidding.

11. Prices must be as stated in units of the quantity specified and must be firm. Bids qualified by escalator clauses may not be considered unless specified in the bid specifications.

12. No bid transmitted by fax machine or e-mail will be accepted.

13. The County of Boone, Missouri expressly denies responsibility for or ownership of any item purchased until the same is delivered to the County and is accepted by the County.

14. The County reserves the right to award to one or multiple respondents. The County also reserves the right to not award any item or group of items if the services can be obtained from a state or other governmental entities contract under more favorable terms. The resulting contract will be considered "Non-Exclusive". The County reserves the right to purchase from other vendors.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

15. The County, from time to time, uses federal grant funds for the procurement of goods and services. Accordingly, the provider of goods and/or services shall comply with federal laws, rules, and regulations applicable to the funds used by the County for said procurement, and contract clauses required by the federal government in such circumstances are incorporated herein by reference. These clauses can generally be found in the Federal Transit Administration's Best Practices Procurement Manual – Appendix A. Any questions regarding the applicability of federal clauses to a particular bid should be directed to the Purchasing Department prior to bid opening.

16. In the event of a discrepancy between a unit price and an extended line-item price, the unit price shall govern.

17. Should an audit of the Contractor's invoices during the term of the Agreement, and any renewals thereof, indicate that the County has remitted payment on invoices that constitute an over-charging to the County above the pricing terms agreed to herein, the Contractor shall issue a refund check to the County for any over-charges within 30-days of being notified of the same.

18. For all bid responses over $25,000, if any manufactured goods or commodities proposed with the bid/proposal response are manufactured or produced outside the United States, this MUST be noted on the Bid/Proposal Response Form or a Memo attached.

19. Pursuant to Section 34.600 RSMo, for contracts $100,000 and greater, the Contractor/Vendor certifies it is not currently engaged in and shall not, for the duration of the contract, engage in a boycott of goods or services from the State of Israel; companies doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.

20. For all titled vehicles and equipment, the dealer must use the actual delivery date to the County on all transfer documents including the Certificate of Origin (COO), Manufacturer's Statement of Origin (MSO), Bill of Sale (BOS), and Application for Title.

21. Equipment and serial and model numbers - The contractor is strongly encouraged to include equipment serial and model numbers for all amounts invoiced to the County. If equipment serial and model numbers are not provided on the face of the invoice, such information may be required by the County before issuing payment.

22. All equipment and supplies offered in a quote must be new, of current production, and available for marketing by the manufacturer unless the County clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.

23. The resulting agreement may be extended beyond the expiration date by order of the County on a month-to-month basis if the County cannot re-bid and/or award a new contract before the expiration date.

24. The County as a public governmental body is subject to the Missouri Sunshine Law (Chapter 610 RSMo) and will comply with requests for documents in accordance with that law.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Boone County Sheriffs Office Regional Training Center

Acadis® Readiness Suite Cost Quote

May 14, 2026

Q-503992

Submitted by:
Envisage Technologies, LLC (AKA Acadis)
101 W. Kirkwood Ave, Suite 200
Bloomington, IN 47404
www.acadis.com

Contact:
Ryan Stowell, Sr. Enterprise Account Executive
ryan.stowell@vectorsolutions.com
(571) 606-0011

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

ENVISAGE
TECHNOLOGIES

The Boone County Sheriffs Office Regional Training Center is seeking a Training Management System (TMS), capable of the management and delivery of training for public safety professionals and volunteers. To meet these requirements, Envisage Technologies, LLC (AKA Acadis) proposes the Acadis Readiness Suite, our enterprise-class training and learning management software solution, built specifically for complex public safety training operations.

Acadis tracks personnel from hire to retire and automates the entire training and certification process for personnel, departments, and agencies from class creation to registration to graduation. This results in a complete, legally defensible training, testing, and certification history. Our solution provides a distributed strategy that will allow Boone County Sheriffs Office Regional Training Center to manage a centralized data repository with aggregated training information and student feedback. The consolidation of data into the Acadis database from its integrated module set provides cost reduction via increased efficiencies and reduction of the maintenance costs through the consolidation of multiple systems.

At Envisage Technologies, LLC (AKA Acadis), we are passionate about helping those who have a mission to help and protect others. For over two decades, we have focused on modernizing the complex training operations of public safety agencies. Based on our considerable experience with evolving training processes, we collaborate closely with our partners to find ways to modernize processes, achieve measurable results, and eliminate redundant costs by incorporating proven best practices into a single, comprehensive training and compliance ecosystem.

Designed to streamline training processes, increase visibility and access to learning content and testing, simplify reporting, and proactively track compliance, Acadis is the trusted learning and training management solution utilized by public safety and/or law enforcement divisions of seven federal departments, and nearly 70 public safety agencies in over 30 states.

We are pleased to submit any additional information, or demonstrate Acadis, at the request of Boone County Sheriffs Office Regional Training Center. It would be an honor to assist with this vital project, and we look forward to the opportunity to collaborate with your team.

Sincerely,

Ryan Stowell
Account Executive
Envisage Technologies, LLC (AKA Acadis)

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

New Modules

- Acadis Compliance
- Acadis Documents
- Acadis Forecasting
- Acadis Inventory
- Acadis LMS
- Acadis Online Registration
- Acadis Online Testing
- Acadis Personal Portal
- Acadis Portal (w/in-service)
- Acadis Registration
- Acadis Scheduling
- Acadis Surveys
- Acadis Testing
- Acadis Training
- Acadis Workforce Portal

Cost Quote

The presented costs illustrate the Acadis SaaS subscription quote based on 1,100 full-time person records. These costs are valid for thirty (30) days from the date of submission. The Period of Performance is one (1) year from contract execution date.

Products/Services	Cost Type	List Price	Discount	Sale Price
Acadis SaaS Subscription	Annual	$97,824.00		$97,824.00
Acadis Online - One Time Server and Software Setup Fee	One-Time	$12,090.00		$12,090.00
Initial Configuration	One-Time	$21,080.40		$21,080.40
Onsite Classroom Training (Large Group Instruction)	One-Time	$2,074.48		$2,074.48
RapidStart (strongly recommended)	One-Time	$3,091.84		$3,091.84
			Year One Subscription Total	**$97,824.00**
			One-Time Services Total	**$38,336.72**
			Grand Total	**$136,160.72**

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Standard Terms & Conditions

The Master License Agreement for the Acadis® Readiness Suite (www.Acadis.com/mla/) is hereby incorporated into this document as if fully set forth herein. Such terms shall apply only to the extent they are lawful and do not conflict with language within this document and the attached Statement of Work.

Term: One (1) year from contract effective date, including any options.

All orders are subject to the standard terms of the Acadis Master License Agreement and Statement of Work at acadis.com/mla.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Services Fees and Billing

Based on the scope, approach, resources, and assumptions described in this SOW, fees for the Services are stated below.

Services	Description	Estimated Hours	Cost	Invoicing
Training	Onsite Classroom Training (Large Group Instruction)	8	$2,074.48	Upon Completion
Configuration	Acadis Online - One Time Server and Software Setup Fee	N/A	$12,090.00	Upon Completion
Implementation	Initial Configuration	N/A	$21,080.40	Upon Completion
Implementation	RapidStart (strongly recommended)	N/A	$3,091.84	Upon Completion
		Total	**$38,336.72**	

The total cost for services quoted above are estimates only, and shall be billed once completed.

Reimbursable expenses include out-of-pocket expenses for travel, communications, and other expenses incurred in the direct support of the project, and shall be billed to Client at Contractor's cost, without markup. Reimbursable expenses are not reflected in the fees above. Travel costs are considered door-to-door, with costs accruing from the moment Contractor personnel leave Contractor's location to travel to Client's location, and cease upon return to the Contractor's location.

Change Orders and Dispute Resolution

A change order process shall be utilized between Contractor and Client to manage and approve any changes to the Statement of Work as herein described. The change order shall be in a format substantially similar to the template shown below, and shall include the reason for the change, a complete description of work to be performed, an estimate of time to complete the task, a completion date and an impact analysis indicating ramifications to the overall project.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

ENVISAGE
TECHNOLOGIES

SAMPLE CHANGE ORDER FORM

Amendment #_____

Envisage Technologies, LLC ("Contractor")

101 W. Kirkwood Ave., Suite 200

Bloomington, IN 47404

(812) 330-7101

Boone County Sheriffs Office Regional Training Center ("Client")

, ,

[Date]

This Change Order is an amendment to the contract ("Agreement") entered into between the Parties on _____, 20__, as amended. In the event of any conflict between the Agreement and this Change Order, the terms of this Change Order shall prevail. All other terms of the Agreement shall remain in full force and effect.

The Agreement is hereby amended to reflect the changes as follows:

1. The following services set forth in the Agreement shall be amended as described below.
   Change:

   Reason:
2. Envisage shall complete the project by _____, instead of the date(s) listed in the Agreement.
3. Pursuant to this Change Order, Contractor shall perform services with different personnel, materials, methods, or procedures than as what set forth in the Agreement as described below:
   Change:

   Reason:
4. The price for the services shall be amended as described below.
   Description:

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

ENVISAGE
TECHNOLOGIES

Original Contract Amount:
Change Order Amount:
Additional/Decreased Amount:

5. Impact Analysis.
   Description of any ramifications to the project:

These changes are accepted and agreed by the Parties, to become effective as of _____.

CLIENT	**CONTRACTOR**
By: _____	By: _____
Name:	Name:
Title:	Title:
Date:	Date:

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

EXHIBIT A - Statement of Work

This Statement of Work (SOW) between Envisage Technologies, LLC (AKA Acadis) ("Contractor") and ("Client") identifies important milestones and deliverables for professional services on the installation, configuration, and implementation of the Acadis Readiness Suite.

Timeline and Deliverables

Contractor estimates six (6) months to project completion starting from the date of contract execution ("Start"). Any estimates given by the Contractor are not guarantees. Timelines may vary and, unless otherwise noted, – are estimated relative to the Start and expressed in business days. Client shall provide both appropriate and timely support with regards to project supervision, subject matter expertise in all aspects of business processes, and development of appropriate procedures with Contractor.

Description of Tasks

Contractor shall provide technical services in support of project requirements. These requirements are identified as major tasks, which are described further below.

1) Project Kick-off

Contractor will coordinate the project kick-off meeting, providing a forum for the introduction of all team members, reviewing key contract elements, managing shared expectations, identifying roles and responsibilities, introducing the Integrated Project Team, determining communication strategies and setting the weekly project meeting schedule.
Deliverable: Scheduled Meeting with Minutes Distributed
Timeline: +10 Days

2) Environment Setup and License Installation

Contractor will provide the Client with a hosted instance of Acadis in a secure Amazon Web Services GovCloud environment, including all modules listed herein, as well as the most current Windows operating systems and Oracle database.
Deliverable: Hosted Production Instance of Acadis
Timeline: +10 Days

3) Implementation Planning

Contractor staff will meet with Client's subject matter experts to demonstrate the software and map Acadis functionality to the Client's systems/business processes. This activity may take place at the Client's location, if included as part of the contract. The purpose of this analysis will be to create plans for the project itself, including data migration, testing, and training.
Deliverable: High-Level Plan with Recommended Durations
Timeline: +20 Days

4) Set-up and Configuration of Global Preferences and Labels

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Contractor will work with the Client's system administrators to set-up baseline elements, such as Acadis user interface values, Fiscal Year settings, branding of web pages, and automated email notifications.
Deliverable: Baseline Configuration of the Acadis Required Modules
Timeline: +80 Days

5) Configuration of Client-Specific List Values and User Defined Fields

Acadis includes the ability to manage custom lists and user defined fields throughout the system to match the Client's terminology. Further, the dynamic list management functions allow users to create and define drop down lists, ensuring standardization within the system. This provides flexibility for the city to customize standard terminology within Acadis without the cost of programmers to modify system variables. This also supports the importation of legacy data to appropriate list fields within Acadis.
Deliverable: Assistance in Selecting Custom Settings to Acadis Modules
Timeline: +100 Days

6) Data Migration Services

Acadis includes a variety of data import tools designed to map legacy data directly into the Acadis schema. Contractor will provide coordination, management, support, training and import consultation to the Client's technical staff to move data into Acadis. Contractor will further provide the Client's technical staff with sample comma-delimited data file formats for export from legacy systems for use with Acadis import tools to import data. Client and Contractor personnel shall work collaboratively on any necessary pre-migration data cleansing work, comparing and "scrubbing" of data to combine duplicate personnel for data import to Acadis, the formal data migration tasks, and providing the necessary technical resources and subject matter expertise to facilitate prompt decision-making relative to data questions. A team review of migrated data verifies data consistency, format and completeness.
Deliverable: Data Migration from Legacy System(s)
Timeline: +120 Days

7) Training on Licensed Modules

A comprehensive training strategy will help ensure that the Client achieves the maximum return on investment when implementing and deploying the Acadis Readiness Suite. Contractor will work with the Client's staff and Subject Matter Experts (SMEs) who can support other users for continued long-term success.
Deliverable: Training for Licensed Modules
Timeline: +120 days

Ongoing Support

Project Implementation Support

Contractor will provide Acadis implementation support to Client, including weekly meetings to discuss configuration and demonstrations of new functionality.

Software Release Support

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Contractor provides updates to the software on a periodic basis. New, full releases of the Acadis Readiness Suite will be provided to Client approximately every eight (8) weeks, with weekly demonstrations of new features and enhancements available to all Acadis users. Release notes will accompany each new release of the software system, outlining the changes reflected in the release. As indicated, the new release schedule is only an approximation. Nothing herein shall be deemed to require Contractor to provide new releases every eight (8) weeks.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

All Cost Quotes are subject to terms and conditions at acadis.com/mla.

This quote is a statement of our intentions as of the date hereof in relation to the project and requested work. It is not intended, nor shall it be construed, as an agreement between the Parties. The Parties shall not acquire any legal rights or undertake any obligations until a final and binding agreement has been fully executed by the Parties.

Address for Notices:

101 W. Kirkwood Ave, Suite 200
Bloomington, IN 47404
United States

,
United States

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

MASTER AGREEMENT #030425
CATEGORY: Public Safety Software
SUPPLIER: Envisage Technologies, LLC

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Envisage Technologies, LLC, 101 W. Kirkwood, Suite 200, Bloomington, IN 47404 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1: General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.

2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.

3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.

4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on July 17, 2029, unless it is cancelled or extended as defined in this Agreement.

   a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.

   b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.

6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.

7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in Solicitation #030425, Category 3. Comprehensive Solutions, to Participating Entities. In-scope solutions include:

   a) Category 1. Public Safety Response – Agency Situational Awareness, including but not limited to:
      i) Incident command and management (incident tracking response and reporting, weather/traffic/construction considerations, unit assignments and staffing, training activities, etc.);
      ii) Mapping (vertical location, indoor, outdoor);
      iii) Asset tracking and location (personnel, vehicles, controlled substances, equipment, etc.);
      iv) Community notifications (evacuations, minor crime reporting, shelter in place, etc.);
      v) One-to-one and one-to-many collaboration and coordination (SMS, push to talk, video, voice, etc.); and
      vi) Public safety focused data and analysis applications, to include but not limited to video, image, and pattern analysis, acoustic firearms discharge identification, incident response, investigative lead development, predictive analysis, and other data source integration.

   b) Category 2. Public Safety Response – Agency Operations, including but not limited to:
      i) Pre-incident planning software, such as:
         (1) Fire prevention related inspections and enforcement;
         (2) Operational management (scheduling, training, compliance, etc.); and
         (3) Data analytics to inform staffing, deployment, station location, budget, and other management decisions.
      ii) Incident/post-incident software, such as:
         (1) CAD, RMS for law enforcement, fire, and EMS;
         (2) Electronic Patient Care Reporting (ePCR) and data transfer to hospitals;
         (3) Digital and physical evidence management;
         (4) E-citation systems; and
         (5) Law enforcement case management

   c) Category 3. Comprehensive Solutions

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

i) Solutions that offer at least one (1) or a combination of solutions from BOTH Category 1 and Category 2 above.

Complimentary equipment, accessories, and services must be directly related to the offering of systems or solutions described in sections 7)a) – c) above. Software platforms or solutions should be able to integrate with a broad range of other software and hardware solutions to improve and/or expand agency capabilities. Sourcewell IS NOT looking for artificial intelligence (AI) customization, but public safety software with existing AI capabilities is eligible.

8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.

9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.

10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.

11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.

12) **Open Market.** Supplier's open market pricing process is included within its Proposal.

13) **Supplier Representations:**

i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.

i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Article 2:
Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

1) **Authorized Sellers.** Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.

2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
   - Identify the applicable Sourcewell Agreement number;
   - Clearly specify the requested change;
   - Provide sufficient detail to justify the requested change;
   - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
   - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

   A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
   - Maintenance and management of this Agreement;
   - Timely response to all Sourcewell and Participating Entity inquiries; and
   - Participation in reviews with Sourcewell.

   Sourcewell's Authorized Representative is its Chief Procurement Officer.

4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

   The Report must contain the following fields:
   - Participating Entity Name (e.g., City of Staples Highway Department);
   - Participating Entity Physical Street Address;
   - Participating Entity City;
   - Participating Entity State/Province;
   - Participating Entity Zip/Postal Code;
   - Sourcewell Participating Entity Account Number;
   - Transaction Description;
   - Transaction Purchased Price;
   - Sourcewell Administrative Fee Applied; and
   - Date Transaction was invoiced/sale was recognized as revenue by Supplier.

   If collected by Supplier, the Report may include the following fields as available:
   - Participating Entity Contact Name;
   - Participating Entity Contact Email Address;
   - Participating Entity Contact Telephone Number;

7) **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.

8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.

9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.

12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.

13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.

14) **Waiver.** Failure by either Party to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.

16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.

17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees ("Sourcewell"), harmless from any third party claims or causes of action, including attorneys' fees incurred by Sourcewell ("Claims"), to the extent arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law. Nothing herein shall be construed to require the Supplier to indemnify, save, and hold Sourcewell harmless for any Claims (or portions thereof) to the extent arising out of any act or omission in the performance of this Agreement by Sourcewell. The indemnification, defense, save and hold harmless provisions contained in this Section do not automatically flow down to agreements entered under this Agreement with Participating Entities. This Agreement reserves the right for Supplier and Participating Entity to negotiate defense and indemnification terms within any transaction documents.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

19) **Grant of License.**
   a) **During the term of this Agreement:**
      i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

      ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.
   b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

   c) **Use; Quality Control.**
      i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

      ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

   d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.
22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
   - $1,500,000 each occurrence Bodily Injury and Property Damage
   - $1,500,000 Personal and Advertising Injury
   - $2,000,000 aggregate for products liability-completed operations
   - $2,000,000 general aggregate

b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.

c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Article 3:
Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.

2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.

3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.

4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.

7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.

8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell	Envisage Technologies, LLC
Signed by: Jeremy Schwartz C0FD2A139D06489...	DocuSigned by: Jason Brady 6E90B85ED3AA41B...
By: _____	By: _____
Jeremy Schwartz	Jason Brady
Title: Chief Procurement Officer	Title: Corporate Secretary
Date: 7/15/2025 | 12:57 PM CDT	Date: 7/15/2025 | 1:35 PM EDT

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

RFP 030425 - Public Safety Software

Vendor Details

Company Name:	Envisage Technologies
Address:	101 N. Kirkwood, Suite 200 Bloomington, IN 47404
Contact:	Greg Ryhal
Email:	proposals@envisagenow.com
Phone:	812-330-7101
Fax:	812-330-7101
HST#:	74-3107781

Submission Details

Created On:	Wednesday January 15, 2025 10:07:30
Submitted On:	Monday March 03, 2025 12:37:24
Submitted By:	Greg Ryhal
Email:	proposals@envisagenow.com
Transaction #:	9baf84df-ad29-4039-80da-63983a5d7a12
Submitter's IP Address:	147.243.245.229

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Specifications

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

Line Item	Question	Response *
1	Provide the legal name of the Proposer authorized to submit this Proposal.	Envisage Technologies, LLC (hereafter referred to as "Envisage.")
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Yes
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	Envisage is a member company of the Vector Group of companies also known as Vector Solutions, the world's leading provider of public safety software products. Envisage is the manufacturer of the Acadis Readiness Suite (Acadis), which we have proposed, and an authorized reseller of the following Vector Solutions products offered by other Vector Solutions member companies, all of which we are also proposing in addition to Acadis: • Guardian Tracking • TargetSolutions Learning Management System • Vector Check It • Vector EHS • Vector Evaluations+ • Vector LiveSafe • Vector Scheduling For Acadis, end user licensing is governed by the Acadis Master License Agreement at www. acadis.com/mla/ to the extent it does not conflict with agreed upon Sourcewell terms and conditions. For all other Vector Solutions services, end user licensing is governed by the Vector Solutions Master Software-as-a-Service agreement at www.vectorsolutions.com/master-software-as-a-service-agreement to the extent it does not conflict with agreed upon Sourcewell terms and conditions.
4	Provide your CAGE code or Unique Entity Identifier (SAM):	CAGE Code: 1UYB2 UEI: N8MAWLN45HN5
5	Provide your NAICS code applicable to Solutions proposed.	511210 54151
6	Proposer Physical Address:	101 W Kirkwood Ave, Suite 200 Bloomington, IN 47404
7	Proposer website address (or addresses):	www.vectorsolutions.com www.acadis.com
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer):	Jason Brady, Corporate Secretary 101 W Kirkwood Ave, Suite 200 Bloomington, IN 47404 jason.brady@vectorsolutions.com 812-330-7101
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Gregory Ryhal, Senior Proposal Manager 101 W Kirkwood Ave, Suite 200 Bloomington, IN 47404 greg.ryhal@acadis.com 812-325-7765
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Roger Pickles, Associate Legal Counsel 101 W Kirkwood Ave, Suite 200 Bloomington, IN 47404 roger.pickles@vectorsolutions.com 812-330-7101

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

Line Item	Question	Response *
11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	Envisage Technologies LLC (Envisage) is a leading provider of training management systems for federal, state, and local public safety training organizations. For more than two decades, our goal has been to ensure that public safety professionals remain mission ready, and that their training and compliance management solutions remain relevant, timely, and designed to meet the unique and complex demands of their profession. Because of this ongoing commitment to our clients and the greater industry we serve, Sourcewell can be assured that the Envisage team will prove to be a reputable and knowledgeable partner to its constituent agencies. We offer the following solutions and services to support our customers: • Applicable Software Solutions — Comprehensive training and process management framework for public safety organizations. Our software solutions support federal, state, and large local agencies in their public safety efforts. • Software Development — Full lifecycle enterprise software development and funded feature enhancements. • Professional Services — Project management, training modernization consulting, configuration and implementation, software training, data migration/importation consulting (definition and management of data migration activities, data reviews, issue identification, strategy planning, pilot testing, etc.), database administration, technical support, and help desk services are available, where applicable, for all of our products.
12	What are your company's expectations in the event of an award?	As a current Sourcewell contract holder, Envisage expects that the relationship with Sourcewell will continue to prove useful for potential customers that require an efficient and accelerated path towards the procurement of our software solutions. There are many potential customers who would like a less time-consuming, rigid, and expensive purchasing process that both meets governmental procurement regulations and offers solutions at a competitive price. Envisage offers a variety of leading public safety software solutions that will enhance Sourcewell's ability to achieve its goal of empowering community successes. We also expect to make the Sourcewell contract opportunity a part of our everyday marketing and sales process. Envisage will make every effort through our marketing and sales teams to make public safety agencies aware of this contract opportunity and will ensure that Sourcewell participating entities who purchase our products receive outstanding service to help them achieve their training and learning management goals.
13	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.	Supporting financial strength information has been uploaded as a separate document (MS Excel Worksheet "ENV 2024 MGMT FS").

14	What is your US market share for the Solutions that you are proposing?	Acadis is a trusted training, compliance, and learning management solution utilized by the public safety and/or law enforcement divisions of 16 federal departments, 57 state public safety agencies spanning 35 states, and 22 local/regional public safety agencies. While more specific information about US market share for training management systems in the public safety market is not available, we reasonably believe that we rank near the top when it comes to market share serving the public safety sector. TargetSolutions is a comprehensive training and credential management platform for public safety agencies that streamlines compliance, boosts operational readiness, reduces administrative overhead, and delivers mission-critical training. TargetSolutions serves over 5,000 customers and is the market leader for Fire and EMS training management, with an established and growing presence across other public safety verticals including law enforcement. Vector Evaluations+ is a dynamic digital tool for live skill assessments and field training that turns performance evaluations into actionable insights, driving continuous improvement and professional growth. While market share data is not readily available, Vector Evaluations+ often replaces legacy paper-based processes and is commonly sold alongside TargetSolutions, enabling agencies to track 100% of their training in an integrated suite. Vector Scheduling is an advanced workforce management solution that automates shift planning, overtime management, and staffing compliance to optimize efficiency and reduce administrative burdens. Vector Scheduling is an established player in the Fire & EMS and Law Enforcement sectors, where market share is fragmented among numerous competitors. Guardian Tracking is an innovative early intervention and performance management system that proactively identifies trends, highlights excellence, and delivers actionable insights to manage personnel effectively and safeguard your organization. Guardian Tracking currently holds a leading share in the Law Enforcement market, with growing adoption among Fire & EMS. Vector Check It is an intuitive asset and equipment management system that simplifies gear tracking, inspections, and maintenance scheduling, ensuring mission readiness and extending the life of critical resources. Vector Check It is an established player in the Fire & EMS and Law Enforcement markets, where market share is fragmented among numerous competitors. Market share data is not available for Vector EHS and Vector LiveSafe.
15	What is your Canadian market share for the Solutions that you are proposing?	The Canadian market share for all proposed products available in Canada is: TargetSolutions is a comprehensive training and credential management platform for public safety agencies that streamlines compliance, boosts operational readiness, reduces administrative overhead, and delivers mission-critical training. TargetSolutions serves over 5,000 customers and is the market leader for Fire and EMS training management, with an established and growing presence across other public safety verticals including law enforcement. Vector Evaluations+ is a dynamic digital tool for live skill assessments and field training that turns performance evaluations into actionable insights, driving continuous improvement and professional growth. While market share data is not readily available, Vector Evaluations+ often replaces legacy paper-based processes and is commonly sold alongside TargetSolutions, enabling agencies to track 100% of their training in an integrated suite. Beginning in late 2024, Vector Evaluations+ became available in the Canadian market. Vector Scheduling is an advanced workforce management solution that automates shift planning, overtime management, and staffing compliance to optimize efficiency and reduce administrative burdens. Vector Scheduling is an established player in the Fire & EMS and Law Enforcement sectors, where market share is fragmented among numerous competitors. Guardian Tracking is an innovative early intervention and performance management system that proactively identifies trends, highlights excellence, and delivers actionable insights to manage personnel effectively and safeguard your organization. Guardian Tracking currently holds a leading share in the Law Enforcement market, with growing adoption among Fire & EMS. Vector Check It is an intuitive asset and equipment management system that simplifies gear tracking, inspections, and maintenance scheduling, ensuring mission readiness and extending the life of critical resources. Vector Check It is an established player in the Fire & EMS and Law Enforcement markets, where market share is fragmented among numerous competitors.

16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	Envisage has never been party to bankruptcy proceedings.
17	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Envisage is a software developer (manufacturer) and reseller. All sales staff are internal.
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Acadis is FedRAMP-authorized (Moderate risk level) and CJIS-compliant. FedRAMP—the Federal Risk and Authorization Management Program—is a government program that provides oversight and direction on how cloud-based services are evaluated for security and authorized for use within federal agencies. It is designed to help federal agencies leverage the security evaluation of a commercial cloud service that has been authorized by another federal agency. It also enables commercial cloud services to be authorized for use across the entire Federal Government. Specifically developed to safeguard data in the cloud, FedRAMP provides value to state and local public safety agencies because of the sensitive nature of their data. Envisage also holds licenses (and certificates of good standing, in applicable states) to do business in each state where our customers operate and an export classification through the U.S. Bureau of Industry and Security. Envisage staff who have access to client data have passed background checks and have federal security clearances.
19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	Envisage has never been party to debarments or suspensions.
20	Describe any relevant industry awards or recognition that your company has received in the past five years.	Made in the Midlands Best and Most Innovative Manufacturers, 2020 https://www.insidermedia.com/news/midlands/2020-made-in-the-midlands-winners-revealed Analytics Insight, Addressing Misconduct in Law Enforcement – The Flaws of Predictive Analysis and Early Warning System, 4/10/2021. This article by former Envisage CEO, Ari Vidali, is part of an in-depth series of initiatives, including the development of an Internal Affairs Case Management module in Acadis, in which Envisage has provided leadership in addressing the national police misconduct crisis. Mr. Vidali is now the Chief Strategist for Envisage. CRN News, Analysis and Perspectives for Solution Providers and Technology Integrators, AWS Competencies Launch in Travel, Energy, Mainframe Migration, 12/4/2020. This article highlights Envisage as one of 16 technology partners in the new AWS Public Safety Disaster and Response Competency. https://www.crn.com/news/cloud/aws-competencies-launch-in-travel-energy-mainframe-migration NBC News, Politicians have expressed interest in a national police database. One already exists, 10/20/2020. (nbcnews.com) Quoting former Envisage CEO Ari Vidali. GCN The Technology that Drives Government IT, How Tech Supports Police Accountability, 10/29/2020.

21	What percentage of your sales are to the governmental sector in the past three years?	• Acadis-100% • Guardian Tracking-100% • TargetSolutions Learning Management System-95% • Vector Check It • Vector EHS-10% • Vector Evaluations+-95% • Vector LiveSafe—0% • Vector Scheduling-100% • Commercial Training Courses-10% • Education Training Courses-10%
22	What percentage of your sales are to the education sector in the past three years?	• Acadis-0% • Guardian Tracking-0% • TargetSolutions Learning Management System-5% • Vector Check It • Vector EHS-10% • Vector Evaluations+-95% • Vector LiveSafe-40% • Vector Scheduling-0% • Commercial Training Courses-0% • Education Training Courses-90%
23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	Envisage holds the following cooperative purchasing contracts. Cumulative three-year sales, where applicable, are estimated based on fees paid to the respective contracting entity. California: SLP, CMAS Iowa Department of Administrative Services: $168,576 New Mexico State Purchasing Division: $1,818,008 North Carolina Sheriffs' Association: Data unavailable (recent award) Ohio Department of the Treasury: $1,106,111 Sourcewell: $322,195 Tennessee Department of General Services: $0 Virginia Sheriffs' Association : Data unavailable (recent award)
24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Envisage is a GSA MAS contractor holder (contract # 47QTCA22D00CR). Cumulative three-year sales are estimated based on fees paid to the contracting entity: $24,299,103.

Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Numb r
U ah Post Academy	John Jacobs	435-381-4730
K ntucky Fire Commission	Mark Rudder	859-256-3189
U.S. Customs and Border Protection	Mark Copanzzi	304-535-5437

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
26	Sales force.	The Envisage sales force is internal and does not typically overlap with professional service functions. Largely, our sales staff work remotely from various locations around the country, but we maintain physical office locations in Tampa, FL, Bloomington, IN, San Diego, CA, and Cincinnati, OH. Our sales teams are delineated by public safety sector with each salesperson covering a designated geographical territory. Our sales workforce breakdown is: • Federal Public Safety/Law Enforcement/Military: One (1) full-time sales leader. Five (5) full-time salespeople. • State & Local Law Enforcement: One (1) full-time sales leader. Three (3) full-time salespeople. • State & Local Fire/EMS: One (1) full-time sales leader. Seven (7) full-time salespeople.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	Envisage does not use a dealer network. However, we do work with select resellers throughout the U.S. to leverage their contract vehicles or unique business classifications. In the Federal space, we have resellers that qualify for small business, hub zone, native American and other categories required for specific projects or contracts. For State and Local markets, we work with resellers that are required for State Contract vehicles in CA, NJ, VT, MO, and other states. We have a Partner Manager that is responsible for continually exploring relationships with resellers and partners as we continuously improve our go-to-market approach.	*
28	Service force.	The Envisage service force, including software development, implementation, quality assurance, security, customer care, and help desk teams are all internal employees. Like our sales force, our professional service teams work remotely from various locations around the country, but we maintain physical office locations in Tampa, FL, Bloomington, IN, San Diego, CA, and Cincinnati, OH.	*
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Please email sales@vectorsolutions.com or call 812-330-7101 for all orders. No distributors, dealers, or others will be offering our products.	*

30	Describe your product implementation strategy. If utilizing installation partners, describe and define their role in the strategy.	Envisage's wide range of professional service offerings includes product implementation. During implementation, we work with our clients to install and configure our solutions and to provide administrative user software training. Post-implementation, we provide ongoing customer care and help desk support, which is described in detail in response to Question 31. The standard implementation timeline is illustrated below: a. Project Preparation: Kick-off Meeting Envisage will coordinate the project kick-off meeting, providing a forum for the introduction of all team members, reviewing key contract elements, managing shared expectations, identifying roles and responsibilities, introducing the Integrated Project Team (IPT), determining communication strategies, and setting the weekly project meeting schedule. b. Software Installation Envisage will provide the customer with a hosted instance of our solution in our secure hosting environment with all purchased subscriptions assigned. An optional RapidStart (Acadis only) will provide two Envisage team members to work at the customer site for three to five days (billed at an hourly rate, plus travel expenses) to provide in-depth business analysis for rapid installation, including current and planned uses of data and relationship-building with team members. c. Implementation Planning Envisage will meet with customer's subject matter experts (SMEs) to demonstrate the software and map functionality to customer's systems/business processes. The purpose of this analysis will be to create plans for the project itself, including data import, testing, and training. d. Setup and Configuration of Global Preferences and Labels Envisage will work with customer's system administrators to set up baseline elements, such as user interface values, fiscal year settings, custom branding of web pages, and automated email notifications. e. Configuration of Customer-Specific List Values and User-Defined Fields Where applicable, our solutions include the ability to manage custom lists and user-defined fields throughout the system to match customer terminology as closely as possible. The dynamic list management functions allow users to create and define drop down lists, further ensuring standardization within the system. This provides flexibility for the customer to define standard terminology without the cost of programmers to modify system variables. This also supports the importation of legacy data to appropriate list fields. f. Managing Client Data Migration from Legacy System(s) As a funded contract component, the Customer Success Manager assigned to the customer project will provide management and support as customer staff migrate the appropriate data from identified data sources into the new product environment. Envisage can provide full post-consultation data migration services, if desired, which include an in-depth data migration discovery meeting with the client. The data import activities involve planning, identifying, and analyzing existing data and conversion requirements, preparing conversion specifications, developing and testing conversion strategies, and, finally, the conversion and migration of data. A team review of migrated data verifies data consistency, format, and completeness. g. Administrative Training A comprehensive training strategy will help ensure that each customer achieves the maximum return on investment when implementing and deploying our products. Envisage will train customer administrative staff and SMEs who can then support other users for sustainable long-term success. h. System Implementation – Production Go Live Based on the successful completion of all project activities and deliverables—as well as real-time input from the IPT—the client installation will be transitioned to "go live" status. i. Ongoing Client Support Envisage will provide project consulting and recommendations to the customer throughout the implementation process, as well as Customer Care and Customer Success support for the duration of the contract. Envisage will also provide comprehensive user training for the SMEs, trainers, and key administrators identified by the customer.
31	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Envisage provides Tier Two support for issues, questions, or problems specific to our application and work processes as part of the standard software subscription. The Envisage Customer Care team will investigate issues and provide user assistance and on-the-spot training and guidance. Customer Care will also serve as the means for requesting enhancements to software functionality. Customer Care is available by phone, chat, and email Monday through Friday from 8:00 a.m. – 8:00 p.m. Eastern Time. Outside of these standard hours, we maintain an

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

on-call support team that is available 24/7 (including holidays) via our support telephone line, capable of handling urgent issues and empowered to call in additional resources, as needed. Envisage also assigns to each customer a Customer Success Manager responsible for the management of the implementation process, and a Customer Care Specialist who will provide post-implementation support.

Our support teams maintain a comprehensive system in which we track all change requests and problem reports. Customer Care prioritizes and assigns all calls that are not immediately resolved, with most issues resolved during the call.

Our support services include:
- Continuum of personalized support with assigned Customer Care Specialist
- Monthly status calls
- Solutions strategies
- Release webinars and monthly customer collaboration sessions
- Ongoing training
- Real-time feedback for ongoing product development
- On-demand support: standard hours Monday through Friday, 8:00 a.m. – 8:00 p.m. ET, with on-call, after-hours support
- Assistance with custom Advanced Data Exports

In addition to standard support options, customers can choose to add Premier Support to their Acadis subscription. Acadis Premier Support, our high-end, high-touch support solution, structured specifically for complex business and training operations, providing additional support beyond what is included in the standard Acadis subscription. Premier Support is an annual subscription and is available in multiple support types and levels:

ACADIS PREMIER SUPPORT SERVICES
Acadis Premier Support Services is available at multiple levels – Platinum, Gold, or Silver – each with a distinct set of value-added, strategic, and consultative services. With a Premier Support Services Subscription, clients will have access to an assigned Premier Account Manager, offering the peace of mind that comes with knowing you have a trusted Acadis advisor and advocate to work with in support of your mission. Your Premier Account Manager will help evaluate new challenges and new opportunities unique to your business, working as an integral member of your team to develop solutions that help expand and extend your use of Acadis.

ACADIS PREMIER ADMIN SERVICES
Acadis Premier Admin Services is designed to provide expert-level system administrator talent and expertise to help manage day-to-day operations of your Acadis solution. Also available at multiple levels – Platinum, Gold, or Silver – your assigned Acadis Premier System Administrator will help not only help manage your system and your users, but will also be available for training opportunities, real-time reporting to support your Acadis solution, management of regular data import projects, and active collaboration with other Envisage resources and teams in support of programs critical to the ongoing success of your business and mission.

Performance Incentives: Envisage has a 99.5% software availability guarantee, excluding unavailability because of planned maintenance, unplanned emergency maintenance, and events outside of Envisage's control (Service Level Guarantee).

SOFTWARE TRAINING
A comprehensive and effective training strategy will ensure that Sourcewell participating entities achieve the maximum return on investment when implementing and deploying our products. Our training approach is designed to achieve skills mastery within a group of core specialists – including participating entities Subject Matter Experts (SMEs) and staff – who can, in turn, successfully train and mentor other users toward sustained success and self-sufficiency.
A key benefit of the Envisage training approach is that training opportunities occur naturally as part of the agency's ongoing relationship with Envisage. These frequent opportunities include:
- Feature reviews as part of project status meetings
- Hands-on working sessions with each agency's Software Project Consultant to explore software features and to identify opportunities to re-engineer existing business processes to leverage capabilities
- Weekly User Group Demonstrations, available for all current customers (Acadis only)
- Customers with Envisage Software Assurance can also schedule on-demand, feature-specific training sessions coordinated through the Envisage Customer Care Team

Resulting from the various integrated training opportunities throughout the project implementation, key stakeholders and SMEs will typically be familiar with much of the software functionality.

		Envisage can also provide customized training, including train-the-trainer sessions. Envisage will use a time-tested approach to deliver effective and efficient training tailored for each agency. Since our process focuses on the client, we will work together with the agency team to determine the approach that best balances the aggregation of knowledge against applying that knowledge to their business processes.	
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Envisage is fully willing and able to provide our full line of proposed solutions and services to Sourcewell participating entities throughout the United States.	*
33	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Acadis is not currently available in Canada. Envisage is willing and able to provide all other proposed products and services to Sourcewell participating entities in Canada.	*
34	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	Acadis is not currently available in Canada. We are willing to fully serve all other geographic areas of the United States or Canada with all other proposed products.	*
35	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	There are no Sourcewell participating entities that we are not willing or able to serve. Our key target market is public safety agencies, including the federal, state, and local levels.	*
36	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	Envisage has no specific requirements or restrictions that would apply to entities in Hawaii, Alaska, or in U.S. Territories. The Alaska Police Standards Council is a current Envisage customer.	*
37	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Yes. Where applicable, we will extend Sourcewell terms to non-profit entities.	*

Table 4: Marketing Plan (100 Points)

Line Item	Question	Response *	
38	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Envisage's marketing strategy for promoting the Sourcewell contract opportunity will focus on: 1) messages highlighting the opportunity to procure industry-leading public-safety focused solutions through a competitive process without having to go through the time and expense of an agency sponsoring its own competitive bid process, and 2) highlighting public safety agencies that choose our solutions through the Sourcewell contracting opportunity and the efficiencies and impact this will bring for their organizations. This strategy will be accomplished through press releases and other news distributed via press release distribution channels, our website, and Envisage's social media channels on Facebook, LinkedIn, and X. The Sourcewell opportunity will also be promoted through a rack card that featured at the frequent public safety conferences and events that Envisage attends, and a digital one-pager for virtual conferences that Envisage hosts. We will also train our marketing and sales staff on how to promote and sell the Sourcewell contract opportunity to their public safety contacts.	*
39	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Our press releases contain SEO metadata that enables searching for Sourcewell contract opportunities and other public safety training and learning management contracting opportunities. These press releases will be kept on our website indefinitely. Our website ranks well for search terms such as "public safety training" and "police software," and is a good place to raise awareness about the Sourcewell public safety software contracting opportunity.	*
40	In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process?	Sourcewell's role in promoting contracts arising out of the RFP would include retaining Envisage as a Sourcewell-authorized vendor to broaden our access to agencies that may be interested in our products. Light promotion, such as a press release and/or social media announcing our retention in the Sourcewell catalog, would also be welcome. Sourcewell's role also includes helping us answer questions we may have in training our sales and business staff in selling this opportunity and in making and tracking contracts that fulfill Sourcewell's requirements. Envisage will integrate the Sourcewell contract opportunity into the information we provide to all potential customers of our products through our sales representatives and marketing materials. We will also provide it as an option in written responses we make to RFPs, etc. We will train existing and new sales representatives on the benefits of the Sourcewell contract. We will measure our success in using the Sourcewell contract through metrics on sales leads and sales volume that are shared with staff on a regular basis.	*
41	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	No.	*

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

Line Item	Question	Response *	
42	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Administrative-level software training (at standard rates) is provided for each customer during implementation. New feature demonstrations and release notes provide further product support. Additional training specific to the client agencies' user experience may be added, at applicable rates, at any time during the relationship.	*
43	Describe any technological advances that your proposed solutions offer.	Acadis was the first training and certification management system built specifically for Public Safety agencies to be authorized at the FedRAMP Moderate Level, and it is still one of the few.	*
44	Demonstrate your solution's capabilities in data privacy, integrity, storage and protection standards, and the adherence of your products and services to applicable cybersecurity and industry standards, such as but not limited to the requirements of the Criminal Justice Information Services (CJIS), the Health Insurance Portability and Accountability Act (HIPAA), etc.	Since our founding, we have been designing solutions for public safety, and the security built into our solutions safeguards our clients' data while meeting the strict security requirements of federal and state oversight bodies. We employ an overarching security strategy best described as "defense in depth." Our security frameworks are designed to provide system administrators the flexibility to work efficiently, yet never at the risk of compromising secure data and systems. Acadis, as a FedRAMP-authorized solution designed to record sensitive personnel and organization information, is subjected to multiple security scans to verify our compliance with security guidelines. Envisage offers hosting services within a secure, FedRAMP-authorized cloud environment. Acadis is also CJIS-compliant. No Envisage products are completely HIPAA-compliant.	*
45	Describe your data backup and recovery solutions.	Our hosting services with AWS, provided as part of our SaaS offering, include customer data backup and remote site disaster recovery. Our technical staff captures nightly off-site backups of the database, and data backups are encrypted and stored in secure locations (encryption level is 256-bit, FIPS 140-2 certified). Upon expiration of mandated retention timelines, unneeded backups and data are destroyed based on NIST and FedRAMP suggested sanitization schedules. In accordance with the Envisage Disaster Recovery (DR) process, Envisage has established a recovery time objective (RTO) of three (3) to five (5) days and recovery point objective (RPO) of twenty-four (24) hours between the primary and alternate availability zone. In case of failure of an availability zone, the contingency plan is activated to migrate the affected servers to alternate availability zone managed by AWS GovCloud.	
46	Demonstrate your connectivity, interoperability and integration capabilities between your offered solution(s) and other software systems.	Most Envisage software products can be integrated with third-party/external software systems via custom API (at applicable rates).	
47	Describe any "green" initiatives that relate to your company or to your solutions, and include a list of the certifying agency for each.	Some of Envisage's green initiatives include: • Certified as a Bicycle Friendly Business by the League of American Bicyclists. • We purchase "green" (i.e., recyclable, reusable, non-toxic, compostable, fair trade and made from 100% post-consumer recycled materials) supplies, products, and materials. • We offer flexible hours, remote work, or a compressed work week to lessen our impact on the environment. • We utilize teleconference/video conference software to lessen our impact on the environment. • We have an established recycling and composting program through a local company called Green Camino. • We schedule regular "Lunch and Learn" presentations on sustainability topics.	
48	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Envisage does not have any such third-party qualifications. We have been responsible, however, for helping clients across the country to significantly reduce their carbon footprint by transforming their operations from cabinets full of paper training and compliance records into digital records. This is one of the core benefits we provide to most customers: a transition to a paperless training operation.	*

49	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Envisage offers the following solutions and services to support our customers: • Applicable Software Solutions — Comprehensive training and process management framework for public safety organizations. Our software solutions support federal, state, and large local agencies in their public safety efforts. • Software Development — Full lifecycle enterprise software development and funded feature enhancements. • Professional Services — Project management, training modernization consulting, configuration and implementation, software training, data migration/importation consulting (definition and management of data migration activities, data reviews, issue identification, strategy planning, pilot testing, etc.), database administration, technical support, and help desk services. In lieu of consultation, Envisage can also provide full post-consultation data migration services, if desired, which includes an in-depth data migration discovery meeting with the client. The discovery meeting and access to sample client data will allow Envisage to provide a cost estimate for full data migration services. • Built for Public Safety Basic and Continuing Education Training — Conceived and developed to manage the critical elements of public safety basic academy and continuing education training and compliance tracking, our solutions ensure that public safety professionals are trained to meet the rigorous demands of the job. • Rapid Implementation — Core functionality that is typically required by our clients already resides in our software, which significantly reduces implementation timeframes. Additionally, Acadis RapidStart can be invoked to further reduce the total Acadis implementation time required and is our recommended approach to Acadis implementation. • Comprehensive Assessment — Manage testing in the classroom, in the field, or online with mobile options and student analysis.	*

Table 5B: Value-Added Attributes

Line Item	Question	Certification	Offered	Comment	
50	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or re-sellers if available. Select all that apply.		○ Yes ◉ No	Envisage does not qualify for WMBE or SBE certification.	*
51		Minority Business Enterprise (MBE)	○ Yes ◉ No	Envisage is not an MBE.	*
52		Women Business Enterprise (WBE)	○ Yes ◉ No	Envisage is not a WBE.	*
53		Disabled-Owned Business Enterprise (DOBE)	○ Yes ◉ No	Envisage is not a DOBE.	*
54		Veteran-Owned Business Enterprise (VBE)	○ Yes ◉ No	Envisage is not a VBE.	*
55		Service-Disabled Veteran-Owned Business (SDVOB)	○ Yes ◉ No	Envisage is not a SDVOB.	*
56		Small Business Enterprise (SBE)	○ Yes ◉ No	Envisage is not a SBE.	*
57		Small Disadvantaged Business (SDB)	○ Yes ◉ No	Envisage is not a SDB.	*
58		Women-Owned Small Business (WOSB)	○ Yes ◉ No	Envisage is not a WOSB.	*

Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *
59	Describe your payment terms and accepted payment methods.	Our payment terms are net 30. Software subscription/licensing costs are billed annually with the first installment invoiced upon contract signing. Annual renewals are billed one month in advance of the service expiration date and are due prior to the expiration date.
60	Describe any leasing or financing options available for use by educational or governmental entities.	We offer no leasing or financing options.
61	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	All proposed products are governed by Master License Agreements, which have been uploaded as zip file, "Envisage MLAs".
62	Explain your licensing process and the service agreements required of end users.	All products are sold as subscriptions or licenses and are based on the number of user records and the specific products/services selected by the customer. All proposed products are governed by Master License Agreements, which have been uploaded, as required.
63	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes. Envisage will accept the P-card procurement and payment process. There is no additional cost.
64	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	The Envisage proposed pricing materials have been uploaded (MS Excel worksheet, "Sourcewell Price Sheet 2025") and is delineated (tabbed) by Products and Services line item pricing. All products and services show MSRP and Sourcewell discounted pricing.
65	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Proposed pricing represents a discount of 5% off commercial rates.
66	Describe any quantity or volume discounts or rebate programs that you offer.	Envisage offers volume discounts based on tiered "per user" costs. For example, an agency with 100,000 users would receive a lower per user cost than an agency with 10,000 users.
67	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "non-contracted items". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Additional services will be provided at industry standard rates with the proposed 5% Sourcewell discount applied.
68	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	N/A
69	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	N/A – There are no freight, delivery, or shipping costs.
70	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	N/A
71	Describe any unique distribution and/or delivery methods or options offered in your proposal.	N/A
72	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	Envisage will audit pricing and administrative fees quarterly to verify compliance with our Contract with Sourcewell. We maintain a contract review process that documents the contracting vehicle and all associated fees pertaining to Equipment, Products and Services purchased in a given calendar quarter. Contracting vehicle fees are reviewed at the end of each quarter and processed for payment as appropriate.

73	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	Relevant metrics to track success with the Sourcewell vehicle will include time-to-close for new clients, client satisfaction with the contracting process, and deal volume.	*
74	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	Envisage proposes paying Sourcewell an administrative fee of one percent (1%) of total sales to participating entities for all contracts during a calendar quarter. Any items denoted as "Optional" within a purchase order issued in accordance herewith shall accrue and cause us to pay out administrative fees only when such "Optional" items are actually funded by the end user client.	*

Table 6B: Pricing Offered

Line Item	he Pricing Offered in this Proposal is: *	Commen	
75	he pricing offered is as good as or better than pricing typically offered through existing cooperative contracts, state contracts, or agencies.	The prop ed 5% discoun s considered as good or better.	*

Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A through 7D)

Line Item	Question	Response *	

76	Provide a detailed description of all the Solutions offered, including used Solutions if applicable, offered in the proposal.	Acadis Readiness Suite (Acadis): Acadis is a proven, enterprise-class software solution that simplifies the complex operational training tasks common to the high-risk blended training environments of public safety entities. Acadis automates and integrates costly standalone training functions and consolidates existing systems into a single database framework. Acadis consists of the training management system and a series of supporting software modules, which are configurable to support the full spectrum of training operations. These modules work in tandem to support and manage online and classroom-based courses, high-liability training, and complex training and business processes. Acadis is designed specifically for the demands of public safety agencies and is authorized at the FedRAMP (Moderate risk) level. This benefits agencies that utilize cloud-based services by providing an advanced, consistent security standard, which is subject to continuous monitoring to keep data protected even as threats to security evolve. Guardian Tracking: Guardian Tracking is a customizable, early intervention, performance, conduct, and recognition management software purpose-built for law enforcement. It sends officer performance and conduct notifications to the employee's chain of command when preset thresholds are triggered. It encourages high performance by recognizing individuals who go above and beyond. Timely tracking and notifications along with fair and transparent feedback help agencies retain high performers and protect careers. TargetSolutions Learning Management System (LMS): The TargetSolutions LMS is a complete training management system built specifically for public safety operations. The LMS tracks training, certification, and compliance requirements and all types of training tasks including onboarding, certifications, and professional development. Administrators can customize their training program with their curriculum, assign and track course completions, and build professional development tracks. Vector Check It: Vector Check It is an operations management software solution that manages assets and other critical items with a mobile application for routine checks of assets, equipment, and inventory to keep equipment functioning properly and ready to use. It easily identifies equipment repair and maintenance needs with the inspection app to help ensure the safety of employees and the equipment they use. Vector EHS: Vector EHS connects all areas of safety into one easy-to-use platform. Our Safety Management Software enhances workplace safety and compliance with features designed to save time and improve efficiency in your workplace. Vector LiveSafe: Vector LiveSafe, the leading mobile safety notification software and platform for two-way safety and security risk communications, emergency notifications, and safety tools and resources, keeps employees and students safe and informed. Vector LiveSafe empowers community reporting for emergency events. Vector Evaluations+: Vector Evaluations+ is a streamlined, customizable, software solution that automates employee evaluations and simplifies the evaluation processes of self-assessments, manager reviews, calibrations, approvals, and many other steps, from start to finish. Coaching tools and immediate feedback capabilities enable staff to quickly react to evaluations and take the next steps to fill gaps and improve employee performance. Vector Scheduling: Vector Scheduling manages daily scheduling including overtime hours, emergency rehires, and shift trading. The system can be customized and automated with intelligent rules to schedule multiple rotating lists, eliminate conflicts, determine tiebreakers, alert employees of open shifts, and watch in real time as staff responds to ensure coverage quickly in every day and emergency situations via the mobile app. Commercial Safety and Compliance Training Courses: Safety, industrial, and professional development skills courses (over 2,000+) that cover a wide variety of topics including safety compliance, project management, industrial skills, leadership, engineering and more. Education Safety and Compliance Training Courses: Hundreds of engaging, evidence-based digital training courses designed to create safer, smarter, better schools designed for K-12 districts and higher education institutions. Our safety and compliance courses are in use across 5,000 K-12 districts and 2,000 colleges and universities in the United States and Canada, reaching over 15M students, teachers, and staff each year.
77	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Learning Management, Training Management, Certification Management System, Case Management, Performance Management, Scheduling Management, Asset Management, Employee Health/Safety.

Table 7B: Category 1. Public Safety Response - Agency Situational Awareness. Proposers selecting Category 1 are ONLY able to provide one (1) or a combination of solutions below (Line 78 - 83). *See the Appendix in the RFP for further information.

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

☐ We will not be submitting for Table 7B: Category 1. Public Safety Response - Agency Situational Awareness. Proposers selecting Category 1 are ONLY able to provide one (1) or a combination of solutions below (Line 78 - 83). *See the Appendix in the RFP for further information.

Line Item	Category or Type	Subcategory	Offered *	Comments	
78	Incident command and management	Incident tracking response and reporting, weather/traffic/construction considerations, unit assignments and staffing, training activities, etc.	○ Yes ○ No		*
79	Mapping	Vertical location, indoor, outdoor	○ Yes ○ No		*
80	Asset tracking and location	Personnel, vehicles, controlled substances, equipment, etc.	○ Yes ○ No		*
81	Community notifications	Evacuations, minor crime reporting, shelter in place, etc.	○ Yes ○ No		*
82	One-to-one and one-to-many collaboration and coordination	SMS, push to talk, video, voice, etc.	○ Yes ○ No		*
83	Public safety focused data and analysis applications	Video, image, and pattern analysis, acoustic firearms discharge identification, incident response, investigative lead development, predictive analysis, and other data source integration	○ Yes ○ No		*

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Table 7C: Category 2. Public Safety Response - Agency Operations. Proposers selecting Category 2 are ONLY able to provide one (1) or a combination of solutions below (Lines 84 - 92). *See the Appendix in the RFP for further information.

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

☐ We will not be submitting for Table 7C: Category 2. Public Safety Response - Agency Operations. Proposers selecting Category 2 are ONLY able to provide one (1) or a combination of solutions below (Lines 84 - 92). *See the Appendix in the RFP for further information.

Line Item	Category or Type	Subcategory	Offered *	Comments	
84	Pre-incident planning software	Fire prevention related inspections and enforcement	○ Yes ○ No		*
85		Operational management (scheduling, training, compliance, etc.)	○ Yes ○ No		*
86		Data analytics to inform staffing, deployment, station location, budget, and other management decisions.	○ Yes ○ No		*
87	Incident/post-incident software	CAD, RMS for law enforcement, fire, and EMS	○ Yes ○ No		*
88		Electronic Patient Care Reporting (ePCR) and data transfer to hospitals	○ Yes ○ No		*
89		Digital and physical evidence management	○ Yes ○ No		*
90		E-citation systems	○ Yes ○ No		*
91		Law enforcement case management	○ Yes ○ No		*

Table 7D: Category 3. Comprehensive Solutions. Proposers selecting Category 3 can provide one (1) or a combination of solutions in BOTH Category 1 and Category 2 (Lines 93 - 109). *See the Appendix in the RFP for further guidance.

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

☐ We will not be submitting for Table 7D: Category 3. Comprehensive Solutions. Proposers selecting Category 3 can provide one (1) or a combination of solutions in BOTH Category 1 and Category 2 (Lines 93 - 109). *See the Appendix in the RFP for further guidance.

Line Item	Category or Type	Subcategory	Offered *	Comments	
92	Category 1 - Public Safety Response Agency Situational Awareness		◉ Yes ○ No	Applicable products listed.	*
93	Incident command and management	Incident tracking response and reporting, weather/traffic/construction considerations, unit assignments and staffing, training activities, etc.	◉ Yes ○ No	Vector Scheduling, Acadis, TargetSolutions LMS	*
94	Mapping	Vertical location, indoor, outdoor	○ Yes ◉ No	N/A	*
95	Asset tracking and location	Personnel, vehicles, controlled substances, equipment, etc.	◉ Yes ○ No	Acadis, Vector Check It	*
96	Community notifications	Evacuations, minor crime reporting, shelter in place, etc.	◉ Yes ○ No	Vector LiveSafe	*
97	One-to-one and one-to-many collaboration and coordination	SMS, push to talk, video, voice, etc.	○ Yes ◉ No	N/A	*
98	Public safety focused data and analysis applications	Video, image, and pattern analysis, acoustic firearms discharge identification, incident response, investigative lead development, predictive analysis, and other data source integration	○ Yes ◉ No	N/A	*
99	Category 2 - Public Safety Response Agency Operations		◉ Yes ○ No	Applicable products listed.	*
100	Pre-incident planning software	Fire prevention related inspections and enforcement	◉ Yes ○ No	Vector EHS	*
101		Operational management (scheduling, training, compliance, etc.)	◉ Yes ○ No	Acadis, Vector Scheduling, TargetSolutions LMS, Vector Evaluations+, Guardian Tracking	*
102		Data analytics to inform staffing, deployment, station location, budget, and other management decisions.	◉ Yes ○ No	Vector Scheduling	*
103	Incident/post-incident software	CAD, RMS for law enforcement, fire, and EMS	○ Yes ◉ No	N/A	*
104		Electronic Patient Care Reporting (ePCR) and data transfer to hospitals	○ Yes ◉ No	N/A	*
105		Digital and physical evidence management	○ Yes ◉ No	N/A	*
106		E-citation systems	○ Yes ◉ No	N/A	*
107		Law enforcement case management	◉ Yes ○ No	Acadis, Guardian Tracking	*

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- Pricing - Sourcewell Price Sheet 2025.xlsx - Monday March 03, 2025 12:20:38
- Financial Strength and Stability - ENV 2024 MGMT FS.xlsx - Monday March 03, 2025 12:20:52
- Marketing Plan/Samples - Envisage Marketing Examples.pdf - Monday March 03, 2025 12:21:02
- WMBE/MBE/SBE or Related Certificates (optional)
- Standard Transaction Document Samples (optional)
- Requested Exceptions - 2024 02 27 RFP_030425_Public_Safety_Software_Master_Agreement_1.pdf.docx - Monday March 03, 2025 12:22:27
- Upload Additional Document - Envisage MLAs.7z - Monday March 03, 2025 12:29:19

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.

3. The Proposer certifies that:

(1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-

(i) Those prices;

(ii) The intention to submit an offer; or

(iii) The methods or factors used to calculate the prices offered.

(2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and

(3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.

5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.

6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.

7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

8. Proposer its employees, agents, and subcontractors are not:

1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jason Brady, Corporate Secretary, Envisage Technologies LLC

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

○ Yes ◉ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_12_Public_Safety_Software_RFP030425 Mon February 24 2025 04:31 PM	☑	4
Addendum_11_Public_Safety_Software_RFP030425 Fri February 21 2025 08:25 AM	☑	2
Addendum_10_Public_Safety_Software_RFP030425 Wed February 19 2025 02:57 PM	☑	2
Addendum_9_Public_Safety_Software_RFP030425 Wed February 12 2025 04:18 PM	☑	2
Addendum_8_Public_Safety_Software_RFP030425 Mon February 10 2025 10:04 AM	☑	2
Addendum_7_Public_Safety_Software_RFP030425 Mon February 3 2025 04:39 PM	☑	4
Addendum_6_Public_Safety_Software_RFP030425 Fri January 31 2025 10:29 AM	☑	2
Addendum_5_Public_Safety_Software_RFP030425 Wed January 29 2025 03:58 PM	☑	2
Addendum_4_Public_Safety_Software_RFP030425 Fri January 24 2025 11:47 AM	☑	2
Addendum_3_Public_Safety_Software_RFP030425 Tue January 21 2025 02:21 PM	☑	3
Addendum_2_Public_Safety_Software_030425 Fri January 17 2025 03:35 PM	☑	1
Addendum_1_Public Safety_Software_030425 Fri January 17 2025 10:38 AM	☑	1

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing

5551 S. Tom Bass Rd.
Columbia, MO 65202
Phone:(573) 886-4391

INSTRUCTIONS FOR COMPLIANCE WITH HOUSE BILL 1549

House Bill 1549 addresses the Department of Homeland Security's and the Social Security Administration's E-Verify Program (Employment Eligibility Verification Program) that requires the County to verify "lawful presence" of individuals when we contract for work/service; verify that contractor has programs to verify lawful presence of their employees when contracts exceed $5,000; and a requirement for OSHA safety training for public works projects.

The County is required to obtain certification that the bidder awarded the attached contract participates in a federal work authorization program. To obtain additional information on the Department of Homeland Security's E-Verify program, go to:

https://www.e-verify.gov/

Please complete and return form *Work Authorization Certification Pursuant to 285.530 RSMo* if your contract amount is in excess of $5,000. **Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling for proof of enrollment.**

If you are an Individual/Proprietorship, then you must return the attached *Certification of Individual Bidder.* On that form, choose one of the three options that applies. Be sure to attach any required information for those options as detailed on the *Certification of Individual Bidder.* If you choose option number two, then you will also need to complete and return the attached form *Affidavit.*

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

COUNTY OF BOONE - MISSOURI
WORK AUTHORIZATION CERTIFICATION
PURSUANT TO 285.530 RSMo
(FOR ALL AGREEMENTS IN EXCESS OF $5,000.00)

County of Dearborn)
)ss
State of Indiana)

My name is Roger Pickles. I am an authorized agent of TargetSolutions Learning, LLC (Vector Solutions) (Bidder). This business is enrolled and participates in a federal work authorization program for all employees working in connection with services provided to the County. This business does not knowingly employ any person that is an unauthorized alien in connection with the services being provided. **Documentation of participation in a federal work authorization program is attached to this affidavit.**

Furthermore, all subcontractors working on this contract shall affirmatively state in writing in their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in the United States.

DocuSigned by:
Roger Pickles
E413B806E356407

3/2/2026

Affiant Date

Roger Pickles

Printed Name

Subscribed and sworn to before me this 2nd day of March, 20 26.

Ann Loch
NOTARY PUBLIC - SEAL
STATE OF INDIANA
COMMISSION NUMBER NP0760493
MY COMMISSION EXPIRES 12/15/2032
Technology Assisted Notarial Act

Notary Public

Attach to this form the first and last page of the *E-Verify Memorandum of Understanding* that you completed when enrolling.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

THE E-VERIFY

MEMORANDUM OF UNDERSTANDING

FOR EMPLOYERS USING A WEB SERVICES E-VERIFY EMPLOYER AGENT

ARTICLE I

PURPOSE AND AUTHORITY

The parties to this agreement are the Department of Homeland Security (DHS), the Vector Solutions (Employer), and the Web Services E-Verify Employer Agent. The purpose of this agreement is to set forth terms and conditions which the Employer and the Web Services E-Verify Employer Agent will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the E-Verify Employer Agent, the Social Security Administration (SSA), and DHS.

References in this MOU to the Employer include the Web Services E-Verify Employer Agent when acting on behalf of the Employer.

For purposes of this MOU, the E-Verify browser refers to the website that provides direct access to the E-Verify system: https://e-verify.uscis.gov/emp. You may access E-Verify directly free of charge via the E-Verify browser.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant
Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. Section 1324a note). The
Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use EVerify to verify the employment eligibility of certain employees working on Federal contracts.

ARTICLE II

RESPONSIBILITIES

A. RESPONSIBILITIES OF THE EMPLOYER

1. For purposes of this MOU, references to the Employer include the Web Services E-Verify Employer Agent when acting on behalf of the Employer.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

Employer Vector Solutions	
Name (Please Type or Print) jennis thomas	Title Director, Talent Mgmt
Signature DocuSigned by: jennis thomas FAF57E59CEC540A...	Date 12/31/2021
E-Verify Employer Agent Paylocity Corporation	
Name (Please Type or Print) Sasha Nixon	Title
Signature Electronically Signed	Date December 28, 2021
Department of Homeland Security - Verification Division	
Name	Title
Signature	Date

Information Required for the E-Verify Program **Information relating to your Company:**	
Company Name	Vector Solutions
Company Facility Address	4890 W Kennedy Blvd Suite 300 Tampa, FL 33609
Company Alternate Address	4890 W Kennedy Blvd Suite 300 Tampa, FL 33609
County or Parish	Hillsborough
Employer Identification Number	80-0970516

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

North American Industry Classification Systems Code	Computer And Electronic Product Manufacturing (334)
Parent Company	
Number of Employees	500 to 999
Number of Sites Verified for	7

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

Pennsylvania	1
Utah	1
Florida	1
Washington	1
Ohio	1
California	1
Virginia	1

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name	Jennis Thomas
Phone Number	(813) 321-8014
Fax Number	
Email Address	jennis.thomas@vectorsolutions.com
Name	Kiara Edwards
Phone Number	(813) 321-8003
Fax Number	
Email Address	kiara.edwards@vectorsolutions.com
Name	Paige Koegler
Phone Number	(813) 816-2186
Fax Number	
Email Address	paige.koegler@vectorsolutions.com

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Envisage Technologies, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.

101 W Kirkwood Ave, Ste 200

Requester's name and address (optional)

6 City, state, and ZIP code

Bloomington, IN 47404

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Date 2/10/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

VECTSOL-01 PATSB3

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Alera Group
1041 Old Cassatt Road
Berwyn, PA 19312

CONTACT NAME: Sarah Haldeman
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: Sarah.Haldeman@AleraGroup.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Chubb National Insurance Company	10052
INSURER B : Great Northern Insurance Co	20303
INSURER C : Federal Insurance Company	20281
INSURER D : Ace American Insurance Co.	22667
INSURER E :	
INSURER F :	

INSURED
Vector Solutions
RedVector.com LLC
4890 W. Kennedy Blvd., Suite 300
Tampa, FL 33609

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY X PRO-JECT LOC OTHER:	X	X	D03307438	9/30/2025	9/30/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	1,000,000 1,000,000 15,000 1,000,000 10,000,000 2,000,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY	X	X	73655518	9/30/2025	9/30/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	1,000,000
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			56731075	9/30/2025	9/30/2026	EACH OCCURRENCE AGGREGATE	$ $	10,000,000 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		7184-51-46	9/30/2025	9/30/2026	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	1,000,000 1,000,000 1,000,000
D	Professional E&O			D03307426	9/30/2025	9/30/2026	Per Claim/Aggregate		5,000,000
D	Cyber Liability			D03307426	9/30/2025	9/30/2026	Per Claim/ Aggregate		5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
County of Boone, Missouri is Additional Insured with respect to the operations of the Named Insured per the terms of the General and Automobile Liability policies when required by written contract. A Waiver of Subrogation applies to said Additional Insureds per the terms of the General and Automobile Liability policies when required by written contract. 30 Day written Notice of Cancellation (10 Days for Non-Payment) provided per the terms and conditions of the policies.

CERTIFICATE HOLDER

County of Boone, Missouri c/o Purchasing Department
5551 S. Tom Bass Road
Columbia, MO 65201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian C Black

© 1988-2015 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

AGENCY CUSTOMER ID: VECTSOL-01 PATSB3

LOC #: 0

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Alera Group	Vector Solutions RedVector.com LLC 4890 W. Kennedy Blvd., Suite 300 Tampa, FL 33609
POLICY NUMBER SEE PAGE 1	
CARRIER: SEE PAGE 1 / NAIC CODE: SEE P 1	EFFECTIVE DATE: SEE PAGE 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

25-26 Named Insured Schedule
Additional Named Insureds: SimplyDigi.com, Inc; Convergence Training LLC; TargetSolutions Learning, LLC; Scenario Learning, LLC; Clearpond Technologies Inc.; NFORMD.NET LLC; Scenario Learning Canada ULC; TargetSolutions, Inc.; Casino Essentials LLC; ICGIP, LLC; CrewSense, LLC; Halligan, Inc..; TSL International Holdings, Inc.; 1168940B.C Ltd.; Medteq Solutions CA Ltd; Livesafe, Inc. Industrysafe, LLC; Industrysafe IP, LLC; DiversityEdu LLC; CPN Holdings, LLC; ETH Midco, LLC; Envisage Technologies, LLC; Guardian Tracking, LLC; CareSafely, Inc; Get Inclusive, Inc.; CTE-PTV Solutions, LLC; Ardent Sky, LLC ; Frontline Public Safety Solutions, LLC

Professional E&O Retroactive Date: 10/19/2011

© 2008 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

CHUBB

COMMERCIAL GENERAL LIABILITY ENHANCEMENT ENDORSEMENT

Named Insured		
THUNDER TOPCO, LP		
Policy Number	Policy Period	Effective Date of Endorsement
D03307438	09-30-2025 to 09-30-2026	09-30-2025
Name of Company		
CHUBB NATIONAL INSURANCE COMPANY		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

If any other endorsement attached to this policy amends any provision also amended by this enhancement endorsement, then that other endorsement controls with respect to such provision, and the changes made by this enhancement endorsement with respect to such provision do not apply.

TABLE OF CONTENTS

A.	**Expected Or Intended Injury – Exception For Property Damage Caused By Reasonable Use Of Force**
B.	**Non-Owned Watercraft Under 55 Feet**
C.	**Non-Owned Aircraft Exception**
D.	**Damage To Property – Exception For Equipment Loaned Or Rented To The Insured**
E.	**Electronic Data – Exception For Physical Injury To Tangible Property**
F.	**Pollution – Exception For Damage To Rented Premises Caused By Hostile Fire**
G.	**Personal And Advertising Injury Coverage – Contractual Liability Exception For Insured Contracts**
H.	**Medical Expenses Coverage – Three Years To Report Expenses**
I.	**Supplementary Payments – Increased Limits**
J.	**Who Is An Insured – Subsidiaries Or Newly Acquired Or Formed Organizations – Including New And Existing Subsidiaries, Partnerships, Joint Ventures, Limited Liability Companies**
K.	**Who Is An Insured – Employees Including Incidental Healthcare Professional Services**
L.	**Additional Insureds**
	Controlling Interest
	Lessors Of Leased Equipment
	Managers Or Lessors Of Premises
	Mortgagee, Assignee Or Receiver
	Other Persons Or Organizations Pursuant To A Contract Or Agreement
	Trade Show Event Lessor
	Vendors
M.	**Medical Expense Limit – $15,000**
N.	**Knowledge/Notice Of Occurrence**
O.	**Primary And Non-Contributory**
P.	**Unintentional Failure To Disclose Hazards**
Q.	**Waiver Of Subrogation Required By Contract**
R.	**In Rem**
S.	**Coverage Territory – Limited Worldwide**
T.	**Insured Contract Amended – Railroad Limitations Removed**

A. Expected Or Intended Injury – Exception For Property Damage Caused By Reasonable Use Of Force

Exclusion a. under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage**

 Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

CHUBB

NAMED INSURED

Named Insured		
THUNDER TOPCO, LP		
Policy Number	Policy Period	Effective Date of Endorsement
D03307438	09-30-2025 to 09-30-2026	09-30-2025
Name of Company		
Chubb National Insurance Company		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

EMPLOYEE BENEFITS LIABILITY COVERAGE FORM

SCHEDULE

Named Insured:
Thunder New Midco, Inc
Thunder Midco, Inc
Thunder Intermediate, Inc.
Thunder Holdco Purchaser, Inc.
Lightening Intermediate, LLC
Lightening Parent, LLC
Lightening Midco, LLC
Redvector.com LLC DBA Vector Solutions
SIMPLYDIGI.COM, INC.
CONVERGENCE TRAINING, LLC
TARGETSOLUTIONS LEARNING, LLC
SCENARIO LEARNING, LLC
TARGETSOLUTIONS, INC.
SCENARIO LEARNING, LLC
CLEARPOND TECHNOLOGIES, INC.
SCENARIO LEARNING CANADA, ULC
TARGETSOLUTIONS, INC.
CASINO ESSENTIALS, LLC
ICGIP, LLC
CREWSENSE, LLC
HALLIGAN, INC.
TSL INTERNATIONAL HOLDINGS, INC.
1168940B.C. LTD
MEDTEQ SOLUTIONS CA LTD.
INDUSTRYSAFE, LLC
LIVESAFE, INC.
DIVERSITYEDU, LLC
CPN HOLDINGS, LLC
CARESAFELY, INC.
ETH MIDCO, LLC

Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

ENVISAGE TECHNOLOGIES, LLC **GUARDIAN TRACKING, LLC** **GET INCLUSIVE, INC** **ArdentSky, LLC** **Frontline Public Safety Solutions, LLC** **CTE-PTV Solutions, LLC** **SL Canada Holding ULC** **Scenario Learning ULC**
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The Named Insured is amended to include the person(s) or organization(s) shown in the Schedule above.

All Other Terms And Conditions Remain Unchanged.



Authorized Representative

Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Liability is deleted and replaced by the following:

a. Expected Or Intended Injury

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured, even if the actual "bodily injury" or "property damage" is of a different degree or type than intended or expected. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

B. Non-Owned Watercraft Under 55 Feet

Paragraph **(2)** of Exclusion **g.** under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability** is deleted and replaced by the following:

This exclusion does not apply to:

(2) A watercraft you do not own that is:

(a) Less than 55 feet long; and

(b) Not being used to carry persons or property for a charge;

C. Non-Owned Aircraft Exception

Exclusion **g.** under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability** is amended to include the following exception:

This exclusion does not apply to:

(6) An aircraft you do not own provided:

(a) The pilot in command holds a currently effective certificate, issued by the duly constituted authority of the United States of America or Canada, designating that person as a commercial or airline transport pilot;

(b) It is rented with a trained, paid crew; and

(c) It does not transport persons or cargo for a charge.

D. Damage To Property – Exception For Equipment Loaned Or Rented To The Insured

Exclusion **j.** under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability** is amended to include the following exception:

Paragraphs **(3)** and **(4)** of this exclusion do not apply to "property damage" to equipment rented or loaned to the insured, provided such equipment is not being used to perform any operations at a construction job site.

E. Electronic Data – Exception For Physical Injury To Tangible Property

Exclusion **p.** under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability** is deleted and replaced by the following:

p. Electronic Data

Damages arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate electronic data.

However, this exclusion does not apply to:

(1) "Bodily injury"; or

(2) Physical injury to tangible property.

As used in this exclusion, electronic data means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMs, tapes, drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

F. Pollution – Exception For Damage To Rented Premises Caused By Hostile Fire

 Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Exclusion **f.** under Paragraph **2. Exclusions** of **Section I – Coverage A – Bodily Injury And Property Damage Liability** is amended to include the following exception:

This exclusion does not apply to "property damage" to premises while rented to you or temporarily occupied by you with the permission of the owner and caused by a "hostile fire", explosion, smoke or leakage from fire protection equipment.

G. Personal And Advertising Injury Coverage – Contractual Liability Exception For Insured Contracts

Exclusion **e.** under Paragraph **2. Exclusions** of **Section I – Coverage B – Personal And Advertising Injury Liability** is deleted and replaced by the following:

e. Contractual Liability

"Personal and advertising injury" for which the insured has assumed liability in a contract or agreement. This exclusion does not apply to liability for damages:

(1) That the insured would have in the absence of the contract or agreement; or

(2) Assumed in a written contract or agreement that is an "insured contract" provided the "personal and advertising injury" is caused by an offense first committed after the execution of the contract or agreement.

H. Medical Expenses Coverage – Three Years To Report Expenses

Subparagraph **1.a.(b)** under **Section I – Coverage C – Medical Payments** is deleted and replaced by the following:

(b) The expenses are incurred and reported to us within three years of the date of the accident; and

I. Supplementary Payments – Increased Limits

Paragraph **1.** under **Section I – Supplementary Payments –Coverages A And B** is deleted and replaced by the following:

1. We will pay, with respect to any claim we investigate or settle, or any "suit" against an insured we defend:

a. All expenses we incur.

b. The cost of:

(1) Bail bonds; or

(2) Bonds required to:

(a) Appeal judgments; or

(b) Release attachments;

but only for bond amounts within the available limit of insurance. We do not have to furnish these bonds.

c. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to $1,000 a day because of time off from work.

d. All court costs taxed against the insured in the "suit".

e. Prejudgment interest awarded against the insured on that part of the judgment we pay. If we make an offer to pay the applicable limit of insurance, we will not pay any prejudgment interest based on that period of time after the offer.

f. All interest on the full amount of any judgment that accrues after entry of the judgment and before we have paid, offered to pay, or deposited in court the part of the judgment that is within the applicable limit of insurance.

J. Who Is An Insured – Subsidiaries Or Newly Acquired Or Formed Organizations – Including New And Existing Subsidiaries, Partnerships, Joint Ventures, Limited Liability Companies

Paragraph **2.** under **Section II – Who Is An Insured** is deleted and replaced by the following:

2. If there is no other insurance available, each of the following is also a Named Insured:

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

a. A subsidiary organization of the first Named Insured shown in the Declarations of which, at the beginning of the policy period and at the time of loss, the first Named Insured controls, either directly or indirectly, more than 50 percent of the interests entitled to vote generally in the election of the governing body of such organization; or

b. A subsidiary organization of the first Named Insured shown in the Declarations that the first Named Insured acquires or forms during the policy period, if at the time of loss the first Named Insured controls, either directly or indirectly, more than 50 percent of the interests entitled to vote generally in the election of the governing body of such organization.

K. Who Is An Insured – Employees Including Incidental Healthcare Professional Services

Paragraph **3.a.** under **Section II – Who Is An Insured** is deleted and replaced by the following:

3. Each of the following is also an insured:

a. Your "employees" but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, no "employee" is an insured for:

(1) "Bodily injury" or "personal and advertising injury":

(a) To you, to any of your directors, managers, members, "executive officers" or partners (whether or not an "employee") or to any co-"employee" while such injured person is either in the course of his or her employment or while performing duties related to the conduct of your business;

(b) To the brother, child, parent, sister or spouse of such injured person as a consequence of any injury described in Paragraph **(1)(a)** above; or

(c) For which there is any obligation to share damages with or repay someone else who must pay damages because of any injury described in Paragraph **(1)(a)** or **(b)** above.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

With respect to "bodily injury" only, the limitations described in Paragraph **3.a.(1)** above do not apply to:

(i) You or to your directors, managers, members, "executive officers", partners or supervisors as insureds;

(ii) Your "employees" as insureds, with respect to such damages caused by cardiopulmonary resuscitation or first aid services administered by such an "employee"; or

(iii) Your "employees" who are nurses, emergency medical technicians, or paramedics as insureds, with respect to such damages that are caused by providing or failing to provide professional healthcare services, but only if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

(2) "Property damage" to any property owned, occupied or used by you or by any of your directors, managers, members, "executive officers" or partners (whether or not an "employee") or by any of your "employees". This limitation does not apply to "property damage" to premises while rented to you or temporarily occupied by you with the permission of the owner.

L. Additional Insureds

Paragraph **3.** under **Section II – Who Is An Insured** is amended by including the following:

Controlling Interest

Any person or organization that has financial control of you or owns, maintains or controls premises while you lease or occupy such premises, but only with respect to their liability arising out of:

(1) Their financial control of you; or

(2) Premises they own, maintain or control while you lease or occupy these premises.

However, no such person or organization is an insured with respect to structural alterations, new construction or demolition operations performed by or for that person or organization.

Lessors Of Leased Equipment

Any person or organization from whom you lease equipment, but only with respect to the maintenance or use by you of such equipment, and only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this Coverage Part. However, no such person or organization is an insured with respect to an "occurrence" that takes place, or an offense that is committed, after the equipment lease ends.

Managers Or Lessors Of Premises

Any person or organization from whom you lease premises, but only with respect to the ownership, maintenance or use of that particular part of such premises leased to you and only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this Coverage Part. However, no such person or organization is an insured with respect to:

(1) An "occurrence" that takes place, or an offense that is committed, after you cease to be a tenant in such premises; or

(2) Any structural alteration, new construction or demolition operations performed by or on behalf of them.

Mortgagee, Assignee Or Receiver

A mortgagee, assignee or receiver of premises, but only with respect to such mortgagee, assignee or receiver's liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of your ownership, maintenance or use of a premises by you. However, no such person or organization is an insured with respect to structural alterations, new construction or demolition operations performed by, on behalf of, or for such additional insured.

Other Persons Or Organizations Pursuant To A Contract Or Agreement

Any person or organization that you are obligated pursuant to a contract or agreement to provide with such insurance as is afforded by this policy are insureds.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

However, the person or organization is an insured only:

(1) To the extent such contract or agreement requires the person or organization to be afforded status as an insured;

(2) For activities that did not occur, in whole or in part, before the execution of the contract or agreement; and

(3) With respect to damages, loss, cost or expense for injury or damage to which this insurance applies.

No person or organization is an insured:

(1) That is more specifically identified under any other provision of **Section II – Who Is an Insured** (regardless of any limitation applicable thereto).

(2) With respect to any assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages, loss, cost or expense for injury or damage, to which this insurance applies, that the person or organization would have in the absence of such contract or agreement.

Trade Show Event Lessor

With respect to your participation in a trade show event as an exhibitor, presenter or displayer, any person or organization whom you are required to include as an additional insured, but only with respect to such person or organization's liability for "bodily injury", "property damage" or "personal and advertising injury" caused by:

(1) Your acts or omissions; or

(2) The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations at the trade show event premises during the trade show event.

However, no such person or organization is an insured with respect to "bodily injury" or "property damage" included within the "products-completed operations hazard".

Vendors

Any person or organization who is a vendor of "your products", but only with respect to liability for "bodily injury" or "property damage" resulting from the distribution or sale of "your product" in the regular course of their business. However, no such person or organization is an insured with respect to any:

(1) Assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages for "bodily injury" or "property damage" that such person or organization would have in the absence of such contract or agreement;

(2) Representation or warranty unauthorized by you;

(3) Physical or chemical change in "your product" made intentionally by the vendor;

(4) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;

(5) Failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of "your product";

(6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of "your product"; or

(7) Of "your products" which, after distribution or sale by you, have been labeled or relabeled or used as a container, ingredient or part of any other thing or substance by or for the vendor.

Further, no person or organization is an insured from whom you have acquired "your product", or any ingredient, part or container entering into, accompanying or containing "your product".

Limitations Applicable To Additional Insureds

With respect any person or organization that qualifies as an additional insured under paragraph **L.** above, the following limitations apply to such insured:

 Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

(1) The insurance afforded to such additional insured only applies to the extent permitted by law; and

(2) If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

Limits Of Insurance Applicable to Additional Insureds

With respect any person or organization that qualifies as an additional insured under paragraph **L.** above, the following is added to **Section III – Limits Of Insurance**:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

(1) Required by the contract or agreement; or

(2) Available under the applicable limits of insurance;

whichever is less.

However, the above paragraph shall not increase the applicable limits of insurance.

M. Medical Expense Limit – $15,000

Paragraph **7.** under **Section III – Limits Of Insurance** is amended by including the following:

The Medical Expense Limit is the greater of:

a. $15,000; or

b. The amount shown in the Declarations for the Medical Expense Limit.

N. Knowledge/Notice Of Occurrence

Paragraph **2.** under **Section IV – Commercial General Liability Conditions** is amended to include the following:

f. Knowledge of an "occurrence" or offense by an agent or "employee" of the insured will not constitute knowledge by the insured, unless an "executive officer" (whether or not an "employee") of any insured or an "executive officer's" designee knows about such "occurrence" or offense.

g. Failure of an agent or "employee" of the insured, other than an "executive officer" (whether or not an "employee") of any insured or an "executive officer's" designee, to notify us of an "occurrence" or offense that such person knows about will not affect the insurance afforded to you.

h. If a claim or loss does not reasonably appear to involve this insurance, but it later develops into a claim or loss to which this insurance applies, the failure to report it to us will not violate this condition, provided the insured gives us immediate notice as soon as the insured is aware that this insurance may apply to such loss or claim.

O. Primary And Non-Contributory

Subparagraph **4.a.** under **Section IV – Commercial General Liability Conditions** is amended to include the following:

However, if you are obligated to a written contract or agreement to provide a person or organization that is included in **Section II – Who Is an Insured** with primary insurance such as is afforded by this policy, then this insurance is primary and we will not seek contribution from insurance available to such person or organization.

P. Unintentional Failure To Disclose Hazards

Paragraph **6.** under **Section IV – Commercial General Liability Conditions** is amended to include the following:

Unintentional failure of an "employee" of the insured to disclose a hazard or other material information will not violate this condition, unless an "executive officer" (whether or not an "employee") of any insured knows about such hazard or other material information.

Q. Waiver Of Subrogation Required By Contract

Paragraph **8.** under **Section IV – Commercial General Liability Conditions** is deleted and replaced by the

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

following:

8. Waiver Of Subrogation Required By Contract

We will waive the rights of recovery we would otherwise have had against another person or organization, for loss to which this insurance applies, provided the insured has waived their rights of recovery against such person or organization in a contract or agreement that is executed before such loss.

To the extent that the insured's rights to recover all or part of any payment made under this Coverage Part have not been waived, those rights are transferred to us. The insured must do nothing after loss to impair them. At our request, the insured will bring "suit" or transfer those rights to us and help us enforce them. This paragraph does not apply to Coverage **C**.

R. In Rem

The following is added to **Section IV – Commercial General Liability Conditions**:

Any "suit" brought as an action In Rem against any watercraft owned or operated by or for the insured shall in all respects be treated in the same manner as though such "suit" were brought against the insured.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

S. Coverage Territory – Limited Worldwide

Paragraph **4.** under **Section V – Definitions** is deleted and replaced by the following:

4. "Coverage territory" means all parts of the world.

However, "coverage territory" does not include any:

a. "Bodily injury" or "property damage" that takes place or any offense committed outside of the United States of America (including its possessions and territories), Canada and Puerto Rico, unless the insured's responsibility to pay damages is determined by a "suit" on the merits that is brought in the United States of America (including its possessions and territories), Canada or Puerto Rico; or

b. Injury or damage in connection with any "suit" brought outside the United States of America (including its possessions and territories), Canada and Puerto Rico.

T. Insured Contract Amended – Railroad Limitations Removed

Paragraph **9.** under **Section V – Definitions** is deleted and replaced by the following:

9. "Insured contract" means:

a. A lease of premises;

b. A sidetrack agreement;

c. An easement or license agreement;

d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;

e. An elevator maintenance agreement; or

f. Any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for such municipality) in which you assume the tort liability of another person or organization to pay damages, to which this insurance applies, sustained by a third person or organization.

"Insured contract" does not include that part of any contract or agreement that indemnifies an architect, engineer or surveyor for damages arising out of:

(1) Preparing, approving, or failing to prepare or approve, maps, drawings, opinions, reports, surveys, field orders, change orders, designs or specifications; or

(2) Giving directions or instructions, or failing to give them.

All Other Terms And Conditions Remain Unchanged.

Authorized Representative

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

CHUBB

NAMED INSURED

Named Insured		
THUNDER TOPCO, LP		
Policy Number	Policy Period	Effective Date of Endorsement
D03307438	09-30-2025 to 09-30-2026	09-30-2025
Name of Company		
Chubb National Insurance Company		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

EMPLOYEE BENEFITS LIABILITY COVERAGE FORM

SCHEDULE

Named Insured:
Thunder New Midco, Inc
Thunder Midco, Inc
Thunder Intermediate, Inc.
Thunder Holdco Purchaser, Inc.
Lightening Intermediate, LLC
Lightening Parent, LLC
Lightening Midco, LLC
Redvector.com LLC DBA Vector Solutions
SIMPLYDIGI.COM, INC.
CONVERGENCE TRAINING, LLC
TARGETSOLUTIONS LEARNING, LLC
SCENARIO LEARNING, LLC
TARGETSOLUTIONS, INC.
SCENARIO LEARNING, LLC
CLEARPOND TECHNOLOGIES, INC.
SCENARIO LEARNING CANADA, ULC
TARGETSOLUTIONS, INC.
CASINO ESSENTIALS, LLC
ICGIP, LLC
CREWSENSE, LLC
HALLIGAN, INC.
TSL INTERNATIONAL HOLDINGS, INC.
1168940B.C. LTD
MEDTEQ SOLUTIONS CA LTD.
INDUSTRYSAFE, LLC
LIVESAFE, INC.
DIVERSITYEDU, LLC
CPN HOLDINGS, LLC
CARESAFELY, INC.
ETH MIDCO, LLC

Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

ENVISAGE TECHNOLOGIES, LLC **GUARDIAN TRACKING, LLC** **GET INCLUSIVE, INC** **ArdentSky, LLC** **Frontline Public Safety Solutions, LLC** **CTE-PTV Solutions, LLC** **SL Canada Holding ULC** **Scenario Learning ULC**
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The Named Insured is amended to include the person(s) or organization(s) shown in the Schedule above.

All Other Terms And Conditions Remain Unchanged.



Authorized Representative

Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

CHUBB®

NOTICE OF CANCELLATION TO SCHEDULED PERSONS OR ORGANIZATIONS AND AMENDED DAYS NOTICE

Named Insured		
THUNDER TOPCO, LP		
Policy Number	Policy Period	Effective Date of Endorsement
D03307438	09-30-2025 to 09-30-2026	09-30-2025
Name of Company		
CHUBB NATIONAL INSURANCE COMPANY		

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMON POLICY CONDITIONS

SCHEDULE

Person(s) Or Organization(s):
ANY PERSON OR ORGANIZATION WHERE YOU ARE REQUIRED PURSUANTO A WRITTEN CONTRACT OR AGREEMENT TO WAIVE RIGHTS OF SUBROGATION AGAINST SUCH PERSON OR ORGANIZATION
30 **Days Notice Of Cancellation**
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to the **Conditions Section**:

Notice Of Cancellation To Scheduled Persons Or Organizations When We Cancel

When we cancel this policy for any reason, other than non-payment of premium, we will notify the person(s) or organization(s) shown in the Schedule above at least the number of days shown in the Schedule above in advance of the cancellation date.

Any failure by us to notify such person(s) or organization(s) will not:

a. Impose any liability or obligation of any kind upon us; or

b. Invalidate such cancellation.

All Other Terms And Conditions Remain Unchanged.

Authorized Representative

 Includes copyrighted material of Insurance Services Office, with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Policy Number
(25)7365-55-18

COMMON POLICY CHANGE ENDORSEMENT

Endorsement No. 001

Named Insured THUNDER TOPCO, LP

Effective Date: 09-30-2025
12:01 A.M., Standard Time

Agent Name SIMKISS & BLOCK AN ALERA GROUP AGENCY LLC

Agent No. 51384-999

This endorsement will not be used to decrease coverages, increase rates or deductibles or alter any terms or conditions of coverage unless at the sole request of the insured.

COVERAGE PART INFORMATION – Coverage parts affected by this change as indicated by [X] below.

- [ ] Commercial Property
- [ ] Commercial General Liability
- [ ] Commercial Crime
- [ ] Commercial Inland Marine
- [X] COMMERCIAL AUTOMOBILE — NO CHARGE
- [ ]

The following item(s):

- [ ] Insured's Name
- [ ] Policy Number
- [ ] Effective/Expiration Date
- [ ] Payment Plan
- [ ] Additional Interested Parties
- [ ] Limits/Exposures
- [ ] Covered Property/Located Description
- [ ] Rates
- [ ] Insured's Mailing Address
- [ ] Company
- [ ] Insured's Legal Status/Business of Insured
- [ ] Premium Determination
- [ ] Coverage Forms and Endorsements
- [ ] Deductibles
- [ ] Classification/Class Codes
- [ ] Underlying Exposure

is (are) changed to read **{See Additional Page(s)}**

THE POLICY IS AMENDED AS FOLLOWS:
ADD FORM(S)

THE FOLLOWING FORM(S) HAS BEEN ADDED:

16-02-0306	05-11	NOTICE OF CANC O/T NON PAY SCHEDULED PER
CA 20 48	10-13	DESIGNATED INSURED

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME

The above amendments result in a change in the premium as follows:

This premium does not include taxes and surcharges.

[X] No Changes	[ ] To be Adjusted at Audit	Additional NO CHARGE	Return NO CHARGE

Tax and Surcharge Changes

Additional	Return

AUTHORIZED AGENT

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Policy Number
(25)7365-55-18

SCHEDULE OF FORMS AND ENDORSEMENTS

Named Insured THUNDER TOPCO, LP

Effective Date: 09-30-2025
12:01 A.M., Standard Time

Agent Name SIMKISS & BLOCK AN ALERA GROUP AGENCY LLC

Agent No. 51384-999

COMMON POLICY FORMS AND ENDORSEMENTS

99-10-0460	02-97	DIRECT BILL NOTICE TO POLICYHOLDERS
16-10-0254	02-04	ADVISORY NOTICE TO POLICYHOLDERS - OFAC
99-10-0872	06-07	IMPORTANT NOTICE
16-02-0153	01-06	PREMIUM STATEMENT - VARIOUS STATES
16-02-0214	11-24	BUSINESS AUTO COVERAGE FORM DECLARATIONS
16-02-0251 (7)	09-16	SIGNATURE PAGE - GREAT NORTHERN INS. CO.
16-02-0214	11-24	BUSINESS AUTO COVERAGE FORM DECLARATIONS
16-02-0208	01-01	SCHEDULE OF FORMS AND ENDORSEMENTS
CA 00 01	11-20	BUSINESS AUTO COVERAGE FORM
16-02-0282	02-04	COMPLIANCE W/APPLIC TRADE SANCTION LAWS
IL 00 17	11-98	COMMON POLICY CONDITIONS
IL 00 03	09-08	CALCULATION OF PREMIUM
IL 00 21	09-08	NUCLEAR ENERGY LIABILITY EXCLUSION ENDT

AUTOMOBILE FORMS AND ENDORSEMENTS

16-02-0292	04-24	CHUBB BROAD FORM ENDORSEMENT
16-10-0196	01-01	REDUCING AUTO LOSSES
CA 02 67	01-21	FL CHANGES - CANCELLATION AND NONRENEWAL
16-02-0252	01-01	COVERED AUTO DESIGNATION SYMBOL 10
CA 99 54	10-13	COVERED AUTO DESIGNATION SYMBOL

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

COMMERCIAL AUTOMOBILE BROAD FORM ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

To the extent that the provisions of this endorsement provide broader benefits to the "insured" than other provisions of the Business Auto Coverage Form, the provisions of this endorsement apply.

1. EXTENDED CANCELLATION CONDITION

Paragraph A.2.b. – CANCELLATION of the COMMON POLICY CONDITIONS form IL 00 17 is deleted and replaced with the following:

b. 60 days before the effective date of cancellation if we cancel for any other reason.

2. BROAD FORM INSURED

A. Subsidiaries and Newly Acquired or Formed Organizations As Insureds

The Named Insured shown in the Declarations is amended to include:

(1) Any legally incorporated subsidiary in which you own more than 50% of the voting stock on the effective date of the Coverage Form. However, the Named Insured does not include any subsidiary that is an "insured" under any other automobile policy or would be an "insured" under such a policy but for its termination or the exhaustion of its Limit of Insurance.

(2) Any organization that is acquired or formed by you and over which you maintain majority ownership. However, the Named Insured does not include any newly formed or acquired organization:

(a) That is a partnership, joint venture or limited liability company;

(b) That is an "insured" under any other automobile policy;

(c) That has exhausted its Limit of Insurance under any other policy; or

(d) 180 days or more after its acquisition or formation by you, unless you have given us notice of the acquisition or formation.

Coverage does not apply to "bodily injury" or "property damage" that results from an "accident" that occurred before you formed or acquired the organization.

B. Employees as Insureds

Paragraph A.1. – WHO IS AN INSURED – of SECTION II – COVERED AUTOS LIABILITY COVERAGE is amended to add the following:

d. Any "employee" of yours while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

C. Lessors as Insureds

Paragraph A.1. – WHO IS AN INSURED – of SECTION II – COVERED AUTOS LIABILITY COVERAGE is amended to add the following:

e. The lessor of a covered "auto" while the "auto" is leased to you under a written agreement if:

(1) The agreement requires you to provide direct primary insurance for the lessor; and

(2) The "auto" is leased without a driver.

Such leased "auto" will be considered a covered "auto" you own and not a covered "auto" you hire.

D. Persons And Organizations As Insureds Under A Written Insured Contract

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

Paragraph A.1 – WHO IS AN INSURED – of SECTION II – COVERED AUTOS LIABILITY COVERAGE is amended to add the following:

f. Any person or organization with respect to the operation, maintenance or use of a covered "auto", provided that you and such person or organization have agreed under an express provision in a written "insured contract", written agreement or a written permit issued to you by a governmental or public authority to add such person or organization to this policy as an "insured".

However, such person or organization is an "insured" only:

(1) with respect to the operation, maintenance or use of a covered "auto"; and

(2) for "bodily injury" or "property damage" caused by an "accident" which takes place after:

(a) You executed the "insured contract" or written agreement; or

(b) The permit has been issued to you.

If you have agreed in a written contract or written agreement that this insurance is primary and non-contributory with the additional insured's own insurance, this insurance is primary and we will not seek contribution from that other insurance.

This provision does not apply to other insurance to which the additional insured has also been added as an additional insured.

3. SUPPLEMENTARY PAYMENTS – INCREASED LIMITS

Under SECTION II – COVERED AUTOS LIABILITY COVERAGE, subsection A. Coverage, paragraph 2. Coverage Extensions, subparagraph a. Supplementary Payments, subparagraphs (2) and (4) are deleted and replaced by the following:

(2) Up to $5,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings, up to $1,000 a day because of time off from work.

4. AMENDED FELLOW EMPLOYEE EXCLUSION

EXCLUSION 5. – FELLOW EMPLOYEE – of SECTION II – COVERED AUTOS LIABILITY COVERAGE is amended to add the following:

However, this exclusion only applies if the fellow "employee" is entitled to benefits under any of the following: workers' compensation, unemployment compensation or disability benefits law, or any similar law.

5. PHYSICAL DAMAGE – ADDITIONAL TEMPORARY TRANSPORTATION EXPENSE COVERAGE

Paragraph A.4.a. – TRANSPORTATION EXPENSES – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to provide a limit of $60 per day, subject to a maximum limit of $1,800.

6. AUTO LOAN/LEASE GAP COVERAGE

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

c. **Unpaid Loan or Lease Amounts**

In the event of a total "loss" to a covered "auto", we will pay any unpaid amount due on the loan or lease for a covered "auto" minus:

1. The amount paid under the Physical Damage Coverage Section of the policy; and

2. Any:

a. Overdue loan/lease payments at the time of the "loss";

b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;

c. Security deposits not returned by the lessor;

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance Purchased with the loan or lease: and

e. Carry-over balances from previous loans or leases.

We will pay for any unpaid amount due on the loan or lease if caused by:

(1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";

(2) Specified Causes of Loss only if the Declarations indicate that Specified Causes of Loss Coverage is provided for any covered "auto"; or

(3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

The Auto Loan/Lease Gap Coverage insurance provided by this endorsement is excess over any other collectible insurance including but not limited to any coverage provided by or purchased from the lessor.

7. VEHICLE VINYL WRAP COVERAGE

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

d. **Vehicle Vinyl Wrap Coverage**

In the event of a total "loss" to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, then such Physical Damage Coverages are amended to add the following:

In addition to the actual cash value of the "auto", we will pay up to $1,000 for vinyl vehicle wraps which are displayed on the covered "auto" at the time of loss. Regardless of the number of "autos" deemed a total "loss", the most we will pay under this Coverage for any one "loss" is $2,000.

For purposes of this coverage, signs or other graphics painted or magnetically affixed to the vehicle are not considered vehicle wraps.

8. PERSONAL PROPERTY COVERAGE

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

e. **Personal Property Coverage**

We will pay up to $1,000 for "loss" to wearing apparel and other personal effects which are:

(1) Owned by an "insured"; and

(2) In or on your covered "auto".

This Coverage applies only:

(1) In the event of total theft of your covered "auto;" and

(2) If such wearing apparel or other personal effects cannot be recovered.

This Coverage is not subject to a deductible.

The limit shown above applies in addition to any other insurance for personal property provided elsewhere in this policy.

This coverage only applies to "autos" for which Comprehensive or Specified Causes of Loss coverages are provided under this Coverage Form.

9. REPLACEMENT WITH A HYBRID OR ALTERNATIVE FUEL SOURCE AUTO

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

f. **Replacement Of A Private Passenger Auto With A Hybrid Or Alternative Fuel Source Auto**

In the event of a total "loss" to an "auto" for which Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this Coverage Form, we will pay the actual cash value, plus an additional 10%

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

(up to a maximum of $2,500), if the replacement vehicle is a hybrid vehicle or alternative fuel source vehicle.

10. RENTAL AGENCY EXPENSE

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

g. Rental Expense

We will pay the following expenses that you or any of your "employees" are legally obligated to pay because of a written contract or agreement entered into for use of a rental vehicle in the conduct of your business:

MAXIMUM WE WILL PAY FOR ANY ONE CONTRACT OR AGREEMENT:

(1) $2,500 for loss of income incurred by the rental agency during the period of time that vehicle is out of use because of actual damage to, or "loss" of, that vehicle, including income lost due to absence of that vehicle for use as a replacement;

(2) $2,500 for decrease in trade-in value of the rental vehicle because of actual damage to that vehicle arising out of a covered "loss"; and

(3) $2,500 for administrative expenses incurred by the rental agency, as stated in the contract or agreement.

(4) $7,500.00 maximum total amount for paragraphs a., b. and c. combined.

11. EXTRA EXPENSE – BROADENED COVERAGE

Paragraph A.4. – COVERAGE EXTENSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

h. Recovery Expense

We will pay for the expense of returning a stolen covered "auto" to you.

12. AIRBAG COVERAGE

Paragraph B.3.a. – EXCLUSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE does not apply to the accidental or unintended discharge of an airbag. Coverage is excess over any other collectible insurance or warranty specifically designed to provide this coverage.

13. SOUND RECEIVING AND TRANSMITTING EQUIPMENT – BROADENED COVERAGE

Paragraph a. under the statement "Exclusions 4.c. and 4.d. do not apply" under EXCLUSIONS – of SECTION III – PHYSICAL DAMAGE COVERAGE is deleted and replaced with the following:

a. Equipment designed solely for receiving or transmitting sound and accessories used with such equipment, provided such equipment is permanently installed in the covered "auto" at the time of the "loss" or such equipment is removable from the housing unit which is permanently installed in the covered "auto" at the time of the "loss", and such equipment is designed to be operated solely by use of the power from the "auto's" electrical system, in or upon the covered "auto"; or

14. GLASS REPAIR – WAIVER OF DEDUCTIBLE

Under Paragraph D. – DEDUCTIBLE – of SECTION III – PHYSICAL DAMAGE COVERAGE the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

15. TWO OR MORE DEDUCTIBLES

Paragraph D. – DEDUCTIBLE – of SECTION III – PHYSICAL DAMAGE COVERAGE is amended to add the following:

If this Coverage Form and any other Coverage Form or policy issued to you by us that is not an automobile policy or Coverage Form applies to the same "accident", the following applies:

(1) If the deductible under this Business Auto Coverage Form is the smaller (or smallest) deductible, it will be waived; or

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

(2) If the deductible under this Business Auto Coverage Form is not the smaller (or smallest) deductible, it will be reduced by the amount of the smaller (or smallest) deductible.

16. AMENDED DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

Paragraph A.2.a. – DUTIES IN THE EVENT OF AN ACCIDENT, CLAIM, SUIT OR LOSS of SECTION IV – BUSINESS AUTO CONDITIONS is deleted and replaced with the following:

a. In the event of "accident", claim, "suit" or "loss", you must promptly notify us when the "accident" is known to:

1. You or your authorized representative, if you are an individual;
2. A partner, or any authorized representative; if you are a partnership;
3. A member, if you are a limited liability company; or
4. An executive officer, insurance manager, or authorized representative, if you are an organization other than a partnership or limited liability company.

Knowledge of an "accident", claim, "suit" or "loss" by other persons does not imply that the persons listed above have such knowledge.

Notice to us should include:

1. How, when and where the "accident" or "loss" occurred;
2. The insured's name and address; and
3. To the extent possible, the names and addresses of any injured persons or witnesses.

17. WAIVER OF SUBROGATION

Paragraph A.5. – TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US of SECTION IV – BUSINESS AUTO CONDITIONS is deleted and replaced with the following:

5. We will waive the right of recovery we would otherwise have against another person or organization for "loss" to which this insurance applies, provided the "insured" has waived their rights of recovery against such person or organization in a written contract or agreement that is executed before such "loss".

To the extent that the "insured's" rights to recover damages for all or part of any payment made under this insurance has not been waived, those rights are transferred to us. That person or organization must do everything necessary to secure our rights and must do nothing after "accident" or "loss" to impair them. At our request, the insured will bring suit or transfer those rights to us and help us enforce them.

18. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

Paragraph B.2. – CONCEALMENT, MISREPRESENTATION or FRAUD of SECTION IV – BUSINESS AUTO CONDITIONS – is deleted and replaced with the following:

If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not void coverage under this Coverage Form because of such failure.

19. AUTOS RENTED BY EMPLOYEES

Paragraph 5.b. – OTHER INSURANCE of SECTION IV – BUSINESS AUTO CONDITIONS – is deleted and replaced with the following:

e. Any "auto" hired or rented by your "employee" on your behalf and at your direction will be considered an "auto" you hire. If an "employee's" personal insurance also applies on an excess basis to a covered "auto" hired or rented by your "employee" on your behalf and at your direction, this insurance will be primary to the "employee's" personal insurance.

20. HIRED AUTO – COVERAGE TERRITORY

Paragraph B.7.e. (1) – POLICY PERIOD, COVERAGE TERRITORY of SECTION IV – BUSINESS AUTO CONDITIONS is deleted and replaced with the following:

(1) A covered "auto" of the private passenger type is leased, hired, rented or borrowed without a driver for a period of 60 days or less; and

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

21. RESULTANT MENTAL ANGUISH COVERAGE

Paragraph C. of – SECTION V – DEFINITIONS is deleted and replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by any person, including mental anguish or death resulting from any of these.

All other terms and conditions remain unchanged.

Includes copyrighted material of Insurance Services Office, Inc. with its permission.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

NOTICE OF CANCELLATION (OTHER THAN NONPAYMENT OF PREMIUM) SCHEDULED PERSON(S) OR ORGANIZATION(S)

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
BUSINESS AUTO PHYSICAL DAMAGE COVERAGE FORM
GARAGE COVERAGE FORM
TRUCKERS COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to the coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

SCHEDULE

Name of Person(s) or Organization(s):
IF YOU ARE OBLIGATED, PURSUANT TO A WRITTEN CONTRACT OR AGREEMENT, TO PROVIDE PERSON(S) OR ORGANIZATION(S) WITH NOTICE OF CANCELLATION, THEN WE WILL NOTIFY SUCH PERSON(S) OR ORGANIZATION(S) PROVIDED THAT WITHIN 15 DAYS OF THE DATE WE SEND NOTICE OF CANCELLATION TO THE FIRST NAMED INSURED, THE FIRST NAMED INSURED OR THE PRODUCER OF RECORD PROVIDES US WITH A SPREADSHEET CONTAINING THE NAME, MAILING ADDRESS AND, IF AVAILABLE, E-MAIL ADDRESS OF THE PERSON(S) OR ORGANIZATION(S).

Address:

Under Common Policy Conditions the following condition is added:

NOTICE OF CANCELLATION (OTHER THAN NONPAYMENT OF PREMIUM) SCHEDULED PERSON(S) OR ORGANIZATION(S)

When we cancel this policy for any reason other than nonpayment of premium, we will notify the person(s) or organization(s) described in the SCHEDULE at least 30 days in advance of the cancellation date.

Any failure by us to notify such person(s) or organization(s) will not:

- Impose any liability or obligation of any kind upon us; or
- Invalidate such cancellation.

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

POLICY NUMBER: (25) 7365-55-18

COMMERCIAL AUTO
CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured:

Endorsement Effective Date:

SCHEDULE

Name Of Person(s) Or Organization(s):

THUNDER NEW MIDCO, INC THUNDER MIDCO, INC THUNDER INTERMEDIATE, INC. THUNDER HOLDCO PURCHASER, INC. LIGHTENING INTERMEDIATE, LLC LIGHTENING PARENT, LLC LIGHTENING MIDCO, LLC REDVECTOR.COM LLC DBA VECTOR SOLUTIONS SIMPLYDIGI.COM, INC. CONVERGENCE TRAINING, LLC TARGETSOLUTIONS LEARNING, LLC SCENARIO LEARNING, LLC TARGETSOLUTIONS, INC. SCENARIO LEARNING, LLC CLEARPOND TECHNOLOGIES, INC. SCENARIO LEARNING CANADA, ULC TARGETSOLUTIONS, INC. CASINO ESSENTIALS, LLC ICGIP, LLC CREWSENSE, LLC HALLIGAN, INC.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

© Insurance Services Office, Inc., 2011

Docusign Envelope ID: 2D626F7B-8A30-8A3E-8000-98DFA9D974F9

POLICY NUMBER: (25) 7365-55-18

COMMERCIAL AUTO
CA 20 48 10 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM
BUSINESS AUTO COVERAGE FORM
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured:

Endorsement Effective Date:

SCHEDULE

Name Of Person(s) Or Organization(s):

TSL INTERNATIONAL HOLDINGS, INC. 1168940B.C. LTD MEDTEQ SOLUTIONS CA LTD. INDUSTRYSAFE, LLC LIVESAFE, INC. DIVERSITYEDU, LLC CPN HOLDINGS, LLC CARESAFELY, INC. ETH MIDCO, LLC ENVISAGE TECHNOLOGIES, LLC GUARDIAN TRACKING, LLC GET INCLUSIVE, INC ARDENTSKY, LLC FRONTLINE PUBLIC SAFETY SOLUTIONS, LLC CTE-PTV SOLUTIONS, LLC SL CANADA HOLDING ULC SCENARIO LEARNING ULC

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.

© Insurance Services Office, Inc., 2011