

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25

In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

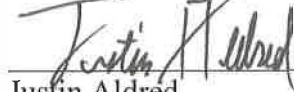
Now on this day, the County Commission of the County of Boone does hereby enter into the record the Proclamation Recognizing August 2025 as National Emergency Management Awareness Month.


Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

401 -2025

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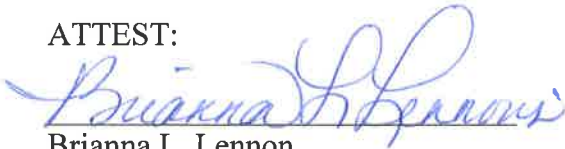
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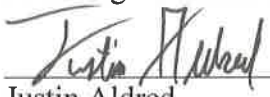
Now on this day, the County Commission of the County of Boone does hereby approve the application for the STOP Violence Against Women (STOP VAWA) Grant for 2026-2027 submitted by the Boone County Prosecuting Attorney's Office.

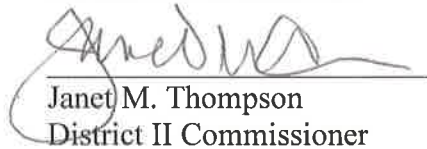
Done this 19th day of August 2025.

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Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended

Under section 40002(b)(2) of the Violence Against Women Act, as amended (34 U.S.C. 12291(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

(i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or

(ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

(i) Grantees and subgrantees may share—

- (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

(H) Death of the party whose privacy had been protected

In the event of the death of any victim whose confidentiality and privacy is required to be protected under this subsection, grantees and subgrantees may share personally identifying

information or individual information that is collected about deceased victims being sought for a fatality review to the extent permitted by their jurisdiction's law and only if the following conditions are met:

- (i) The underlying objectives of the fatality review are to prevent future deaths, enhance victim safety, and increase offender accountability.
- (ii) The fatality review includes policies and protocols to protect identifying information, including identifying information about the victim's children, from further release outside the fatality review team.
- (iii) The grantee or subgrantee makes a reasonable effort to get a release from the victim's personal representative (if one has been appointed) and from any surviving minor children or the guardian of such children (but not if the guardian is the abuser of the deceased parent), if the children are not capable of knowingly consenting.
- (iv) The information released is limited to that which is necessary for the purposes of the fatality review.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Kip Kendrick Presiding Commissioner, Boone County, MO
Typed Name of Authorized Representative Title

Telephone Number 573-886-4305

 8/19/2005
Signature of Authorized Representative Date Signed

Boone County (Boone County Prosecutor's Office)
Agency Name



DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR



STOP Violence Against Women Act (VAWA)
2026-2027 CERTIFIED ASSURANCES

The Subrecipient hereby assures and certifies compliance with all the following certified assurances:

General:

- 1. Governing Directives:** The Subrecipient assures that it shall comply, and all its subcontractors as applicable, shall comply, with the applicable provisions of the STOP VAWA Notice of Funding Opportunity, the **DPS Financial and Administrative Guide**, the **DPS Subrecipient Travel Guidelines**, any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (VOCA) of 1984 (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act (JJDP) of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women (VAWA) Act of 2013 (42 U.S.C. 13925(b)(13)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. Part 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order 13279 (equal protection of the laws for faith-based and community organizations); Executive Order 13559 (fundamental principles and policymaking criteria for partnerships with faith-based and other neighborhood organizations); 28 C.F.R. Part 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and 28 C.F.R. Part 54 (U.S. Department of Justice Regulations – Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance), and other applicable federal and state laws, orders, circulars, or regulations.
- 2. Compliance Training:** As a recipient of federal and/or state funds, the Subrecipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, subaward acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
- 3. System for Award Management (SAM):** The Subrecipient assures it has registered in SAM.gov prior to submitting an application and will continue to maintain an active SAM registration with current information at all times during which it has an active subaward. The Subrecipient understands that it must renew its SAM registration every 12 months and that the Missouri Department of Public Safety may not make a subaward or disburse monies to the Subrecipient unless the Subrecipient has an active SAM registration. SAM is a Federal Government owned and operated free website that centralizes information about grant recipients. Upon successful registration with SAM, the Subrecipient will be assigned a unique 5 character CAGE Code consisting of numbers and letters.
- 4. Non-Supplanting:** The Subrecipient assures that federal and/or state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
- 5. Change in Personnel:** The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' component, and/or 'Budget' component within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact.

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6. **Subaward Adjustments:** The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
7. **Monitoring:** The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, the U.S. Department of Justice (DOJ), the DOJ Office of Inspector General, the Comptroller General of the United States, or any of their authorized representatives immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.
8. **Criminal Activity:** The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification if an individual funded, in whole or in part, under this subaward is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
9. **Reporting Potential Fraud, Waste, and Abuse:** The Subrecipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the U.S. Department of Justice, Office of Inspector General (OIG) and the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:
 - a. Submitted a claim that violates the False Claims Act; or
 - b. Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward must be reported to the OIG by one of the following methods:

Online via the webpage: <https://oig.justice.gov/hotline/grant-complaint> (select "Submit Report Online")

Mail: Office of Inspector General
U.S. Department of Justice, Investigations Division
ATTN: Grantee Reporting
950 Pennsylvania Ave., NW
Washington, D.C. 20530

Fax: DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must also be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: Crime Victim Services/Juvenile Justice Unit
P.O. Box 749

1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: cvsu@dps.mo.gov

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

10. **Non-Disclosure Agreements:** The Subrecipient understands it cannot require any employee or subcontractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department, the Missouri Department of Public Safety, or other agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the non-disclosure of classified information.

In accepting this subaward, the Subrecipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and
 - b. Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.
11. **Protection from Reprisal for Disclosures:** The Subrecipient understands, pursuant to 41 U.S.C. § 4712, an employee or subcontractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee or subcontractor reasonably believes is evidence of gross mismanagement of the funds under this subaward, a gross waste of the funds under this subaward, an abuse of authority relating to the funds under this subaward, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to the funds under this subaward.
12. **Lobbying:** The Subrecipient understands and agrees that, in general, it cannot use any federal funds, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government. Furthermore, the Subrecipient understands and agrees that, in general, federal law prohibits federal funds from being used to pay any person to influence (or attempt to influence) with respect to the awarding of a federal grant or cooperative agreement.

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures the following:

- a. No federal appropriated funds may be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award.
- b. If the Subrecipient's request for federal funds is in excess of \$100,000, and any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer

or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form – LLL, “Disclosure of Lobbying Activities” in accordance with its instructions.

13. **Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the provisions of the Federal Fair Labor Standards Act (FLSA) and/or all Missouri labor laws as applicable. See Missouri Department of Labor and Industrial Relations (MODOLIR).
14. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

15. **Employment Eligibility Verification:** The Subrecipient assures that it properly verifies the employment eligibility of individuals who are being hired, consistent with the provisions of 8 U.S.C. § 1324a(a)(1) and (2). As part of the recordkeeping for the subaward (including pursuant to the Part 200 Uniform Requirements), the Subrecipient agrees to maintain records of all employment eligibility verifications pertinent to compliance with this provision in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.
16. **Human Trafficking:** The Subrecipient must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of subrecipients (subgrantees), or individuals defined (for purposes of this condition) as "employees" of the subrecipient.
17. **Minors:** The Subrecipient understands that if the purpose of some or all of the activities to be carried out under this subaward is to benefit a set of individuals under 18 years of age, the Subrecipient must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions>
18. **Workplace-related incidents of sexual misconduct, domestic violence, and dating violence:** The subrecipient must have a policy, or issue a policy within 270 days of the award date, to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (titled "Award Condition: Policy for response to workplace-related sexual misconduct, domestic violence, and dating violence").
19. **Relationship:** The Subrecipient agrees that it will represent itself to be an independent Subrecipient offering such services to the general public and shall not represent itself or its employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA,

employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.

20. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
21. **Drug-Free Workplace:** As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, as defined by 28 C.F.R. §§ 83.620 and 83.650:

The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing an on-going drug-free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace;
 2. The Subrecipient's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of work funded by this subaward be given a copy of the statement required by paragraph (a);
- d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment funded by this subaward, the employee will:
 1. Abide by the terms of the statement; and
 2. Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;
- e. Notifying the Missouri Department of Public Safety, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Subrecipients of convicted employees must provide notice, including position title of any such convicted employee, to the Missouri Department of Public Safety by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: Crime Victim Services/Juvenile Justice Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: cvsu@dps.mo.gov

- f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted:
 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and

3. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
22. **ACORN:** The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or sub-award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OVW.
23. **Computer Networks:** The Subrecipient understands and agrees that funds subawarded may not be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this provision limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, adjudication activities, or other law enforcement or victim assistance-related activity.

Civil Rights:

1. **Ensuring Access to Federally Assisted Programs:** The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In addition, pursuant to 34 U.S.C. § 12291(b)(13), the Subrecipient acknowledges that recipients of OVW awards are prohibited from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identify, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. If sex segregation or sex-specific programming is necessary to the essential operation of a program, nothing in this paragraph shall prevent any such program or activity from consideration of an individual's sex. In such circumstances, Subrecipients may meet the requirements of this paragraph by providing comparable services to individuals who cannot be provided with the sex-segregated or sex-specific programming.

2. **Enforcing Civil Rights Laws:** The Subrecipient acknowledges that all recipients of Federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, the Office for Civil Rights (OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.
3. **Limited English Proficiency (LEP):** The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41455 (2002) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of federal financial assistance must take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <https://www.lep.gov/>.
4. **Equal Employment Opportunity Plan (EEOP):** The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 42, Subpart E., DOJ's Equal Employment Opportunity Program (EEOP) Guidelines. The Subrecipient will prepare an *EEO Utilization Report* if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees (counting both full and part-time employees but excluding seasonal employees, political appointees, and elected officials); and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS). The *EEO Utilization Report* must be prepared and submitted to DOJ's Office for Civil Rights (OCR) through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

If the Subrecipient does not meet all the aforementioned criteria, the Subrecipient is exempt from preparing the *EEO Utilization Report*; however, all Subrecipients, regardless of their EEOP obligations, must complete the *Certification Form*, in which the Subrecipient declares its satisfaction of its obligations. The *Certification Form* must be prepared and submitted to DOJ's OCR through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

To prepare the applicable *EEO Utilization Report* and/or *Certification Form* or for more information, visit <https://ojp.gov/about/ocr/eeop.htm>.

5. **Using Arrest and Conviction Records for Employment Decisions:** The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at https://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the *Advisory*, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity (EEO) Plans.

6. **Finding of Discrimination:** The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).
7. **Unlawful Employment Practices:** The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
8. **Discrimination in Public Accommodations:** The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.
9. **Faith-Based Organizations:** The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation titled "Partnerships with Faith-Based and Other Neighborhood Organizations". The regulation prohibits faith-based organizations from using funds under this subaward to fund inherently (or explicitly) religious activities, such as worship, religious instruction, or proselytization. Subrecipients may still engage in inherently religious activities, but such activities must be separate, in time or location, from the program or services funded under this subaward, and participation in such activities by individuals receiving services from the subaward must be voluntary. The regulation also prohibits Subrecipients from discriminating in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, visit https://ojp.gov/about/ocr/equal_fbo.htm.

Financial:

1. **Fund Availability:** The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from federal and/or state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in federal and/or state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

2. **Release of Funds:** The Subrecipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.
3. **Duplicative Funding:** The Subrecipient agrees that if it currently has other active awards of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the Subrecipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the Subrecipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.
4. **DOJ Financial Guide:** The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Department of Justice Programs (DOJ) Financial Guide.
5. **Allowable Costs:** The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Subrecipient also agrees to expend funds no later than the date identified in the STOP VAWA Notice of Funding Opportunity. (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.
6. **Financial Reporting Requirements:** The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the STOP VAWA Notice of Funding Opportunity. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
7. **Program Income:** The Subrecipient agrees to account for program income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all program income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.
8. **Procurement:** The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the *DPS & CVSU Financial and Administrative Guidelines* and identified here:
 - a. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - b. Purchases to a single vendor totaling less than \$10,000 may be purchased with prudence on the open market.
 - c. Purchases estimated to total between \$10,000 but less than \$100,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.



- d. Purchases with an estimated total of \$100,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - e. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - f. Sole source procurement on purchases to a single vendor of \$10,000 and over requires prior approval from the Missouri Department of Public Safety.
9. **Buy American:** The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.
10. **Buy Missouri:** The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the state of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.
11. **Debarment/Suspension:** The Subrecipient certifies, pursuant to nonprocurement debarment and suspension regulations implemented at 28 CFR Part 2867, and to other related requirements, that it and its principles:
- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, tribal, or local) transaction or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;
 - c. Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under any federal law, unless such felony criminal conviction has been disclosed in writing to the Department of Justice at ojpcompliance@usdoj.gov, and, after such disclosure, the Subrecipient has received a specific written determination from the Department of Justice that neither suspension nor debarment of the Subrecipient is necessary to protect the interests of the Government in this case;
 - d. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
 - e. Have not within a three year period preceding this subaward had one or more public transactions (federal, state, tribal, or local) terminated for cause or default.
12. **Audit:** The Subrecipient agrees to comply with the organizational audit requirements of DOJ Financial Guide, Chapter 3.19, Audit Requirements. This guidance states that non-federal entities that expend \$1,000,000 or more in federal funds (from all sources including pass-through subawards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single

organization wide audit conducted in accordance with the provisions of Title 2 C.F.R. Subpart F (§ 200.500 et seq.). The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety within 60 days of the audit if it has met or exceeded this federal threshold.

13. **Compensation:** The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the Subrecipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System. (The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)
14. **Suspension/Termination of Subaward:** The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

15. **Enforceability:** If a Subrecipient fails to comply with all applicable federal and state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the program, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

Programmatic:

1. **Services to Victims of Domestic and/or Sexual Violence and their children:** The Subrecipient, if providing services to victims of domestic and/or sexual violence and their children through this subaward, shall comply with the service standards and guidelines set forth by the Missouri Coalition Against Domestic and Sexual Violence Standards for Domestic Violence Programs and/or Standards for Sexual Violence Programs, as they relate to the provision of services required herein.
2. **Services to All Other Victims of Crime:** The Subrecipient, if not primarily providing services to victims of domestic and/or sexual violence through this subaward, shall comply with the program standards and guidelines set forth by the Missouri Department of Public Safety Crime Victim Services Unit Program Standards and Guidelines, as they relate to the provision of services required herein.
3. **Coordination of Activities:** The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety, Office of the Director.
4. **Data Reporting Requirements:** The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "STOP VAWA Notice of Funding Opportunity". This includes any additional information that may be necessary in follow-up to monitoring and/or audit issues and in response to requests from the U.S. Department of Justice, Office of Justice Programs or Office of Violence Against Women. Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
5. **Publications:** The Subrecipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement: "This project was supported by Subgrant No. _____ awarded by the state administering office for the Office on Violence Against Women, U.S. Department of Justice's STOP VAWA Formula Grant Program. The opinions, findings, conclusions, and recommendations

expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

6. **Client-Counselor Confidentiality:** The Subrecipient assures that they will maintain confidentiality of client-counselor information as required by state and federal law.
7. **Code of Professional Ethics:** The Subrecipient shall comply with and assures that the program adheres to the Missouri Department of Public Safety Code of Professional Ethics for Victim Service Provider Subrecipients.
8. **Victims' Rights Compliance:** The Subrecipient assures that it will provide the eligible direct victim services, as may be required, set forth in Missouri's Constitutional Amendment for **Victims' Rights and Section 595.209, RSMo.** (These eligible direct victim services do not include general witness assistance)
9. **Criminal or Civil Filings:** The Subrecipient assures that its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence, dating violence, sexual assault, or stalking offense, or in connection with the filing, issuance, registration, modification, enforcement, dismissal, withdrawal, or service of a protection order, or a petition for a protection order, to protect a victim of domestic violence, dating violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, dismissal, withdrawal, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.
10. **Forensic Medical Exams:** The state or territory or another governmental entity must incur the full out of pocket cost of forensic medical exams for victims of sexual assault. The state or territory must coordinate with health care providers in the region to notify victims of sexual assault of the availability of rape exams at no cost to victims. No state or territory or other governmental entity shall require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam.
11. **Consultation with Victim Services:** Prosecution, law enforcement and court based applicants must consult with tribal, territorial, State, or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.
12. **Nondisclosure of Confidential or Private Information:** Subrecipients may not disclose personally identifying information or individual information collected in connection with services requested, utilized, or denied without a written release unless the disclosure of the information is required by a statutory or court mandate. This applies whether the information is being requested for a Department of Justice grant program or another Federal agency, State, tribal, or territorial grant program. This provision also limits disclosures by subgrantees to grantees, including disclosures to Statewide or regional databases.
13. **Breach of Personally Identifiable Information:** The subrecipient assures it has written procedures in place to respond in the event of an actual or imminent breach (as defined in OMB M-17-12) if it 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of personally identifiable information (PII) (as defined in 2 C.F.R. 200.1) within the scope of an OVW grant-funded program or activity, or 2) uses or operates a Federal information system (as defined in OMB Circular A-130). The subrecipient's breach procedures must include a requirement to report actual or imminent breach of PII to the Department of Public Safety no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.
14. **Victim eligibility for services:** Victim eligibility for direct services is not dependent on the victim's immigration status.

15. **Workplace-Related Sexual misconduct, Domestic Violence, and Dating Violence - NEW:** Subrecipient must create a policy to address workplace-related incidents of sexual misconduct, domestic violence, and dating violence involving an employee, volunteer, consultant, or contractor. The details of this requirement are posted on the OVW website at <https://www.justice.gov/ovw/page/file/1295756/download>
16. **Historic Preservation Act:** Subrecipients must be in compliance with the National Historic Preservation Act (16 USC 470) stating that you must consult the State Historic Preservation Officer to identify protected properties and agree to avoid or mitigate adverse effects to such properties.
17. **Time Records Requirement:** The Subrecipient assures that, **all** project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets must be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety upon request.
18. **Claims Schedule:** The Subrecipient assures that Claims for Reimbursement and all required supporting documentation will be submitted via WebGrants by the 5th of each month. If the specified due date falls on a weekend or holiday, the Claim for Reimbursement must be received by the first working day after the weekend or holiday. Claims for Reimbursement submitted after deadline may not be processed until the following month. Claims for Reimbursement are due each month whether or not any funds were expended.
- Claims for Reimbursement will be submitted within 60 days of the time the expense was incurred. DPS reserves the right to deny reimbursement of any expense that falls outside the 60 day requirement, is not identified in the approved budget, or is unallowable. Final expenses must be submitted within 35 days of the end of the contract period.
- Failure to submit the required forms and supporting documentation on time shall be considered a failure to adhere to the terms of the Subaward and may result in the delay of reimbursement and/or termination of the subaward contract.
19. **Claims with Errors:** Subrecipients assure that accurate claims will be submitted. If a Claim is submitted with errors, the Claim may be negotiated for corrections. If the errors are not corrected after two (2) negotiations, the Claim may be withdrawn and not paid. If a Claim is withdrawn due to errors, a correspondence will be sent to the Authorized Official and Project Director.
20. **Annual Performance Report:** The Subrecipient agrees to provide information on the activities supported and an assessment of the effects that the VAWA victim assistance funds have had on services to crime victims for a one year period. That period will January 1 through December 31. This information will be submitted annually on the DPS "VAWA Annual Performance Report" no later than 30 days following the end date of the reporting period each year.
21. **Match:** State and local units of government are required to provide matching funds at a minimum of 25% of the total project cost or the amount of matching funds approved in the project budget, whichever is higher. Match may be provided in the form of cash or in-kind match. All funds designated as match are restricted to the same uses as the STOP VAWA program funds and must be expended within the Subaward performance period. Match must be provided on a project-by-project basis. Matching funds are not required for any victim service provider; however, victim service providers may voluntarily provide match. Subrecipients are required to maintain a record of accounting of any match funds related to project and make such record available to the Missouri Department of Public Safety upon request.

22. **Financial Statements:** All non-profit subrecipients of STOP VAWA funding under this award are required to make their financial statements available online. DPS will consider subrecipient organizations that have Federal 501(c)(3) tax status as in compliance with this requirement, with no further action needed, to the extent that such organization files IRS Form 990 or similar tax document (e.g., 990-EZ), as several sources already provide searchable online databases of such financial statements.

SPECIAL CONDITIONS APPLICABLE TO LAW ENFORCEMENT AND/OR PROSECUTORS:

1. **Uniform Crime Reporting (UCR)**: The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
2. **Vehicle Stops**: The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to vehicle stop reporting and will remain in full compliance for the duration of the project period.
3. **Federal Equitable Sharing Funds**: The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds therefrom to the Missouri State Auditor.
4. **Custodial Interrogations**: The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
5. **DWI Law – Law Enforcement**: The Subrecipient assures, where the project agency is a law enforcement agency, its law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the “DWI Law” and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
6. **DWI Law – Prosecutors**: The Subrecipient assures, where the project agency is a county prosecutor’s office or municipal prosecutor’s office, its county prosecutor’s office or municipal prosecutor’s office is in compliance with Section 43.544 RSMo relating to the “DWI Law” and has adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
7. **Polygraph/Voice Stress Analysis**: The subrecipeint assures that no law enforcement officer, prosecuting or circuit attorney, or other governmental official, shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Chapter 566 RSMo to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.
8. **Compelling Victim Testimony – Prosecutor (NEW)**: The head of the subrecipient’s office assures that the office will, during the 3-year period beginning on the date on which the grant is awarded, engage in planning, developing, and implementing:
 - (1) training developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;
 - (2) policies that support a victim-centered approach, informed by such training; and
 - (3) a protocol outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.



CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25


In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached 2025 Emergency Management Grant (EMPG) Application submitted by the Emergency Management Department.

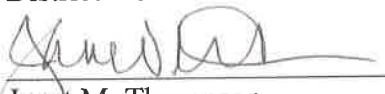
Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

45888 - FY24 Emergency Management Performance Grant

Application Details

Funding Opportunity: 45523-FY25 Emergency Management Performance Grants
Funding Opportunity Due Date: Aug 29, 2025 4:00 PM
Program Area: Emergency Management Performance Grants (EMPG) Local
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name: Ms. Della Luster
Salutation First Name Last Name
Job Title*: Administrative Coordinator
Email*: dluster@boonecountymo.org
Mailing Address*: 2145 County Drive

Phone*: Columbia Missouri 65202
City State/Province Postal Code/Zip
(573) 554-7907 Ext.
Phone

Fax: (573) 442-3828
#####

Organization Information

Applicant Agency*: Boone County, Emergency Management Agency
Organization Type*: Government
Organization Website: <http://www.showmeboone.com/OEM>
Federal Tax ID#*: 436000349 02
9 digits (no hyphen) Tax ID Extension
DUNS #: 073755977
9-digit number
Unique Entity ID*: GKUHNLX9MJJ3
MOVERS Supplier ID:
MOVERS Address Name:

SAM/CCR CAGE Code: 4KKC8 05/06/2025
Valid Until Date

Mailing Address*: 2145 County Drive

Columbia Missouri 65202-0000
City State/Province Postal Code/Zip + 4

County*: Boone

Congressional District*: 04
Hold "CTRL" to add additional districts

Phone*: (573) 554-7900 Ext.
###-###-####

Fax: (573) 442-3828
###-###-####

Contact Information

Contact Information

Authorized Official

Enter the name and address of the individual who has the authority to legally bind the applicant agency.

- City Government - If the applicant agency is a city, the Mayor/City Administrator shall be the Authorized Official.
- County Government - If the applicant agency is a county, the Presiding Commissioner shall be the Authorized Official.

Authorized Official*: Mr. Kip Kendrick
Title First Name Last Name

Job Title*: Presiding Commissioner

Agency*: Boone County Commission

Mailing Address*: 801 E. Walnut, Suite 333

Street Address: 801 E. Walnut

City/State/Zip*: Columbia Missouri 65201
City State Zip Code

Email*: kkendrick@boonecountymo.org

Phone*: 573-886-4307 Cell
Office

Project Director

For EMPG grant the EMD is the Project Director.

Emergency Management Director*: Mr Chris Kelley
Title First Name Last Name

Agency*: Boone County Emergency Management

Mailing Address*: 2145 County Drive

Street Address: 2145 County Drive

City/State/Zip*: Columbia Missouri 65202
City State Zip Code

Email*: ckelley@boonecountymo.org

Phone*: 573-554-7900 573-268-6707
Office Cell

Fiscal Officer

For EMPG grants the City/County Treasurer is the Fiscal Officer.

Fiscal Officer*: Ms Jenna Redel
Title First Name Last Name

Job Title*: Treasurer

Agency*: County of Boone

Mailing Address*: 801 E. Walnut, Room 304

Street Address: 801 E. Walnut

City/State/Zip*: Columbia Missouri 65201
City State Zip Code

Email*: jredel@boonecountymmo.org

Phone*: 573-886-4367 Cell
Office

Project Contact Person

Is the Emergency Management Director and the Project Contact Person the same?* No
If the EMD & Project Contact are the same, it is not necessary to complete the Project Contact information.

Project Contact Person: Ms Della Luster
Title First Name Last Name

Job Title: Administrative Coordinator

Agency: Boone County Emergency Management

Mailing Address: 2145 County Drive

Street Address: 2145 County Drive

City/State/Zip: Columbia Missouri 65202
City State Zip Code

Email: dluster@boonecountymmo.org

Phone: 573-554-7907 Cell
Office

Statement of Work

Project Narrative Justification

Project Title*: FY25 Emergency Management Performance Grant

Project Type*: Develop/enhance homeland security/emergency management organization and structure

The requested funds will be used to*: Sustainment of Existing Project

Project Narrative Summary*:

FY 2025 funds will be utilized to maintain a unified and coordinated operational structure and process that appropriately integrates all critical stakeholders and supports the execution of core capabilities.

2000 Character Limit

Select the Mission Areas that apply to this project.

Mission Area*: Mitigation,Protection,Recovery,Response

Select the primary Core Capability that will be supported by this proposed project.*: Operational Coordination

Select the POETE categories that apply to this project. TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.

POETE Category*: E - Equipment,E - Exercise,O - Organization,P - Planning,T - Training

Select the Identified Gap or Need reference document for this project. TO SELECT MULTIPLE CATEGORIES HOLD CONTROL DOWN WHILE SELECTING THEM.

Reference for Identified Gap or Need*: THIRA/SPR

Staffing Pattern

Position: Chris Kelley Director 04/06/2023
 Name Title Hire Date

Position: Jacob Waller Deputy Director 06/05/2023
 Name Title Hire Date

Position: Della Luster Administrative Coordinator 01/11/2016
 Name Title Hire Date

Position: Name Title Hire Date

Position: Name Title Hire Date

Position: Name Title Hire Date

Position: Name Title Hire Date

Position: Name Title Hire Date

Baseline Requirement #1- Emergency Operations Center (EOC)

EOC Location*: Boone County ECC

EOC Street Address*: 2145 County Drive Columbia MO 65202
 Street Address City State Zip Code

EOC Phone Number*: 573-554-7900 573-268-6707
 Primary EOC Number EOC Alternate Phone Number

EOC Contact Person*: Chris Kelley
 Name

Contact Person Address*: 2145 County Drive Columbia MO 65202
 Street City State Zip Code

Baseline Requirement #2- Local Emergency Operations Plan (LEOP)

I understand as a minimum requirement my awarded agency must update/review our LEOP every 2 years and maintain SEMA verification documents with identified changes.*: Yes

Date of Last LEOP update/review?* 04/28/2025

Have you provided your State Emergency Management Agency (SEMA) Area Coordinator with your agency's LEOP?* Yes

Baseline Requirement #3- National Incident Management System (NIMS)

1. Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?* Yes

2. Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?* Yes

3. Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?* Yes

4. Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?*: **Yes**

5. Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?*: **Yes**

6. Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?*: **Yes**

Baseline Requirement #4- Training Requirements

1. Have all EMPG funded personnel completed the minimum required FEMA trainings?*: **Yes**
IS 100, IS 120, IS 200, IS 230, IS 235, IS 240, IS 241, IS 242, IS 244, IS 700, IS 800.
Required completion within 12 months of hire.

2. Have all EMPG funded personnel completed the additional required FEMA trainings?*: **Yes**
G191, IS2200 and IS/K2300.
Required completion within 24 months of hire.

If answered 'No' on either training requirements questions, provide your plan to achieve training compliance in the section below.

Outline plan to meet training requirements.:

Baseline #5- Exercise Requirements

The Severe Weather Drill and the Great Shake Out Drill will no longer be considered allowable EMPG exercises for this requirement.

1. I understand all EMPG funded personnel must participate in no less than two (2) exercises per calendar year with one exercise being Operations based. *: **Yes**

Baseline Requirement #6- Integrated Preparedness Planning Workshop (IPPW)

I understand that all EMPG sub-recipients are required to conduct or participate in an annual Integrated Preparedness Planning Workshop (IPPW).*:

Yes
At a minimum EMPG sub-recipients should maintain a local IPP that addresses the jurisdiction's compliance with EMPG training and exercise requirements.

Baseline Requirement #7- WebEOC

I understand that my awarded agency will be required to utilize WebEOC during incidents, events and related WebEOC trainings.*: **Yes**

Baseline Requirement #8- THIRA

Threat and Hazard Identification and Risk Assessments (THIRA)

I understand that all EMPG sub-recipients are required to participate in the development or maintenance of state or regional THIRA at a minimum of at least once every three (3) years.*:

Yes

Participation in THIRA development may include serving as a member of regional working groups, interacting with state or regional THIRA planners, and/or answering THIRA data call queries.

Baseline Requirement #9- Alert Warning System

FEMA Integrated Public Alert and Warning System (IPAWS).

I understand that when applying EMPG funding to exercises, grant subrecipients shall include exercise objectives centered on practicing and validating their plans and procedures for sending emergency alerts to the public through the FEMA Integrated Public Alert and Warning System (IPAWS).*: Yes

This Form Completed By:

Della	Admin Coord	573-554-7907
Name	Title	Phone
dluster@boonecountymo.org	08/08/2024	
E-mail	Date Completed	

Mission Statement

Mission Statement

Agency Name*: Boone County Office of Emergency Manage

Please enter the Agency's Mission Statement. If the Agency does not have a Mission Statement, please work with City/County officials to create one that aligns with the Agency's goals and values.

Mission Statement*:

Our mission is to deliver a comprehensive and integrated emergency management system that coordinates community, governmental, and private-sector resources to safeguard lives, protect property, and preserve the environment. We achieve this through sustained efforts in mitigation, preparedness, response, and recovery from all natural and human-caused hazards that may impact Boone County.

Please enter the Purpose of the Agency.

Subrecipient Purpose*:

The purpose of Emergency Management is to ensure that our community is prepared, responsive, and resilient in the face of a wide range of emergencies and disasters. We maintain continuous communication with first responders, state agencies, and local stakeholders; allocate and manage resources during disasters; disseminate timely public alerts; and coordinate comprehensive recovery operations.

Through close collaboration with local fire departments, law enforcement, public works, EMS, and other partners, we develop and implement emergency plans tailored to the unique needs of our community. Our goal is to reduce the human, economic, and environmental impacts of emergencies, enabling faster recovery and minimizing long-term damage while safeguarding the health, safety, and well-being of all residents.

Inclusion Questionnaire

Does your work or mission involve (monetarily) supporting aliens, regardless of whether FEMA funds support such activities?* No

Does this grant request include an activity involving support to aliens?* No

Does your Agency have any diversity, equity, and inclusion practices?* No

Capitalization Level

Capitalization Level

Enter your agency's capitalization level. This is the dollar amount which qualifying expenditures are recorded as fixed assets for your City/County.

Capitalization Level*: **\$1,000.00**

Budget

Personnel

Name	Position Title	Position Status	Employment Status	Total Annual Salary	% of Grant Funded Time	Total Salary Cost	Federal Amount	Match Portion Provided	Federal Amount	Match Share
Jacob Waller	Deputy Director	Existing	Full Time	\$89,064.77	100.00	\$89,064.77	\$44,532.39	\$44,532.38	\$44,532.39	\$44,532.38
Chris Kelley	Director	Existing	Full Time	\$111,256.70	100.00	\$111,256.70	\$55,628.35	\$55,628.35	\$55,628.35	\$55,628.35
Della Luster	Administrative Coordinator	Existing	Full Time	\$59,128.99	100.00	\$59,128.99	\$29,564.49	\$29,564.50	\$29,564.49	\$29,564.50
							\$129,725.23	\$129,725.23		

Personnel Justification

For each position, provide narrative justification.

If you request a new position or an increase for a current position, please explain why it is being requested and how has the agency paid for this expense in the past?

EMD-Plans, organizes, and directs the operations of the OEM program with local government, coordinates the OEM program with other programs of the county, supervises all personnel assigned to the program, meets with local, State, and FEMA officials to coordinate the OEM program.

Deputy Director-Assists the EMD in carrying out assigned administrative authority duties.

Admin Coordinator-Maintains calendars and appointments, maintains records for OEM functions, prepares and monitors all grant documents, budget, accounts payables for OEM, and coordinates and monitors siren maintenance.

5000 character limit

Total Budget

Personnel:	\$129,725.23	\$129,725.23	\$259,450.46
	Federal	Match	Total
Total:	\$129,725.23	\$129,725.23	\$259,450.46
	Federal	Match	Total

Certification of Local Match

Certification of Local Match

Type of Match	Source Name	Match Amount
Hard	County of Boone	\$129,725.23
		\$129,725.23

Supplanting

Supplanting

I, as my agency's Authorized Official certify that any funds awarded through the Emergency Management Performance Grant (EMPG) shall be used to supplement existing

funds for program activities and will not replace (supplant) non-federal funds that have been appropriated for the purposes and goals of the grant.

Select box to certify understanding*: Yes

Authorized Official Title*: Boone County Commissioner

Authorized Official Name*: Kip Kendrick

Authorized Official Phone #*: 573-886-4307

Authorized Official Email*: kkendrick@boonecountymo.org

Date Certified*: 08/08/2025

Audit

Audit Details

**Date last audit completed
MM/DD/YYYY*:** 08/01/2023

**Dates covered by last audit
MM/DD/YYYY-MM/DD/YYYY*:** 01/01/2023 - 12/31/2023

Last audit performed by*: Rubin Brown LLP

Phone number of auditor*: 314-290-3300

**Date of next audit
MM/DD/YYYY*:** 06/28/2025

**Dates to be covered by next audit
MM/DD/YYYY-MM/DD/YYYY*:** 01/01/2024 - 12/31/2024

Next audit will be performed by*: Rubin Brown LLP

Audit Certification

We have exceeded the federal expenditure threshold of \$750,000 in federal funds during agency's last fiscal year. We will have our Single Audit or Program Specific Audit completed and will submit the audit report within nine (9) months after the end of the audited fiscal year.

Threshold Exceeded?* Yes

Certified By:

Della Luster Admin Coordinator
First Name Last Name Title

2145 County Drive
Address

Columbia Missouri 65202
City State Zip Code

573-554-7907 Ext. Cell Phone **dluster@boonecountymo.org** **08/08/2025**
Telephone E-mail Address Date

Certified Application Assurance

Certified Application Assurance

To the best of my knowledge and belief, all data in this application is correct and the document has been duly authorized by the governing body of the agency. As the applicant agency, we attest to and will comply with the requirements of the FY 2025 Emergency Management Performance Grant.

I have read and am familiar with the following documents:

FY 2025 EMPG Program Manual
FY 2025 EMPG Notice of Funding Opportunity

I have provided copies of these documents to the Authorized Official and Project Director.

Your typed name as the applicant represents your acceptance of the requirements of this application.

Name*: Della Luster
Job Title*: Administrative Coordinator
Date*: 08/11/2025

Required Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
NIMS Ordinance or Resolution		NIMS Commission Order	NIMS Commission Order.pdf	pdf	266 KB	08/08/2025 08:09 AM
Audit	✓	Single Audit	2023_OMB_Circular_A-133.pdf	pdf	321 KB	08/08/2025 04:17 PM
Inventory		2024 Inventory	Inventory 2024.xls	xls	48 KB	08/11/2025 02:50 PM
Employment Contract						

Other Attachments

Attachments

Do you have any attachments to add?* Yes

Other Attachments

Description	File Name	Type	Size	Upload Date
MAC Trust Rates	2025 MAC Trust Rates.pdf	pdf	155 KB	08/08/2025 04:19 PM
Work Comp Rates	2025 WC Budget Rates.pdf	pdf	50 KB	08/08/2025 04:19 PM



BOONE COUNTY AUDITOR

KYLE RIEMAN

BOONE COUNTY GOVERNMENT CENTER

801 East Walnut, Room 306 • Columbia, MO 65201-7729 • (573) 886-4275 OFFICE • (573) 886-4280 FAX

November 15, 2023

Boone County, Missouri, self-insures employee medical and dental benefits. Premiums are determined annually through the budget process and approved with adoption of the annual budget. In a self-insured arrangement, there is no vendor-generated invoice; instead, premium charges are recorded via a monthly internal accounting posting. Optional dependent coverage is available to employees and the County pays a portion of the dependent premium. In addition, the County provides life insurance and long-term disability benefits through a contract with Guardian Life Insurance Company. The County also provides a retirement 401(a) match for employees who voluntarily participate in the retirement savings plan.

Workers Compensation benefits are contracted through the Missouri Association of Counties Workers' Compensation Trust. Rates are determined annually.

As of January 1, 2024, the following premium costs and/or rates are in effect for calendar year 2024:

FICA-County cost per employee: \$7.65 per \$100 of salary (rate of .0765)

PPO Health Insurance-County paid employee premium: \$8,820.00 (annual); \$735.00 (monthly); or, \$367.50 (bi-weekly)

PPO Health Insurance-County paid dependent premium:

- Children - \$261.58/month; \$3,138.96/annual
- Spouse - \$348.76/month; \$4,185.12/annual
- Family - \$610.32/month; \$7,323.84/annual

HDHP Health Insurance & HSA Match Contribution-County paid employee premium: \$8,760.00 (annual); \$730.00 (monthly); or, \$365.00 (bi-weekly)

HDHP Health Insurance-County paid dependent premium:

- Children - \$212.62/month; \$2,551.44/annual
- Spouse - \$283.50/month; \$3,402.00/annual
- Family - \$496.12/month; \$5,953.44/annual

Dental Insurance-County paid employee premium: \$420.00 (annual); \$35.00 (monthly); or \$17.50 (bi-weekly)

Dental Insurance-County paid dependent premium:

- Children Only \$9.20/month \$110.40/annual
- Spouse Only \$12.26/month \$147.12/annual
- Family \$21.48/month \$257.76/annual

Life Insurance-County cost per employee: \$72.00 (annual); \$6.00 (monthly); or, \$3.00 (bi-weekly)

An Affirmative Action/Equal Opportunity Employer

Long-term Disability-County cost per employee: \$0.36 per \$100 of salary (rate of .0036)

Note: Disability premium is paid on "base salary" only (regular hours including vacation and sick leave, but not to exceed 40 hours per week, for a full-time employee). Additional compensation such as overtime, comp time, holiday worked, and shift differential are excluded from the premium calculation.

Workers' Compensation-County cost per employee:

Rates are determined by the Worker Comp Code assigned to each position. The worker's compensation rates applicable to grant-funded positions are shown on the attached spreadsheet. Worker's Comp premium is calculated on total compensation (regular pay, overtime, shift differential, holiday worked, etc...)

(see attached for Workers' Compensation rates)

401(a) Match-County cost per employee:

All Employees: The County match is 100% of an employee's contribution up to a maximum match of \$25 per pay period (\$650 annual).

POST Certified Employees only: The County match is 100% of an employee's contribution up to a maximum of 5% of total employee compensation (regular pay, overtime, shift differential, holiday worked, etc...)

CERF Contribution- 2% Employer Paid Contribution

The County cost is 2% of total employee compensation (regular pay, overtime, shift differential, holiday worked, etc...)

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

October Session of the October Adjourned Term. 20 05

In the County Commission of said county, on the 13th day of October 20 05

the following, among other proceedings, were had, viz:

Now on this day the County Commission of the County of Boone does hereby adopt the following resolution:

BE IT RESOLVED BY THE BOONE COUNTY COMMISSION OF THE COUNTY OF BOONE AS FOLLOWS:


The Boone County Commission establishes the National Incident Management System as the standard for incident management for the County of Boone. The Department of Homeland Security (HLS) is requiring all political subdivisions adopt this system to be used by all emergency and disaster responders.

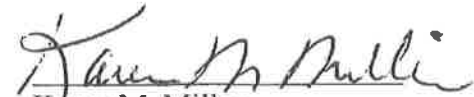
The incident management system has been an integral part of the Columbia/Boone County emergency Operation Plan since April 2004.

Done this 13th day of October, 2005.


Keith Schmaier
Presiding Commissioner

ATTEST:


Wendy S. Noren
Clerk of the County Commission


Karen M. Miller
District I Commissioner


Skip Elkin
District II Commissioner

403-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25

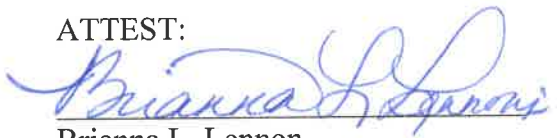
In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached 2025 State Homeland Security (SHSP) Applications submitted by the Emergency Management Department.

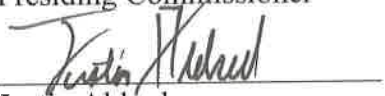
Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner

46053 - RapidTag Subscription Renewal

Application Details

Funding Opportunity: 45856-FY 2025 State Homeland Security Program (SHSP) Region F
Funding Opportunity Due Date: Aug 22, 2025 5:00 PM
Program Area: State Homeland Security Program
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name: Ms. Della Luster
Salutation First Name Last Name

Job Title*: Administrative Coordinator

Email*: dluster@boonecountymo.org

Mailing Address*: 2145 County Drive

Columbia Missouri 65202
City State/Province Postal Code/Zip

Phone*: (573) 554-7907 Ext. Phone
###-###-####

Fax: (573) 442-3828
###-###-####

Organization Information

Applicant Agency*: Boone County, Emergency Management Agency

Organization Type*: Government

Organization Website: <http://www.showmeboone.com/OEM>

Federal Tax ID#*: 436000349 02
9 digits (no hyphen) Tax ID Extension

DUNS #: 073755977
9-digit number

Unique Entity ID*: GKUHNLX9MJJ3

MOVERS Supplier ID:

MOVERS Address Name:

SAM/CCR CAGE Code: 4KKC8 05/06/2025
Valid Until Date

Mailing Address*: 2145 County Drive

Columbia Missouri 65202-0000
City State/Province Postal Code/Zip +4

County*: Boone

Congressional District*: 04
Hold "CTRL" to add additional districts

Phone*: (573) 554-7900 Ext.
###-###-####

Fax: (573) 442-3828
###-###-####

Contact Information

Contact Information

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission or Council of Government, the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding

This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Homeland Security (DPS)/Office of Homeland Security (OHS) at (573) 522-6125

Authorized Official*: Mr Kip Kendrick
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Presiding Commissioner

Agency*: County of Boone

Mailing Address*: 801 E. Walnut, Suite 333

Street Address 1: 801 E. Walnut, Suite 333

Street Address 2:

Columbia Missouri 65201
City State Zip Code

Email*: kkendrick@boonecountymmo.org

Phone*: 573-886-4807 Ext. Cell
Office

Fax:

Applicant Project Director

Applicant Project Director*: **Mr Chris Kelley**
Title (Mr.Ms.etc) First Name Last Name

Job Title*: **Director**

Agency*: **Boone County Office of Emergency Management**

Mailing Address*: **2145 E. County Dr**

Street Address 1:

Street Address 2:

Columbia Missouri 65202
City State Zip Code

Email*: **ckelley@boonecountymo.org**

Phone*: **573-554-7908** Ext. Cell
Office

Fax: **573-442-3828**

Fiscal Officer

Fiscal Officer*: **Ms Jenna Redel**
Title (Mr.Ms.etc) First Name Last Name

Job Title*: **Boone County Treasurer**

Agency*: **County of Boone**

Mailing Address*: **801 E Walnut Room 304**

Street Address 1:

Street Address 2:

Columbia Missouri 65201
City State Zip Code

Email*: **jredel@boonecountymo.org**

Phone*: **573-886-4867** Ext. Cell
Office

Fax:

Project Contact Person

Project Contact Person: **Ms Della Luster**
Title (Mr.Ms.etc) First Name Last Name

Job Title: **Administrative Coordinator**

Agency: **Boone County Office of Emergency Manage**

Mailing Address: **2145 County Dr**

Street Address 1:

Street Address 2:

Columbia Missouri 65202
City State Zip Code

Email: **dluster@boonecountymo.org**

Phone: **573-554-7907** Ext. Cell
Office

Fax: **573-442-3828**

DPS Grants State Requirements

DPS Grants State Requirements

- 1. Is the applicant a law enforcement agency?*: No
- 2. Is the applicant a fire agency?*: No
- 3. Is the applicant an EMS agency?*: No

SHSP Project Package

Section A.1 through B.4

- A.1 Region*: F
- A.2 County*: Boone
- A.3 Project Location Zip Code*: 65202
- A.4 Project Activity Type*: Develop/enhance homeland security/emergency management organization and structure
- A.5 Was this project previously funded with State Homeland Security Program (SHSP) funds?*: Yes

A.5.a Please give a brief description and year of the ORIGINAL PROJECT.:

Rapid Tag Kit was approved in the 2023 SHSP Region F. Included 1 year subscription, software, scanner, server laptop, card printer & accessories.
2024 approved 1 year subscription

A.5.b If you answered yes to Question A.5, please indicate if resources from your project have been utilized in the past 12 months, to include utilization for training. Please be sure to include details about the utilization of the resources:

This has been utilized with trainings, exercises, meetings, and CERT meetings.

A.6 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level? Sustain

NOTE: Applications should not contain both Build/Enhance and Sustain. If your project contains both, you MUST submit two applications as this question impacts the scoring process.

*:

A.6.a If you answered Build/Enhance to question A.6, has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?:

No
Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

A.7 Provide a brief overall description of the project.*:

This allows us to do event specific badging to verify identity & authorize, grant, or deny access to incidents/events.

A.8 Provide a summary of specific project actions/items that will be purchased with grant funds*:

Purchase of renewal of one year subscription to RapidTag badging.

A.9 Will this project be able to be completed in the grant period of performance?*: No

A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)*:

To verify identity & authorize, grant, or deny access to incidents/events.

A.11 How does this project align with/increase terrorism preparedness for the region/state?*

This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information and network statewide; thus allowing us to track/identify individuals during a terrorism event.

Please indicate the project's alignment with terrorism preparedness for both your region and the state.

A.12 Why is this project necessary for the region/state?*

The project is essential to credential personnel at any large-or small-scale event. Site security is a priority and identified in the State THIRA and is in the National Preparedness Goal under Core Capabilities, Access Control and Identity Verification.

This ID system is deployable and can be utilized anywhere in Region F and throughout the state.

Please indicate why the project is necessary for both your region and the state.

A.13 How does your agency plan to financially sustain the requested items in the future without grant funding?*

Intend to apply for sustainment through the SHSP grant, or the department budget if necessary.

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?* **Yes**

B.1.a Please explain your agency's participation in the development of the THIRA:

Attend and participate in all Region 7/SEMA meetings.

Please review the State 2022 MO THIRA and 2024 MO SPR to determine the following:

B.2 Which Primary Core Capability best aligns to this project?* **Access Control and Identity Verification**

B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? * **Equipment, Exercise, Management and Administration, Training**

B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability selected in B.2 and the POETE category(s) selected in B.3?*

Within 1 day of an event, be able to accept credentials from 85-181 partner organizations involved in incident management. This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information, and network.

B.5 Does the requested project support dual-use activities?* **Yes**

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism.:

This Identification and Accountability tagging system supports both Terrorism Preparedness and Access Control & Identity Verification by utilizing a system to track personnel at any large or small scale event (terrorism or other disaster). This allows for information sharing, vetting of credentials, and organization of responders.

Please review the National Priorities in the FY 2025 SHSP Notice of Funding Opportunity.

1. Enhancing the Protection of Soft Targets/Crowded Places
2. Supporting Homeland Security Task Forces and Fusion Centers
3. Enhancing Cybersecurity
4. Enhancing Election Security
5. Supporting Border Crisis Response and Enforcement

B.6 Does your project align to a National Priority?* **Yes**

Select the National Priority the project aligns with from the dropdown.

B.6.a National Priority: **Enhancing the Protection of Soft Targets/Crowded Places**

Select the Core Capability associated with the National Priority that the project aligns with. Please ensure the Core Capability chosen in B.6.b aligns with the Core Capability chosen in B.2.

B.6.b Core Capability: **Access control and identity verification**

B.6.c Please describe how this project aligns with the National Priority selected in question B.6.a.:

This will allow us to sustain, maintain, and test credentialing protocols to verify identity & authorize, grant, or deny physical & cyber access to specific locations, critical infrastructure, information and network.

C. Project Background

C.1 Was any portion of the proposed project funded with FY 2024 SHSP funds?* **Yes**

What was the last major accomplishment/milestone that was completed with FY 2024 funds?

C.1.a FY 2024 Prior Accomplishments:

Purchase of 1 year subscription.

C.2 Was any portion of the proposed project funded with FY 2023 SHSP funds?* **Yes**

What was the last major accomplishment/milestone that was completed with FY 2023 funds?

C.2.a FY 2023 Prior Accomplishments:

Rapid Tag Kit was approved in the 2023 SHSP Region F. Included 1 year subscription, software, scanner, server laptop, card printer & accessories.

2024 approved 1 year subscription

C.3 Was any portion of the proposed project funded with FY 2022 SHSP funds?* **No**

D. Deployable/Shareable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements. Examples of deployable resources include a communications vehicle, generator, CERT Team, HSRT Team, etc. Additionally, a mobile radio or repeater may also be a deployable resource if the radio is to be installed in a patrol car.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers). Examples of shareable resources include items that allow information sharing but may not be physically deployable, such as a license plate reader (LPR).

D.1 Does this project fund resources that are deployable or shareable?* **Yes**

D.1.a Please select from the dropdown if the project funds resources that are deployable or shareable.: **Deployable Resource**

List the deployable/shareable resource.

D.1.b Item Name: **Identification & Accountability System**

D.1.c Are there any special conditions/requirements on sharing the deployable/shareable resource(s)?:

Yes

Example: Specific requirements of equipment, operator, etc.

D.1.c.1 Please explain the special conditions/requirements on sharing the deployable/shareable resource.:

Must sign an agreement to accept responsibility to replace any lost or damaged equipment.

FEMA Resource Typing Library Tool is located at <https://rtlt.preptoolkit.org/Public>.

D.1.d Is the deployable resource NIMS Kind & Typed?:

No

E. Audit Details

E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$1,000,000 in federal funds during agency's last fiscal year?*

Yes

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

E.2 Date last audit/financial statement completed.*:

08/01/2023

If an agency has never had an audit, please enter the date of their last annual financial statement.

E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application*:

Yes

F. Risk Assessment

F.1 Does the applicant agency have new personnel that will be working on this award?*

No

New personnel is defined as working with this award type less than 12 months.

F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?*

No

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

F.3 Does the applicant agency receive any direct Federal awards?*

Yes

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

F.3.a Please list the direct Federal awards the agency receives.:

Listed in the attached Single Audit

F.3.b Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:

No

G. National Incident Management System (NIMS)

Please select Yes/No to questions G.1-G.14. If you answer no to any of these questions, explain planned activities during the grant period to strive towards being NIMS compliant in G.15.

If your agency is a Regional Planning Commission (RPC) or Council of Government (COG) and questions G.1-G.14 do not apply, select N/A

G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?*

Yes

G.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?*	Yes
G.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?*	Yes
G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?*	Yes
G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?*	Yes
G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?*	Yes
G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?*	Yes
G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?*	Yes
G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)*:	Yes
G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?*	Yes
G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?*	Yes
G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?*	Yes
G.13 Does your agency apply plain language and clear text communications standards?*	Yes

G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?* **Yes**

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

G.15 Planned Activities:

NIMS Compliant

H. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances:

H.1 By checking this box, I have read and agree to the terms and conditions of this grant*: **Yes**

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity.

If the incorrect Authorized Official is listed in H.2 and H.3 of the application, the application will be deemed ineligible for funding.

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
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If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding****

****The above list is not an all-inclusive list. If your agency does not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at (573) 522-6125.****

H.2 Authorized Official Name*: **Kip Kendrick**

H.3 Title of Authorized Official*: **Presiding Commissioner**

H.4 Name of person completing this application*: **Della Luster**

H.5 Title of person completing this application*: **Administrative Coordinator**

H.6 By checking this box, I certify I have read and understand that the correct Authorized Official MUST be designated on this form in question H.2 and H.3 in order to be eligible for funding*: **Yes**

H.7 Date*: **08/12/2025**

Interoperable Communications

Radio Interoperability

Refer to the **Radio Interoperability Guidelines** for Interoperable Communications Equipment Requirements that **MUST** be met in order to be eligible for funding. It is highly recommended that your agency reach out to the Missouri Interoperability Center (MIC) to review your project for compliance with the Radio Interoperable Guidelines prior to submission of the application. The MIC can be reached via phone at (573) 522-1714 or email at moswin.sysadmin@dps.mo.gov.

1. Are you applying for interoperable communications equipment?*: **No**

Budget

Personnel

Name	Position Title	Position Status	Employment Status	% of time spent on this grant funded activities	Requested Personnel Cost Discipline	Function	Allowable Activity
No Data for Table							

Narrative Justification - Personnel

5000 Character Limit

Personnel Benefits

Name	Benefits % of Salary	Requested Benefit Cost Discipline	Function	Allowable Activity
No Data for Table				

Narrative Justification - Benefits

5000 Character Limit

Travel

Item Name	Category	Explanation of Other Travel	Total Cost Discipline	Function	Allowable Activity
No Data for Table					

Narrative Justification - Travel

5000 Character Limit

Equipment

Line Item Name	AEL #	Qty	Unit Cost	Total Cost Discipline	Function	Allowable Activity
No Data for Table						

Narrative Justification - Equipment

10000 Character Limit

Supplies/Operations

Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense Cost Discipline	Function	Allowable Activity
-----------	-----------------------	-----	-----------	---	----------	--------------------

Badging System Subscription	Other (computer, projector, chair, etc.)	1.00 \$900.00	\$900.00	Emergency Management	Equipment Physical Security Enhancement Equipment
			\$900.00		

Narrative Justification - Supplies/Operations

PER ATTACHED QUOTE:

- o 1 yr. Rapid Tag Subscription: \$750.00
- o 20% cost for inflation: \$150.00

This project allows us to create interoperable ID's or create event-specific badges to identify and track people and resources in the field. The request includes an additional 20% to cover possible inflations/price increases.

5000 Character Limit

Contractual

Item Name	Type of Contract	Contract Amount	Discipline	Function	Allowable Activity
No Data for Table					

Narrative Justification - Contractual

5000 Character Limit

Total Budget

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$0.00
Total Supplies/Operation:	\$900.00
Total Contractual:	\$0.00
Total Project Cost:	\$900.00

Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Audit/Financial Statement (REQUIRED)*	✓	Single Audit	2023_OMB_Circular_A-133.pdf	pdf	321 KB	08/12/2025 02:43 PM
Quote or Cost Basis						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						

46092 - Incident Support Trailer Laptop Computers

Application Details

Funding Opportunity: 45856-FY 2025 State Homeland Security Program (SHSP) Region F
Funding Opportunity Due Date: Aug 22, 2025 5:00 PM
Program Area: State Homeland Security Program
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name: Ms. Della Luster
Salutation First Name Last Name
Job Title*: Administrative Coordinator
Email*: dluster@boonecountymmo.org
Mailing Address*: 2145 County Drive

Phone*: Columbia Missouri 65202
City State/Province Postal Code/Zip
(573) 554-7907 Ext.
Phone
###-###-####
Fax: (573) 442-3828
###-###-####

Organization Information

Applicant Agency*: Boone County, Emergency Management Agency
Organization Type*: Government
Organization Website: <http://www.showmeboone.com/OEM>
Federal Tax ID#*: 436000349 02
9 digits (no hyphen) Tax ID Extension
DUNS #: 073755977
9-digit number
Unique Entity ID*: GKUHNLX9MJJ3
MOVERS Supplier ID:
MOVERS Address Name:

SAM/CCR CAGE Code: 4KKC8 05/06/2025
Valid Until Date

Mailing Address*: 2145 County Drive

Columbia Missouri 65202-0000
City State/Province Postal Code/Zip +4

County*: Boone

Congressional District*: 04
Hold "CTRL" to add additional districts

Phone*: (573) 554-7900 Ext. #####

Fax: (573) 442-3828 #####

Contact Information

Contact Information

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
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- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding****

****This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Homeland Security (DPS)/Office of Homeland Security (OHS) at (573) 522-6125****

Authorized Official*: Mr Kip Kendrick
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Presiding Commissioner

Agency*: County of Boone

Mailing Address*: 801 E Walnut, Suite 333

Street Address 1: 801 E Walnut, Suite 333

Street Address 2:

Columbia Missouri 65201
City State Zip Code

Email*: kkendrick@boonecountymo.org

Phone*: 573-886-4307 Ext. Cell
Office

Fax:

Applicant Project Director

Applicant Project Director*: Mr Chris Kelley
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Director

Agency*: Boone County Office of Emergency Management

Mailing Address*: 2145 E. County Dr

Street Address 1:

Street Address 2:

City State Zip Code: Columbia Missouri 65202

Email*: ckelley@boonecountymo.org

Phone*: 573-554-7900 Ext. Cell
Office

Fax: 573-442-3828

Fiscal Officer

Fiscal Officer*: Ms Jenna Redel
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Boone County Treasurer

Agency*: County of Boone

Mailing Address*: 801 E Walnut Room 304

Street Address 1:

Street Address 2:

City State Zip Code: Columbia Missouri 65201

Email*: jredel@boonecountymo.org

Phone*: 573-886-4867 Ext. Cell
Office

Fax:

Project Contact Person

Project Contact Person: Ms Della Luster
Title (Mr.Ms.etc) First Name Last Name

Job Title: Administrative Coordinator

Agency: Boone County Office of Emergency Management

Mailing Address: 2145 E. County Dr

Street Address 1:

Street Address 2:

City State Zip Code: Columbia Missouri 65202

Email: dluster@boonecountymo.org

Phone: 573-554-7907 Ext. Cell
Office

Fax: 573-442-3828

DPS Grants State Requirements

DPS Grants State Requirements

- 1. Is the applicant a law enforcement agency?*: No
- 2. Is the applicant a fire agency?*: No
- 3. Is the applicant an EMS agency?*: No

SHSP Project Package

Section A.1 through B.4

- A.1 Region*: F
- A.2 County*: Boone
- A.3 Project Location Zip Code*: 65202
- A.4 Project Activity Type*: Administer and manage the grant
- A.5 Was this project previously funded with State Homeland Security Program (SHSP) funds?*: Yes

A.5.a Please give a brief description and year of the ORIGINAL PROJECT.:

IST Trailer Laptop Replacements 2018

A.5.b If you answered yes to Question A.5, please indicate if resources from your project have been utilized in the past 12 months, to include utilization for training. Please be sure to include details about the utilization of the resources:

Continued updates and used for IST trainings

A.6 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level? Sustain

NOTE: Applications should not contain both Build/Enhance and Sustain. If your project contains both, you MUST submit two applications as this question impacts the scoring process.

*:

A.6.a If you answered Build/Enhance to question A.6, has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?:

Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

A.7 Provide a brief overall description of the project.*:

This project sustains laptops in the Region F IST cache, replacing units purchased in 2018 that are at end of life. Laptops are critical for incident management, GIS mapping, resource tracking, and situational awareness. New devices will feature faster processors and more RAM for GIS-intensive tasks. A multi-year plan replaces 1-2 per cycle to avoid simultaneous obsolescence; one laptop can be purchased if funding is limited

A.8 Provide a summary of specific project actions/items that will be purchased with grant funds*:

Purchase of two replacement laptop computers with upgraded processor speed, increased RAM, and updated operating system to support GIS mapping, emergency management applications, interoperable communications software, and mapping platforms used by the Region F IST.

A.9 Will this project be able to be completed in the grant period of performance?* **Yes**

A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)*:

- * Maintain functional, reliable computing capability for IST field deployments.
- * Ensure compatibility with current and emerging public safety, GIS, and incident management software.
- * Support rapid setup of mobile command and coordination operations during all-hazard and terrorism incidents.
- * Enable GIS-intensive operations with faster processing and increased memory for real-time mapping and analysis.
- * Implement a sustainable multi-year replacement plan to prevent simultaneous obsolescence o

A.11 How does this project align with/increase terrorism preparedness for the region/state?*

The Region F IST is a deployable asset that supports coordinated, multi-agency operations during large-scale incidents or planned events. A reliable, high-performance laptop enables IST members to access intelligence platforms, GIS mapping tools, incident action plans, and situational awareness systems needed for effective response and recovery

Please indicate the project's alignment with terrorism preparedness for both your region and the state.

A.12 Why is this project necessary for the region/state?*

As part of a deployable regional resource, the IST supports incident management across Missouri. Maintaining current, GIS-capable laptops ensures the team is fully operational when called upon for large-scale or complex incidents, enhancing the state's ability to coordinate and execute data-driven response strategies.

Please indicate why the project is necessary for both your region and the state.

A.13 How does your agency plan to financially sustain the requested items in the future without grant funding?*

Sustainment will be achieved through the established multi-year replacement plan, with 1-2 IST laptops replaced per grant cycle using Homeland Security sustainment requests and integration into regional equipment lifecycle management planning.

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?* **Yes**

B.1.a Please explain your agency's participation in the development of the THIRA:

Attend and participate in all Region F/SEMA meetings

Please review the State 2022 MO THIRA and 2024 MO SPR to determine the following:

B.2 Which Primary Core Capability best aligns to this project?* **Operational Coordination**

B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? * **Equipment, Organization, Planning**

B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability selected in B.2 and the POETE category(s) selected in B.3?*

The project ensures IST personnel can establish and maintain unified command and control during complex incidents by providing updated, high-performance technology for real-time information sharing, GIS mapping, and situational analysis, supporting faster and more informed decision-making.

B.5 Does the requested project support dual-use activities?*

Yes

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism.:

The laptop supports terrorism preparedness by enabling the IST to manage operations, conduct GIS-based threat and vulnerability mapping, access intelligence data, and coordinate resources in terrorism-related incidents. It also supports preparedness for other hazards, including natural disasters, mass casualty incidents, and hazardous materials events, by ensuring deployable, GIS-capable technology is available for any type of regional or statewide emergency.

Please review the National Priorities in the FY 2025 SHSP Notice of Funding Opportunity.

1. Enhancing the Protection of Soft Targets/Crowded Places
2. Supporting Homeland Security Task Forces and Fusion Centers
3. Enhancing Cybersecurity
4. Enhancing Election Security
5. Supporting Border Crisis Response and Enforcement

B.6 Does your project align to a National Priority?*

Yes

Select the National Priority the project aligns with from the dropdown.

B.6.a National Priority:

Enhancing the Protection of Soft Targets/Crowded Places

Select the Core Capability associated with the National Priority that the project aligns with. Please ensure the Core Capability chosen in B.6.b aligns with the Core Capability chosen in B.2.

B.6.b Core Capability:

Operational coordination

B.6.c Please describe how this project aligns with the National Priority selected in question B.6.a.:

This project supports the National Priority by ensuring the Region F IST maintains reliable, high-performance laptops for rapid deployment to incidents impacting soft targets and crowded places. Updated devices with faster processors and expanded RAM enable GIS-intensive mapping, incident management, and coordination across multiple agencies, improving prevention, protection, response, and recovery capabilities.

C. Project Background

C.1 Was any portion of the proposed project funded with FY 2024 SHSP funds?*

No

C.2 Was any portion of the proposed project funded with FY 2023 SHSP funds?*

No

C.3 Was any portion of the proposed project funded with FY 2022 SHSP funds?*

No

D. Deployable/Shareable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements. Examples of deployable resources include a communications vehicle, generator, CERT Team, HSRT Team, etc. Additionally, a mobile radio or repeater may also be a deployable resource if the radio is to be installed in a patrol car.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers). Examples of shareable resources include items that allow information sharing but may not be physically deployable, such as a license plate reader (LPR).

D.1 Does this project fund resources that are deployable or shareable?*

Yes

D.1.a Please select from the dropdown if the project funds resources that are deployable or shareable.:

List the deployable/shareable resource.

D.1.b Item Name:

D.1.c Are there any special conditions/requirements on sharing the deployable/shareable resource(s)?:

D.1.c.1 Please explain the special conditions/requirements on sharing the deployable/shareable resource.:

Must sign an agreement to assume responsibility to replace or repair lost or damaged items.

FEM\ Resource Typing Library Tool is located at <https://rlt.preptoolkit.org/Public>.

D.1.d Is the deployable resource NIMS Kind & Typed?:

Deployable Resource

IST Trailer

Yes

Example: Specific requirements of equipment, operator, etc.

E. Audit Details

E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$1,000,000 in federal funds during agency's last fiscal year?*

Yes

If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

E.2 Date last audit/financial statement completed.*:

08/01/2024

If an agency has never had an audit, please enter the date of their last annual financial statement.

E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application*:

Yes

F. Risk Assessment

F.1 Does the applicant agency have new personnel that will be working on this award?*

No

New personnel is defined as working with this award type less than 12 months.

F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?*

No

New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

F.3 Does the applicant agency receive any direct Federal awards?*

Yes

Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

F.3.a Please list the direct Federal awards the agency receives.:

Listed in attached Single Audit

F.3.b Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?:

No

G. National Incident Management System (NIMS)

Please select Yes/No to questions G.1-G.14. If you answer no to any of these questions, explain planned activities during the grant period to strive towards being NIMS compliant in G.15.

If your agency is a Regional Planning Commission (RPC) or Council of Government (COG) and questions G.1-G.14 do not apply, select N/A

G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?*	Yes
G.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?*	Yes
G.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?*	Yes
G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?*	Yes
G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?*	Yes
G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?*	Yes
G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?*	Yes
G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?*	Yes
G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)*:	Yes
G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?*	Yes
G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?*	Yes
G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?*	Yes

G.13 Does your agency apply plain language and clear text communications standards?* **Yes**

G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?* **Yes**

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

G.15 Planned Activities:

NIMS Compliant

H. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

H.1 By checking this box, I have read and agree to the terms and conditions of this grant*: **Yes**

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity.

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- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
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H.2 Authorized Official Name*: **Kip Kendrick**
H.3 Title of Authorized Official*: **Presiding Commissioner**
H.4 Name of person completing this application*: **Della Luster**
H.5 Title of person completing this application*: **Administrative Coordinator**

H.6 By checking this box, I certify I have read and understand that the correct Authorized Official MUST be designated on this form in question H.2 and H.3 in order to be eligible for funding*:

Yes

H.7 Date*:

08/15/2025

Interoperable Communications

Radio Interoperability

Refer to the **Radio Interoperability Guidelines** for Interoperable Communications Equipment Requirements that MUST be met in order to be eligible for funding. It is highly recommended that your agency reach out to the Missouri Interoperability Center (MIC) to review your project for compliance with the Radio Interoperable Guidelines prior to submission of the application. The MIC can be reached via phone at (573) 522-1714 or email at moswin.sysadmin@dps.mo.gov.

1. Are you applying for interoperable communications equipment?*: No

Budget

Personnel

Name	Position Title	Position Status	Employment Status	%of time spent on this grant funded activities	Requested Personnel Cost Discipline	Function	Allowable Activity
No Data for Table							

Narrative Justification - Personnel

5000 Character Limit

Personnel Benefits

Name	Benefits % of Salary	Requested Benefit Cost Discipline	Function	Allowable Activity
No Data for Table				

Narrative Justification - Benefits

5000 Character Limit

Travel

Item Name	Category	Explanation of Other Travel	Total Cost Discipline	Function	Allowable Activity
No Data for Table					

Narrative Justification - Travel

5000 Character Limit

Equipment

Line Item Name	AEL #	Qty	Unit Cost	Total Cost Discipline	Function	Allowable Activity	
IST Laptops	14CI-00-COOP	2.00	\$1,250.00	\$2,500.00	Emergency Management	Organization	Operational support
				\$2,500.00			

Narrative Justification - Equipment

Purchase of two replacement laptop computers with upgraded processor speed, increased RAM, and updated operating system to support GIS mapping, emergency management applications, interoperable communications software, and mapping platforms used by the Region F IST.

10000 Character Limit

Supplies/Operations

Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense Cost Discipline	Function	Allowable Activity
No Data for Table						

Narrative Justification - Supplies/Operations

5000 Character Limit

Contractual

Item Name	Type of Contract	Contract Amount	Discipline	Function	Allowable Activity
No Data for Table					

Narrative Justification - Contractual

5000 Character Limit

Total Budget

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$2,500.00
Total Supplies/Operation:	\$0.00
Total Contractual:	\$0.00
Total Project Cost:	\$2,500.00

Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Audit/Financial Statement (REQUIRED)*	✓	Single Audit	2023_OMB_Circular_A-133.pdf	pdf	321 KB	08/15/2025 02:34 PM
Quote or Cost Basis		Laptop cost basis	Laptop Quote.pdf	pdf	643 KB	08/15/2025 02:35 PM
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						



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System Specs:

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Processor
AMD Ryzen™ AI 7 PRO 350 Processor (2.00 GHz up to 5.00 GHz)

Operating System
Windows 11 Pro 64

Graphic Card
Integrated AMD Radeon™ 860M

Memory
32 GB DDR5-5600MT/s (SODIMM)(2 x 16 GB)

Storage
1 TB SSD M.2 2280 PCIe Gen4 Performance TLC Opal

Display
14" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 100% sRGB, 500 nits, 60Hz, Low Power

Camera
5MP RGB+IR with Microphone and Privacy Shutter

Battery
4 Cell Rechargeable Li-ion 52.5 Wh

Fingerprint Reader
Fingerprint Reader

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[Feedback](#)

Keyboard
Backlit, Black - English (US)

WiFi
MediaTek Wi-Fi 7 MT7925 2x2 BE & Bluetooth® 5.4

WWAN
None

Warranty
1 Year Courier or Carry-in

Color
Black

Part Number: 21QL001WUS

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 Student & Teachers Price:  Verify & Save Learn More

Discounted Add-Ons

- Add Lenovo Essential Wireless Combo Keyboard & Mouse Gen2 AI - US English now for only (+\$19.28) \$21.99 if purchased separately

Features

Tech Specs

Ports & Slots

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Experience robust AI computing with AMD Ryzen™ AI PRO 300 Series processors powered by AMD XDNA™ technology. With blazing processing power, it effortlessly tackles AI-intensive workloads and complex engineering and creative tasks, prolonging battery life.

46039 - Active Threat Exercise Support Kit

Application Details

Funding Opportunity: 45856-FY 2025 State Homeland Security Program (SHSP) Region F
Funding Opportunity Due Date: Aug 22, 2025 5:00 PM
Program Area: State Homeland Security Program
Status: Editing
Stage: Final Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

Name: Ms. Della Luster
Salutation First Name Last Name
Job Title*: Administrative Coordinator
Email*: dluster@boonecountymo.org
Mailing Address*: 2145 County Drive

Columbia Missouri 65202
City State/Province Postal Code/Zip
Phone*: (573) 554-7907 Ext.
Phone
###-###-####
Fax: (573) 442-3828
###-###-####

Organization Information

Applicant Agency*: Boone County, Emergency Management Agency
Organization Type*: Government
Organization Website: <http://www.showmeboone.com/OEM>
Federal Tax ID#*: 436000349 02
9 digits (no hyphen) Tax ID Extension
DUNS #: 073755977
9-digit number
Unique Entity ID*: GKUHNLX9MJJ3
MOVERS Supplier ID:
MOVERS Address Name:

SAM/CCR CAGE Code: 4KKC8 05/06/2025
Valid Until Date

Mailing Address*: 2145 County Drive

Columbia Missouri 65202-0000
City State/Province Postal Code/Zip + 4

County*: Boone

Congressional District*: 04
Hold "CTRL" to add additional districts

Phone*: (573) 554-7900 Ext.
#####-####-#####

Fax: (573) 442-3828
#####-####-#####

Contact Information

Contact Information

Authorized Official

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission or Council of Government, the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding****

****This is not an all-inclusive list. If your agency does not fall into the above categories or you are unsure of who the Authorized Official should be for your agency, please contact the Missouri Department of Homeland Security (DPS)/Office of Homeland Security (OHS) at (573) 522-6125****

Authorized Official*: Mr Kip Kendrick
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Presiding Commissioner

Agency*: County of Boone

Mailing Address*: 801 E Walnut, Suite 333

Street Address 1: 801 E Walnut, Suite 333

Street Address 2:

Columbia Missouri 65201
City State Zip Code

Email*: kkendrick@boonecountymo.org

Phone*: 573-886-4306 Ext. Cell
Office

Fax:

Applicant Project Director

Applicant Project Director*: Mr Chris Kelley
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Director

Agency*: Boone County Office of Emergency Manage

Mailing Address*: 2145 County Dr

Street Address 1:

Street Address 2:

City State Zip Code: Columbia Missouri 65202
City State Zip Code

Email*: ckelley@boonecountymo.org

Phone*: 573-554-7908 Ext. Cell
Office

Fax: 573-442-3828

Fiscal Officer

Fiscal Officer*: Ms Jenna Redel
Title (Mr.Ms.etc) First Name Last Name

Job Title*: Boone County Treasurer

Agency*: County of Boone

Mailing Address*: 801 E Walnut Room 304

Street Address 1:

Street Address 2:

City State Zip Code: Columbia Missouri 65201
City State Zip Code

Email*: jredel@boonecountymo.org

Phone*: 573-886-4367 Ext. Cell
Office

Fax:

Project Contact Person

Project Contact Person: Ms Della Luster
Title (Mr.Ms.etc) First Name Last Name

Job Title: Administrative Coordinator

Agency: Boone County Office of Emergency Manage

Mailing Address: 2145 County Dr

Street Address 1:

Street Address 2:

City State Zip Code: Columbia Missouri 65202
City State Zip Code

Email: dluster@boonecountymo.org

Phone: 573-554-7907 Ext. Cell
Office

Fax: 573-442-3828

DPS Grants State Requirements

DPS Grants State Requirements

1. Is the applicant a law enforcement agency?*: No
2. Is the applicant a fire agency?*: No
3. Is the applicant an EMS agency?*: No

SHSP Project Package

Section A.1 through B.4

A.1 Region*: F

A.2 County*: Boone

A.3 Project Location Zip Code*: 65202

A.4 Project Activity Type*: Develop/enhance plans, procedures, and protocols

A.5 Was this project previously funded with State Homeland Security Program (SHSP) funds?*: No

A.6 Does this project increase capabilities (build/enhance), or does this project sustain capabilities at the current level?

Build/Enhance

NOTE: Applications should not contain both Build/Enhance and Sustain. If your project contains both, you MUST submit two applications as this question impacts the scoring process.

*:

A.6.a If you answered Build/Enhance to question A.6, has your agency coordinated with other agencies to determine if the resources requested are currently available within the region/state?:

Yes
Coordination example: contacted other agencies within your region to see if this capability/asset currently exists and is available.

A.6.b Explain coordination efforts made by your agency, as well as the outcome of the coordination efforts.:

Contacted Region F, SEMA and RHSOC to inquire. No other kits available.

A.7 Provide a brief overall description of the project.*:

This project will enhance Region F's capacity to conduct realistic, well-coordinated active threat exercises by procuring a gunshot simulator, portable UHF radios, sandwich board signs, and exercise vests. The kit will improve realism, communication, and control during multi-agency drills, ensuring all participants can train effectively in conditions closely replicating actual threats.

A.8 Provide a summary of specific project actions/items that will be purchased with grant funds*:

- * ShotBox gunshot simulator for realistic sound effects during training
- * Six Midland 4w UHF radios with chargers for exercise control and safety communications
- * Sandwich board signs to designate safe zones, command posts, staging areas, and exercise boundaries
- * Exercise vests to clearly identify controllers, evaluators, and role players

A.9 Will this project be able to be completed in the grant period of performance?*: Yes

A.10 What are the objectives this project is designed to accomplish? (the purpose of the project)*:

Increase realism in active threat training to better prepare responders for high-stress environments
Enhance exercise safety and control through clear identification and secure communications
Enhance public notification during exercises by using clearly marked signs to identify safe zones, boundaries, and command areas, informing bystanders and reducing confusion while maintain safety and realism.
Improve readiness for rapid, coordinated response to Active Threat scenarios and other violent

A.11 How does this project align with/increase terrorism preparedness for the region/state?*

The project supports terrorism preparedness by enabling high-fidelity, scenario-based training that focuses on coordinated law enforcement, fire, EMS, and emergency management response to armed attacks and other violent extremist acts. It directly aligns with THIRA-identified needs for coordinated operational response in high-threat environments. The capability to replicate realistic attack scenarios will enhance prevention, protection, mitigation, response, and recovery efforts in Region F.

Please indicate the project's alignment with terrorism preparedness for both your region and the state.

A.12 Why is this project necessary for the region/state?*

This project addresses active threat preparedness and operational coordination gaps, providing multi-jurisdictional training tools to strengthen terrorism response in soft targets. It fills a regional need for communications tools, signage, and vests, ensuring consistent safety, clear communication, and standardized operations across agencies during large-scale exercises.

Please indicate why the project is necessary for both your region and the state.

A.13 How does your agency plan to financially sustain the requested items in the future without grant funding?*

Once items age and need replacement, we will request in SHSP grant or in our budget as needed.

B. Project Capability, THIRA and Dual Use

B.1 Did your agency participate in the development of your respective region's Threat and Hazard Identification and Risk Assessment (THIRA)?* Yes

B.1.a Please explain your agency's participation in the development of the THIRA:

Attend and participate in all Region F/SEMA meetings.

Please review the State 2022 MO THIRA and 2024 MO SPR to determine the following:

B.2 Which Primary Core Capability best aligns to this project?* Operational Coordination

B.3 Which POETE (Planning, Organization, Equipment, Training, and Exercise) category(s) does your project address? * Equipment, Exercise, Organization, Planning, Training

B.4 How does this project impact the Capability Target listed on the State THIRA/SPR for the Core Capability selected in B.2 and the POETE category(s) selected in B.3?*

This project improves the region's ability to establish and maintain unified command during complex, multi-agency incidents by providing communications, identification, and simulation tools to support real-time situational awareness and coordinated response.

B.5 Does the requested project support dual-use activities?* Yes

Dual-use activities are those that support the achievement of core capabilities related to the national priorities and terrorism preparedness while also simultaneously supporting enhanced preparedness for other hazards unrelated to acts of terrorism.

B.5.a Please describe how the project supports terrorism preparedness and how this project increases preparedness for other hazards unrelated to terrorism.:

The kit supports terrorism preparedness by enabling realistic training for coordinated response to armed attacks and violent extremist acts.

It also increases preparedness for other hazards by providing communication equipment, signage, and identification vests usable in any multi-agency exercise, including natural disasters and public safety incidents.

Please review the National Priorities in the FY 2025 SHSP Notice of Funding Opportunity.

1. Enhancing the Protection of Soft Targets/Crowded Places
2. Supporting Homeland Security Task Forces and Fusion Centers
3. Enhancing Cybersecurity
4. Enhancing Election Security
5. Supporting Border Crisis Response and Enforcement

B.6 Does your project align to a National Priority?* **Yes**

Select the National Priority the project aligns with from the dropdown.

B.6.a National Priority: **Enhancing the Protection of Soft Targets/Crowded Places**

Select the Core Capability associated with the National Priority that the project aligns with. Please ensure the Core Capability chosen in B.6.b aligns with the Core Capability chosen in B.2.

B.6.b Core Capability: **Operational coordination**

B.6.c Please describe how this project aligns with the National Priority selected in question B.6.a.:

This project supports the National Priority by providing equipment to conduct realistic, coordinated active threat exercises at schools, businesses, public venues, and other soft targets. The gunshot simulator, UHF radios, signage, and vests improve safety, communication, and control, enabling agencies to strengthen prevention, protection, response, and recovery while standardizing resources across jurisdictions.

C. Project Background

C.1 Was any portion of the proposed project funded with FY 2024 SHSP funds?* **No**

C.2 Was any portion of the proposed project funded with FY 2023 SHSP funds?* **No**

C.3 Was any portion of the proposed project funded with FY 2022 SHSP funds?* **No**

D. Deployable/Shareable Resources

Deployable Resource: Identifies the availability and utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts or other mutual aid/assistance agreements. Examples of deployable resources include a communications vehicle, generator, CERT Team, HSRT Team, etc. Additionally, a mobile radio or repeater may also be a deployable resource if the radio is to be installed in a patrol car.

Shareable Resource: Provides information on the utility of a non-deployable shared asset in a region; identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers). Examples of shareable resources include items that allow information sharing but may not be physically deployable, such as a license plate reader (LPR).

D.1 Does this project fund resources that are deployable or shareable?* **Yes**

D.1.a Please select from the dropdown if the project funds resources that are deployable or shareable.: **Deployable Resource**

List the deployable/shareable resource.

D.1.b Item Name: **Active Threat Exercise Support Kit**

D.1.c Are there any special conditions/requirements on sharing the deployable/shareable resource(s)?: **No**
Example: Specific requirements of equipment, operator, etc.

FEMA Resource Typing Library Tool is located at <https://rtl.preptoolkit.org/Public>.

D.1.d Is the deployable resource NIMS Kind & Typed?: **No**

E. Audit Details

E.1 Has the Applicant Agency exceeded the federal expenditure threshold of \$1,000,000 in federal funds during agency's last fiscal year?* **Yes**
If the applicant agency exceeded the federal expenditure threshold in their last fiscal year, they must have their Single Audit or Program Specific Audit completed and submitted to the DPS/OHS within nine (9) months after the end of the audited fiscal year.

E.2 Date last audit/financial statement completed.*: **08/01/2024**
If an agency has never had an audit, please enter the date of their last annual financial statement.

E.3 By checking this box the applicant agency understands they are required to upload a copy of the agency's most recent completed audit (or annual financial statement) in the Named Attachments section of this application*: **Yes**

F. Risk Assessment

F.1 Does the applicant agency have new personnel that will be working on this award?* **No**
New personnel is defined as working with this award type less than 12 months.

F.2 Does the applicant agency have a new fiscal or time accounting system that will be used on this award?* **No**
New fiscal or time accounting system is defined as a system being utilized less than 12 months within the applicant agency.

F.3 Does the applicant agency receive any direct Federal awards?* **Yes**
Direct grants are grants that you apply directly to the federal government for and there is no intermediary agency such as OHS.

F.3.a Please list the direct Federal awards the agency receives.:

Listed on attached Single Audit

F.3.b Did the applicant agency receive any Federal monitoring on a direct federal award in their last fiscal year?: **No**

G. National Incident Management System (NIMS)

Please select Yes/No to questions G.1-G.14. If you answer no to any of these questions, explain planned activities during the grant period to strive towards being NIMS compliant in G.15.

If your agency is a Regional Planning Commission (RPC) or Council of Government (COG) and questions G.1-G.14 do not apply, select N/A.

G.1 Has the jurisdiction formally adopted the National Incident Management System (NIMS) throughout the jurisdiction or organization to prevent, protect against, mitigate, respond to, and recover from incidents?* **Yes**

G.2 Has the jurisdiction ensured training for the incident personnel incorporates NIMS training that is pertinent to each individuals incident responsibilities in alignment with the NIMS training program?* **Yes**

G.3 Does the jurisdiction develop, maintain, and implement mutual aid agreements (to include agreements with the private sector and nongovernmental organizations)?*	Yes
G.4 Does the jurisdiction apply ICS as the standard approach to the on-scene command, control, and coordination of incidents?*	Yes
G.6 Does the jurisdiction identify and inventory deployable incident resources consistently with national NIMS resource typing definitions and job titles/position qualifications, available through the Resource Typing Library Tool?*	Yes
G.5 Does the jurisdiction enable effective and secure communications within and across jurisdictions and organizations?*	Yes
G.7 Has your agency designated a point of contact to serve as the principal coordinator for the implementation of NIMS?*	Yes
G.8 Has your agency adopted NIMS terminology for the qualification, certification, and credentialing of incident personnel?*	Yes
G.9 Does your agency use the NIMS Resource Management Process during incidents? (identify requirements, order and acquire, mobilize, track and report, demobilize, reimburse and restock)*:	Yes
G.10 Does your agency implement JIS for the dissemination of incident information to the public, incident personnel, traditional and social media, and other stakeholders?*	Yes
G.11 Does your agency use MAC Groups/Policy Groups during incidents to enable decision making among elected and appointed officials and support resource prioritization and allocation?*	Yes
G.12 Does your agency organize and manage EOC's and EOC teams consistent with pertinent NIMS guidance?*	Yes
G.13 Does your agency apply plain language and clear text communications standards?*	Yes
G.14 Does your agency develop, maintain, and implement procedures for data collection, analysis, and dissemination to meet organizational needs for situational awareness?*	Yes

If answered **No** to any questions G.1-G.14, please explain planned activities during grant period to strive towards being NIMS compliant.

G.15 Planned Activities:

NIMS Compliant

H. Certified Assurances

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

SHSP Certified Assurances

H.1 By checking this box, I have read and agree to the terms and conditions of this grant*: **Yes**

In order to be considered eligible for funding, the correct Authorized Official must be designated and have knowledge of the certified assurances associated with this funding opportunity.

If the incorrect Authorized Official is listed in H.2 and H.3 of the application, the application will be deemed ineligible for funding.

The Authorized Official is the individual who has the authority to legally bind the applicant into a contract and is generally the applicant's elected or appointed chief executive. For example:

- ? If the applicant agency is a city, the Mayor or City Administrator shall be the Authorized Official
- ? If the applicant agency is a county, the Presiding County Commissioner or County Executive shall be the Authorized Official
- ? If the applicant agency is a State Department, the Director shall be the Authorized Official
- ? If the applicant agency is a college/university, the President shall be the Authorized Official
- ? If the applicant agency is a nonprofit, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is an Regional Planning Commission (RPC) or Council of Government (COG), the Executive Director shall be the Authorized Official
- ? If the applicant agency is a special district, such as Fire Protection District or Ambulance District, the Board Chair/President shall be the Authorized Official
- ? If the applicant agency is a school district, the Superintendent or School Board President shall be the Authorized Official

If a designee is being utilized to authorize the application, the Missouri Department of Public Safety (DPS) reserves the right to request documentation that indicates the designee has the authority to legally bind the applicant into a contract in lieu of the Authorized Official at the time of application submission.

****If the Authorized Official has a different title, than those listed above, official documentation naming that position as the Authorized Official for your agency must be included in the application attachments or your application will not be considered for funding****

The above list is not an all-inclusive list. If your agency does not fall into the above listed categories, or if you are unsure of who the Authorized Official is for your agency, please contact the Missouri Department of Public Safety (DPS)/Office of Homeland Security (OHS) at (573) 522-6125.

H.2 Authorized Official Name*: **Kip Kendrick**

H.3 Title of Authorized Official*: **Presiding Commissioner**

H.4 Name of person completing this application*: **Della Luster**

H.5 Title of person completing this application*: **Administrative Coordinator**

H.6 By checking this box, I certify I have read and understand that the correct Authorized Official MUST be designated on this form in question H.2 and H.3 in order to be eligible for funding*: **Yes**

H.7 Date*: **08/13/2025**

Interoperable Communications

Radio Interoperability

Refer to the **Radio Interoperability Guidelines** for Interoperable Communications Equipment Requirements that MUST be met in order to be eligible for funding. It is highly recommended that your agency reach out to the Missouri Interoperability Center (MC) to review your project for compliance with the Radio Interoperable Guidelines prior to submission of the application. The MC can be reached via phone at (573) 522-1714 or email at moswin.sysadmin@dps.mo.gov.

1. Are you applying for interoperable communications equipment?*: **No**

Budget

Personnel

Name	Position Title	Position Status	Employment Status	% of time spent on this grant funded activities	Requested Personnel Cost Discipline	Function	Allowable Activity
------	----------------	-----------------	-------------------	---	-------------------------------------	----------	--------------------

No Data for Table

Narrative Justification - Personnel

5000 Character Limit

Personnel Benefits

Name	Benefits % of Salary	Requested Benefit Cost Discipline	Function	Allowable Activity
------	----------------------	-----------------------------------	----------	--------------------

No Data for Table

Narrative Justification - Benefits

5000 Character Limit

Travel

Item Name	Category	Explanation of Other Travel	Total Cost Discipline	Function	Allowable Activity
-----------	----------	-----------------------------	-----------------------	----------	--------------------

No Data for Table

Narrative Justification - Travel

5000 Character Limit

Equipment

Line	Item Name	AEL #	Qty	Unit Cost	Total Cost Discipline	Function	Allowable Activity
	Mobile gunSHOT BOX	03OE-01-NLTA	1.00	\$3,000.00	\$3,000.00	Emergency Management	Equipment CBRNE Operational Search and Rescue Equipment
					\$3,000.00		

Narrative Justification - Equipment

ShotBox gunshot simulator for realistic sound effects during Active Threat training/exercises. This kit will be housed at Boone County OEM and available to the region for training.

10000 Character Limit

Supplies/Operations

Item Name	Supply/Operation Type	Qty	Unit Cost	Total Supply or Operation Expense	Cost Discipline	Function	Allowable Activity
Active Threat Training/Exercise Kit supplies	Other (computer, projector, chair, etc.)	1.00	\$2,500.00	\$2,500.00	Emergency Management		Exercise Supplies
				\$2,500.00			

Narrative Justification - Supplies/Operations

- Six Midland 4w UHF radios with chargers for exercise control and safety communications \$811.61
- Three Sandwich board signs to designate safe zones, command posts, staging areas, and exercise boundaries \$315.00
- Twenty Exercise vests to clearly identify controllers, evaluators, and role players \$1,303.21
 - Increase realism in active threat training to better prepare responders for high-stress environments
 - Enhance exercise safety and control through clear identification and secure communications
 - Enhance public notification during exercises by using clearly marked signs to identify safe zones, boundaries, and command areas, informing bystanders and reducing confusion while maintaining safety and realism.
 - Improve readiness for rapid, coordinated response to Active Threat scenarios and other violent incidents

5000 Character Limit

Contractual

Item Name	Type of Contract	Contract Amount	Discipline	Function	Allowable Activity
No Data for Table					

Narrative Justification - Contractual

5000 Character Limit

Total Budget

Total Personnel:	\$0.00
Total Benefits:	\$0.00
Total Travel:	\$0.00
Total Equipment:	\$3,000.00
Total Supplies/Operation:	\$2,500.00
Total Contractual:	\$0.00
Total Project Cost:	\$5,500.00

Named Attachments

Named Attachment	Required	Description	File Name	Type	Size	Upload Date
Audit/Financial Statement (REQUIRED)*	✓	Single Audit	2023_OMB_Circular_A-133.pdf	pdf	321 KB	08/15/2025 02:57 PM
Quote or Cost Basis		Quotes/Cost Basis	New Compressed zipped Folder.zip	zip	1 MB	08/14/2025 04:56 PM
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						
Other Supporting Information						

Quote

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To Order: Submit Quote & Purchase Order (as applicable) to orders@scenariotrainer.com

Quote for:

Boone County Office Of Emergency Management

Attn: Jacob Waller

Phone: (573)554-7909

Email: jwaller@boonecountymmo.org

Prepared by:

Name: Tori Lippassaar

Phone: 216-925-5114

Email: toril@scenariotrainer.com

Quote #

250811

Description [item#]	SKU	Qty	Unit price	Total price
*gunSHOT BOX™ GO Single Unit Compact [GSB-GO] (Type B - USA)	GSB-GO-USA01	1	\$2,845.00	\$2,845.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Upgrade Options: (Sold Separately)			
	Max Range Remote	\$99.00	
	FieldPWR™ - Portable Power Station 600W	\$475.00	
	Training BANG™ 729T-M with Receiver	\$1,495.00	
	RAS-Pack™ with Training 9mm and Training AR-15/M4	\$4,995.00	
	2 Year Extended Scenario Trainer™: gunSHOT BOX™ (Per Unit)	\$395.00	
	Subtotal:	\$2,845.00	
	Discount:	\$0.00	
	Shipping & Handling:	\$64.01	
Tax Rate:	0.00%	Tax Due:	\$0.00
	TOTAL:	\$2,909.01	

Thank you for the opportunity to provide training equipment for those who serve! Sincerely yours,
-The Scenario Trainer Team

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Mobile gunSHOT BOX™

Training BANG™



gunSHOT BOX™

Training Arms™



RAS-Pack™



All Safe Industries, Inc.
 10711 Electron Dr
 Louisville KY 40299
 888-972-3389
 www.allsafeindustries.com

Quote

#QUO-30677

Expires 9/12/2025

Bill To

Boone County Office of Emergency Mgmt
 2145 E COUNTY DR
 Columbia MO 65202

Ship To

Boone County Office of Emergency Mgmt
 2145 E COUNTY DR
 Columbia MO 65202

D&B: 94-269-4308

CAGE: 1FZK7

Date	Cust Ref#	Terms	Sales Rep	Shipping Method
8/13/2025	Dynamic Vest	Net 30	Katie Tyler	UPS® Ground

Qty	Item #	Unit Price	Total Amount
5	DMS 05820 ANSI Dynamic Vest - Color: Yellow, Includes 1 Custom Imprinted Placard Set - Yellow, Custom Imprint Text: Controller - Est Lead Time: 1-2 Weeks, Subject to Change	\$61.45	\$307.25
5	DMS 05820 ANSI Dynamic Vest - Color: Yellow, Includes 1 Custom Imprinted Placard Set - Yellow, Custom Imprint Text: Evaluator - Est Lead Time: 1-2 Weeks, Subject to Change	\$61.45	\$307.25
5	DMS 05820 ANSI Dynamic Vest - Color: Yellow, Includes 1 Custom Imprinted Placard Set - Yellow, Custom Imprint Text: Observer - Est Lead Time: 1-2 Weeks, Subject to Change	\$61.45	\$307.25
5	DMS 05820 ANSI Dynamic Vest - Color: Yellow, Includes 1 Custom Imprinted Placard Set - Yellow, Custom Imprint Text: Safety - Est Lead Time: 1-2 Weeks, Subject to Change	\$61.45	\$307.25

Subtotal	\$1,229.00
Discount Total	
Est. Shipping Cost	\$74.21
Tax Total (0%)	\$0.00
Total	\$1,303.21

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Plastic A-Frame Sign - Standard, 24 x 36", Orange


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MODEL NO.	DESCRIPTION	SIZE W x H	SIGN AREA W x H	WT. (LBS.)	PRICE EACH		COLOR	IN STOCK SHIPS TODAY
					1	3+		
H-6104O	Standard	25 x 45"	24 x 36"	18	\$110	\$105	<input checked="" type="checkbox"/> Orange	1 ADD

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Add Product by Model #

ex: H-101	Qty
-----------	-----

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Model #	Description	Qty	Price	Total	Remove
H-6104O	Plastic A-Frame Sign - Standard, 24 x 36", Orange	<input type="text" value="3"/>	\$105.00/EA	\$315.00	

SUBTOTAL = \$315.00

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[Shipping](#) | [Sale Code:](#)

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\$300+ orders are eligible for a free item.

Products Based on Your Search



MIDLAND Earpiece: Fits Midland, For BizTalk M...

Web Price ⓘ
\$29.99 / each



MIDLAND Handheld Two Way Radio: BizTalk MB...

Web Price ⓘ
\$160.35 / each



MIDLAND Single Unit Charger: Fits Midland,...

Web Price ⓘ
\$26.24 / each

Related Categories



Handheld Two-Way Radios



Two-Way Radios



Two-Way Radios & Accessories

[Product Categories](#) / [Electronics & Batteries](#) / [Electronic Communication Equipment](#) / [Audio Equipment](#) /

[Two-Way Radios & Accessories](#) / [Two-Way Radios](#) / [Handheld Two-Way Radios](#) / [MIDLAND Handheld Two Way Radio: BizTalk...](#)



MIDLAND Handheld Two Way Radio: BizTalk MB Series, UHF, Analog, 4 W, 16 Channels, No Display, 6 PK

Item 797RC3 Mfr. Model MB400X6MC

Web Price ⓘ
\$811.61 / pkg. of 6

Qty
1

Add to Cart



Ship



Pickup

Expected to arrive **Tue. Aug 12.**

Ship to **65201** | [Change](#)

Shipping Weight **7.2 lbs**

[Ship Availability Terms](#)

[Add to List](#)

Product Details

Catalog Page [1946](#)

Compliance & Restrictions

Brand **MIDLAND**

Manufacturer Part Number **MB400X6MC**

Radio Series **BizTalk MB**

Band Type **UHF**



[View the Safety Data Sheet \(SDS\) for this item.](#)



Excepted Hazardous Materials - General



[Chat with an Agent](#)

FCC License Required **Yes**

Radio Transmission **Analog**

Programming Requirements **Pre-Programmed**

Output Power **4 W**

Number of Channels **16**

Frequency Range **450 MHz to 470 MHz**

Display Type **No Display**

Battery Life **10 hr**

Battery Type **Li-Ion**

Number of Radios Included **6**

Number of Chargers Included **1**

Types of Chargers Included **Multi-Unit Charger**

Waterproof **Yes**

IP Rating **IP67**

Emergency Button **Yes**

Intrinsically Safe **No**

VOX (Voice Operated Exchange) **Yes**

Inside Area Range **350,000 sq ft**

Includes **(6) Antennas; (6) Batteries; (6) Belt Clips**

Features

(142) Privacy Codes; Battery Life Extender; Bilingual Voice Announcements (English and Spanish); Emergency Call; Low Battery Alert; Radio to Radio Cloning; VOX

Standards **ANSI; FCC; ICNIRP; IEEE; NCRP**

Display Qty **6**

Display Sell UOM **PK**


UNSPSC **43191510**

Country of Origin **China (subject to change)**

Product Description

UHF business radios allow a wide range of frequency settings for communication within buildings and out in the field. They operate in the ultra-high frequency (UHF) band that penetrates steel and concrete to produce greater indoor range but less outdoor range than the very-high frequency (VHF) band. Their superior barrier penetration makes them ideal for warehouses, distribution centers, schools, hospitals, and urban areas. These two-way radios transmit and receive messages over radio frequencies that work where cellular coverage may be spotty, overloaded, or unavailable. UHF radios require a license, which is managed by the Federal

 countries. [View all countries.](#)

 **WARNING: Cancer and Reproductive Harm -**
www.P65Warnings.ca.gov

Documents

 [Specification Sheet](#)

 [Alternate Products](#) 



MIDLAND Handheld Two Way Radio: BizTalk MB Series, UHF, 4 W, 16 Channels, No Display, 10 hr, Li-Ion

Item **54YL07**

Web Price 

\$160.35 / each

Qty
1

[Add to Cart](#)

Compatible Products



MIDLAND Earpiece: Fits Midland, For BizTalk MB Series, Ear Hook, Push To Talk, Black, 1 Wires, Wired

Item **807T27**

Web Price 
\$29.99 / each

Qty
1

Add to Cart



MIDLAND Surveillance Kit: Fits Midland, For BizTalk MB Series, Earbud, Push To Talk, Clear, 2 Wires

Item **807T28**

Web Price 
\$39.99 / each

Qty
1

Add to Cart



MIDLAND Single Unit Charger: Fits Midland, For BizTalk MB Series, 1 Radios Charged, 7.4 V DC, MDC400

Item **807T32**

Web Price 
\$26.24 / each

Qty
1

Add to Cart



MIDLAND Multi-Unit Charger: Fits Midland, For BizTalk MB Series, 6 Radios Charged, 7.4 V DC, MGC400

Item **807T33**

Web Price 
\$249.99 / each

Qty
1

Add to Cart

404-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25

In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Contract Amendment with Talley Communications Corporation d/b/a Talley Inc. for Radio System Materials and Supplies. The terms of the contract amendment are set out in the attached contract amendment and the Presiding Commissioner is authorized to sign the same.

Done this 19th day of August 2025.

ATTEST:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing

Melinda Bobbitt, CPPO
Director of Purchasing



5551 S. Tom Bass Road
Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPB, CPPO
DATE: August 4, 2025
RE: Amendment #1 to Contract C000267 (*bid #44-02DEC21*) – *Radio System Materials and Supplies*

Contract C000267 (*bid #44-02DEC21*) – *Radio System Materials and Supplies* was approved by commission for award to Talley Communications Corporation d/b/a Talley Inc. on December 28, 2021, commission order #538-2021.

Amendment #1 adds Radiowave brand antenna equipment for 11-12% off list price.

cc: Christie Davis, Joint Communications / Contract File

**CONTRACT AMENDMENT NUMBER ONE
FOR
RADIO SIGNAL MATERIALS AND SUPPLIES**

The Agreement **C000267 (from bid 44-02DEC21)** dated the 28th day of December 28 2021 made by and between Boone County, Missouri and **Talley Communications Corporation, d/b/a Talley Inc.** for and in consideration of the performance of the respective obligations of the parties set forth herein, is amended as follows:

1. **ADD** Radiowave brand antennae equipment for 11-12% discount off list price.
2. Except as specifically amended hereunder, all other terms, conditions, provisions, and prices of the original agreement shall remain in full force and effect.

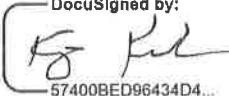
IN WITNESS WHEREOF the parties through their duly authorized representatives have executed this agreement on the day and year first above written.

**TALLEY COMMUNICATIONS CORPORATION
d/b/a TALLEY INC.**

**BOONE COUNTY, MISSOURI
by: Boone County Commission**

Signed by:

 2DC3FC730E314EB...
 by _____
 LMR Account Manager
 title _____

DocuSigned by:

 57400BED96434D4...

 Kip Kendrick, Presiding Commissioner

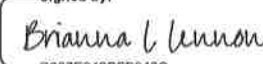
APPROVED AS TO FORM:

DocuSigned by:

 7D71DEAE89D74DD...


 CJ Dykhous, County Counselor

ATTEST:

Signed by:

 D287E2428FB948C...

 Brianna L. Lennon, County Clerk

AUDITOR CERTIFICATION: In accordance with §RSMo 50.660, I hereby certify that a sufficient unencumbered appropriation balance exists and is available to satisfy the obligation(s) arising from this contract. (Note: Certification of this contract is not required if the terms of this contract do not create a measurable county obligation at this time.)

DocuSigned by:

 8E8FE1148A274E1...

 Signature

8/11/2025 Date

2704/23850; 2706-91300 Term & Supply

 Appropriation Account

405-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25


In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

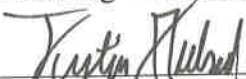
Now on this day, the County Commission of the County of Boone does hereby approve the attached Surplus Disposal submitted by the Purchasing Department.

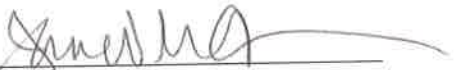
Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Boone County Purchasing
Brijanna Purdy
Purchasing Assistant



5551 Tom Bass Rd
Columbia, MO 65201
Phone: (573) 886-4394

MEMORANDUM

TO: Boone County Commission
FROM: Brijanna Purdy
RE: Surplus Disposal
DATE: August 12, 2025

The Purchasing Department respectfully requests approval, on behalf of the Sheriff's Office, to dispose of asset tags #20113, 22151, 22615, 23855, & 24109 due to age, mileage, and required repairs. SUV will be sold through Liquidity Services through GovDeals.

	Asset #	Description	Make & Model	Department	Condition of Asset
1.	20113	2016 Police Interceptor	Ford Taurus	SO	Over 150,000 miles. fair
2.	22151	2017 Police Interceptor	Ford Explorer	SO	Over 200,000 miles
3.	22615	2018 Police Interceptor	Ford Explorer	SO	Over 170,000 miles
4.	23855	2020 Police Interceptor	Ford Explorer	SO	Transmission Skips/Slips Gear
5.	24109	2020 Police Interceptor	Ford Explorer	SO	Transmission Skips/Slips Gear

cc: Jacob Flowers, Auditor Surplus File
David Alexander, Leasa Quick, Brian Leer: Sheriff
Robert Sapp: Road & Bridge
Stacy Bond: HR
Surplus File

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 06-09-2025

Fixed Asset Tag Number: 20113

Description of Asset: 2016 Ford Police Interceptor Sedan (Taurus)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FAHP2L88GG115982 Color: Silver

Condition of Asset: Good. Odometer: 151,xxx miles

Reason for Disposition: Replaced in 2025.

Location of Asset and Desired Date for Removal to Storage: Sheriff's Office (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff (D. Alexander)

Signature D. Alexander 06-09-2025

To be Completed by: AUDITOR

Original Acquisition Date 5/23/16

G/L Account for Proceeds 2901-3835 J

Original Acquisition Amount 22,865.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Sealed Bids

____ Other Explain _____

Commission Order Number 405-2025

Date Approved 8/19/2025

Signature KJK

RECEIVED

JUN 09 2025

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 06-09-2025

Fixed Asset Tag Number: 22151

Description of Asset: 2017 Ford Police Interceptor Utility (Explorer)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FM5K8AR3HGC86209 Color: White

Condition of Asset: Fair. Odometer: 211,xxx miles

Reason for Disposition: Replaced in 2025.

Location of Asset and Desired Date for Removal to Storage: Sheriff's Office (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 Sheriff (D. Alexander)

Signature D. Alexander 06-09-2025

To be Completed by: AUDITOR

Original Acquisition Date 5/22/17

G/L Account for Proceeds 1190-3835 J

Original Acquisition Amount 28,720.00

Original Funding Source 2731

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 405-2025

Date Approved 8/19/2025

Signature Kgll

RECEIVED

JUN 09 2025

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 06-09-2025

Fixed Asset Tag Number: 22615

Description of Asset: 2018 Ford Police Interceptor Utility (Explorer)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FM5K8AR4JGC42984 Color: Brown

Condition of Asset: Fair. Odometer: 177,xxx miles

Reason for Disposition: Replaced in 2025.

Location of Asset and Desired Date for Removal to Storage: Sheriff's Office (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 Sheriff (D. Alexander)

Signature D. Alexander 06-09-2025

To be Completed by: AUDITOR

Original Acquisition Date 9/28/18

G/L Account for Proceeds 2902-3835 J

Original Acquisition Amount 29,798.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

Trade Auction Sealed Bids

Other Explain _____

Commission Order Number 405-2025

Date Approved 8/19/2025

Signature Kp [Signature]

RECEIVED

JUN 09 2025

BOONE COUNTY
AUDITOR

BOONE COUNTY
Request for Disposal/Transfer of County Property
Complete, sign, and return to Auditor's Office

Date: 06-09-2025

Fixed Asset Tag Number: 23855

Description of Asset: 2020 Ford Police Interceptor Utility (Explorer)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

RECEIVED

Other Information (Serial number, etc.): VIN: 1FM5K8AB5LGA18631 Color: Tan

JUN 09 2025

Condition of Asset: Transmission skips/slips gears. Odometer: 126,xxx miles

**BOONE COUNTY
AUDITOR**

Reason for Disposition: Replaced in 2025.

Location of Asset and Desired Date for Removal to Storage: Sheriff's Office (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1255 Sheriff (D. Alexander)

Signature D. Alexander 06-09-2025

To be Completed by: AUDITOR

Original Acquisition Date 9/16/19

G/L Account for Proceeds 1190-3835 J

Original Acquisition Amount 33,732.00

Original Funding Source 2731

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade ____ Auction ____ Scaled Bids

____ Other Explain _____

Commission Order Number 405-2025

Date Approved 8/19/2025

Signature [Signature]

BOONE COUNTY

Request for Disposal/Transfer of County Property

Complete, sign, and return to Auditor's Office

Date: 06-09-2025

Fixed Asset Tag Number: 24109

Description of Asset: 2020 Ford Police Interceptor Utility (Explorer)

Requested Means of Disposal: Sell Trade-In Recycle/Trash Other, Explain:

Other Information (Serial number, etc.): VIN: 1FM5K8AB7LGA18629 Color: Tan

Condition of Asset: Transmission skips/slips gears. Odometer: 115,xxx miles

Reason for Disposition: Replaced in 2025.

Location of Asset and Desired Date for Removal to Storage: Sheriff's Office (D. Alexander)

Was asset purchased with grant funding? YES NO

If "YES", does the grant impose restriction and/or requirements pertaining to disposal? YES NO

If yes, attach documentation demonstrating compliance with the agency's restrictions and/or requirements.

Dept Number & Name: 1251 Sheriff (D. Alexander)

Signature D. Alexander 06-09-2025

To be Completed by: AUDITOR

Original Acquisition Date 2/10/20

G/L Account for Proceeds 2901-3835 J

Original Acquisition Amount 33,889.00

Original Funding Source 2787

Account Group 1605

To be Completed by: COUNTY COMMISSION / COUNTY CLERK

Approved Disposal Method:

____ Transfer Department Name _____ Number _____

Location within Department _____

Individual _____

____ Trade _____ Auction _____ Sealed Bids

____ Other Explain _____

Commission Order Number 405-2025

Date Approved 8/19/2025

Signature Kp

RECEIVED

JUN 09 2025

BOONE COUNTY
AUDITOR

406 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25


In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

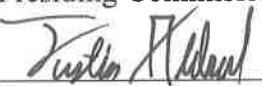
Now on this day, the County Commission of the County of Boone does hereby approve the application for the STOP Violence Against Women (STOP VAWA) Grant for 2026-2027 submitted by the Boone County 13th Judicial Circuit Court.

Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

Missouri Department of
Public Safety

Application

160215 - 2024-2025 STOP Violence Against Women (STOP VAWA) - Final Application

161098 - Integrated Domestic Violence Program
STOP Violence Against Women Grant (VAWA)

Status: Editing Submitted Date: Submitted By:

Applicant Information

Primary Contact:

Name:* Ms. Lori Zuroweste
Title First Name Last Name
Job Title:* Domestic Assault Court Coordinator
Email:* Lori.zuroweste@courts.mo.gov
Mailing Address:* Boone County Courthouse
Street Address 1: 705 E. Walnut St
Street Address 2:
* Columbia Missouri 65201
City State/Province Postal Code/Zip
Phone:* 573-886-4389 Ext.
Fax: 573-886-4070

Organization Information

Applicant Agency:* 13th Judicial Circuit Court
Organization Type:* Government
Federal Tax ID#:* 436000349
DUNS #: 073755977
Unique Entity ID:* T3NHKKJW27K8
SAM/CCR CAGE Code: 4SWR3 03/12/2024
Valid Until Date
Organization Website: <http://www.courts.mo.gov/hosted/circuit13/>
Mailing Address:* 705 E. Walnut Street
Street Address 1:
Street Address 2:

City*	Columbia City	Missouri State/Province	65201 Postal Code/Zip	4487 + 4
County:*	Boone			
Congressional District:*	09			
Phone:*	573-886-4060			Ext.
Fax:	573-886-4070			

Contact Information

Authorized Official

The Authorized Official is the individual that has the ability to legally bind the applicant agency in a contract (e.g. Board President, Presiding Commissioner, Mayor, City Administrator, University President, State Department Director).

The Authorized Official and the Project Director cannot be the same person.

Authorized Official:*	Mr.	Kip	Kendrick
	Title	First Name	Last Name
Job Title:*	Presiding Commissioner		
Agency:*	Boone County		
Mailing Address:*	801 East Walnut Street		
Street Address 1:	Room 333		
Street Address 2:			
AOCity*	Columbia	Missouri	65201
	City	State	Zip Code
Email:*	kkendrick@boonecountymo.org		
Phone:*	573-886-4307		Ext.
Fax:*	573-886-4311		

Project Director

The Project Director is the individual that will have direct oversight of the proposed project.

The Authorized Official and the Project Director cannot be the same person.

If the project agency is a local law enforcement agency, the Project Director shall be the chief or sheriff of that agency. Exceptions to this requirement are the St. Louis Metropolitan Police Department and the Kansas City Police Department.

Project Director:*	Ms.	Cindy	Garrett
	Title	First Name	Last Name
Job Title:*	Court Administrator		
Agency:*	Thirteenth Judicial Circuit		
Mailing Address:*	705 East Walnut Street		
Street Address 1:			
Street Address 2:			

PDCity* Columbia Missouri 65201
City State Zip Code

Email:* cindy.l.garrett@courts.mo.gov

Phone:* 573-886-4058

Ext.

Fax:* 573-886-4070

Fiscal Officer

The Fiscal Officer is the individual who has responsibility for accounting and audit issues at the applicant agency level (e.g. City Clerk, County Treasurer, Director of Finance, Accountant).

Fiscal Officer:* Ms. Jenna Redel
Title First Name Last Name

Job Title:* Treasurer

Agency:* Boone County

Mailing Address:* 801 East Walnut Street

Street Address 1: Room 205

Street Address 2:

FOCity* Columbia Missouri 65201
City State Zip Code

Email:* jredel@boonecountymo.org

Phone:* 573-886-4365

Ext.

Fax* 573-886-4369

Project Contact Person

The Project Contact Person should be the individual who is most familiar with the program this grant will fund.

This person can be the Project Director if that individual is most familiar with the program.

Project Contact Person:* Mr. Derek Hux
Title First Name Last Name

Job Title:* Deputy Court Administrator

Agency:* Thirteenth Judicial Circuit

Mailing Address:* 705 East Walnut Street

Street Address 1:

Street Address 2:

OCCity* Columbia Missouri 65201
City State Zip Code

Email:* derek.hux@courts.mo.gov

Phone:* 573-886-4059

Ext.

Fax:* 573-886-4070

Non-Profit Chairperson

Enter the name and address of the individual serving as the organization's board chairperson. Please provide an address other than the agency address.

This section is not applicable to agencies that are not considered a 501 (c) (3) non-profit organization.

Non-Profit Chairperson:

Title First Name Last Name

Job Title:

Agency:

Mailing Address:

Street Address 1:

Street Address 2:

NCCity

Missouri

City State Zip Code

Email:

Phone:

Ext.

Fax

Project Summary

Application Type:* Continuation

Current Subaward Number(s): 2022-VAWA-001

Program Category:* Court

Project Type:* Regional

Geographic Area:* Boone and Callaway Counties, Missouri

Brief Summary:* The integrated Domestic Violence Program consists of the specialized domestic violence dockets; the utilization of MEND (Men Exploring Non-Violent Directions) and EMBRACE/EMBRACE U programs (Batterer's Intervention Program that offers classes for both men and women) as part of a graduated range of sanctions for offenders; and the DACC (Domestic Assault Court Coordinator), a court employee dedicated to the domestic violence dockets, who tracks and reports on participants in both BIP programs as well as all domestic cases, acts as a liaison to domestic violence docket stakeholders, and assists with the processing of domestic violence cases.

Program Income Generated:* Yes

Statement of the Problem (2024)

What is the Problem?*

Provide a statement describing the problem you are proposing to specifically address with these funds.

Domestic violence is a major societal issue across the country and specifically in Missouri. The Missouri statutes in chapters 565 and 455 define domestic assault as the circumstance when a person commits an act against a family or household member, or an adult in a continuing social relationship of a romantic or intimate nature, and anyone who has a child in common regardless of whether they've been married or have resided together at the time. The extension of the definition of domestic violence victims to include "social relationships" indicates a broad approach to domestic violence. Additionally, legislative intent to treat violence in domestic relationships differently from other cases involving violence can be seen in chapter 565. For example, the act of taking away a phone, which is often not considered a crime, may be determined such when it occurs between family or household members for the purpose of isolation. Another example is the status of a victim as a family member can escalate misdemeanor cases to felony level and increase punishments for repeat offenders. According to a report in World Population Review dated April 2023, Missouri ranks in the top three states for domestic violence reports. About 41.8% of Missouri women and 35.2% of Missouri men experience intimate partner physical violence, sexual violence, or stalking.

Why is it a Problem?*

Provide a brief statement describing why it is particularly a problem in the area(s) to be served by this project.

Acknowledging the continuing problem of domestic violence in Missouri, the Missouri Attorney General's Task Force on Domestic Violence released a report, which contained 12 recommendations to combat domestic violence. The recommendations that were the most applicable to the domestic violence court include the following: legislation should be consistent in terminology utilized for domestic violence statutes; the Missouri Division of Probation and Parole should be established as the credentialing agency to establish standards for batterer intervention programs; law enforcement agencies and advocates should establish and formalize collaborative working relationships; courts should establish and formalize collaborative working relationships; courts should utilize specialized dockets to monitor compliance with conditions of probation; and judges should make greater use of Missouri Supreme Court Rule 33 as authority to set conditions of bond. The Thirteenth Judicial Circuit supports all of the Task Force's recommendations.

What Local Law Enforcement Data Supports there is a Problem?*

Provide the most current local law enforcement crime data specifically related to the project. Applicants are strongly encouraged to request data from your local law enforcement entities. Applicants may also visit the Missouri State Highway Patrol's Crime in Missouri Dashboard. Your response to this section should be organized and provide the number and type of crime(s) for each county served.

You can pull local data from the Violent Crime section (for sexual assault data) and the Domestic Violence section.

According to the Missouri Uniform Crime Reporting Program (MUCRP), the number of domestic violence incidents in the 13th Judicial Circuit in the last three years are as follows:

Boone County:

- 2,010 incidents in 2020
- 1,435 incidents in 2021
- 1,262 incidents in 2022
- 494 incidents so far in 2023

Callaway County:

- 482 incidents in 2020
- 411 incidents in 2021
- 289 incidents in 2022
- 108 incidents so far in 2023

While numbers of domestic violence incidents have decreased over the last few years, there continues to be an ongoing issue of domestic violence within the Thirteenth Judicial Circuit. The availability of the STOP-VAWA grant funds has and will continue to assist in our mission to lower recidivism rates and incidents of violence in Boone and Callaway counties.

What Agency Data Supports there is Problem?*

Provide the most current agency data.

Since 2008 in Boone County and 2010 in Callaway County, criminal cases involving domestic violence are heard on consolidated dockets assigned to one associate circuit judge in each county. The designated domestic violence dockets in Boone and Callaway counties allow the domestic violence prosecutors and criminal defense counsel dedicated time to speak with each other, their witnesses and clients, as well as opportunities to discuss scheduling and possible dispositions. As a result, cases are processed and disposed of more quickly, which improves the court's efficiency, increases offender accountability, and quicker justice for the victims.

An essential component of the domestic violence docket is the requirement that some defendants attend a Batterer's Intervention Program (BIP) as part of a graduated range of sanctions that uses coercive power of the criminal justice system to hold abusers accountable for their criminal actions and for changing their behavior. In 2006 Family Counseling Center now Compass Health, obtained grant funding for its batterer intervention program, MEND. This allowed participants who could not afford the total cost of \$1,100 (\$40 per class for 27 classes plus \$20 orientation fee) to attend the program. However, that grant funding discontinued in 2008. To make the program financially feasible for defendants, the court applied for STOP-VAWA funding in 2008. Currently, up to \$30 of the \$40 per class fee is covered by the STOP-VAWA grant funding. The remaining portion, or copay, which is a minimum of \$10 per class, is calculated utilizing a sliding scale and is paid for by the defendants. This constitutes the match for the grant. TMT Consulting became part of the circuit's grant in 2017.

The Domestic Assault Court Coordinator (DACC) assists the court by tracking defendants who are ordered to a BIP by monitoring defendants' compliance. The DACC closely tracks whether defendants enroll and begin participating in the BIP by the court ordered dates, and finishes in a timely manner. The DACC sends correspondence to the judge and requests hearings to be set if defendants fail to adhere to those dates. The DACC serves as a liaison and fosters communication between the court and prosecuting attorneys, public defenders, private defense counsel, probation officers, and other stakeholders. As a result, the court is able to realistically require defendants to enroll in a BIP within 30 days. This is a dramatic reduction in time from the average of 143 days in 2010 between the court order and enrollment. Additionally, the court expects defendants to begin attending classes within a week after enrollment, which has significantly decreased the gap in time from enrollment date to start date. Furthermore, prior to the development of the DACC position, the time period between defendants' termination or suspension from a BIP and the court being notified of such action has been significantly reduced from one month or more to one to two weeks.

Moreover, due to the DACC monitoring defendants' compliance, more defendants are completing a BIP and are completing BIP in a shorter time frame. The implementation of the Domestic Violence Compliance Record (DVCR) can also be attributed to the improvement in defendants' compliance. The DVCR is a record signed by both the judge and the defendant at the time the judge orders a BIP. It assigns dates the defendant must enroll, start, and complete the program. It is designed to hold defendants accountable in completing the 27 week program within 35 weeks of the court ordering participation into the program. In short, it is a written agreement that sets firm timeframes for participation in the program. The DACC files a copy of the DVCR with the court and provides a copy to the defendant so every participant is on notice of the expectations the court has regarding the BIP. By doing this, communication has improved greatly between all parties. Therefore, the DVCR along with the role of the DACC have greatly improved the efficiency of the Court in handling domestic violence cases and the implementation of the batterer's intervention program in a timely manner.

What are the Demographics of the Area(s) to be served?*

Please provide demographics. Describe the populations and characteristics of the area(s) the agency will serve with the project.

The Thirteenth Circuit does not keep track of racial demographics, but within Boone and Callaway County there are more male defendants than female defendants who are charged with committing domestic assault offenses. New enrollments in Batterer's Intervention the last three years are as follows:

Boone County:

- 39 (35 male, 4 female) in 2021
- 37 (33 male, 4 female) in 2022
- 33 (27 male, 6 female) so far in 2023

Callaway County:

- 30 (29 male, 1 female) in 2021
- 31 (29 male, 2 female) in 2022
- 25 (23 male, 2 female) so far in 2023

Why is the Agency Requesting Funds to Address the Problem?*

Provide a brief statement that identifies resources or the lack thereof to demonstrate the need for funding for this particular project.

The STOP-VAWA grant funds are needed to help address the domestic violence problem within our communities in Boone and Callaway counties. We have used and will continue to use these grant funds to employ a Domestic Assault Court Coordinator, as well as supplementing Batterer's Intervention Program costs for defendants to make it financially feasible for them to attend. The expected result from these grant funds is a lowered recidivism rate and lowered incidents of violence in Boone and Callaway counties.

Type of Program (2024-2025)

Methodology/Type of Program*

1. Provide a brief synopsis of the Agency and the type(s) of victim services the agency provides. Outline the services to be funded by this specific project. Include who will provide these services, how services are accessed, and who will benefit from the services. Flow charts and chronological outlines are great, but must be supported by additional narrative description.

2. Explain how services are delivered in compliance with either the Missouri Coalition Against Domestic and Sexual Violence (MOCADSV) Standards or the DPS OVC Program Standards and Guidelines. **Please do not simply state the agency is in compliance!**

NOTE: Agencies that **primarily serve domestic and/or sexual violence victims** will be required to comply with the MOCADSV Standards. (These agencies **will not** be required to comply with the DPS OVC Standards and Guidelines).

All other agencies (**those NOT primarily serving victims of domestic violence and/or sexual violence**) will be required to comply with the MoCVSU Program Standards and Guidelines. (These agencies **will not** be required to adhere to the MOCADSV Standards).

MOCADSV Standards and DPS OVC Program Standards and Guidelines can be downloaded as separate documents from the DPS website, or by using the links above.

The core of the court's domestic violence program is the designated dockets for criminal cases involving domestic violence. The designated dockets started in Boone County in 2008 and in Callaway County in 2010. In these specialized dockets all criminal cases involving domestic violence are assigned to one associate circuit judge in each county, with the exception of defendants who are on probation in another division. Cases include misdemeanor cases through disposition and preliminary hearings on felony cases.

The domestic violence dockets are primarily overseen by a single judge in each county. The dockets also include domestic violence prosecutors and a court coordinator dedicated to domestic violence cases. Accelerated adjudication of domestic violence cases results from this inclusive approach, which allows for an increase in victim safety and offender accountability. Other emphasized elements of this approach include a quicker return date on bonds (10 days) and expedited settings for preliminary hearings. Additionally, the judge's familiarity with individual cases allows for more effective monitoring of dispositions.

In Boone County, the designated domestic violence/criminal dockets are held on Wednesday afternoons and Thursday mornings. There is an average of 58 domestic cases filed per month on the Boone County domestic violence dockets. In Callaway County, the designated domestic violence dockets are held every Thursday morning. There is an average of 31 domestic cases filed per month on the Callaway County domestic violence dockets.

Starting in 2009 in Boone County and in 2012 in Callaway County, the Court began receiving STOP-VAWA funding for a batterers' intervention program (BIP). The BIP is utilized as part of a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal behavior and to promote change in their behavior. MEND (Men Exploring Non-violent Directions), and EMBRACE/EMBRACE U are the local BIPs. They both have a 27-week

program administered by Compass Health and TMT Consulting of Missouri. The majority of the VAWA funds currently requested will be used to help offset the cost of the BIP.

Two of the program coordinators for the MEND program (Quillen Reivich and Ted Solomon) were trained in Duluth, Minnesota using the internationally recognized Duluth Model Curriculum. The classes cover eight themes in three to four week cycles. The themes are as follows: 1) Non-violence; 2) Non-threatening Behavior; 3) Respect; 4) Support and Trust; 5) Accountability and Honesty; 6) Sexual Respect; 7) Partnership (includes topics of shared responsibility, financial partnership, and responsible parenting); and 8) Negotiation and Fairness. Tasca Tolson, program director for the EMBRACE program has also been trained in the Duluth model.

The main objectives of the program are to help men/women identify goals to reach a non-violent lifestyle; identify abusive behaviors and their own pattern of abuse; explore the intent of abusive behavior and the belief system that supports those behaviors; understand the connection of painful and negative feelings to beliefs about gender roles; identify the function and extent of minimizing, denying or blaming; fully explore the impact of violent and abusive behaviors on partners, children, and class members; and identify and practice non-abusive behaviors. Compass Health currently has 3 classes per week in Columbia and one class per week in Fulton. TMT currently has 4 classes per week in Columbia; 3 for male offenders and 1 for female offenders. Classes consist of up to 18 group members and are led by a male and female facilitator team. Both BIPs are accredited by the Department of Corrections-Probation and Parole. It should be noted that due to Covid-19, virtual classes were held via Zoom throughout most of 2020 in order to not interrupt services yet remain as safe as possible for everyone. While in person classes have resumed, Zoom classes are still available to those who need them due to transportation or other issues.

In order for a BIP to be effective, it must be financially accessible to the individuals who are court-ordered to attend the program. When funding was not available for the program, attendance at a BIP decreased and it was often not included as a probation condition due to the financial constraint it could place on defendants. This is not surprising considering that the \$40 per class fee is an unsustainable obligation for many defendants. With grant funding the court is able to offset the fees charged for the BIP program. A sliding scale based on income and number of dependents is used to determine the amount a participant must pay. The minimum fee a participant must pay is \$10 per class and the maximum cost is \$40. While the participants' contribution is used for match, the court supports the idea that defendants need to pay as much as they are able in order obtain maximum offender accountability. As of August 2023, there are a total of 62 participants enrolled in a BIP program at Compass Health and TMT in the two counties.

Program Standards and Guidelines for Organizational Structure

- The mission of the Thirteenth Judicial Circuit's Domestic Violence Dockets is to accelerate adjudication of domestic violence cases. The domestic violence dockets allow the domestic violence prosecutors and criminal defense counsel to have dedicated time to speak with each other, their witnesses and clients, as well as opportunities to discuss scheduling and possible dispositions. The Thirteenth Circuit is committed to cases being processed and disposed of more quickly, which improves the court's efficiency, increases offender accountability, and brings quicker resolution for victims. The Thirteenth Judicial Circuit's Domestic Violence Dockets aim to accomplish its mission by establishing a quicker return date on bonds (10 days); establishing expedited settings for preliminary hearings; using a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal action and for changing their behavior that includes a 27-week batterers' intervention program (in Boone and Callaway counties, the program being utilized is MEND [Men Exploring Non-Violent Directions] offered by Compass Health and EMBRACE and EMBRACE U offered by TMT Consulting; providing defendants with grant funding to make sure finances are not an obstacle to cognitive behavior therapy; encouraging accountability by closely monitoring offenders' participation and attendance in cognitive behavior therapy through the use of Domestic Assault Court Coordinator (DACC) who completes a Domestic Violence Compliance Record with each defendant listing agreed upon dates for enrollment, commencement, and graduation from a BIP (if the defendant fails to comply with these agreed upon dates, the judge may set a show cause hearing); providing recognition for completion of a BIP; and performing regular evaluation measures to assist in promoting effective practices and improving ineffective practices.
- The court has written personnel policies and procedures, and rules and regulations that apply to all court staff including the DACC. The court has a prepared job description for the DACC, which is part of this application. Confidential personnel files are maintained for all court personnel. Performance-based assessments of staff service delivery are held via monthly meetings between the DACC and the Deputy Court Administrator as well as an annual evaluation.
- The DACC does not currently have direct contact with victims. Information regarding the criminal justice process and measure of victim satisfaction with services comes directly from the Prosecuting Attorney's Office. The Prosecuting Attorney's Office provides each victim with a survey in an effort to evaluate their services to victims of crime and to continue to improve the quality of their services to victims of crime in the community. All responses are kept confidential.
- The court communicates and collaborates with other service providers to include the local domestic violence shelters, the local police and sheriff's departments as well as the BIP service providers, Compass Health and TMT Consulting. This is demonstrated by the Memorandum of Agreement and interagency contracts that are attached to this application.

Program Standards and Guidelines for Personnel Administration

The Thirteenth Judicial Circuit has written policies and procedures, and rules and regulations that apply to all court staff including the Domestic Assault Court Coordinator (DACC). The court has a prepared job description for the DACC as well. These documents are available upon request. Confidential personnel files are maintained for all court personnel.

Program Standards and Guidelines for Staff Development

Grant-funded program staff are trained in a variety of ways. They receive one-on-one training with their direct supervisor as needed and have access to the judiciary's web-based educational programs. Program staff may also attend domestic violence conferences/trainings as available.

Program Standards and Guidelines for Service Provision

Court-ordered participants receive counseling services from Compass Health and TMT Consulting of Missouri. The providers follow the guidelines of the MCADSV, as set out below. Utilizing records kept by the Domestic Assault Court Coordinator (DACC) in Excel as well as reports generated through the court's "OSCA Reports" software, the following information required on the annual progress reports is available: the number and type of criminal cases filed; the number, type, and disposition of disposed cases; the number of offenders reviewed and hearings conducted with regards to judicial monitoring; the disposition of probation violations; the number of offenders enrolled in a BIP, and the program outcomes of the BIP participants. These records are kept electronically in a password protected environment and in a hard copy in a locking cabinet. The DACC is not a provider of counseling services. The Thirteenth Judicial Circuit has written policies and documents that can be provided upon request.

Program Standards and Guidelines for Program Accessibility

- The Thirteenth Judicial Circuit in partnership with Compass Health and TMT Consulting, does not discriminate or deny service on the basis of race, ethnicity, color, national origin, residency, language, sex, gender identity, age, sexual orientation, ability, social class, economic status, education, marital status, religious beliefs, or HIV status.
- The Domestic Assault Court Coordinator (DACC) does not provide direct services to victims of domestic violence. The DACC has a background in case management and the court supports ongoing training for the DACC in the form of attendance at outside training programs, such as the training offered by the Missouri Coalition Against Domestic and Sexual Violence and the Missouri Office of Prosecutorial Services.
- The Thirteenth Judicial Circuit will furnish auxiliary aids and services to afford an individual with a disability and equal opportunity to participate in or benefit from services, programs, or activities conducted by the court. These auxiliary aids and services may include: sign language interpreter, large print materials, qualified interpreters for persons who are deaf, Ubi Duo communication device, written materials, assistive listening devices as well as other effective methods of making written or orally delivered materials available to individuals who are blind and deaf. Individuals with a disability may request the reasonable auxiliary aid of his or her choice and the court will give primary consideration to the choice. A reasonable effort will be made to accommodate the request. The Thirteenth Judicial Circuit provides language interpreters for court-related purposes; however, Compass Health and TMT Consulting are responsible for providing an interpreter for any deaf or non-English speaking defendants.
- In Boone County everyone with the exception of judges are required to enter the courthouse through one entrance and walk through a metal detector. Access to the Callaway County Courthouse for all but staff with a FOB key access is through one door, which is monitored through security cameras. Both courthouses are equipped with security cameras and fully staffed with court marshals.

Program Standards and Guidelines for Records and Confidentiality of Victim Information

- Case files are organized by the year and corresponding case number. In Boone County and Callaway County, case files are electronic and managed on the Justice Information System (JIS).
- The content of a case file typically includes bond conditions, the probable cause statement, entry of appearance, probation orders, all accompanying docket entries and motions, as well Domestic Violence Compliance Records, which lists agreed upon dates for enrollment, commencement, and graduation from a BIP. All correspondence is typically included between the Judge/Defendant/DACC. Files also contain confidential reports from the DACC and probation officers. Files are kept pursuant to Supreme Court Operating Rule 8-Records and Retention and Destruction and are generally shredded. The DACC does not keep separate files on domestic violence cases. Generally, the Judge, Prosecuting Attorney, Defense Counsel, and DACC have access to the case file. In some cases, the general public has access to certain files, except in case information marked "CONFIDENTIAL". In paper files, the information marked CONFIDENTIAL is clearly labeled and only authorized court personnel can access this information and then only as it pertains to the duties of their jobs. In electronic files, only attorneys, judges, and court personnel may log-in to view court files and every person's security level is determined and monitored by the Office of State Courts Administrator.
- The batterers' intervention program is MEND through Compass Health and EMBRACE/EMBRACE U through TMT Consulting. Both programs provide information regarding clients' participation in the BIP, which is tracked by the DACC. The DACC keeps multiple Excel spreadsheets of all the clients that have ever been in the program to include attendance, termination, graduation, etc.
- The court follows Missouri Supreme Court Operating Rule 2 governing public access to court records, and applicable statutes protecting the confidentiality of specific court records. The DACC does not receive details of defendants' participation in a BIP except for attendance records and overall attitude regarding treatment.

Compass Health and TMT Consulting *adhere to the Standards and Guidelines for Batterers' Intervention Programs established by the Missouri Coalition Against Domestic and Sexual Violence (MCADSV)*

- The program philosophy of both programs and the curriculums used follow MCADSV's "Declaration of Principles" and the curriculum requirements.
- MEND/EMBRACE or EMBRACE U requires that participants attend an intake/orientation session, where the information set on page 9 of the MCADSV guidelines is gathered and assessed, and then 27-weekly two-hour group sessions.
- With funding from the STOP-VAWA grant, Compass Health and TMT both utilize a sliding fee scale allowing defendants to pay between \$10 to \$40 per class session, depending on their income and dependents.

- Compass Health and TMT Consulting reserve the right to exclude people from the BIP if they are unable to function in the group because of chemical dependency or psychiatric or cognitive issues.
- All program participants sign an agreement that they will adhere to group rules, which are listed on the agreement and discussed at the orientation session.
- All current facilitators have a master's degree in counseling or social work.
- The program has used facilitators who have a bachelor's degree and experience in working at women's shelters. Periodically staff from True North, a local women's shelter and advocacy center, assist with the training of new facilitators.
- New facilitators are trained in all aspects of the training guidelines and must observe several groups before starting their own groups. When beginning with a group, they must work with an experienced facilitator.
- Monthly facilitator staff meetings are held in which facilitators discuss the curriculum and articles regarding domestic violence treatment.

Coordination of Services (2019)

Coordination of Services*

Briefly outline how your agency will coordinate the activities of this project with other service providers, law enforcement agencies, prosecuting attorney's offices, courts and other community agencies.

Explain how the services offered by this project will complement other existing activities and services in your community.

PLEASE DO NOT SIMPLY LIST THE AGENCY(S) YOU COORDINATE WITH!

Provide a description of the specific collaborative activities the agency engages in.

The coordination efforts should be supported by, and tie back to, letters of collaboration and/or MOU's required as attachments to this application.

This is a required component of receiving VAWA funds.

The Thirteenth Judicial Circuit works closely with many offices, agencies, and stakeholders including the Boone and Callaway Prosecutor's Office, criminal defense attorneys, probation officers, True North (domestic violence shelter), Coalition Against Rape and Domestic Violence (domestic violence shelter), Compass Health and TMT Consulting. The Court anticipates continuing these relationships.

Prior to Covid-19, meetings regarding the Boone County domestic violence docket were hosted quarterly at the Boone County Courthouse. These meetings include the domestic violence judge, the Domestic Assault Court Coordinator (DACC), court administration, the Boone County domestic violence prosecutors, victim advocates, public defenders, a representative from the private criminal defense bar, Missouri State probation officers, the Boone County Circuit Clerk's Office, True North, Adult Court Services (Boone County's internal probation and parole department), TMT Consulting and Compass Health. The meetings allow the stakeholders to openly discuss programs, issues, and solutions specifically related to the domestic violence docket. The frequency in which these meetings are held are reviewed and evaluated with the domestic violence judge. It is anticipated these meetings will resume in the near future.

Boone County has what is known as the Domestic Violence Enforcement (DOVE) unit. The DOVE unit includes the Columbia Police Department, Boone County Sheriff's Department, Missouri State Probation and Parole, True North, Boone County Prosecutor's Office, and Compass Health. Representatives from these agencies meet monthly to discuss the coordination of services, the domestic violence docket, and ideas for improving domestic violence awareness in the community. Outside of these monthly meetings the agencies partner to provide trainings and communicate about cases as needed. Due to Covid-19, these meetings were not held in person, however, virtual meetings were held as needed so issues could be addressed between the stakeholders. In person meetings hopefully can resume in the near future.

In collaboration with the Court, and as a way to further assist victims, the Prosecutor's Office sends an informational letter to victims that include information on accessing Case.net, Missouri's automated case management system. This allows victims to easily determine court dates, bond conditions, and other applicable information that is part of the Court's case file. The informational letter is included with this application.

Callaway County also has a domestic violence task force known as the Coordinated Community Response Team (CCRT). The group includes the Fulton Police Department, Holts Summit Police Department, Callaway County Sheriff's Department, Callaway County Prosecutor's Office, Missouri State Board of Probation and Parole, Compass Health, and CARD-V (domestic violence shelter). The group meets monthly to discuss domestic violence issues in Callaway County.

The DACC also attends these meetings to discuss the Court's programs and ways to improve the domestic violence docket.

The DACC also has monthly staffings in each county with the BIP providers and the local Probation & Parole officers who supervise the DV offenders. This allows all parties to be on the same page regarding the defendant's compliance with their BIP requirement.

Consultation with Victim Services

Prosecution, Law Enforcement and Court based applicants Only:

Consultation with Victim Services Narrative

Prosecution, Law Enforcement and Court based applicants are required to consult with state or local victim service programs during the course of developing their grant applications in order to ensure that the proposed services, activities and equipment acquisitions are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

Please explain in detail the process undertaken to meet this requirement.

The Domestic Assault Court Coordinator has ongoing communication with the executive directors of True North and the Coalition Against Rape and Domestic Violence (CARDV), the local domestic violence shelters, which were consulted when the courts first applied for STOP-VAWA funding. Memorandums of Understanding are included with this application. The consultation in preparation for this grant was completed by contact over the phone and email, but the DACC regularly meets with victim services in person throughout the year at monthly and quarterly meetings, and as needed when issues arise.

Number of Victims to Be Served

Number of Victims to Be Served*

Indicate the anticipated number of victims to be served by this VAWA funded project.

Do not include the total number of victims served by your agency, but the number that will be served specifically by this particular project.

For victims of domestic and/or sexual violence break out the number of women to be served, men to be served, and children to be served separately.

These numbers should match what is listed on the VAWA Data Report.

Give statistics from previous years to support your estimate.

It is anticipated the Integrated Domestic Violence Program will indirectly serve approximately 100 victims per year for a total of 200 victims in the two year grant cycle. This is based on the number of defendants who are anticipated to participate in the Batterer's Intervention Program. From January 2009 through 2022, 1398 defendants were court-ordered to attend BIP. Therefore 1398 divided by 13 years is approximately 107 defendants attending BIP yearly. Not every person ordered to complete BIP will actually begin the program. We are giving a 15% leeway for those defendants who do not have any involvement with BIP outside of an order to participate. It should be noted that while not every person ordered to complete BIP will actually begin the program, the majority of those cases will continue to appear on the domestic violence docket to monitor compliance therefore being subjected to interactions with the Domestic Assault Court Coordinator. However for the purpose of reporting contacts with victims a more accurate reporting measure would be to count one victim for each defendant who attends a BIP as there is normally one primary adult victim for each defendant ordered to complete BIP. It should be noted the majority of victims of domestic violence are women, therefore it is estimated the majority of the victims served will be women.

As part of the Integrated Domestic Violence Program, there are enhanced bond conditions and expedited preliminary hearings. This impacts on offender accountability. In addition to these indirect victims, the program will continue to contribute to the overall safety of

the community by reducing recidivism rates.

Goals and Objectives

Type of Service	Objective	Objectives Percentage (%)
Batterer Intervention Programs	_____ % will complete the BIP program	70
Batterer Intervention Programs	_____ % with no reported incidents of violence while in the BIP program	85

Evaluation Procedure (2024-2025)

Evaluation Procedure*

Please describe the process and tools used to determine the effectiveness of the project and address all three steps below.

THE EVALUATION MUST TIE BACK TO THE GOALS AND PREVIOUSLY SELECTED OBJECTIVES

STEP 1: List the previously selected objectives from the Goals & Objectives section and the expected outcome of each.

STEP 2: Below each objective describe how data will be collected and the process the agency will use to analyze the data to determine the effectiveness of the project. **TIP:** Examples may include: pre- and post-testing, surveys, client-satisfaction evaluations, etc. Attach all survey and/or evaluation tools that will be used collect evaluation data in the **Required Attachments**

STEP 3: Explain how this information will be used to improve services to victims.

Objective 1: 70% of court-ordered defendants will complete the BIP program.

For the purposes of this objective, the DACC is using a timeframe of one year. The DACC currently tracks all defendants ordered to attend a BIP in Boone and Callaway counties utilizing attendance and participation reports from agency providers, OSCA Reports software, and Excel. While 70% may seem like a low target, we are taking into consideration that there will be some noncompliance causing a delay in completion time.

Objective 2: 85% of court-ordered defendants will have no reported incidents of violence while in the BIP program.

For the purposes of this objective, "violence" is being defined as any domestic violence case. The DACC currently tracks recidivism for BIP participants through Case.net, which is online access to the Missouri state courts automated case management system. From there one is able to inquire about case records including docket entries, parties, judgments and charges in public court. Via this system the DACC is able to monitor BIP participants for new domestic violence cases.

Utilizing records kept by the DACC in Excel as well as reports generated through the court's OSCA Reports software, the following information required on the yearly progress reports is available: the number and type of criminal cases filed; the number, type, and disposition of disposed cases; the number of offenders reviewed and hearings conducted with regards to judicial monitoring; the disposition of probation violations; the number of offenders enrolled in BIP, and the program outcomes of BIP participants. Collaborative meetings have been a way for us to improve services, such as the need for a female program. TMT Consulting provides these services, therefore, in 2017 we contracted with them to do so. TMT and Compass Health also both provide services for men. Although both facilities offer the same type of services, their schedules are different which gives the men more flexibility with their work schedules.

The DACC uses data collected to evaluate the effectiveness of the program. Examples would be the recidivism rate, time it takes to complete the program and the number of hearings for these participants related to probation violations and compliance hearings regarding the BIP. The compliance hearings are beneficial because the judge hears firsthand information from the participant the pros and cons of the program. By completing the program in a timely manner, this helps hold the defendant accountable for their actions and also reduces the recidivism rate.

It is also noted the 13th Judicial Circuit Court implements positive reinforcement for defendants in the BIP program. Graduation letters are sent from the judge when they complete the BIP congratulating them on this accomplishment. In addition, when defendants appear before the judge for compliance hearings they are given the opportunity to have an open dialogue with the judge about the program and how it is working for them. Verbal reinforcement is given directly from the judge to the defendant.

Report of Success

Measurable Objectives	VAWA Outcomes
70% of court-ordered defendants will complete the BIP program.	Of the 69 defendants ordered to participate in BIP during calendar year 2022, 57 defendants (83%) successfully completed the program.
85% of court-ordered defendants will have no reported of violence while in the BIP program.	Of those 69 defendants who successfully completed BIP in 2022, 66 defendants (95%) had no reported incidents of violence while in the program.

Personnel

Name	Title	Position	Employment Status	Salary per Pay Period	Number of Pay Periods	% of Grant Funded Time	Total Cost	Local Match %	Local Match Share	Federal/State Share
Lori Zuroweste 2024	Domestic Assault Court Coordinator	Retained	FT	\$1,299.85	26.0	100.0	\$33,796.10	0	\$0.00	\$33,796.10
Lori Zuroweste2025	Domestic Assault Court Coordinator	Retained	FT	\$1,319.35	26.0	100.0	\$34,303.10	0	\$0.00	\$34,303.10
							\$68,099.20		\$0.00	\$68,099.20

Personnel Justification

Personnel Justification

If personnel is included in the budget, provide justification for each position.

If the position is new (created), provide a description of the job responsibilities the individual will be expected to perform. If the position exists (retained), provide a description of the job responsibilities and the experience and/or any certification the individual possesses.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If a salary increase is included, address the type/reason for such increase, the percentage of increase, and the effective date of the increase.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The DACC performs a variety of functions, which include monitoring defendants' attendance and participation in BIPs and coordinating with probation and court services in monitoring compliance with other court-ordered conditions of probation. When non-compliance occurs the DACC takes action based on a graduated range of sanctions including sending warning letters to defendants, talking and meeting with defendants, and informing the defendant's probation officer of noncompliance. When appropriate, noncompliance is reported to the domestic violence judge so the judge can have the discretion whether to set a show cause or probation violation hearing. In addition, the DACC administers grant funds;

collects, maintains, and analyzes data regarding court programs, and assists the Court on domestic violence cases as needed. The DACC also reviews the dockets for Adult Abuse hearings (orders of protection) and informs the judge if the respondent has pending criminal charges for domestic violence. In 2017 the DACC started doing bond investigations in Callaway County for domestic violence cases and makes bond recommendations to the judge. A total of 56 Bond Investigations were completed in Callaway County for DV related cases from January 2022 through August 2023.

The DACC also acts as the court's liaison to BIPs (Compass Health and TMT Consulting), prosecutors, defense counsel, law enforcement, probation officers, and local CCRTs regarding court programs and procedures. This has allowed the court to realistically require defendants to enroll in a BIP within approximately one month. Prior to the hiring of the DACC it took a defendant an average of 143 days to enroll in the program. Additionally, it is expected the defendant begin class one week after enrolling in the program. Prior to the DACC, it took a defendant an average of 78 days to enroll in the program. Moreover, the time period between defendants being terminated from a BIP or placed on hold and the court receiving notification of such action has been significantly reduced from one month or more to 1-2 weeks. Thus, the DACC has significantly reduced the time periods for defendants to start the program and the court receiving notification on noncompliance, which ultimately increases offender accountability.

Calculations for salary and benefits are based on Boone County employees being paid bi-weekly, resulting in 26 pay periods per year. The estimates for 2024 and 2025 include up to a 3% COLA raise per year as is customary with Boone County employees, usually given on the first of the year. There is also a proposal for up to a 4% merit raise for 2024 and 2025. The COLA or merit raises will only occur if the county approves the raises for all other staff.

The most recent DACC has a Bachelor's of Science in Psychology from Culver-Stockton College. She has been employed within the 13th Circuit since 12/10/19. Prior to this, she was employed with Department of Corrections as a Probation & Parole Officer. She retired after 29 years of service.

Personnel Benefits

Category	Item	Salary/Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
Deferred Comp	401 A Match (2024 and 2025)	\$50.00	26.0	100.0	\$1,300.00	0	\$0.00	\$1,300.00
Dental Insurance	Dental Insurance (2024 and 2025)	\$35.00	24.0	100.0	\$840.00	0	\$0.00	\$840.00
Disability Insurance	Disability Insurance (2024 and 2025)	\$68,099.20	0.0036	100.0	\$245.16	0	\$0.00	\$245.16
FICA/Medicare	FICA/MEDICARE	\$68,099.20	0.0765	100.0	\$5,209.59	0	\$0.00	\$5,209.59
Life Insurance	Life Insurance (2024 and 2025)	\$6.00	24.0	100.0	\$144.00	0	\$0.00	\$144.00
Medical Insurance	Medical Insurance (2024 and 2025)	\$618.00	24.0	100.0	\$14,832.00	0	\$0.00	\$14,832.00
Workers Comp	Workers Comp (2024 and 2025)	\$68,099.20	0.0337	100.0	\$2,294.94	0	\$0.00	\$2,294.94
					\$24,865.69		\$0.00	\$24,865.69

Personnel Benefits Justification

Benefits Justification

If personnel benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The benefits stated are currently provided to all Boone County employees. The rates provided above are based on the December 31, 2022, letter from the Boone County Auditor and are effective January 1, 2023. We are using the same rates as we do not have the updated rates for 2024 and 2025. In the Auditor's letter it states that "premiums are determined annually through the budget process and approved with adoption of the annual budget."

Health Insurance (Medical) - Effective January 1, 2023, the rate will be \$ 6348 - \$7416 annually per employee.

Dental Insurance - In 2023 the rate was \$420 annually. The rate was set by the county. As insurance is a benefit offered to all staff, the court is requesting the grant cover this benefit at the same rate.

Disability Insurance - In 2023, the rate was \$0.36 per \$100. As insurance is a benefit offered to all staff, the court is requesting the grant to cover this benefit.

Life Insurance - In 2023, Life Insurance was \$72.00 annually. As insurance is a benefit offered to all staff, the court is requesting the grant cover this benefit.

Deferred Comp (401 A Match) - It should be noted this amount is increased from previous grant applications due to an error in calculation. The county match is 100% of an employee's contribution up to a maximum of \$25 per pay period (\$650 annual). As this is a benefit offered to all staff, the court is requesting the grant cover this benefit.

PRN/Overtime

Name	Title	PRN/Overtime Pay	Hours on Project	Total Cost	Local Match %	Local Match Share	Federal/State Share
				\$0.00		\$0.00	\$0.00

PRN/Overtime Justification

PRN/Overtime Justification

If PRN/Overtime is included in the budget, provide justification for the expense. Describe why PRN/Overtime funding is necessary and how it will aid in the success of the project.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an PRN/Overtime pay rate increase is included, address the individuals eligibility for such increase, the percentage of increase, and the effective date of the increase.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

N/A

PRN/Overtime Benefits

Category	Item	PRN/Overtime Premium	Percentage/# of Periods	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

PRN/Overtime Benefits Justification

PRN/Overtime Benefits Justification

If PRN/Overtime benefits are included in the budget, provide justification for each fringe benefit.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If your agency anticipates a premium or rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

N/A

Volunteer Match (\$18.00/hour)

Description of Service	Number of Volunteers	Total Hours	Local Match Share
			\$0.00

Volunteer Match Justification

Volunteer Match Justification

If volunteer match is included in your application explain the number of volunteers that will be used, the activities that they will be conducting and when they will be conducting these activities (day, evening, weekends).

NA

Travel/Training

Item	Category	Unit Cost	Duration	Number	Total Cost	Local Match %	Local Match Share	Federal/State Share
MAPA and Missouri Victim's Services Academy Conference	Mileage	\$100.00	1.0	2.0	\$200.00	100.0	\$200.00	\$0.00
MAPA and Missouri Victim's Services Academy	Meals	\$125.00	1.0	2.0	\$250.00	100.0	\$250.00	\$0.00

Conference									
MAPA and Missouri Victim's Services Academy Conference	Registration Fee	\$250.00	1.0	2.0	\$500.00	100.0	\$500.00		\$0.00
MAPA and Missouri Victim's Services Academy Conference	Lodging	\$225.00	1.0	2.0	\$450.00	100.0	\$450.00		\$0.00
					\$1,400.00		\$1,400.00		\$0.00

Travel/Training Justification

Travel/Training Justification

If travel/training is included in the budget, provide justification for each expense and why such is necessary to the success of the proposed project.

For training, identify the name of training or conference, the location, and date(s) of the training. If either the name, location, or date(s) is unknown, clearly identify such.

Describe the anticipated benefit and/or a synopsis of the training and who will be attending such event.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

The DACC attends the Missouri Victim's Services Academy and Missouri Association of the Prosecuting Attorney's conference annually. This training is approved by the Department of Public Safety. This money will cover the registration fee, lodging, mileage and meals for this or other approved Domestic Violence related trainings.

Equipment

Item	Description	Unit Cost	Quantity	Source of Bid	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
		\$0.00	0		0	\$0.00	0	\$0.00	\$0.00
						\$0.00		\$0.00	\$0.00

Equipment Justification

Equipment Justification

If equipment is included in the budget, provide justification for each item.

Address why the item is needed, whether it is a replacement or an addition, who will use it, and how it will be used.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

N/A

Supplies/Operations

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
					\$0.00		\$0.00	\$0.00

Supplies/Operations Justification

Supplies/Operations Justification

If supplies/operations are included in the budget, provide justification for each expense.

Address why the item is necessary for the proposed project, who will use it, and how it will be used.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

Contractual

Item	Basis for Cost Estimate	Unit Cost	Quantity	% of Funding Requested	Total Cost	Local Match %	Local Match Share	Federal/State Share
Boone County BIP per year	Annual	\$43,600.00	2.0	100.0	\$87,200.00	45.0	\$39,240.00	\$47,960.00
Callaway County BIP per year	Annual	\$17,350.00	2.0	100.0	\$34,700.00	39.0	\$13,533.00	\$21,167.00
					\$121,900.00		\$52,773.00	\$69,127.00

Contractual Justification

Contractual Justification

If contractual or consultant services are included in the budget, provide justification for each expense.

Address why each item is necessary for the proposed project and who will benefit from the services.

If your agency anticipates a rate change during the contract period, indicate the effective date of change and the reasoning for such change.

If using Match in this section please identify who will be providing these funds and describe the source of the funds.

If an increase and/or new line item is being requested, please explain why it is being requested and how the agency has paid for this expense in the past.

Supplanting DOES apply to non-profit agencies as well as government agencies.

An essential component of the domestic violence docket is the requirement that some defendants attend a BIP as part of a graduated range of sanctions that uses the coercive power of the criminal justice system to hold abusers accountable for their criminal action and for changing their behavior. In 2006, Compass Health obtained grant funding for its BIP, MEND. This allowed participants who could not afford the total cost of \$1,100 (\$40 per class for 27 classes plus \$20 orientation fee) for the 27-week program to still attend the program. The grant funding discontinued in 2008. To make the program financially feasible for defendants, the court applied for the STOP-VAWA funding for the program in 2008. The current funding permits up to \$30 of the \$40 per class fee. The remaining portion, or copay, which is a minimum of \$10 per class, is calculated utilizing a sliding scale, and is paid for by the defendants. Currently, there a total of 54 participants enrolled in the BIP program with Compass Health and TMT in the two counties. Approximately 67% of participants financially qualify to use grant funds. 56% of participants utilize the full extent of the grant and 12% of participants utilize the grant for less than the full benefit, paying \$12 to \$35 per class.

The funds designated as match in this section will be provided by the portion of BIP fees paid by defendants. The portion paid by defendants is currently \$10 to \$40 per class. The amount defendants are required to pay is determined utilizing a sliding scale based on income and dependants.

BOONE COUNTY BIP

BIP billing for both Compass Health and TMT Consulting for Boone County, the total classes and orientation for 2021 was \$42,180.00, with defendants paying \$24,216.00, or 57%. The total classes and orientation for 2022 was \$33,980 with defendants paying \$18,280 or 54%. The total classes and orientation for January - July of 2023 was \$20,420 with defendants paying \$11,776 or 58%. Averaging the first 7 months of 2023, the approximate total billing for the year will be around \$35,006.00 with \$20,187 paid by the defendants. Averaging the last three years together based on billing, it is expected that the total cost of classes and orientation will be \$37,055.00 a year with 56% or \$20,864 paid by the defendants.

CALLAWAY COUNTY BIP

Per Compass Health billing for Callaway County, he total classes and orientation for 2021 was \$24,700 with defendants paying \$17,343.00, or 70%. The total classes and orientation for 2022 was \$27,280 with defendants paying \$18,100 or 66%. The total classes and orientation for January - July of 2023 was \$14,280 with defendants paying \$9,289 or 65%. Averaging the first 7 months of 2023, the approximate total billing for the year will be around \$24,480 with \$15,924 paid by the defendants. Averaging the last three years together based on billing, it is expected that the total cost of classes and orientation will be \$25,486 a year with \$17,122 or 67% paid by the defendants.

For the 2024 and 2025 years, the defendants will continue to have the choice to attend either BIP offered at Compass Health or TMT Consulting. Both entities are 27 week programs and are the same price for classes. Both faciilites use the sliding scale.

Indirect Costs

Item	Project Costs	Indirect Type	Indirect Rate	Total Indirect Costs	Local Match %	Local Match Share	Federal/State Share:
				\$0.00		\$0.00	\$0.00

Indirect Cost Justification

N/A

Total Budget

Total Federal/State Share:	\$162,091.89	74.95%
Total Local Match Share:	\$54,173.00	25.05%
Total Project Cost:	\$216,264.89	

VAWA Data Form

Budget Total: \$162,091.88

*Please only select one category for your proposed project; the percentage should equal 100% for this category.
The requested STOP Program funds will be used for:*

Law Enforcement:*	0%	\$0.00
Prosecution:*	0%	\$0.00
Victim Services Project:*	0%	\$0.00
Court:*	100.0%	\$162,091.88
Discretionary:*	0%	\$0.00
Culturally Specific:*	0%	\$0.00
Other:*	0%	\$0.00

Project Focus:* Domestic Violence Services

Indicate the anticipated number of victims to be served by this STOP funded project

Total Victims of Crime:* 200
Hotline Calls:* 0

Indicate the anticipated number of women, children, and men to be served by this STOP funded project and the anticipated number of bednights.

Women: 180
Children: 0
Men: 20
Bed-Nights:

If a training/technical assistance project, show the anticipated number of people and/or communities to be trained:

People:
Communities:

Type of victimization

Budget Total 1	\$162,091.89	
Sexual assault*	1.0%	\$1,620.92
Domestic violence/dating violence*	97.0%	\$157,229.13
Stalking*	2.0%	\$3,241.84
Total	100.0%	\$162,091.89
	(must equal 100%)	(must equal budget total 1)

Application Certified Assurances (2024-2025)

To the best of my knowledge and belief, all data in this application is true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant attests to and/or will comply with the following Certified Assurances if the assistance is awarded:

2024-2025 STOP VAWA Certified Assurances

I am aware that failure to comply with any of the Certified Assurances could result in funds being withheld until such time that I, the recipient, take appropriate action to rectify the incident(s) of non-compliance.

I have read and agree to the terms and conditions of the grant. * Yes

Audit Requirements

Date last audit was completed:* 07/31/2023
Date(s) covered by last 01/01/2022-12/31/2022

audit:*

Last audit performed by:* Rubin Brown LLP Certified Public Accountants
Phone number of auditor:* 314-290-3300
Date of next audit:* June 2024
Date(s) to be covered by next audit:* 01/01/23 - 12/31/2023
Next audit will be performed by:* Rubin Brown LLP Certified Public Accountant

Total amount of financial assistance received from all entities, including the Missouri Department of Public Safety, during the date(s) covered by your agency's last audit, as indicated above.

The **Federal Amount** refers to funds received directly from the Federal Government or federal funds passed through state agencies in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

The **State Amount** refers to funds received directly from the State of Missouri, not including federal pass-thru funds, in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other assistance.

Federal Amount:* \$22,693,731.00

State Amount:* \$4,974,813.00

VAWA Required Attachments

Attachment	Description	File Name	Type	File Size
Agency Organizational Chart (REQUIRED)	13th Judicial Circuit Court Org Chart	13th Circuit Org Chart 08282023.pdf	pdf	712 KB
Policies & Procedures Relating to Internal Controls (REQUIRED)	Boone County Purchasing Policy Manual	Boone County Purchasing Policy Manual 2023.pdf	pdf	515 KB
Job Descriptions & Payroll Records (if applicable)	DACC Job Description and paystub	DACC Job Description & Paystub 09012023.pdf	pdf	548 KB
Agency's Current Budget (REQUIRED)	13th Judicial Circuit 2021 budget	2021 Budget.pdf	pdf	288 KB
Your agency's profit/loss statement from the past two (2) years for your agency as a whole. (if applicable)				
Funding Source Identification (REQUIRED)	2024 Grants for 13th Circuit	2024 GRANTS - final.pdf	pdf	111 KB
Board of Directors Listing (if applicable)				
Documentation of Not-for-Profit Status (if applicable)				
Letters of Collaboration/MOU's (REQUIRED)	CCRT and DOVE MOU's for grant	MOU for Grant 2024.pdf	pdf	2.3 MB
Contractual Agreement (if applicable)	Compass Health & TMT Contracts	BIP provider contracts for grant 2022.pdf	pdf	319 KB
Indirect Cost Rate documentation (if applicable)				
Acknowledgement of Confidentiality and Privacy Provisions (REQUIRED)	Signed Acknowledgement	Acknowledgement of Notice to Comply with Confidentiality (signed 2021).pdf	pdf	213 KB
Evaluation Tools used to measure the success of the project (if applicable)	Compass Health and TMT pre/post surveys	Compass Health and TMT pre-post surveys.pdf	pdf	664 KB

Other Attachments

File Name	Description	File Size
AO 13-13 BOND RETURN SCHEDULE.pdf (760 KB)	BOND RETURN SCHEDULE	760 KB
Boone PA Victim Letter.pdf (912 KB)	Prosecutor's letter as referenced in "Coordinated Services" section	912 KB
Callaway PA Victim Letter.pdf (289 KB)	Prosecutor's letter as referenced in "Coordinated Services" section.	289 KB

Self Evaluation Risk Assessment

Section 1: General Information

1. Is the applicant agency on the Federal Excluded Parties List? System for Award Management (SAM) IF APPLICANT IS ON THE LIST THEY ARE NOT ELIGIBLE FOR FUNDING.* No

2. Is the applicant agency on the State Excluded Parties List? MO Vendors Suspension/Debarment List IF APPLICANT IF APPLICANT IS ON THE LIST THEY ARE NOT ELIGIBLE FOR FUNDING.* No

3. Does the applicant agency have new personnel that will be working on this project? (New personnel is defined as working with this award type less than 12 months.)* No

3(a) If answered yes on Q3, please indicate who the new personnel are and their position(s):

4. Does the applicant agency have new fiscal or time accounting systems that will be used on this award? (New systems are defined as a system that is less than 12 months old.)* No

4(a) If answered yes on Q4, please indicate the system name, date of change, and system purpose:

5. If the applicant agency is a previous subrecipient, have there been issues expending all grant funds during the subaward period (30% or more grant funds remaining at the end of the contract)?* No

5(a) If answered yes on Q5, please explain issues expending grant funds:

Other Direct Awards

6. Does the applicant agency receive other direct Federal/State awards? (Direct awards are those applied for and received directly; there is no intermediary/pass-through agency, such as DPS.)* No

6(a) If answered yes to Q6, please list direct Federal/State award(s) received:

7. Has the applicant agency received any Federal/State monitoring on a direct award in the last fiscal year?* No

7(a) If answered yes to Q7, please list which direct Federal/State awards were monitored:

7(b) Were there any noncompliance findings during the Federal/State monitoring in the last fiscal year? No

7(c) If answered yes to Q7(b), please discuss these findings:

Section 2: Audit

8. Did the applicant agency meet/exceed the \$750,000 threshold for Federal funds or \$375,000 threshold for State funds, requiring completion of an audit?* Yes

8(a) If answered yes on Q8, was a single audit completed? Yes

9. Does the applicant agency have a completed audit that is less than 3 years old? Yes

9(a) If answered yes on Q9, please list when the last audit was completed: July 2023

10. Were there any findings, weaknesses, or deficiencies in the most recently completed agency audit?* No

10(a) If answered yes on Q10, please describe findings:

Agency Risk Assessment

Risk Assessment Completed By:*

Lori Zuroweste, Domestic Assault Court Coordinator
Enter Name and Title

Date Risk Assessment
Completed:*

09/05/2023

STOP Certification

I certify that the agency has complied with the requirements of the Violence Against Women and Department of Justice Reauthorization Act of 2005 during the course of developing this application for grant funds by consulting with victim service programs to ensure that the proposed services and activities are designed to promote the safety, confidentiality and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

**Consultation with Victim
Services** Yes

Your typed name as the applicant authorized official, in lieu of signature, represents your legal binding acceptance that the agency has consulted with a community victim service agency before submitting this application.

Title: Presiding Commissioner

Authorized Official Name: Kip Kendrick

Agency Type Court

Date: 09/05/2023



**Acknowledgement of Notice of Statutory Requirement to Comply with the
Confidentiality and Privacy Provisions of the Violence Against Women Act, as
Amended**

Under section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

- (i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or
- (ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

(i) Grantees and subgrantees may share—

- (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice of that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Kip Kendrick
Typed Name of Authorized Representative

Presiding Commissioner
Title

573.886.4387
Telephone Number

Kip Kendrick
Signature of Authorized Representative

8/19/2005
Date Signed

Boone County Government
Agency Name

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

August Session of the July Adjourned

Term. 20 25

County of Boone

In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does approve the 2025 agreement between the 13th Judicial Circuit Court and Compass Health regarding batterers intervention programming.

It is further ordered that the Presiding Commissioner is hereby authorized to execute all necessary documents to effectuate the acceptance of said agreement.

Done this 19th day of August 2025.

ATTEST:

Brianna L. Lennon
Clerk of the County Commission

Kip Kendrick
Presiding Commissioner
Justin Aldred
District I Commissioner
Janet M. Thompson
District II Commissioner

AGREEMENT FOR BATTERERS' INTERVENTION PROGRAM

THIS AGREEMENT, entered into by and between the 13th Judicial Circuit Court (the Court) and the Compass Health.

WHEREAS, the Court has developed a program for criminal cases involving domestic violence; and

WHEREAS, the Court desires to provide financial assistance to low-income defendants to enable them to participate in a batterers' intervention program; and

WHEREAS, the Court currently receives STOP grant funding for such a program for the calendar 2023; and

WHEREAS, the MEND (Men Exploring Non-violent Directions) program provided by Compass Health is a batterers' intervention program within the 13th Judicial Circuit.

NOW, THEREFORE, it is agreed to between the parties as follows:

A. Compass Health will make its batterers' intervention program available to individuals referred by court on the following basis:

1. Compass Health will work with the Domestic Assault Court Coordinator to obtain referral information and assist court referred clients in arranging intake to the MEND program.
2. Compass Health will offer intake sessions regularly, in the form of in person group sessions or individual orientation session so that referred clients have the opportunity to enroll in the MEND program within 30 days of referral.
3. Compass Health will charge each court-referred individual for treatment sessions based on a sliding scale, according to the individual's family income.

B. Compass Health will report to the Court as follows:

1. Once per week Compass Health will provide a list of individuals attending the MEND program which shows the following information:

- a. Case number
- b. Name
- c. Date of intake
- d. Classes attended
- e. Comments regarding attendance and absences
- f. balance of fees owed

2. No later than the 5th of each month Compass Health will provide to the Court a bill that lists all clients referred by the Court, the amount they paid, and the amount being billed to the Court.

3. Once a month, Compass Health will provide to the Court a list of individuals attending MEND who have graduated, terminated, or been suspended from the program.

C. The Court will pay Compass Health for its services based on the following assumptions:

1. The monthly payment will be based on the following formula: (total number of sessions attended by eligible defendants multiplied by \$40) minus the amount collected from defendants.

2. The total cost of the 27-week MEND program is \$1,100 ((\$40 multiplied by 27 classes) plus \$20 for intake).

3. The maximum amount the Court will pay per person is \$830 (\$1,100 minus mandatory contribution of \$270 (\$10 per class)). The maximum number of classes the court will pay for is 27.

D. The maximum amount of contractual services for 2025 is \$26,311.15. The amount is subject to change based on availability of funds. Contract will be reviewed in the last quarter of the year to see if an adjustment is necessary. Compass Health should collect a minimum of \$19,823.85 from clients to go towards grant match funds.

E. Enrollment in MEND will be open-ended, with referred men beginning at the time of the first group vacancy following referral and continuing until 27 weeks of programming have been completed. Group sessions will be two hours long and will be held at a variety of times to reasonably accommodate clients.

F. Groups will be facilitated by Licensed Professional Counselors, Licensed Clinical Social Workers, or other counselors under the supervision of licensed staff. The program will be supervised by Ted Solomon, M.S., Licensed Professional Counselor on the contract and Quillen Reivich, MEND Coordinator for Compass Health. All facilitators and others involved in the execution of the MEND program shall be employees of Compass Health, not of the Court.

G. Services will be provided at Compass Health's Columbia Outpatient Clinic at 3501 Berrywood Drive, Columbia, Missouri, Fulton Outpatient Clinic at 2625 Fairway Drive. Services may be provided in person or via telehealth/videoconferencing. All facilities are ADA accessible and accessible via public transportation.

H. Compass Health will document the progress of individuals referred to the MEND program, and will report to the Court information regarding success or failure of referred individuals in completing the program.

I. Compass Health will maintain comprehensive liability insurance in the minimum amount of \$1,000,000 (premises and professional liability).

J. Compass Health will cooperate with the Court in conducting surveys of referred individuals regarding program quality, its ability to meet the needs of the referred

individuals, and recidivism. Compass Health and the Court will share statistical information regarding program success.

K. Compass Health will accommodate any non-English speaking defendants and be responsible for any associated costs.

L. All obligations of the Court under this Agreement which require the expenditure of funds are conditional upon availability of funds appropriated for that purpose.

M. This Agreement may be terminated by either party upon thirty (30) days written notice to the other party.

N. As a condition for the award of this contract in order to comply with the provisions of Sec. 285.530, RSMo, Compass Health shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. A Work Certification Affidavit is attached hereto and made a part hereof.

O. The agreement shall terminate on December 31, 2025, if not earlier terminated by the parties as set forth above.

IN WITNESS WHEREOF, the parties set their hands on the date(s) below:

13th Judicial Circuit

By: [Signature]

DATED: 3/18/25

Compass Health Network

By: [Signature]

DATED: 4/4/25

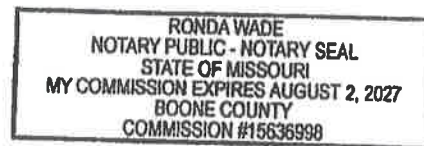
APPROVED AND ACCEPTED FOR DOCUMENTATION AND AUDITING PURPOSES:
BOONE COUNTY, MISSOURI

By: Boone County Commission ATTEST:

[Signature] [Signature]
Kip Kendrick, Presiding Commissioner Brianna Lennon, County Clerk

APPROVED AS TO FORM:

[Signature]
CJ



Ronda Wade
Ronda Wade 4/4/25

408 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI

August Session of the July Adjourned

Term. 20 25

County of Boone

} ea.

In the County Commission of said county, on the

19th

day of August

20 25


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does approve the 2025 agreement between the 13th Judicial Circuit Court and TMT Consulting regarding batterers intervention programming.

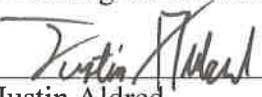
It is further ordered that the Presiding Commissioner is hereby authorized to execute all necessary documents to effectuate the acceptance of said agreement.

Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

AGREEMENT FOR BATTERERS' INTERVENTION PROGRAM

THIS AGREEMENT, entered into by and between the 13th Judicial Circuit Court (the Court) and TMT Consulting

WHEREAS, the Court has developed a program for criminal cases involving domestic violence; and

WHEREAS, the Court desires to provide financial assistance to low-income defendants to enable them to participate in a batterers' intervention program; and

WHEREAS, the Court currently receives STOP grant funding for such a program for the calendar 2023 and

WHEREAS, the BIP EMBRACE (for men) and EMBRACE U (for women) programs provided by TMT Consulting is a batterers' intervention program within the 13th Judicial Circuit offering services for both men and women.

NOW, THEREFORE, it is agreed to between the parties as follows:

A. TMT Consulting will make its batterers' intervention program available to individuals referred by court on the following basis:

1. TMT will work with the Domestic Assault Court Coordinator to obtain referral information and assist court referred clients in arranging intake to the EMBRACE/EMBRACE U program.
2. TMT will offer intake sessions regularly, in the form of in person group sessions or individual orientation session so that referred clients have the opportunity to enroll in the EMBRACE/EMBRACE U program within 30 days of referral.
3. TMT Consulting will charge each court-referred individual for treatment sessions based on a sliding scale, according to the individual's family income.

B. TMT Consulting will report to the Court as follows:

1. Once per week TMT Consulting will provide a list of individuals attending the BIP EMBRACE OR EMBRACE U program which shows the following information:

- a. Case number
- b. Name
- c. Date of intake
- d. Classes attended
- e. Comments regarding attendance and absences
- f. balance of fees owed

2. No later than the 5th of each month TMT Consulting will provide to the Court a bill that lists all clients referred by the Court, the amount they paid, and the amount being billed to the Court.

3. Once a month, TMT will provide the Court with a list of individual attending EMBRACE/EMBRACE U who have graduated, terminated, or been suspended from the program.

C. The Court will pay TMT Consulting for its services based on the following assumptions:

1. The monthly payment will be based on the following formula: total number of sessions attended by eligible defendants multiplied by \$40 minus the amount collected from defendants.

2. The total cost of the 27-week BIP Embrace/Embrace U program is \$1100.00 ((\$40 multiplied by 27 classes) plus \$20 for intake).

3. The maximum amount the Court will pay per person is \$830 (\$1100 minus mandatory contribution of \$270 (\$10 per class)). The maximum number of classes the Court will pay for is 27.

D. The maximum amount of contractual services for 2025 is \$8,252.35. The amount is subject to change based on availability of funds. Contract will be reviewed in the last quarter of the year to see if an adjustment is necessary. TMT should collect a minimum of \$6,562.65 from clients to go towards grant match funds.

E. Enrollment in BIP EMBRACE or EMBRACE U, will be open-ended, with referred participants beginning at the time of the first group vacancy following referral and continuing until 27 weeks of programming have been completed. Group sessions will be two hours long and will be held at a variety of times to reasonably accommodate clients.

F. The program will be supervised by Tasca Tolson who is the owner of TMT Consulting. All facilitators and others involved in the execution of the BIP EMBRACE/EMBRACE U programs shall be employees of TMT Consulting, not of the Court.

G. Services will be provided at TMT Consulting located at Parkade Center (lower level) 601 Business Loop 70 Suite 110, Columbia MO 6520. Services may be provided in person or via telehealth/videoconferencing. All facilities are ADA accessible and accessible via public transportation.

H. TMT Consulting will document the progress of individuals referred to the BIP EMBRACE or EMBRACE U program, and will report to the Court information regarding success or failure of referred individuals in completing the program.

I. TMT Consulting will maintain comprehensive liability insurance in the minimum amount of \$1,000,000 (premises and professional liability).

J. TMT Consulting will cooperate with the Court in conducting surveys of referred individuals regarding program quality, its ability to meet the needs of the referred

individuals, and recidivism. TMT Consulting and the Court will share statistical information regarding program success.

K. TMT Consulting will accommodate any non-English speaking defendants and be responsible for any associated costs.

L. All obligations of the Court under this Agreement which require the expenditure of funds are conditional upon availability of funds appropriated for that purpose.

M. This Agreement may be terminated by either party upon thirty (30) days written notice to the other party.

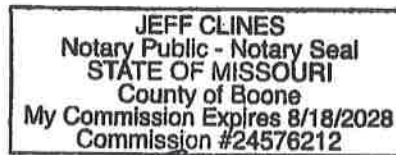
N. As a condition for the award of this contract in order to comply with the provisions of Sec. 285.530, RSMo, TMT Consulting shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. The contractor shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. A Work Certification Affidavit is attached hereto and made a part hereof.

O. The agreement shall terminate on December 31, 2025, if not earlier terminated by the parties as set forth above.

IN WITNESS WHEREOF, the parties set their hands on the date(s) below:

13th Judicial Circuit

By: [Signature]
DATED: 3/16/25



TMT Consulting
By: [Signature]
DATED: 4/9/2025

[Signature]

**APPROVED AND ACCEPTED FOR DOCUMENTATION AND AUDITING PURPOSES:
BOONE COUNTY, MISSOURI**

By: Boone County Commission ATTEST: [Signature]

Kip Kendrick, Presiding Commissioner Brianna Lennon, County Clerk

APPROVED AS TO FORM:

[Signature]
CJ

409-2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25

In the County Commission of said county, on the 19th day of August 20 25

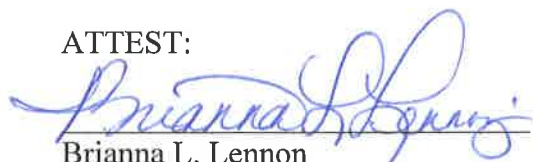
the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby acknowledge and accept the Office of State Courts Administrator (OSCA) Grant funds as submitted by the 13th Judicial Circuit Court, Treatment Court.

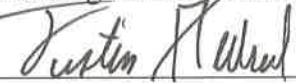
It is further ordered that the Presiding Commissioner is hereby authorized to execute all necessary documents to effectuate the acceptance of said grant funds.

Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner



State of Missouri
Office of State Courts Administrator
Administrative Services Division

Issue Date	July 9, 2025	Award Amount
Contract Period		
	July 1, 2025 to June 30, 2026	\$1,087,498.94

Treatment Court Funding FY 2026

In 2001, the Missouri General Assembly passed House Bill 471 creating this program. In accordance with state statute 478.009, the Treatment Courts Coordinating Commission (TCCC) allocates funding from the Missouri Drug Court Resources Fund. These funds are to be used to support treatment, testing and case management activities as approved by the commission in your approved proposal. Courts are encouraged to utilize these funds in conjunction with other federal, state and local resources to support the drug court efforts in your jurisdiction.

Contract Number		<input checked="" type="checkbox"/> Original Contract
OSCA 25-02710-15		<input type="checkbox"/> Contract Amendment
Court/Recipient Information:	Project Director:	OSCA Program Contact
The Honorable Joshua C. Devine Presiding Judge Thirteenth Judicial Circuit 705 East Walnut Street Columbia, MO 65201	Clayton VanNurden Treatment Court Administrator Thirteenth Judicial Circuit 705 East Walnut Street Columbia, MO 65201	Danielle Mason 573-522-6839
		OSCA Fiscal Contact
		Denine Coffman 573-522-6775

Special Conditions of this award are attached. There are no special conditions of this award. Original RFP requirements only.

Treatment Court Coordinating Commission has approved the following award for FY 26

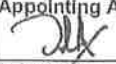

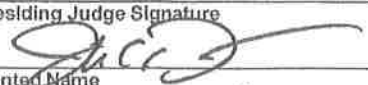
Approved funding for Adult Treatment Court, DWI Court, Veteran Court and Family Court: \$837,498.94
 Approved funding for Medicated Assisted Treatment from the DHSS-Health Reinvestment Fund:
 \$250,000.00
 Total funding approved: \$1,087,498.94

Boone and Callaway Counties of the Thirteenth Judicial Circuit.

Please Sign, Date and Return to:

Office of State Courts Administrator
osca.contracts@courts.mo.gov
Attn: Contracts Unit
P.O. Box 104480
Jefferson City, MO 65110 - 4480

In witness thereof, the parties below hereby execute this agreement.

Appointing Authority Signature		OSCA Signature	
			
Printed Name	Date	Printed Name	
DEREK HUX	8/11/25	Richard S. Morrisey	
Presiding Judge Signature		Title	
		Deputy State Courts Administrator	
Printed Name	Date	Date	
JOSHUA C. DEVINE	8/11/25	07/09/2025	

410 -2025

CERTIFIED COPY OF ORDER

STATE OF MISSOURI }
County of Boone } ea.

August Session of the July Adjourned

Term. 20 25

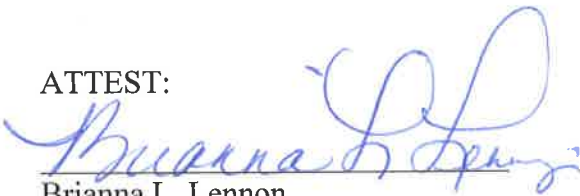
In the County Commission of said county, on the 19th day of August 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 1221 to Cover Class 9.

Done this 19th day of August 2025.

ATTEST:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner

BOONE COUNTY, MISSOURI
REQUEST FOR BUDGET REVISION

AUG 12 2025

BOONE COUNTY
AUDITOR

8-12-25
EFFECTIVE DATE

FOR AUDITORS USE

(Use whole \$ amounts)
Transfer From Transfer To
Decrease Increase

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
1221	23810	Circuit Clerk	Untagged Hardware and Software	5,871	
1221	92000	Circuit Clerk	Replacement Office Equipment		5,871
				<u>5,871</u>	<u>5,871</u>

Describe the circumstances requiring this Budget Revision. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary)

Due to the slight increase of the 5 replacement scanners we budget for each year, these scanners are now considered a fixed asset as they have to be tagged. In previous years, each scanner was under \$1,000 a piece. This year, each scanner costs \$1,006.39. Therefore, we are needing to move the budgeted money from class 2 to class 9.

Do you anticipate that this Budget Revision will provide sufficient funds to compete the year? YES or NO
If not, please explain (use an attachment if necessary).

Sherry Turner
Requesting Official

TO BE COMPLETED BY AUDITOR'S OFFICE

- A schedule of previously processed Budget Revisions/Amendments is attached
- Unencumbered funds are available for this budget revision
- Comments: Cover Class 9

Agenda

[Signature]
Auditor's Office
Kjo
PRESIDING COMMISSIONER

[Signature]
DISTRICT I COMMISSIONER

[Signature]
DISTRICT II COMMISSIONER



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P O Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 121000248
 Account#2000037641964
 SWIFT Code WFBUS6S
 For W-9 Form, www.shi.com/W9
 Send remittances to - remittance@shi.com

Invoice No. B20092724

Invoice date 8/6/2025
 Customer Acc. No. 1107130
 Sales order S61581493

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

Bill To
 Boone County Courthouse
 705 E. Walnut
 1st Floor IT Office
 Columbia, MO 65201
 USA

Ship To
 Boone County Courthouse
 705 E. Walnut
 1st Floor IT Office
 Columbia, MO 65201
 USA
 BNEIT072325SNR/Craig Hosey

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
8/6/2025	MO - SLG - State Gov	BNEIT072325SNR	UPS GROUND	FOB DEST	NET 45

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
47137491 PA03810-B055 Hardware Ricoh Serial #: CE4AJ97966 Serial #: CE4AJ97996 Serial #: CE4AJ97990 Serial #: CE4AJ97977 Serial #: CE4AJ98004	Ricoh fi fi-8170 - document scanner - desktop - Gigabit LAN, Hardware Hardware Contract number: CT220337001	5	5	1,006.39	5,031.95
44582348 S8170-AEMYNBD-3 Hardware Wrnty/Srvce Fujitsu	Fujitsu Advance Exchange - extended service agreement - 3 ye Hardware Wrnty/Srvce Service Contract number: CT220337001 Maintenance From date: 7/29/2025 Maintenance To date: 7/28/2028	5	5	167.73	838.65

Quote: 26445345

Sales Balance	5,870.60
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	5,870.60
Currency	USD

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN , 8/12/25 , 09:00:49

Year, <u>2025</u>	Original Appropriation, <u>6,500.00</u>
Dept, <u>1221 GF CIRCUIT CLERK</u>	Revisions, _____
Acct, <u>23810 UNTAGGED HARDWARE AND SOFTWARE</u>	Original, +, Revisions, <u>6,500.00</u>
Fund, <u>100 GENERAL FUND</u>	Expenditures, _____
	Encumbrances, _____
Class/Account, <u>A ACCOUNT</u>	Actual To Date, _____
Account Type, <u>E EXPENSE</u>	Remaining Balance, <u>6,500.00</u>
Normal Balance, <u>D DEBIT</u>	Shadow Balance, <u>6,500.00</u>

Expenditures by Period

January _____	July _____
February _____	August _____
March _____	September _____
April _____	October _____
May _____	November _____
June _____	December _____

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget

SUBLSCR BOONE SUBSIDIARY LEDGER INQUIRY MAIN SCREEN , 8/12/25, 09:01:06

Year, <u>2025</u>	Original Appropriation	<u>10,000.00</u>
Dept, <u>1221 GF CIRCUIT CLERK</u>	Revisions	<u> </u>
Acct, <u>92000 REPLCMENT OFFICE EQUIP</u>	Original, +, Revisions	<u>10,000.00</u>
Fund, <u>100 GENERAL FUND</u>	Expenditures	<u>8,586.85</u>
	Encumbrances	<u> </u>
Class/Account, <u>A ACCOUNT</u>	Actual To Date	<u>8,586.85</u>
Account Type, <u>E EXPENSE</u>	Remaining Balance	<u>1,413.15</u>
Normal Balance, <u>D DEBIT</u>	Shadow Balance	<u>1,413.15</u>

Expenditures by Period

January <u> </u>	July <u> </u>
February <u> </u>	August <u> </u>
March <u> 7,387.85</u>	September <u> </u>
April <u> </u>	October <u> </u>
May <u> 1,199.00</u>	November <u> </u>
June <u> </u>	December <u> </u>

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions F9=Budget