

285-2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 25

County of Boone

} ea.

In the County Commission of said county, on the

3rd

day of June

20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Budget Amendment for Department 3940 for the DNR Grant for the Bolli Rd NID.

Done this 3rd day of June 2025.

ATTEST:

Brianna L. Lennon  
Clerk of the County Commission

Kip Kendrick  
Presiding Commissioner

Justin Aldred  
District I Commissioner

Janet M. Thompson  
District II Commissioner

**BOONE COUNTY, MISSOURI  
REQUEST FOR BUDGET AMENDMENT**

5/15/25

**EFFECTIVE DATE**

**FOR AUDITORS USE**

(Use whole \$ amounts)

**Transfer From    Transfer To  
Decrease          Increase**

Dept	Account	Fund/Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
3940	3451	2024 Series GO Bonds-Sewer NID	State Reimb-Grant/Program/Othr		211,986
3940	71100	2024 Series GO Bonds-Sewer NID	Outsourced Services		211,986
					<b>423,972</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

The county is receiving grant funding from the Missouri Department of Natural Resources as part of the Bolli Rd NID project. Also need to add in the same amount for an expense as the county will make payments to the Boone County Regional Sewer District to pay for the project. JF

Auditor's Office  
Requesting Official

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A schedule of previously processed Budget Revisions/Amendments is attached
- A fund-solvency schedule is attached.
- Comments: 3940.DNR Grant Bolli Rd NID

*Agenda*

JF  
Auditor's Office  
Kell  
PRESIDING COMMISSIONER

Kurtin Adams  
DISTRICT I COMMISSIONER

[Signature]  
DISTRICT II COMMISSIONER

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.



MISSOURI DEPARTMENT OF NATURAL RESOURCES

Financial Assistance Center

Accounting Unit

573-751-1192

P.O. Box 176, Jefferson City, MO 65102-0176



May 2, 2025

24,068.26 +  
187,917.74 +  
211,986. \*

Daniel Cunningham, Project Manager  
Boone County Regional Sewer District  
1314 N. 7<sup>th</sup> St.  
Columbia, MO 65201

C295299-01, Clean Water State Revolving Fund Program

Reimbursement Form No. 1

The Missouri Department of Natural Resources has reviewed the district's reimbursement request and the eligible amount is \$44,431.50. Please find enclosed a copy of the reimbursement form.

SRF Grant: \$24,068.26

Remaining Grant Balance: \$185,917.74

SRF Loan: \$20,363.24

Remaining Loan Balance: \$288,354.76

For convenience, reimbursement requests may be emailed to [deq.wpcp.fac.accounting@dnr.mo.gov](mailto:deq.wpcp.fac.accounting@dnr.mo.gov), or faxed to the attention of the Financial Assistance Center, Accounting Unit at 573-751-9396.

Expect payment in the near future. Thank you.

c: Daniel Cunningham, Project Manager; [Dcunningham@bcrsd.com](mailto:Dcunningham@bcrsd.com)  
Wendy Wieggers, Finance Manager; [wwiegers@bcrsd.com](mailto:wwiegers@bcrsd.com)

SIGNATURE

*Evan Doggett*

Evan Doggett, Accountant



2025002344

# PAYMENT REQUISITION BOONE COUNTY, MISSOURI



05/14/2025  
REQUISITION  
DATE

05/19/2025  
VENDOR  
DUE DATE

TRANS: 2025 002344

PAYMENT TYPE: CHECK

Check Routing Instructions

000110  
VENDOR  
NO.

BOONE COUNTY REGIONAL SEWER DISTRICT  
VENDOR NAME

INTERGOV AGRMNT  
BID NUMBER

Notes:

\* = INSUFFICIENT BUDGET

RECEIVED

MAY 15 2025

BOONE COUNTY  
AUDITOR

Fund / Dept	Account	Invoice Number	Customer Account Number	Amount
* 3940	71100	C295299-01 #1	SRF REIMBURSEMENT C295299-01 BOLLI RD NID-DNR GRANT	24068.26
394	1025	C295299-01 #1	SRF REIMBURSEMENT C295299-01 BOLLI RD NID- BOND	20363.24
GRAND TOTAL :				44431.50

I certify that the goods, services orcharges above specified are necessary for the use of the department, are solely for the benefit of the county, and have been procured in accordance with statutory bidding requirements.

\_\_\_\_\_  
Approving Official

\_\_\_\_\_  
Approving Official

\_\_\_\_\_  
Approving Official

\_\_\_\_\_  
Prepared By

TRALISSA

\_\_\_\_\_  
County Commission Approval

\_\_\_\_\_  
Auditor Approval

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 25

County of Boone

} ea.

In the County Commission of said county, on the 3rd day of June 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby approve a Budget Amendment for Department 4131 for the construction of the Child Care Center.

Done this 3rd day of June 2025.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

RECEIVED

MAY 1 6 2025

BOONE COUNTY  
AUDITOR

**BOONE COUNTY, MISSOURI  
REQUEST FOR BUDGET AMENDMENT**

5/16/2025

**EFFECTIVE DATE**

**FOR AUDITORS USE**

**(Use whole \$ amounts)**

**Transfer From    Transfer To**  
**Decrease            Increase**

Dept	Account	Dept Name	Account Name	Transfer From Decrease	Transfer To Increase
4131	71201	Childcare Center Construction	Construction Costs		2,500,000
				-	<b>2,500,000</b>

Describe the circumstances requiring this Budget Amendment. Please address any budgetary impact for the remainder of this year and subsequent years. (Use an attachment if necessary):

Increase the budget for the Child Care Center with established revenue from special revenue fund. \$2.5M in revenue and expense was previously established with State HB 2020 for the construction of the Child Care Center.

  
 \_\_\_\_\_  
**Requesting Official**

**TO BE COMPLETED BY AUDITOR'S OFFICE**

- A fund-solvency schedule is attached.
- Comments: **Cover Class 7**

- Agenda
- Auditor

  
 \_\_\_\_\_  
**Auditor's Office**

  
 \_\_\_\_\_  
**PRESIDING COMMISSIONER**

  
 \_\_\_\_\_  
**DISTRICT I COMMISSIONER**

  
 \_\_\_\_\_  
**DISTRICT II COMMISSIONER**

**BUDGET AMENDMENT PROCEDURES**

- County Clerk schedules the Budget Amendment for a first reading on the commission agenda. A copy of the Budget Amendment and all attachments must be made available for public inspection and review for a period of at least 10 days commencing with the first reading of the Budget Amendment.
- At the first reading, the Commission sets the Public Hearing date (at least 10 days hence) and instructs the County Clerk to provide at least 5 days public notice of the Public Hearing. **NOTE: The 10-day period may not be waived.**
- The Budget Amendment may not be approved prior to the Public Hearing.

Year 2025 Opening Balance 11,354,514.72  
 Fund 413 LETC & CCC CONSTRUCTION PROJCT Actual, YTD, Credits, 1,422,126.19  
 Acct, 1000 CASH & INVEST IN TREASURY Actual, YTD, Debits, 99,317.22  
 Account, Type, A ASSET  
 Normal, Balance, D DEBIT Current, Balance, 10,031,705.75

Period	Debits	Credits	Current Balance
January	<u>15,998.35</u>		<u>11,370,513.07</u>
February	<u>27,633.39</u>	<u>263,424.00</u>	<u>11,134,722.46</u>
March	<u>27,365.18</u>	<u>547,372.75</u>	<u>10,614,714.89</u>
April	<u>28,320.30</u>	<u>611,329.44</u>	<u>10,031,705.75</u>
May			<u>10,031,705.75</u>
June			
July			
August			
September			
October			
November			
December			
Post Closing			

F2=Key Scr F3=Exit F5=Ledger Transactions F7=Transactions

Year, <u>2025</u>	Original Appropriation	_____
Dept. <u>4131 CHILDCARE CENTER CONSTRUCTION</u>	Revisions	<u>2,500,000.00</u>
Acct. <u>71201 CONSTRUCTION COSTS</u>	Original, +, Revisions	<u>2,500,000.00</u>
Fund <u>413 LETC &amp; CCC CONSTRUCTION PROJCT</u>	Expenditures	_____
	Encumbrances	_____
Class/Account, <u>A ACCOUNT</u>	Actual To Date	_____
Account, Type, <u>E EXPENSE</u>	Remaining Balance	<u>2,500,000.00</u>
Normal, Balance, <u>D DEBIT</u>	Shadow Balance	<u>2,500,000.00</u>

Expenditures, by, Period

January _____	July _____
February _____	August _____
March _____	September _____
April _____	October _____
May _____	November _____
June _____	December _____

F2=Key Scr    F3=Exit    F5=Ledger Transactions    F7=Transactions    F9=Budget



287-2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

June Session of the April Adjourned

Term. 20 25

County of Boone

} ea.

In the County Commission of said county, on the

3rd

day of June

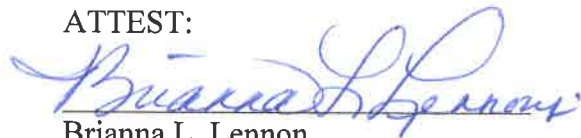
20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby accept the recommendation of the Personnel Advisory Committee to modify the Data-Voice Reimbursement Policy as written in the attached draft policy.

Done this 3rd day of June 2025.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission



Kip Kendrick  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner

## **Data-Voice Reimbursement Policy**

### **Options for Service**

For any position that has been identified as having a business need for a wireless phone or wireless data services, the County has four options for service:

1. Employee Provided Phone/Service with No Reimbursement-As a condition of employment, the employee obtains the wireless phone/data/service and makes the phone number available for calls from the County. It is understood that the employee's compensation is sufficient to cover the cost of the device and service. There is no reimbursement for business use.
2. County Provided Phone and Service- The County acquires the wireless phone and/or data service and assigns the phone to a specific individual who uses the device in accordance with the Acceptable Use Policy (AUP) and upon termination the employee must return the device.
3. Employee Provided Phone/Service with Reimbursement for Business Use- As a condition of employment, the employee obtains the wireless phone/data/service and makes the phone number available for calls from the County. The employee can seek reimbursement for business use as described in "**Reimbursement for Use of Employee's Device for County Business**" below.
4. Employee Provided Phone with County Provided Service – As a condition of employment, the employee provides a wireless device and the County pays the service fees for the device. The employee makes the phone number available for calls from the County and the complete records for the device are provided to the County. The call logs for the device become a record subject to the Sunshine Law.

The Administrative Authority for the position identified as having a business need for wireless phone or data services determines which of the four options for service will be available for the position, subject to appropriations.

An employee who only occasionally requires a wireless device for business purposes is not eligible for a device or monthly reimbursement but may submit a record of individual expenses incurred for County business for reimbursement.

Non-Exempt employees may, when appropriate, be assigned County-owned devices for use during their workday and/or when on-call. Use of such devices for County business outside normal working hours should be reported and documented by the employee as hours worked.

### **Business Need for Wireless Phone/Service**

The Administrative Authority is responsible for determining which positions require a cell phone and/or data service and whether the needs of the County are best served through the allocation of a county-purchased cell phone/smart phone or a monthly reimbursement. Eligible positions are generally FLSA-exempt positions or those certain FLSA non-exempt positions (hourly positions) which are not otherwise issued a County device (desktop computer / laptop / tablet / cellphone). When making the determination that a position qualifies for a monthly reimbursement, the Administrative Authority must identify the business need for a wireless phone/data service and

ensure there are sufficient appropriations in the relevant cost center. Business reasons for providing an employee a cell phone could include:

- a. The Employee performs work in multiple locations and/or does not have consistent email, computer, or device access to perform their essential job duties.
- b. The Employee travels frequently on County business, across a geographic area away from the home office, and great amounts of time are spent in a vehicle or at locations without telephone service.
- c. A need for others to communicate with the employee about County business when the employee is away from the office.
- d. A need for the employee to communicate with others regarding County business when the employee is away from the office.
- e. The Employee works on-call and is required to timely respond to phone calls, text messages, or emails.
- f. The Employee supports or is otherwise responsible for programs, services, or systems that necessitate frequent and immediate communications throughout the day or after-hours.

A cell phone or smart phone is not to be provided to attract prospective employees, promote the morale or goodwill of an employee, or as a means of providing additional compensation. The designation of a business need of a device for a position is neither permanent nor guaranteed. The County reserves the right to remove a designation from a position for business or performance reasons. Administrative Authorities shall be responsible for training FLSA non-exempt employees of their obligations to (1) use their device for county business only while scheduled to work and (2) accurately record their hours worked, including use of their device for county business outside of their normal working hours. The Administrative Authority is responsible for adjusting the employee's schedule to avoid overtime or approve and manage overtime pay pursuant to the County's personnel policies.

This policy shall be administered in a manner that meets the identified business needs while minimizing the overall cost to the County.

### **Personal Use of County Device**

If the County provides a wireless device to an employee, the employee's business use of the device will be excluded from his/her gross income as a working condition fringe benefit (a non-taxable business expense), and any personal use will be excluded from gross income as a de minimis fringe benefit. A county-provided device is intended to be used substantially for business purposes with the expectation that personal use, if any, is minimal. Upon termination of employment with the County, the employee must return the County device in good repair.

### **Reimbursement for Use of Employee's Device for County Business**

When the County is reimbursing for business use of a personal phone/service, the reimbursement amount must be reasonable, appropriate, and cannot exceed the cost incurred by the employee for the service.

The County uses a tiered model for maximum monthly reimbursement based on the current market rates\* with the following options:

- i. Voice only - \$30 per month
- ii. Data only - \$35 per month
- iii. Voice and Data - \$45 per month

The County will not pay for the purchase of personal cell phones, activation fees, or insurance. Because in the case of reimbursement for service, the device is owned by the employee, the employee may use the phone for both business and personal purposes. The employee may, at his/her own expense, add extra services or features, as desired. If there are problems with the service, the employee is expected to work directly with the carrier for resolution.

Support from the County's IT Department is limited to connecting a personally owned device to County provided services, including email, calendar, and contacts.

\*The monthly reimbursement rates are established by the County Commission upon analysis and recommendation of the Human Resources Department. The reimbursement amounts are reviewed by the Human Resources Department on an annual basis.

### **Oversight, Approval, and Funding**

Individual Administrative Authorities are responsible for identifying employees who hold positions that include the business need for a cell phone or smart phone and requesting appropriations for such expenses in their annual budget request. The need for a device/service should be reviewed annually by the Administrative Authority, to determine if existing designations should be continued, changed, or discontinued.

To receive a reimbursement, a copy of a receipt for voice and/or data services must be submitted by the employee using the reimbursement form provided by the Auditor's Office. Device, service, and reimbursement expenses are funded by the office or department of the employee submitting the request.

### **Records Retention**

Employees are encouraged to do County business using their County email account to more easily ensure compliance with the Sunshine Law. If any personal email accounts are used to conduct County business, then they could be subject to public records requests and should be managed accordingly.

Conducting county business via text messaging (except Emergency Services alerts), PIN messaging, or Instant Messaging is discouraged. These types of messages cannot be archived and therefore may not satisfy Sunshine Law requirements for record retention. Personal text messages are not affected by this policy.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 25

County of Boone

In the County Commission of said county, on the 3rd day of June 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby **approve** a request by Darrell & Eve Flake to rezone from Agriculture 2 (A-2) to Agriculture-Residential (A-R) on 4.65 acres located at 5455 E Hwy HH, Columbia.

Done this 3rd day of June 2025.

ATTEST:



Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner  
Justin Aldred  
District I Commissioner  
Janet M. Thompson  
District II Commissioner

The property is located at the corner of Highway HH and Hickory Drive, approximately 1 mile east of Route B. It is 5.03 acres in size and composed of two platted lots, lots 9 & 10 of Lake Capri Subdivision Block 2. There is a single-family dwelling, a detached garage, and a pool on the property. The property is zoned Agriculture 2(A-2), is surrounded by original A-2 zoning, and is in the Rocky Fork Township.

The proposal is to rezone the property to Agricultural-Residential (A-R) for purposes of reconfiguration of the two lots. The owner has received permission to vacate and replat the two lots under commission order 193-2025. The reconfiguration is required to alter the lot lines of the existing lots to compensate for the location of the pool. The pool appears to have been built on the common lot line. The original plat did not dedicate right-of-way for Hickory Drive. A future replat will dedicate that right-of-way.

The Boone County Master Plan identifies this area as being suitable for agriculture and rural residential land uses. The Master Plan designates a sufficiency of resources test for the evaluation of zoning changes where each proposal is evaluated to see if sufficient utility, transportation, and public safety infrastructure is in place to support the change in zoning. The sufficiency of resources test provides a “gatekeeping” function. Failure to pass the test should result in denial of a request. Success in passing the test should result in further analysis.

Transportation – The subject property has access to Hickory Drive and Highway HH, both are public roads. The existing dwelling has access on Highway HH and future development will most likely use Hickory Drive. The dedication of right-of-way, currently available to the County as a road easement, for Hickory Drive will occur under the platting process.

Utilities – The subject property is in Public Water Service District #4 service area and is served by a 6” water line. Central wastewater treatment by the Boone County Regional Sewer District is available directly across Hickory Drive. Boone Electric Cooperative provides electrical service for the property, and it is in the Boone County Fire Protection District.

Public Safety – The subject property is approximately 1 mile west of the nearest Boone County Fire Protection District Station, Station 16, on Highway HH.

The property scored 76 points on the rating system.

Zoning analysis: This property has access to necessary infrastructure to justify an increase in density. The site has fire protection installed, central sewer nearby, and public roads available for access. Being located at the edge of residential development, the impacts of increased traffic activity will be limited.

The reconfiguration of the subject property would not appear to be detrimental to the character of the area, as the existing dwelling faces and functions towards the outside of the development rather than inwards. There will be no net increase in the number of lots, but the rezoning will

allow reconfiguration that will enable an additional residence to be built. The new residence would face the existing development and not appear to be a noticeable increase in activity on the subdivision streets.

The limiting factor on subsequent rezonings for surrounding properties will be the existing development pattern. Many of the lots in the Lake Capri subdivision have developed with the primary structure dominating the lot, limiting possibilities for additional building sites. While some additional rezonings may occur where there are areas for additional development, most lots are not suitable for reconfiguration and division into two lots.

Staff recommends approval of the rezoning request.

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI

} ea.

June Session of the April Adjourned

Term. 20 25

County of Boone

In the County Commission of said county, on the

3rd

day of June

20 25


the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby appoint the following:


Jennifer Bean	Boone County Family Resources Board of Directors	New Appointment	Term: 3 years	June 3, 2025 – June 3, 2028
---------------	--	-----------------	---------------	-----------------------------

Done this 3rd day of June 2025.

ATTEST:

  
 Brianna L. Lennon  
 Clerk of the County Commission

  
 Kip Kendrick  
 Presiding Commissioner

  
 Justin Aldred  
 District I Commissioner

  
 Janet M. Thompson  
 District II Commissioner



Application for Appointment to Board of Director of Boone County Family Resources

Boone County Family Resources was established in 1976 with the passage of a special property tax levy. The agency, through its Board of Directors, purchases and provides services for eligible persons of all ages with developmental disabilities. As an administrative agent of the Department of Mental Health, the scope of services has expanded since establishment of the agency, and has grown to include residential services, vocational and practical living skills training, and family support services. The agency is nationally accredited and has a multi-million dollar budget. Additional information about the agency may be obtained at the agency's website, [www.bcfrr.org](http://www.bcfrr.org), or by contacting the agency.

Composition of the board of directors must meet the statutory requirements of the enabling legislation. Additionally, persons appointed to the board must comply with the provisions of the bylaws of the board, agency policy and the resolution adopted by the Board regarding disclosure of potential conflicts of interest on file with the Missouri Ethics Commission. Board members of Boone County Family Resources also serve on the board of Life and Work Connections, Inc., a Section 501(c)(3) corporation that provides vocational services to young adults through a contractual arrangement with Boone County Family Resources. As appointees of a statutorily created entity with broad powers, board members have certain fiduciary duties, which require that they conduct themselves without conflict to the interest of the agency they serve. Conflicts of interest are not prohibited, but disclosure is critical. Disclosure should not be construed as creating a presumption of impropriety or as automatically precluding someone from participation. Rather, it reflects the recognition of the many factors that can influence one's judgment and a desire to make as much information as possible available to other participants. Potentially conflicting interests may relate to programs and services or operations, such as contracts with third parties.

APPLICATION

Name: Bean, Jennifer D  
*Last First Middle Initial*

Home Address: 2308 Atlas Ct

City: Columbia Zip: 65203

Employment Address: 204D Gwynn Hall, 526 Hitt Street

City: Columbia Zip: 65211

At which address would you prefer to be contacted: X Home \_\_\_\_\_ Business \_\_\_\_\_

Email Address (where you wish to be contacted): beanjd.work@gmail.com

Home Phone: 573-864-3980 Business Phone: 573-882-4288

Section 205.970 RSMo requires that at least 7 of the board members be residents of the county where the facility is located. Are you a Boone County resident and how long have you lived in Boone County? 25 Years 7 Months

Are you a registered voter?  Yes  No

Have you previously served as a member of a board? If yes, identify the board and the dates of service.

No



What other professional, civic or community endeavors are you currently involved in?

CoMo Roller Derby, Missouri Academy of Nutrition and Dietetics

Mizzou Science Policy and Advocacy Network

Are you or have you previously held any local, state or federal government positions, appointments or elected office(s)? If so, please list dates and positions held.

No

Section 205.970, Revised Statutes of Missouri, requires that at two of the nine members of the board of directors be related by blood or marriage within the third degree to a handicapped person as defined in Section 205.968 as a person who is "lower range educable or upper range trainable mentally retarded or a person who has a developmental disability." Are you related by blood or marriage within the third degree to a handicapped person as defined in Missouri statutes?

[Relationships in the third degree include mother, father, child, brother, sister, (including half, step and in-law relationships in these same categories), and grandparent, grandchild, aunt, uncle, niece, nephew, great grandparent, great grandchild.] If yes, please identify the person and the relationship.

*Person*

*Relationship*

***For purposes of the following questions, "related family member" is defined to include relationships within the third degree by blood or marriage.*** [Relationships in the third degree include mother, father, child, brother, sister, (including half, step and in-law relationships in these same categories), and grandparent, grandchild, aunt, uncle, niece, nephew, great grandparent, great grandchild.]

Have you or a related family member applied for eligibility and been determined eligible or ineligible for services of Boone County Family Resources at any time? If yes, identify the individual who applied, their relationship to you and the date of application.

# CERTIFIED COPY OF ORDER

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June Session of the April Adjourned

Term. 20 25

County of Boone

} ea.

In the County Commission of said county, on the 3rd day of June 20 25

the following, among other proceedings, were had, viz:

Now on this day, the County Commission of the County of Boone does hereby re-appoint the following:

Gregory Martin	Planning & Zoning Commission	Re-Appointment	Term: 4 years	June 3, 2025, through June 3, 2029
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Done this 3rd day of June 2025.

ATTEST:

*Brianna L. Lennon*  
 Brianna L. Lennon  
 Clerk of the County Commission

*Kip Kendrick*  
 Kip Kendrick  
 Presiding Commissioner

*Justin Aldred*  
 Justin Aldred  
 District I Commissioner

*Janet M. Thompson*  
 Janet M. Thompson  
 District II Commissioner

**Kip Kendrick**, Presiding Commissioner  
**Justin Aldred**, District I Commissioner  
**Janet Thompson**, District II Commissioner



Boone County Government Center  
801 E. Walnut, Room 333  
Columbia, MO 65201  
573-886-4305 - FAX 573-886-4311  
E-mail: commission@boonecountymo.org

# Boone County Commission

## BOONE COUNTY BOARD OR COMMISSION APPLICATION FORM

**Board or Commission:** Planning & Zoning Commission

**Name:** Gregory Martin

**Home Address:** 3910 McGill Pointe Dr

**City:** Rocheport **Zip Code:** 65279

**Business Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**At which address would you prefer to be contacted?** \_\_\_\_\_

**E-mail:** Gkmartin52@yahoo.com

**Phone (Home):** \_\_\_\_\_ **Phone (Work):** \_\_\_\_\_ **Phone (Cell):** (573)819-4363

**Fax:** \_\_\_\_\_

**Qualifications:**

I have on the Planning and Zoning Commission for several years at the Katy township representative, I currently hold the rank of Captain with the Boone County Fire District.

**Past Community Service:**

I have been on the Road and Bridge advisory board.

**References:**

Scott Olsen, Fire Chief of the Boone County Fire district 573-447-5000 Cody Cook owner of COMO Lawn Pros, 573-999-0779

**I have no objections to the information in this application being made public. To the best of my knowledge at this time I can serve a full term if appointed. I do hereby certify that the above information is true and accurate.**

\_\_\_\_\_  
**Applicant Signature**

**Return Application  
To:**

**Boone County Commission Office  
Boone County Government Center  
801 East Walnut, Room 333  
Columbia, MO 65201  
Fax: 573-886-4311**

**An Affirmative Action/Equal Opportunity Institution**

---

Explain briefly why you are seeking this position and identify any special qualifications you have for this position.

---

I am seeking a board position with Boone County Family Resources to serve my community by ensuring access and equity for an underrepresented population. I offer my time and critical thinking skills, developed through experience in community program develop

---

Do you or any related family member have any financial interest, directly or indirectly, in any contract or subcontract with Boone County Family Resources; or have you or a related family member been employed by any agency or entity that contracts or subcontracts with Boone County Family Resources; or in the sale to Boone County Family Resources of land, materials, supplies, or services? If yes, please explain.

No

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Are you or any related family member now or have you or a related family member ever been employed by Boone County Family Resources? If so, please give dates of employment and position held.

No

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Do you or does any related family member have any other interest which might conflict or be perceived to conflict with your duty of loyalty to the interests of Boone County Family Resources? If so, identify the interest and the relationship.

No

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Have you ever been arrested, charged, or convicted of any felony?  Yes  No  
If yes, please explain.

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Have you ever been disciplined, cited, or sanctioned for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to any court, administrative agency, professional association, disciplinary committee, or other professional group?  Yes  No  
If yes, please explain.

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Are your Boone County taxes paid in full to date?  Yes  No

If "No", please explain.

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References:

Andrea Waner	Friend, teammate	andrea.waner@gmail.com
<i>Name</i>	<i>Nature of Relationship</i>	<i>Contact Information</i> <i>Years Known</i>
Valerie Carroll	Friend, teammate	valerie.n.carroll@gmail.co
<i>Name</i>	<i>Nature of Relationship</i>	<i>Contact Information</i> <i>Years Known</i>

By my signature, I agree to comply fully with board policy, bylaws, and conflict of interest requirements of the board of directors and certify that the information above is complete and accurate to the best of my knowledge and that should a potential conflict arise during my term, I will bring it to that attention of the Board of Directors of Boone County Family Resources.

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Signature

Jennifer Bean

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3/20/25

Date

291 -2025

# CERTIFIED COPY OF ORDER

STATE OF MISSOURI }  
County of Boone } ea.

June Session of the April Adjourned

Term. 20 25


In the County Commission of said county, on the 3rd day of June 20 25

the following, among other proceedings, were had, viz:

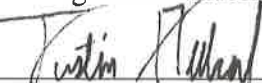
Now on this day, the County Commission of the County of Boone does hereby approve an air service revenue guarantee agreement with the City of Columbia. This agreement extends the similar agreement approved in Commission Order 625-2024. The terms of the agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Done this 3rd day of June 2025.

ATTEST:

  
Brianna L. Lennon  
Clerk of the County Commission

  
Kip Kendrick  
Presiding Commissioner

  
Justin Aldred  
District I Commissioner

  
Janet M. Thompson  
District II Commissioner

## AIR SERVICE GUARANTEE PARTICIPATION AGREEMENT

This agreement is entered into on this 3<sup>rd</sup> day of June, 2025 between the City of Columbia, Missouri, a constitutional charter city ("Columbia"), and Boone County (the "Participant"); The parties agree as follows:

1. **Background.** Improved air service at the Columbia Regional Airport is in the best interest of Columbia, Participant, and other Mid-Missouri private and public businesses and entities. In an effort to secure additional air service between Columbia Regional Airport and other destinations, a revenue guarantee fund is being established at Columbia. The fund will be utilized by Columbia to minimize economic risk by one or more airline and assist with startup costs which may serve as an impediment to establishing new air service at the airport. In order to provide flights between Columbia Regional Airport and other destinations, Participant wishes to pool their resources and establish a fund for such purposes.
2. **Revenue Guarantee.** Columbia represents to Participant that the revenue guarantee fund has a two (2) year term commencing on July 1, 2025. Columbia represents to Participant that it has secured additional contributions from various Central Missouri public and private entities and will be deposited by Columbia in an interest-bearing account known as the Central Missouri Air Service Fund (the "Fund"), to be administered and used by Columbia to assist in meeting any potential revenue guarantee obligations to one or more airline under an Air Service Agreement which will be negotiated at a future date.
3. For the purpose of providing additional funds to the Fund, Participant hereby agrees to contribute \$ 50,000.00 to the Fund, said contribution to be paid to the Fund no later than N/A (Previously Received).
4. **Limitation on Liability.** The maximum liability of Participant hereunder shall be the amount of Participant's contribution to the Fund described above in Section 3 and Participant shall have no further obligations hereunder.
5. **Payment of Funds.** Columbia shall use the Fund solely for paying an airline(s) for any revenue shortfalls as required by the Air Service Agreement. If Columbia fails to enter into an Air Service Agreement with an airline(s) by June 30, 2027, Participant can request that Columbia shall return the funds contributed by Participant hereunder or opt to keep their funds in the Fund for an additional six (6) month period (through December 31, 2027)
6. **Excess Funds.** Any funds remaining at the end of the two (2) year term of the Air Service Agreement or upon any other termination of the guarantee requirements under the Air Service Agreement shall be dispersed pro rata to all of the parties contributing to the Fund.



7. **Records/Reports.** All records available to Columbia under the Air Service Agreement shall be made available to the other parties upon request. Columbia shall provide Participant and all other parties contributing to the Fund, quarterly accountings for all financial activities of the Fund, including, but not limited to all interest earned on the Fund and all payments made from the Fund to the airline(s) under the Air Service Agreement.

8. **Audits.** Columbia may, at the request of any party, exercise its right under the Air Service Agreement to conduct an audit of the airline's records. The party requesting the audit shall pay all costs of the audit.

9. **Benefit of Parties.** This Agreement is for the sole benefit of Columbia and Participant. Nothing in this agreement is intended to confer any rights or remedies on any other person.

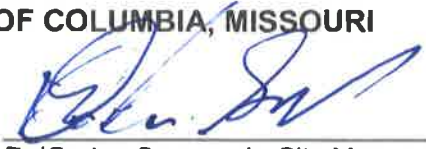
10. **Authority of Signatories.** The signatories to this Agreement, by signing this Agreement, represent that they have obtained authority to enter into this Agreement on behalf of the respective parties to this Agreement and bind such parties to all terms and conditions contained in this Agreement.

11. **Counterparts.** This Agreement may be executed by the parties in several counterparts, each of which shall be deemed an original instrument.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first written above.

**CITY OF COLUMBIA, MISSOURI**

By:   
De'Carlton Seewood, City Manager

ATTEST:

By:   
Sheela Amin, City Clerk

APPROVED AS TO FORM:

By:   
Nancy Thompson, City Counselor *km*

**PARTICIPANT:**

**SEE ATTACHED**  
(Print Name) \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

