

TERM OF COMMISSION: March Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
First Assistant Prosecuting Attorney Melissa Buchanan
Boone County Clerk Brianna Lennon
Director of Human Resources Angela Wehmeyer
Director of Joint Communications Christie Davis
Budget Administrator Kelle Westcott
Chief Engineer Jeff McCann
Buyer Michelle Brooks
Senior Buyer Amy Gerskin
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30 p.m. and roll call was taken.

Commission

1. First and Second Reading: Proclamation Recognizing National Social Work Month 2026

Commissioner Thompson read the following Proclamation:

- Whereas, social workers positively impact the lives of millions of Americans daily, in hospitals, schools, child welfare agencies, community centers, and within federal, state and local governments nationwide; and
- Whereas, for more than a century, social workers have worked to improve human well-being, advocate for justice, and support the basic needs of all people; and
- Whereas, social workers select this profession out of a deep commitment to help uplift, defend, and transform the lives of individuals and their families and communities; and
- Whereas, the 2026 theme “Social Workers: Uplift. Defend. Transform.” shines a light on the resolute spirit of social workers, who transform lives while bringing hope, healing, and justice to the communities they serve - especially in times of profound change and challenges; and
- Whereas, social workers follow a code of ethics that calls on them to stand for equity in every community, uphold human dignity, and fight injustice; and
- Whereas, social workers are on the frontlines, defending vulnerable populations, including immigrants, LGBTQIA2S+ individuals, and those facing discrimination or poverty, while uplifting vital social safety net programs and ensuring the rights of every person; and
- Whereas, social workers assist those navigating trauma, grief, and systemic biases; help people recover from natural disasters, public health crises, and other issues; care for those who have mental health issues and those who are recovering from substance use disorders, all while helping them transform their lives in encouraging ways; and
- Whereas, social workers confront oppression and racism, advocate for human rights, and fight to advance fair policies for all persons to obliterate barriers that prevent individuals and families from thriving; and
- Whereas, social workers uplift and help to transform the futures of entire communities through support of children and their families in the quest for better health, stronger connections, and increased upward mobility; and
- Whereas, the profession continues to grow, with more than 810,000 social workers in the United States who transform lives by shaping a more just and compassionate society through leadership, education, advocacy and direct practice.
- Therefore, in recognition of the critical contributions of social workers across our nation, the Boone County Commission does hereby proclaim the month of March 2026 as

National Social Work Month, and calls upon everyone to join the National Association of Social Workers and Boone County, Missouri, in celebrating and supporting the vital work of social workers as they uplift, defend, and positively transform our communities each and every day.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby enter into the record the Proclamation in Recognition of National Social Work Month 2026.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #122-2026**

Human Resources

2. First Reading: Request to Hire Above Flexible Hiring Range Tier II, Position 2345700014, Assistant Prosecuting Attorney II

First Assistant Prosecuting Attorney Melissa Buchanan submitted documentation for the record regarding her request to hire above FHR. This request is scanned to the bottom of the minutes.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

3. First and Second Reading: Request to Reclassify Position 1333500007, Lead Deputy County Clerk (Job Code 3350, Pay Grade 125), to Deputy County Clerk (Job Code 3360, Pay Grade 120)

Boone County Clerk Brianna Lennon stated this position is for the Deputy position that serves the Commission. Clerk Lennon stated she knows the current Deputy Clerk has had a chance to inform everyone that they are losing her at the end of the month. Clerk Lennon stated, when they post this position, because nobody can live up to Deputy Clerk Jodi, it will be classified as a Deputy County Clerk position to be on par with the other offices. Clerk Lennon stated the job description will be tweaked a bit, although not anything noticeable to the Commission. For consistency and because of their office's organizational structure, it makes sense to have the position classified as a Deputy County Clerk at this time.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby authorize the reclassification of position 1333500007, Lead Deputy County Clerk (Job Code 3350, Pay Grade 125), to Deputy County Clerk (Job Code 3360, Pay Grade 120) to be effective as of a vacancy in the position.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #123-2026**

4. First and Second Reading: Request to Create a New Position Classification of Election Assistant Pool on Pay Grade 100

Boone County Clerk Brianna Lennon stated items #4 and #5 are somewhat related, as this item will have an impact on the next item. Clerk Lennon stated there are several positions in her office that are part-time with temporary assignments, but they are consistent when they come in throughout the year, just not in a full-time or even three-quarter time capacity, because most of their work is related to elections. Clerk Lennon stated the employees in these positions have been with the office for quite some time and it makes sense to have them continue to be part of the salary structure and pay plan. Clerk Lennon stated the lowest hourly amount for the positions on this pay plan currently is in the \$17 range, which is appropriate for the work these employees are doing and for the budget. Clerk Lennon stated this Election Assistant Pool is specifically for those people who are long-time employees coming in to do work in our office but are not specific to the election, so they are paid out of the regular County Clerk budget, which is part of general revenue. Clerk Lennon said, previously, the office only had a definition of one pool position, so these employees and those specifically hired for individual elections were paid out of the same accounts. Clerk Lennon stated that creating this new position will fix that to align better with the proper accounts and salary policies.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request to create a new classification of Election Assistant Pool on Pay Grade 100.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #124-2026**

5. First and Second Reading: Request to remove Election Workers Pool (Job Code 3040, Pay Grade 100) from the pay structure to an unclassified position (Job Code 3040, Pay Grade Unclassified)

Boone County Clerk Brianna Lennon stated this is for the individuals who are trainers for Election Judges for each election, the individuals working the no-excuse absentee voting, and the individuals who work on various, specific election things like the processing team and bi-partisan team.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request to remove the Election Workers Pool position classification (Job Code 3040, Pay Grade 100) from the pay structure to an unclassified position (Job Code 3040, Pay Grade Unclassified) effective as of February 23, 2026.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #125-2026**

6. First and Second Reading: Request to Create a New Assistant Prosecuting Attorney II Position

Director of Human Resources Angela Wehmeyer stated, with this position, it is structured as a tiered hiring process where they post both a I and a II and, based on a candidate's experience level, they will be placed at either a level I or II.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby authorize the Auditor's Office to create a full-time, benefited Assistant Prosecuting Attorney position in Department 23 that can be hired at either an Assistant Prosecuting I (Job Code 4580, Pay Grade 235) or Assistant Prosecuting Attorney II (Job Code 4570, Pay Grade 250), effective through December 31, 2027. Ongoing funding for the position shall be analyzed as part of the normal budget process or at the end of the applicable grant funding term.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #126-2026**

Joint Communications

7. First Reading: Acceptance of donated radio equipment from the University of Missouri

Director of Joint Communications Christie Davis stated this is a request to accept the official donation that the University of Missouri made to Joint Communications last year after they decommissioned their old DMR system and implemented their new system. Director Davis stated the University provided all of the essential equipment to Boone County, and she would like to officially accept this donation.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Resource Management

8. First Reading: Budget Amendment - Department 2142 (Resource Management Grants)
Establish budget for Greater Bonne Femme watershed

Budget Administrator Kelle Westcott stated this is to establish budget for the first year of the 3-year DNR 319 Grant for Greater Bonne Femme WSP Implementation.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

9. First and Second Reading: License Agreement No. BO2605 between the Missouri Department of Natural Resources and the County of Boone for the Gravel Road Paving 1 project

Chief Engineer Jeff McCann stated this is a license agreement that the Missouri Department of Natural Resources is requiring because a portion of Smith Hatchery Road that is going to be paved falls in the right-of-way of the MKT trail.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached License Agreement No. BO2605 between the Missouri Department of Natural Resources and the County of Boone for the Gravel Road Paving 1 project. This agreement addresses a portion of Smith Hatchery Road near the MKT trail.

The terms of the Agreement are stipulated in the attached License Agreement No. BO2605. It is further ordered the Presiding Commissioner is hereby authorized to sign said License Agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #127-2026**

Purchasing

10. First Reading: Award of Contract C001086 from Sole Source 167-123123SS ESRI Small Government Enterprise Subscription for the IT Department GIS Program

Buyer Michelle Brooks read the following memo:

Purchasing requests approval of Contract C001086, which is based on Sole Source 167-123123SS. The previous contract (C000610) was approved by the Boone County Commission on April 27, 2023, via Commission Order 200-2023.

Contract C001086 extends the contract period by three (3) additional years, from May 4, 2026, through May 3, 2029, to coincide with the term of the associated license agreement.

Annual Subscription, Item No. 193207, in accordance with the following pricing schedule:

Year One \$90,300
Year Two \$90,300
Year Three \$90,300

Payments will reference Departments 1176 - GF IT GIS, 2708 - 911/EM IT Hardware & Software 2012 - ASR IT Hardware & Software, 2083 – Road & Bridge IT Hardware & Software, 1172 - GF IT Hardware & Software, Accounts 70100 for Software Subscriptions.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

11. First Reading: Amendment #1 of Contract C000618 from Request for Proposal 02-30JAN23 - for Law Enforcement Uniform Clothing & Boots with Galls LLC for the Boone County Sheriff's Office

Senior Buyer Amy Gerskin read the following memo:

Purchasing requests approval for Amendment #1 to Contract C000618, based on Request for Bid #02-30JAN23, for Law Enforcement Uniform Clothing and Boots with Galls LLC for the Boone County Sheriff's Office. The original contract was established April 06, 2023, through Commission Order 151-2023.

Amendment #1 approves Galls LLC's request for a 6.5% price increase for the period of April 1, 2026, through March 31, 2027, versus the previously agreed upon 5% annual increase amount. This amendment also adds twelve (12) new footwear styles to the contract.

This is a term & supply contract, and payments will reference Account 23300 - Uniforms for the following departments:

- Department 1251 - GF Sheriff Operations
- Department 1255 - GF Detention Operations
- Department 1228 - GF Sheriff/Detention Admin

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

12. Second Reading: Award of Contract C001093 from Request for Bid 09-23FEB26 for 2026 Model Year Ford Police Interceptor Utility Vehicles for the Boone County Sheriff's Office with Joe Machens Ford Inc. – First Read 03.10.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Contract C001093 (09-23FEB26) with Joe Machens Ford Inc. for the purchase of 14 new 2026 Ford Police Interceptor Utility Vehicles. The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #128-2026**

13. Second Reading: Approval of Vehicle Disposal for the Boone County Sheriff's Office –
First Read 03.10.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached list detailing the vehicle disposal for the Boone County Sheriff's Office.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #129-2026**

Prosecuting Attorney

14. Second Reading: Amendment #4 to Consultant Agreement with Sue Boresi – First Read
03.10.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Amendment #4 to the Legal Services Agreement between Boone County and Sue Boresi that was originally approved in Commission Order 323-2025, with Amendment #1 being approved in Commission Order 487-2025, Amendment #2 being approved in Commission Order 571-2025, and #3 being approved in Commission Order 106-2026.

The terms of the Amendment are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #130-2026**

Health Department

15. Second Reading: City of Columbia Animal Control Services Cooperative Agreement –
First Read 03.10.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Animal Control Services Cooperative Agreement with the City of Columbia.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #131-2026**

16. Second Reading: City of Columbia Public Health Services Cooperative Agreement –
First Read 03.10.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Public Health Services Cooperative Agreement with the City of Columbia.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #132-2026**

Commission

17. First Reading: Boone County Sheriff's Office Training Center: Change Order #5

Presiding Commissioner Kip Kendrick stated he believes this is the final change order, though there may be one more that comes through with minor cleanup items. Commissioner Kendrick stated this change order identified the fire damper for the mechanical room, storage lockers, plywood sheeting for the drywall, additional conduit for the firewall breezeway, fire retardant plywood for the training room and many other items.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

18. First and Second Reading: Proclamation Honoring the Reverend David P. Ballenger on
His 43rd Pastoral Anniversary

Commissioner Aldred read the following Proclamation:

Whereas, David P. Ballenger was born and raised in Columbia, Missouri, where he accepted Christ as his Savior as a young boy while attending Second Baptist Church of Columbia; and

Whereas, in 1968, David and Ms. Sandra K. Williams married, embarking upon a lifelong journey together; and

- Whereas, David came to Log Providence Missionary Baptist Church in 1983, preaching the Word and ministering to the members, diligently and lovingly leading God's people into a closer relationship with Him; and
- Whereas, in late 1983, the Reverend Ballenger accepted the request by church members to serve as head minister of Log Providence and, in March 1984, he was formally installed as the Shepherd of this great historic church, which was founded by freed slaves in 1866; and
- Whereas, Log Providence Missionary Baptist Church, named in honor of the original church building built with 1,500 logs, cut and shaped by the men of the church, who donated their time, hard work, and hard-earned money for its construction, has flourished since its founding and has thrived under the leadership of Pastor Ballenger, expanding in its membership, in the space created for worship and fellowship, and in its traditions; and
- Whereas, Pastor Ballenger has also served his community in a variety of ways, including membership on the Columbia Board of Education for eight years, two of which were as President, and membership on both the University of Missouri Children's Hospital Board and the Columbia Regional Hospital Board of Directors; and
- Whereas, Pastor Ballenger retired from IBM Corporation after 30 years of service, after which he went on to be a realtor with House of Brokers, where he used his knowledge and experience to help church members and members of the community in securing good housing and guiding them through the maze of real estate transactions; and
- Whereas, Pastor Ballenger and his wife, Sandra, have a son, Kelley Ballenger; a daughter, Andrea Tapia; and are the proud grandparents of seven boys; and
- Whereas, the members of Log Providence feel very blessed to have Pastor Ballenger as their Pastor and friend and celebrate that he and Sister Sandra Ballenger have now been a dedicated part of their faith community for 43 years.
- Therefore, we do hereby recognize the contributions of the Reverend David P. Ballenger to Log Providence Missionary Baptist Church and honor him for 43 continuous years of faithful service to this community.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby enter into the record the Proclamation honoring the Reverend David P. Ballenger on his 43rd pastoral anniversary.

Commissioner Aldred seconded the motion.

The motion carried 3 to 0. **Order #133-2026**

19. Public Comment

None

20. Commissioner Reports

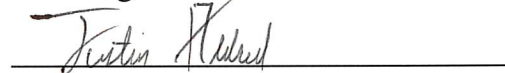
Commissioner Thompson stated she had her second CERT meeting last night and learned how to properly apply a tourniquet and a bandage and how to do the work a CERT person would do if someone presented with burns.

Attest:



Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner