

TERM OF COMMISSION: February Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Budget Administrator Kelle Westcott
Captain Brian Leer
Accountant Jake Flowers
Chief Engineer Jeff McCann
Senior Buyer Amy Gerskin
Buyer Brijanna Purdy
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30 p.m. and roll call was taken.

Employee Recognition Committee

1. Employee of the 4th Quarter 2025

Kelle Westcott, representing the Employee Recognition Committee, recognized the Employee of the Quarter nominees: Brian Stanley, Uriah Mach, Ambika Maupin, Adam Null, Amy Gerskin and Brett Williams. Ms. Westcott then recognized the Employee of the Quarter, Kari Hoehne.

Boone County Sheriff's Office

2. First and Second Reading: K-9 Basic Training Agreement with Kirksville Police Department

Captain Brian Leer stated the Kirksville Police Department is currently a partner with the BCSO. Captain Leer stated BCSO trained their K-9 as a single-purpose K-9 and the Kirksville Police Department has come back asking them to further train the K-9 as a dual-purpose dog. Captain Leer stated, if approved, the Kirksville Police Department will pay the County of Boone \$2,000.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Agreement between Boone County and the Kirksville Police Department.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #78-2026**

3. Second Reading: Budget Revision - Department 2570 - Reclass to Class 2 for the purchase of a K-9 – First Read 02.17.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 2570 for the purchase of a new K-9.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #79-2026**

Auditor

4. First Reading: Budget Amendment - Department 3070 (Special Obligation Bond for Law Enforcement Training Center) to Cover Class 8

Accountant Jake Flowers stated the bank fees for the 2024 Series Special Obligation Bond for the Law Enforcement Training Center were not added to the budget in 2026. Mr. Flowers stated they need to cover the expense and increase the amount transferred from fund 660 to 307 to cover all expenses.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Resource Management

- 5. First Reading: MoDOT Soft Match Credit Exchange Request between Boone County and Crawford County

Chief Engineer Jeff McCann stated this request is similar to the soft match credit exchanges they did last year. Chief Engineer McCann stated they will be exchanging \$100,000 of Boone County soft match credit for \$65,000 of cash.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Purchasing

- 6. Acknowledgement of Bids Received for Request for Bid 07-09FEB26 - Juvenile Justice Center Renovations

Senior Buyer Amy Gerskin read the following memo:

The list of bidders for the Juvenile Justice Center Renovations included Little Dixie Construction, Reinhardt Construction, and Professional Contractors and Engineers.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby acknowledge the attached list of bid responses received for Request for Bid #07-09FEB26 - Juvenile Justice Center Renovations.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #80-2026**

- 7. First Reading: Computer Disposal

Buyer Brijanna Purdy read the following memo:

The Purchasing Department requests permission to dispose of the following list of surplus PC & Peripheral equipment through the MRC Recycling Center. MRC Recycling will pick up our surplus for \$100 per truckload. Extra charges may apply for items like televisions, freon removal, etc. Enclosed is a schedule of possible fees. MRC Recycling is a State of Missouri, DNR Level Four recycling center. No computer items are land-filled. Purchasing will obtain a

Certificate of Destruction, and Purchasing will let them know that everything should be recycled, not reused, so nothing ends up in the landfill.

Before Purchasing receives Computer Surplus for disposal, Information Technology removes the hard drives for destruction by their department. Their procedure for PC disposal is:

Once all the data is copied or recovered for the user, IT removes the hard drive and memory from the PC. The memory is held to be used for upgrading other PCs in the County that can benefit. IT sometimes removes parts that can be used as spare if the model is current enough (i.e. Power Supplies, Video Cards, etc.) The hard drive is held for a minimum of 30 days in case a user identifies something missing. After 30 days, IT may reuse the hard drive in other County PCs if there are failures. If a hard drive goes unused or fails and IT needs to physically dispose of it, they drill a 5/8" hole through the drive and the data platters. Once IT has a collection of "drilled" drives, they deliver them to PC recycling vendor, MRC Recycling Center.

MRC Recycling Center certifies that they have picked up the following items and that all items will be recycled, not reused, so nothing ends up in the landfill.

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
1.	15409 & NA	SEVEN (7) DIGITAL CAMERAS	FUJIFILM, KODAC, CANON	SO	OBSOLETE	NA
2.	17728	SCANNER	FUJITSU FI 6130	TREASURER	REPLACED	316244
3.	17909	MONITOR	SAMSUNG	SO	NO LONGER NEEDED	PV20H9F29177 99M
4.	17973	LASER PRINTER	LEXMARK E360DN	AUDITOR	NO LONGER NEEDED	72N6YF6
5.	18014	PRINTER	LEXMARK E360DN	COUNTY CLERK	NO LONGER NEEDED	72N7Z70
6.	18210	PC WORKSTATION	HP COMPAQ	SO	REPLACED	MXL2460WH4

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
7.	18211	PC WORKSTATION	HP COMPAQ	SO	REPLACED	MXL2460WH9
8.	18212	PC WORKSTATION	HP COMPAQ	SO	REPLACED	MXL2460WHB
9.	18213	PC WORKSTATION	HP COMPAQ	SO	REPLACED	MXL2460WJ2
10	18522	PC WORKSTATION	HP COMPAQ	CHILD SERVICES	NO LONGER NEEDED	MXL3232FJJ
11	18671	MONITOR	HP LV2011	COMMUNITY CHILDREN'S SERVICE	REPLACED	CNC323PJCJ
12	18672	MONITOR	HP LV2011	COMMUNITY CHILDREN'S SERVICE	REPLACED	CNC323PKCQ
13	19001	MONITOR	HP V221	RESOURCE MANAGEMENT	REPLACED	6CM40108TJ
14	19110	MONITOR	HP V221	RESOURCE MANAGEMENT	REPLACED	6CM4010989
15	19128	PRINTER	HP LASERJET 2100M	IT	NO LONGER NEEDED	USGV037161
16	19946	MONITOR	HP E222	PURCHASING	REPLACED	6CM5370XLQ
17	20091	PRINTER	FARGO HID DRC 4250	FACILITIES SECURITY	NO LONGER NEEDED	B5390532

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
18	20092	PRINTER	FARGO HID DRC 4250	FACILITIES SECURITY	NO LONGER NEEDED	B5420167
19	20129	HIGH SPEED PRINTER	NA	COUNTY CLERK	BROKEN	AL41055492
20	20151	PANASONIC LAPTOP	PANASONIC TOUGHBOOK CF54	RESOURCE MANAGEMENT	REPLACED	6FTSA75281
21	20460	LASER PRINTER	HP LASERJET M604DN	PUBLIC ADMINISTRATIO N	REPLACED	CNDCJ6708N
22	20566	PC	AVTEX/ACC- CPU-WIN7X64- DN	911 Joint Communications	Replaced	SMJ047QXE
23	21442	SWITCH	CISCO CATALYST 2960	SO	NO LONGER NEEDED	FOC14134HPH
24	21987	PROJECTOR	EPSON G6550WU	IT	REPLACED	VXHF560012L
25	22254	PRINTER	KYOCERA FS- 4200DN	ASSESSOR	REPLACED	NU42800920
26	22285	PC WORKSTATI ON	HP PRODESK 600 MINI G3	COUNTY CLERK	REPLACED	8CG7386PGF
27	22302	SERVER NETWORK	DELL POWEREDGE	IT	OBSOLETE	88FN7M2
28	22614	EATON FERRUPS	NA	JOINT COMMUNICATIO N	BROKEN	BM284FG006

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
29	22909	PC WORKSTATION	HP ELITEDESK 800 G4	RECORDER	REPLACED	2UA8222BV7
30	23377	PROJECTOR	EPSON POWERLITE L610U	911 JOINT COMMUNICATIONS	REPLACED	X5RS8Z0119L
31	23558	MONITOR	HP ELITEDESK 800 G4	COLLECTOR	REPLACED	MXL91550JK
32	23582	PC WORKSTATION	HP ELITEDESK 800 G4	RECORDER	REPLACED	MXL91550W8
33	24165	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	CN9AOB301N
34	24166	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	CN9APB3002
35	24167	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	CN9APB3005
36	24168	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	NA
37	24169	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	CN9CBB301K
38	24170	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	NA
39	24171	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	NA

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
40	24172	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	CN9CBB3018
41	24210	LAPTOP	PANASONIC TOUGHBOOK CF31	SO	REPLACED	0DKKC99151
42	24215	LAPTOP	PANASONIC TOUGHBOOK CF31	SO	REPLACED	0DKKC99152
43	24220	LAPTOP	PANASONIC TOUGHBOOK CF31	SO	REPLACED	0DKKC99168
44	24236	SECURITY APPLIANCE	FORSCOUT 5140	IT	OBSOLETE	D20B800BA024 01CM-85N7613
45	24237	SECURITY APPLIANCE	FORSCOUT 5140	IT	OBSOLETE	D20B800BA023 01CM-85L8613
46	24379	LAPTOP	PANASONIC TOUGHBOOK	SO	REPLACED	0FTTA40990
47	24446	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	NA
48	24447	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	NA
49	24448	SCANNER	HP SCANJET PRO	COUNTY CLERK	REPLACED	NA
50	24526	DVD DUPLICATOR	BEST DUPLI 1 TO 7	IT	NO LONGER NEEDED	NA

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
51	24827	LAPTOP	PANASONIC TOUGHBOOK CF31	SO	REPLACED	1BKKC08181
52	27426	MONITOR	HO SERIES 5 PRO 524PF	IT	DAMAGED	VNG50811J1
53	5427, 5428, 5423, & FIVE NO TAGS	CALCULATORS	CANON, VICTOR, TI, SHARP, MONROE	COLLECTOR	NO LONGER NEEDED/ BROKEN	NA
54	7020	30 QT MIXER	HOBART COMMERCIAL	SO – JAIL	REPLACED	11-440-459
55	8799	Microfiche/Fil Reader Copier	ALOS Z40	County Clerk	Broken	3127216
56	9751, 10025, 10026, 11715, 13645	TASK CHAIRS	NA	COLLECTOR	POOR	NA
57	NA	POWER CHARDS	NA	IT	NO LONGER NEEDED	NA
58	NA	THERMAL PRINTER CARTRIDGE S	NA	IT	NO LONGER NEEDED	NA
59	NA	MISC PHONE SUPPLIES	NA	IT	NO LONGER NEEDED	NA
60	NA	MISC PC SUPPLIES	NA	IT	NO LONGER NEEDED	NA

	Asset #	Description	Make & Model	Department	Condition of Asset	Serial #
61	NA	MISC PC SUPPLIES	NA	IT	NO LONGER NEEDED	NA
62	NA	WASHER	WHIRLPOOL FRONT LOAD	JJC	BROKEN	C91650117
63	Na	4 PRINTER TRAYS	NA	IT	NO LONGER NEEDED	NA
64	NA	PRINTER	LASERJET M601	CIRCUIT CLERK	BROKEN	CNDCGD121V
65	NA	FOUR (4) DVD RECORDERS	NA	SO	OBSOLETE	NA

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

8. First Reading: Award of Contract C001081 (37-29DEC25) - Virtual Reality Training System, with Operator XR, LLC for the Boone County Sheriff's Office

Senior Buyer Amy Gerskin read the following memo:

Request for Proposal #37-29DEC25 - Virtual Reality Training System for the Boone County Sheriff's Office closed on December 29, 2025. The County received four (4) responses from the following vendors:

1. Operator XR LLC
2. Peerless VR of Maven Technologies, LLC
3. V-Armed Inc.
4. VirTra, Inc.

All four responses were deemed responsive and responsible. The Evaluation Committee for this proposal included Captain Leer, Mike Perkins, Major German, and Leasa Quick from the Sheriff's Office.

Evaluation meetings were conducted on January 2, January 8, January 26, and February 2 to review the responses, response clarifications, and Best and Final Offer. It was determined that only Operator XR LLC met all of the requirements of the proposal to the committee's satisfaction. The evaluation committee recommends awarding a contract to Operator XR LLC for providing the lowest and best solution for the County at a cost of \$117,220.

Negotiations were conducted consistently with RFP paragraph 4.5 using both subjective and objective criteria. The criteria for subjective evaluations include Method of Performance (weighted a maximum 30 points), and Experience, Expertise and Reliability of Contractor (weighted a maximum of 20 points). Objective scoring was based on a cost analysis (weighted a maximum of 50 points) for a total of 100 possible points.

The full evaluation report is attached for reference, along with the evaluation committee's scoring sheet.

The County Contract number is C001081. The effective dates of this contract will be from the date of award through one year with the option to renew maintenance and support services for an additional three (3) years.

Operator XR LLC is exempt under RSMo Sec. 355.751, as this purchase is "Transacting business in interstate commerce."

Invoices will be paid from Department 4130 - LE Training Center Construction, Account 71231 - Owner Costs.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

9. First Reading: Award of Contract C001083 (Cooperative Contract 062222-DDY) - SnowEX Plow with Farm Power - Lawn & Leisure Inc. for the Boone County Facilities Management Department

Buyer Brijanna Purdy read the following memo:

Boone County Facilities Management Department requests permission to utilize the Sourcewell Cooperative Contract 062222-DDY with Farm & Power - Lawn & Leisure Inc for Snow EX Plow to purchase one (1) SnowEX 6'0" HD UTV V-Plow Tractor. The County Contract number is C001083.

The total cost of this purchase is \$4,836.12 and will be paid by Department 6104 -FM Grounds Maintenance and Account 91300 -Machinery & Equipment.

The 2026 total budgeted amount is \$5,000.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

10. First Reading: Award of Contract C001079 - Technical Assistance for Expert-Led Juvenile Detention Assessment with Juvenile Justice Advocates International

Senior Buyer Amy Gerskin read the following memo:

Derek Hux, Court Administrator, requests that Purchasing route for Commission approval the attached professional services agreement C001079 - Technical Assistance for Expert-Led Juvenile Detention Assessment with Juvenile Justice Advocates International.

Shall not exceed contract total is \$23,500 and will be paid from Department 2871 - Juvenile Justice Preservation Juvenile Detention, Account 71101 - Professional Services. The Auditor's Office has already processed a Budget Revision.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

11. First and Second Reading: Approval of Dump Truck Surplus Disposal for Boone County Road & Bridge Department

Buyer Brijanna Purdy read the following memo:

The following is a Road & Bridge Department dump truck that has been wrecked. Stacy Bond, Risk Management Coordinator with the Human Resources Department, requests approval for disposal so the title can be turned over to MOPERM.

Year	Description	Approximate Mileage	VIN #	Condition
2016	Kenworth T470 Single Axle Dump Truck		1NKBHJ8X4G104584 (County Asset 19851)	Totaled by insurance carrier.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #78-2026**

12. Second Reading: Award of Contract C001080 (Houston-Galveston Area Council Cooperative Contract EE11-24) - Emergency Medical, Safety, and Rescue Equipment with All Safe Industries, Inc. for the Boone County Office of Emergency Management – First Read 02.17.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Cooperative Contract C001080 (Houston-Galveston Area Council Cooperative Contract EE11-24) - Emergency Medical, Safety, and Rescue Equipment with All Safe Industries, Inc for the Boone County Office of Emergency Management. The contract is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #82-2026**

13. Second Reading: Amendment #4 to C001023 (EC07-23) - 911 Equipment & Emergency Notification Software & Service for Boone County IT Department – First Read 02.17.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #4 to C001023 (EC07-23) - 911 Equipment & Emergency Notification Software & Service for Boone County IT Department. The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #83-2026**

14. Second Reading: Award of Contract C001082 (Cooperative Contract 112624-KBA) - Ground Maintenance for RTV and Attachments with Farm Power - Lawn & Leisure Inc. for the Boone County Facility Management Department-- First Read 02.17.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the award of Contract C001082 (Cooperative Contract 112624-KBA) - Ground Maintenance for RTV and Attachments with Farm Power – Lawn & Leisure Inc. for the Boone County Facilities Management Department. The contract is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #84-2026**

Commission

15. First and Second Reading: Board Reappointment - Health Trust Committee

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby reappoint the following:

Robert Sapp	Health Trust Committee	Reappointment	Term 3 Years	March 31, 2026 – March 31, 2029
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Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #85-2026**

16. Public Comment

None


17. Commissioner Reports


None

Attest:



Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner

Justin Aldred
District I Commissioner

Janet M. Thompson
District II Commissioner