

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
13th Judicial Court Administrator Derek Hux
Director of Purchasing Melinda Bobbitt
Budget Administrator Kelle Westcott
~~Deputy County Clerk III Jodi Vanskike~~

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 1:30 p.m. and roll call was taken.

13th Judicial Court

1. First and Second Reading: Acceptance of Fostering Court Improvement Grant Subaward - 13th Judicial Circuit

Court Administrator Derek Hux stated he is asking the Commission to accept this \$1,000 grant for the meal costs at the quarterly meetings of the Fostering Court Improvement group.

Commissioner Aldred moved on this day, the County Commission of the County of Boone does hereby approve the attached Grant Subaward for Fostering Court Improvement Grant submitted by the 13th Judicial Circuit Court.

It is further ordered that the Presiding Commissioner is hereby authorized to sign the subaward document attached.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #57-2026**

Purchasing

2. First and Second Reading: Request for Disposal of Dishwasher, fixed asset 25203, for Sheriff's Office and acknowledgement of new dishwasher emergency procurement

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for approval is a Request for Disposal form for a dishwasher located in the Detention Center, fixed asset 25203.

A new dishwasher has been ordered under Emergency Procurement # 20-04APR26E.

Hobart Dishwasher AM26-BAS-2

Department 1255 – GF Detention Operations, account 92300 – Replacement Machinery & Equipment for \$21,505.54

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the surplus disposal of a dishwasher at the Boone County Sheriff's Office and acknowledges the purchase of a new dishwasher per the attached Emergency Procurement form 20-04APR26E detailing the procurement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #58-2026**

3. Second Reading: List of Approved Sole Source Vendors for fiscal year 2026 – First Read 01.27.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached annual list of approved sole source vendors for fiscal year 2026.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #59-2026**

4. Second Reading: Purchase Agreement: C000979 - DocuSign Electronic Signature Licenses for 2026 – First Read 01.27.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a contract with Docs, Inc., d/b/a DocuSign, Inc. for electronic signature of documents.

The terms of the contract are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #60-2026**

5. Second Bid Award Recommendation: C001075 (32-11DEC25) Salt Storage Facility Improvements at Boone County Road & Bridge Facility – First Read 01.27.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve an agreement with Professional Contractors & Engineers, LLC, for Salt Storage Facility Improvements at the Boone County Road & Bridge Facility.

The terms of the agreement are set out in the attached contract, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #61-2026**

Boone County Sheriff's Office

6. Second Reading: Budget Revision Dept 1255 (Detention Operations) to cover an Emergency Dishwasher – First Read 01.27.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Revision for Department 1255 for the emergency replacement of the Boone County Jail kitchen dishwasher.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #62-2026**

Resource Management

7. First and Second Reading: Annual General Consultant Services Agreement with Bartlett & West

Budget Administrator Kelle Westcott stated Bartlett & West is a local engineering firm that has participated in their on-call list in prior years and they are pleased to have them included again this year.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Annual General Consultant Services Agreements with Bartlett & West.

Terms of the agreement are stipulated in the attached document, and it is further ordered that the Presiding Commissioner is hereby authorized to sign the agreement.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #63-2026**

8. Second Reading: Annual General Consultant Services Agreements with Chiodini Architects and McClure Engineering – First Read 01.27.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Annual General Consultant Services Agreements with Chiodini Architects and McClure Engineering.

Terms of the agreement are stipulated in the attached document, and it is further ordered the Presiding Commissioner is hereby authorized to sign the agreement.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #64-2026**

Commission

9. Public Comment

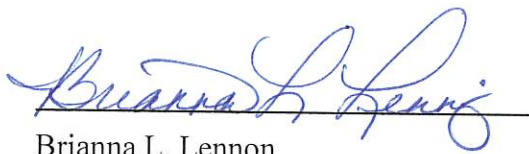
None

10. Commissioner Reports

Commissioner Thompson stated last week, at the MAC Board meeting in Jefferson City, she let the board and executive committee know that the MAC Steering Committee on Policing, Justice, and Mental Health is proceeding with a request that came out of the Boone County Office of Emergency Management to expand the Steering Committee to include Emergency Management professionals, like they do on the national level at NACo. Commissioner Thompson stated the executive board had given permission for that, so she told the rest of the board what they were doing and she had not even got home before she got an email from one of the participants. Commissioner Thompson stated they have continued to get more and more people excited about this, including Jake Waller and Chris Kelley from the Boone County Office of Emergency Management, who will be part of the leadership team of that subcommittee. Commissioner Thompson stated it is really exciting because the people in Emergency Management have not had a space in which they can talk about the FEMA and

SEMA public safety issues in a forum that gives them access to County Government and access to the State. Commissioner Thompson stated it is exciting to see their desire being fulfilled, that they can finally have a voice and be much more effective as a group.

Attest:



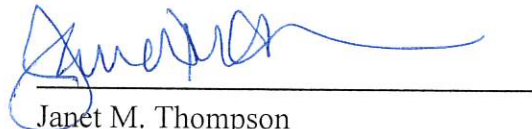
Brianna L. Lennon
Clerk of the County Commission



Kip Kendrick
Presiding Commissioner



Justin Aldred
District I Commissioner



Janet M. Thompson
District II Commissioner