

TERM OF COMMISSION: January Session of the January Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick
District I Commissioner Justin Aldred
District II Commissioner Janet Thompson
Captain Brian Leer
Director of Purchasing Melinda Bobbitt
Senior Buyer Amy Gerskin
Budget Administrator Kelle Westcott
Deputy County Clerk III Jodi Vanskike

Conference Call Information:

Number: 425-585-6224 Access Code: 802-162-168

The meeting was called to order at 9:30 a.m. and roll call was taken.

Boone County Sheriff's Office

1. First Reading: Budget Revision Dept 1255 (Detention Operations) to cover an Emergency Dishwasher Purchase

Captain Brian Leer stated this request is for emergency funding for a dishwasher in the jail that has broken. Captain Leer stated he was told it is not repairable. Captain Leer stated they have gotten a quote to replace it for almost \$17,600. Captain Leer stated the cost includes a prison package to make it more secure. Captain Leer stated the installation is just over \$3,000.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

Purchasing

2. First Reading: List of Approved Sole Source Vendors for fiscal year 2026

Director of Purchasing Melinda Bobbitt read the following memo:

Purchasing has received requests from departments/offices to renew ongoing sole source approvals. Purchasing requests approval to renew the attached list of sole source vendors for another year ending on December 31, 2026. The 2026 list of vendors was advertised in the Columbia Missourian and the Columbia Daily Tribune on January 20, 2026.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

3. First Reading: Purchase Agreement: C000979 - DocuSign Electronic Signature Licenses for 2026

Director of Purchasing Melinda Bobbitt read the following memo:

Attached for signature is contract # C000979 - DocuSign Electronic Signature Licenses for 2026 with Docs, Inc., d/b/a DocuSign, Inc. This is for the license that allows the County to route documents through DocuSign for electronic signature. There are 10 seats included: Purchasing (4), Children's Services (2), Legal (2), Information Technology (1), and Resource Management (1).

Total cost of agreement for the period 01/01/26 - 12/31/26 is \$11,861 and will be paid from department 1118 - Purchasing, account 70100 - Software Subscriptions.

\$15,611 is budgeted for 2026.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

4. First Reading: Bid Award Recommendation: C001075 (32-11DEC25) Salt Storage Facility Improvements at Boone County Road & Bridge Facility

Director of Purchasing Melinda Bobbitt read the following memo:

Request for Bid 32-1 JDEC25 -Salt Storage Facility Improvements at Boone County Road & Bridge closed on January 8, 2026. Two bids were received. Dylan Powell with PW Architects, Inc. and Greg Edington, Road & Bridge Director, recommend award to Professional Contractors and Engineers, Inc. of Columbia, Missouri, for offering the lowest and best bid.

Invoices will be paid from department 6240 - Capital R&R- R&B, account 92200 - Replacement Buildings & Improvements. Total cost of contract is \$617,000 and is as follows:

Base Bid	\$571,000
Alternate Bid 1-Add	\$30,000
Alternate Bid 2-Add	\$16,000

A 10% contingency amount of \$61,700 is added to the PO for a total PO amount of \$678,700.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

5. First and Second Reading: Amendment #1 to Contract C001050 (19-15AUG25) - Furnishing, Delivery, Installation, Configuration, and Training of AV Equipment at the Boone County Sheriff's Office Regional Training Center with INA LED US, Inc.

Senior Buyer Amy Gerskin read the following memo:

Purchasing requests approval for Amendment #1 for County Contract C001050 (19-15AUG25) – Furnishing, Delivery, Installation, Configuration, and Training of AV Equipment at the SO Training Center with INA Led US, Inc, for the Boone County Sheriff's Office. The original contract was established November 4, 2025, through Commission Order 557-2025.

Amendment #1 includes three changes:

1. Add: Two (2) Wattbox WB-400-8 for the lectern racks, protecting the equipment within from power surges.
2. Add: Two (2) Shure WL183MB/O-TQG
3. Replacing: One (1) VMP EREN-27 will be replaced with one (1) Strong SR-FS-SYSTEM-DC-27U. Due to the depth of the video wall processors, the rack depth needed to be increased but the height will remain the same.
4. Remove: Two (2) SanDisk SDSDXD-512G-ANCIN due to recording/streaming devices having internal SSDs, the SD port is not usable when an internal SSD is installed.

There is no encumbrance for this amendment.
There are no other changes to the contract.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #1 to Contract C001050 (19-15AUG25) with INA LED US, Inc. The terms of the agreement are set out in the attached Amendment, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #51-2026**

6. Second Reading: Cooperative Contract Amendment #1: C001060 (Sourcewell Cooperative Contract 030321-SEC) – Copier(s) for Boone County Clerk with Marco Technologies, LLC – First Read 01.22.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve a contract amendment with Marco Technologies, LLC. for copiers. The terms of the contract amendment are set out in the attached contract amendment, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #52-2026**

7. Second Reading: Award of C001062 (090122-WHL) - Law Enforcement Equipment (Emergency Lightbars) for Boone County Sheriff's Office – First Read 01.22.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the award of C001062 (090122-WHL) - Law Enforcement Equipment (Emergency Lightbars) for the Boone County Sheriff's Office. The contract is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #53-2026**

8. Second Reading: Amendment #2 for C000442 (161-123122SS) - Tier-4 Bridge 4PS Pro Licenses for the Boone County Emergency Management – First Read 01.22.26

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve Amendment #2 for C000442 (161-123122SS) - Tier-4 Bridge 4PS Pro Licenses for the Boone County Emergency Management. The contract amendment is set out in the attached, and the Presiding Commissioner is authorized to sign the same.

Commissioner Aldred seconded the motion.
The motion carried 3 to 0. **Order #54-2026**

Resource Management

9. First Reading: Annual General Consultant Services Agreements with Chiodini Architects and McClure Engineering

Budget Administrator Kelle Westcott stated the first agreement is with Chiodini, a new firm that has not been on the list before. The second agreement with McClure Engineering is the standard one they do every year.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

10. Second Reading: Acceptance of Permanent Screening Security Agreement Cash Deposit with County Treasurer for WW Commercial – First Read 01.22.26

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the attached Acceptance of Permanent Screening Security Agreement Cash Deposit with the Boone County Treasurer for WW Commercial.

Commissioner Thompson seconded the motion.
The motion carried 3 to 0. **Order #55-2026**

Emergency Management

11. Second Reading: Budget Amendment - Department 2101 - LEPC- 26HZMT Grant – First Read 01.13.26 **Open Public Hearing**

Commissioner Kendrick opened and closed the public hearing.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Budget Amendment for Department 2101 LEPC-CEPF Grant Award.

Commissioner Kendrick seconded the motion.
The motion carried 3 to 0. **Order #56-2026**

Commission


12. Public Comment


None

13. Commissioner Reports

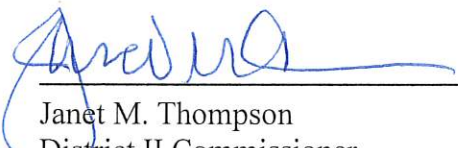
Commissioner Kendrick stated he would like to thank Road & Bridge, Facilities Management, the Sheriff's Office, Joint Communications and Emergency Management for all their work during the winter storm and the prolonged cold snap. Commissioner Thompson stated they are seeing the residual effects of it and, as temperatures moderate, unfortunately we will see more issues.

Attest:


Brianna L. Lennon
Clerk of the County Commission


Kip Kendrick
Presiding Commissioner


Justin Aldred
District I Commissioner


Janet M. Thompson
District II Commissioner