

TERM OF COMMISSION: October Session of the October Adjourned Term

PLACE OF MEETING: Boone County Commission Chambers

PRESENT WERE: Presiding Commissioner Kip Kendrick  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson  
Director of Human Resources Angela Wehmeyer  
Captain Brian Leer  
Accountant Aaron Neugarten  
Budget Administrator Kelle Westcott  
Deputy Director of Facilities Management Jody Moore  
Senior Buyer Amy Gerskin  
Lead Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30 p.m. and roll call was taken.

**Employee Recognition Committee**

1. Employee of the 3<sup>rd</sup> Quarter 2025

Kelle Westcott presented the candidates for Employee of the 3<sup>rd</sup> Quarter 2025. The nominees were Omeka Vaisagote, Kristin Cummins, Tahisha Montalvo, Kenny Canole, and the employee of the quarter is Nicole Thall.

**Boone County Human Resources**

2. First and Second Reading: Request for Extended Training/Overlap Period for Position 920, Radio Technician II

Director of Human Resources Angela Wehmeyer stated this request is for Joint Communications, which has requested an overlap for training as the current policy only allows for two weeks.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the request for an extended training period for new employees for position 920, Radio Technician II, through December 12. This request was made pursuant to Commission Order 147-2005, which requires Commission approval for any training period in excess of 80 hours.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #542-2025**

3. First and Second Reading: Request for Extended Training/Overlap Period for Position 53, Deputy Recorder

Director of Human Resources Angela Wehmeyer stated this is similar to the first request. Director Wehmeyer stated there is an employee in the Recorder's Office who is retiring in early January and the Recorder would like to hire two candidates at the same time so they can have the same training. Director Wehmeyer stated the second opening in the Recorder's Office is the next item on the agenda.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the request for an extended training period for new employees for position 53, Deputy Recorder, through January 12, 2026. This request was made pursuant to Commission Order 147-2005, which requires Commission approval for any training period in excess of 80 hours.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #543-2025**

4. First and Second Reading: Request to hire above the Flexible Hiring Range for Positions 53 and 208, Deputy Recorder

Director of Human Resources Angela Wehmeyer stated the requested rate of pay for these two positions is \$19 per hour and funds are available. Director Wehmeyer stated this rate of pay is in line with the proposed pay plan.

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve a request to hire above the Flexible Hiring Range for positions 53 and 208, Deputy Recorder, and does hereby authorize an appropriation of \$19 per hour for the salaries of each position.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #544-2025**

**Boone County Sheriff's Office**

5. First Reading: Budget Revision - Departments 2905, 2910, 2911 (Law Enforcement Sheriff Training) Regional Training Center Positions from Contingency

Captain Brian Leer stated this is a budget revision to move funds from contingency, specifically for the positions of Administrative Coordinator, Services Specialist, Academy Coordinator, and Generalist Instructor for the Training Center. Captain Leer stated this would allow them to fill these positions and purchase the hardware and software IT needs in order to support each of these positions.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

6. First and Second Reading: BCSO K-9 Basic Training Agreement – Caldwell County, MO

Captain Brian Leer stated this contract is with Caldwell County Sheriff's Office, which, if approved, will pay Boone County \$4,000 to train both their handler and K-9.

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached K-9 Basic Training Agreement between Boone County and the Caldwell County Sheriff's Office.

The terms of the Agreement are set out in the attached and the Presiding Commissioner is authorized to sign said Agreement.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #545-2025**

**Boone County Auditor's Office**

7. First Reading: Budget Amendment - Department 1410 - Public Health Services – Increase of Budget for Nuisance Abatements

Accountant Aaron Neugarten stated this Budget Amendment is to increase the budget for Nuisance Abatements for the remainder of 2025 in anticipation of upcoming expenses.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

8. First Reading: Budget Amendment - Department 4131 - Child Care Construction Cost – Establish Budget for A/E Fees

Accountant Aaron Neugarten stated this Budget Amendment is to establish a budget for the architect fees for the Childcare Center.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Boone County Facilities Maintenance**

9. First Reading: Budget Revision - Department 2705 - 911/EM FM Building Maintenance – Cover Class 2 Costs

Deputy Director Jody Moore stated she is requesting to move funds budgeted for ECC Grounds Maintenance, Department 2705 Account 60400, to cover Class 2 which is in the negative. Deputy Director Moore stated she is also requesting to move \$2000 from ECC Equipment Maintenance to cover future expenses in Class 2 Supplies.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Purchasing**

10. First Reading: Award of Contract C001050 from RFP 19-15AUG25 for the Furnishing, Delivery, Installation, Configurations, and End-user Training of Audiovisual Equipment for the Boone County Sheriff's Office Regional Training Center with INA LED USA, Inc.

Senior Buyer Amy Gerskin read the following memo:

Request for Proposal #19-15AUG25 - Furnishing, Delivery, Installation, Configuration, and End-User Training of Audiovisual Equipment for the Boone County Sheriff's Office Regional Training Center closed on August 15, 2025. The County received five responses from the following vendors:

1. AVI-SPL, LLC
2. ESHA AV
3. Kansas City Audio Visual
4. INA LED US, Inc.
5. Tech Electronics

All five responses were deemed responsive and responsible. The Evaluation Committee for this proposal included Julia Lutz, Beth Boos, and Phillip Montes from the IT Department and Captain Leer, Mike Perkins, and Chad Martin from the Sheriff's Office.

Five evaluation meetings were conducted (August 26, September 2, September 8, September 15, and September 26) to review response clarifications. Three finalists were sent a request for a Best and Final Offer. Negotiations were conducted consistent with RFP paragraph 4.5 using both subjective and objective criteria. The criteria for subjective evaluations include Method of Performance (weighted a maximum 50 points), and Experience, Expertise and Reliability of Contractor (weighted a maximum of 15 points). Objective scoring was based on a cost analysis (weighted a maximum of 35 points) for a total of 100 possible points. The vendor awarded maximum points is considered the "lowest and best" proposal and is chosen for award. After reviewing the proposals and subsequent Best and Final Offers, the evaluation committee recommends awarding a contract to INA LED US, Inc. for providing the lowest and best solution for the County at a cost of \$246,913.61. The full evaluation report is attached for reference, along with the evaluation committee's scoring sheet. The County contract number is C001030. The effective dates of this contract will be from the Date of Award through February 28, 2026.

Invoices will be paid from Department 4130 - LE Training Center Construction, Account 71231 - Owner Costs.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Resource Management**

- 11. First Reading: Budget Revision - Department 2082 (R&B Resource Management Engineering) - Anticipated fees for outside surveyor

Budget Administrator Kelle Westcott stated this request is to cover the anticipated fees for an outside surveyor to review plats, surveys etc. for the final three months of the year.

Commissioner Kendrick stated this is a first reading and requested the Deputy County Clerk schedule this item for a second reading at the next available Commission meeting with appropriate order for approval.

**Health Department**

- 12. Second Reading: Nuisance Abatement – Parcel #12-204-10-01-011.00 01 - First Read 10.23.25

Commissioner Aldred moved now on this 30th day of October 2025, the County Commission of Boone County, Missouri, met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

**Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

- 1. The Boone County Code of Health Regulations (the “Code”) are officially noticed and are made a part of the record in this proceeding.
- 2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
- 3. A public nuisance exists described as follows: Junk/trash and derelict vehicles on the premises.

4. The location of the public nuisance is as follows: Valley Park SD Lot 1, a/k/a 7631 N. Zack Rd., parcel# 12-204-10-01-011.00 01 Section 10, Township 49, Range 12 as shown by deed book 2694 page 0104 Boone County.
5. The specific violation of the Code is: Junk/trash and derelict vehicles on premises in violation of section 6.3 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 8th of April, 2025, to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

#### **Order For Abatement Chargeable as a Special Assessment to the Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above-described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #546-2025**

13. Second Reading: Nuisance Abatement – Parcel #12-204-10-08-017.00 01 - First Read 10.23.25

Commissioner Kendrick opened and closed the public hearing. No public comment forms were submitted for the record.

Commissioner Thompson moved now on this 30th day of October, 2025, the County Commission of Boone County, Missouri, met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

**Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: Junk/trash and a derelict junk-filled vehicle on the premises.
4. The location of the public nuisance is as follows: Willow Way Valley Lot 17, a/k/a 7800 Sharidan Blvd., parcel# 12-204-10-08-017.00 01 Section 10, Township 49, Range 12 as shown by deed book 4112 page 0108 Boone County.
5. The specific violation of the Code is: Junk/trash and junk-filled derelict vehicle on premises in violation of section 6.3 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 12th of June, 2025, to the property owner.
7. The above-described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted on this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

**Order For Abatement Chargeable as a Special Assessment to the Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above-described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #547-2025**

14. Second Reading: Nuisance Abatement – Parcel #12-415-20-01-087.00 01 - First Read  
10.23.25

Commissioner Aldred moved now on this 30th day of October, 2025, the County Commission of Boone County, Missouri, met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

**Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the “Code”) are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: grass and weeds in excess of 12 inches.
4. The location of the public nuisance is as follows 2413 E. Alan CIR, Columbia, MO 65202, a/k/a parcel# 12-415-20-01-087.00 01, GREGORY HGTS ADDN #3 REPLAT 1 LOT 107, Section 20, Township 49, Range 12 as shown by deed book 0927 page 0119, Boone County.
5. The specific violation of the Code is: weeds and grass in excess of 12 inches in violation of section 6.7 of the Code.
6. The Health Director’s designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 9th day of July, 2025, to the property owner.
7. The above-described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.

8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

**Order For Abatement Chargeable as a Special Assessment to the Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above-described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #548-2025**

15. Second Reading: Nuisance Abatement – Parcel #12-415-20-01-037.00 01 - First Read  
10.23.25

Commissioner Thompson moved now on this 30th day of October, 2025, the County Commission of Boone County, Missouri, met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

**Findings of Fact and Conclusions of Law**

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: grass and weeds in excess of 12 inches.
4. The location of the public nuisance is as follows 6002 N. Gregory Dr., Columbia, MO 65202, a/k/a parcel# 12-415-20-01-037.00 01, GREGORY HEIGHTS SD

LOT 25, Section 20, Township 49, Range 12 as shown by deed book 5735 page 0070, Boone County.

5. The specific violation of the Code is: weeds and grass in excess of 12 inches in violation of section 6.7 of the Code.

6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 10th day of July, 2025, to the property owner.

7. The above-described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.

8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

#### **Order For Abatement Chargeable as a Special Assessment to the Property**

Based upon the foregoing, the County Commission hereby orders abatement of the above-described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #549-2025**

#### **Commission**

16. First and Second Reading: New Appointment - Building Code Commission

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby appoint the following:

Gary Thomas	Building Code Commission	New Appointment	2 Years	10-30-2025 thru 10-30-2027
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Commissioner Aldred seconded the motion.  
 The motion carried 3 to 0. **Order #550-2025**

17. First and Second Reading: Organizational Use of the Boone County Courthouse Plaza by Boone County Facilities Management on 12/5/25 for the Holiday Lights Event

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the application for the organizational use of the Boone County Courthouse Plaza by the Boone County Facilities Management Department on December 5, 2025, from 10:00 a.m. to 7:00 p.m. for the Holiday Lights Event.

Commissioner Thompson seconded the motion.  
 The motion carried 3 to 0. **Order #551-2025**

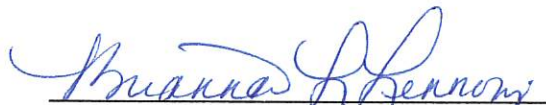
18. Public Comment

None

19. Commissioner Reports

Commissioner Thompson stated the first meeting of the Health and Justice Coordinating Council was held this week, which is a huge milestone after a very long time working toward it. Commissioner Thompson stated she really appreciates the work of the people in the Boone County Community Services Department, understanding how the only way they can solve most of the multi-system problems is to bring all of the systems into one organization that can look at addressing them together.

Attest:



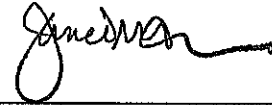
Brianna L. Lennon  
 Clerk of the County Commission



Kip Kendrick  
 Presiding Commissioner



Justin Aldred  
 District I Commissioner



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Janet M. Thompson  
District II Commissioner