

TERM OF COMMISSION: May Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Conference Room 301 / Conference Call

PRESENT WERE: Presiding Commissioner Daniel Atwill  
District I Commissioner Justin Aldred  
District II Commissioner Janet Thompson – by phone  
County Counselor CJ Dykhouse  
Director of Purchasing Melinda Bobbitt  
Buyer Robert Wilson  
Boone County Collector Brian McCollum  
Environment Public Health Specialist Kristine Vellema  
Deputy County Clerk Jodi Vanskike

**Conference Call Information:**

**Number: 425-585-6224 Access Code: 802-162-168**

The meeting was called to order at 1:30pm.

**Health Department**

**1. First and Second Reading: Public Nuisance – Parcel #10-903-35-01-006.00 01**

Kris Vellema from the Health Department stated they have received numerous complaints about the property brought in front of Commission today. Ms. Vellema stated there is debris, tires and appliances at the location. Ms. Vellema stated they do not have a bid at this time for abatement as they have just switched over to a new contractor but will be speaking with that company if it

is decided to move forward with the abatement today. Ms. Vellema stated she has had no contact with the property owners.

Commissioner Aldred moved now on this 13<sup>th</sup> day of May 2021, the County Commission of Boone County, Missouri met in regular session and entered the following findings of fact, conclusions of law and order for abatement of nuisance:

Findings of Fact and Conclusions of Law

The County Commission finds as fact and concludes as a matter of law the following:

1. The Boone County Code of Health Regulations (the "Code") are officially noticed and are made a part of the record in this proceeding.
2. The City of Columbia/Boone County Health Department administrative record is made a part of the record in this proceeding and incorporated herein by reference. In addition, any live testimony of the official(s) of the department and other interested persons are made a part of the record in this proceeding.
3. A public nuisance exists described as follows: junk, trash, rubbish, garbage and other refuse on the premises.
4. The location of the public nuisance is as follows: 3885 N. Hinshaw Drive, Midway West Subdivision, Lot 6, a/k/a parcel# 10-903-35-01-006.00 01, Section 35, Township 49, Range 14 as shown in deed book 4424 page 0100, Boone County.
5. The specific violation of the Code is: junk, trash, rubbish, garbage and other refuse in violation of section 6.5 of the Code.
6. The Health Director's designated Health Official made the above determination of the existence of the public nuisance at the above location. Notice of that determination and the requirement for abatement was given in accordance with section 6.10.1 of the Code on the 31<sup>st</sup> day of March to the property owner.
7. The above described public nuisance was not abated. As required by section 6.10.2 of the Code, the property owner was given notice of the hearing conducted this date before the Boone County Commission for an order to abate the above nuisance at government expense with the cost and expense thereof to be charged against the above described property as a special tax bill and added to the real estate taxes for said property for the current year.
8. No credible evidence has been presented at the hearing to demonstrate that no public nuisance exists or that abatement has been performed or is unnecessary; accordingly, in accordance with section 6.10.2 of the Code and section 67.402, RSMo, the County Commission finds and determines from the credible evidence presented that a public nuisance exists at the above location which requires abatement and that the parties responsible for abating such nuisance have failed to do so as required by the Health Director or Official's original order referred to above.

Order For Abatement Chargeable As a Special Assessment To The Property

Based upon the foregoing, the County Commission hereby orders abatement of the above described public nuisance at public expense and the Health Director is hereby authorized and directed to carry out this order.

It is further ordered and directed that the Health Director submit a bill for the cost and expense of abatement to the County Clerk for attachment to this order and that the County Clerk submit a certified copy of this order and such bill to the County Collector for inclusion as a special assessment on the real property tax bill for the above described property for the current year in accordance with section 67.402, RSMo.

WITNESS the signature of the presiding commissioner on behalf of the Boone County Commission on the day and year first above written.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #205-2021**

**Collector**

**2. First Reading: Budget Amendment – Tax Maintenance to General Fund**

Boone County Collector Brian McCollum stated this item is for the annual transfer of additional revenue that has accumulated in the Special Revenue Fund, aka Tax Maintenance Fund. Collector McCollum stated per Revised Statutes Section 52.317, his office is allowed to keep half of the prior year office budget, anything other than that which is to be turned over to County General Revenue. Collector McCollum stated this reading is to identify the amount of \$70,088.00, which will be transferred from the Tax Maintenance Fund under the control of the Collector, to the County General Revenue Fund.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**Emergency Management**

**3. Second Reading: Service Level Agreement – LEPC (First Read 05.11.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the LEPC Service Level Agreement between the Boone County Office of Emergency Management and the Boone County Local Emergency Planning Committee.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #206-2021**

## Purchasing

### **4. First Reading: Contract Amendment #1 to 14-09APR21 - Radio Signal Boosting Equipment**

Director of Purchasing Melinda Bobbitt read the following memo: Contract 14-09APR21 - Radio Signal Boosting Equipment was approved by Commission for award to Primus Electronics Corporation, Talley Communications Corporation, d/b/a Talley Inc, and TESSCO Incorporated of Delaware, d/b/a TESSCO Incorporated on May 4, 2021, commission order 189-2021.

This amendment allows other entities in Boone County, Missouri to utilize these contracts as cooperative contracts.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

### **5. Second Reading: Computer and Peripheral Surplus Disposal (First Read 05.11.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to dispose of the attached list of Computer and Peripheral Surplus through MRC Recycling Center.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #207-2021**

### **6. Second Reading: Surplus Disposal - Shred Bins (First Read 05.11.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department's request to dispose of the attached list of surplus equipment (Shred Bins) by auction on GovDeals or by destruction for whatever is not suitable for auction.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #208-2021**

### **7. Second Reading: 11-08APR21 - 2021 Street Reconstruction - Boone Industrial Blvd and Interstate Dr. (First Read 04.08.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve Bid Award 11-08APR21 – 2021 Street Reconstruction – Boone Industrial & Interstate Dr. which opened on April 08, 2021 with four bids received. Resource Management recommends award by lowest responsive bid to Capital Paving & Construction, LLC.

The cost of the contract is \$1,400,449.39. There will be a 10% contingency of \$140,044.94 added for a Purchase Order total of \$1,540,494.33, which will be paid from Department 2041 – Infrastructure Preservation and Rehab, Account 71202 – Contractor Costs.

Boone County Budgeted amount for this contact is \$1,500,000.00.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #209-2021**

**8. Second Reading: Contract 012821-PRC Auction Services & Related Solutions for Boone County (Co-Op Sourcewell) (First Read 05.11.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Purchasing Department’s request to use contract 012812-PRC for Auction Services with Related Solutions established by Sourcewell with the PropertyRoom.com., Inc. of Frederick, Maryland as a cooperative contract.

The contract period will run June 23, 2021 through May 19, 2025 with one (1) one-year renewal option available.

Department 1251 – GR Sheriff Operations will be used for transactions, but there is no cost to the County for this service.

Commissioner Aldred seconded the motion.  
The motion carried 3 to 0. **Order #210-2021**

**9. Second Reading: Contract for Signature for Boone County: 2012-288 - Automated Remittance Processing (First Read 05.11.21)**

Commissioner Aldred moved now on this day, the County Commission of the County of Boone does hereby approve the Boone County Collector’s request to utilize Clay County, Missouri’s Cooperative Contract 2012-288 to purchase an Automated Remittance Processing system from F & I Systems, Inc. d/b/a Tipton Systems Inc. of St. Louis, Missouri.

\$145,000 is budgeted in the Collector’s contingency account, and a Budget Revision has been processed to cover the cost of the automated remittance processing system.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #211-2021**

**Sheriff's Office****10. Second Reading: Click It or Ticket Enforcement Campaign Grant Contract (First Read 05.11.21)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the Enforcement – Click It or Ticket Campaign (CIOT) awarded to the Boone County Sheriff's Office by the Missouri Department of Transportation – Highway Safety & Traffic.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #212-2021**

**Commission****11. First and Second Reading: Order relating to the wearing of face masks on Boone County Government property**

Boone County Counselor CJ Dykhouse stated this was drafted by both himself and HR Risk Management Director Jenna Redel at the Commission's direction, to pick up what the Commission's expectations are as far as mask wearing in the public areas of the Government Center and County Annex buildings downtown. Counselor Dykhouse stated the County Health Order has expired, and the Commission wanted to make clear expectations about continued mask wearing in public areas until the community is further along with vaccinations.

Commissioner Aldred moved now on this day the County Commission of the County of Boone does hereby repeal Commission Order 303-2020 and adopts in its place this new Order relating to the wearing of Face Masks on Boone County Government property.

The County Commission hereby requires that all persons 10 years of age or older entering the Roger B. Wilson Boone County Government Center (801 E. Walnut St.) and the Boone County Annex (623 E. Ash St.) wear a clean face mask and that they continue to wear a clean Face Mask when in any public areas of the Government Center and County Annex. Such public areas shall include the lobby, atrium, stairwells, elevator, bathrooms, and walkways. Offices and Departments within the Government Center and Annex may make other determinations for requirements within their individual offices and departments.

For purposes of this Order a "face mask" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face. Face masks required under this Order shall not incorporate a one-way valve that is designed to facilitate exhaling by the wearer.

This Order shall be in effect immediately upon its adoption and shall remain in effect until further Order of the County Commission.

Commissioner Thompson seconded the motion.  
The motion carried 3 to 0. **Order #213-2021**

12. Public Comment

No public comment. Commissioner Atwill opened and closed the public hearing.

13. Commissioner Reports

None

Attest:




Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Justin Aldred  
District I Commissioner



Janet M. Thompson  
District II Commissioner