

TERM OF COMMISSION: April Session of the April Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center  
Conference Call

PRESENT WERE: Presiding Commissioner Dan Atwill  
District I Commissioner Fred Parry  
District II Commissioner Janet Thompson  
Director Purchasing Melinda Bobbitt  
Deputy Clerk Michelle Thompson  
Senior Administrative Assistant Diane Buchmann

The meeting was called to order at 1:31 p.m.

**Conference Call Information:  
Number: 701-801-1211 Access Code: 758-401-651**

**Purchasing**

- 1. First Reading; Contract Amendment One: CC160735003 – Law Enforcement / Public Safety Gear, Supplies, Equipment - Ed Roehr Safety Products Company**

Melinda Bobbitt read the following memo:

Contract CC160735003 - Law Enforcement / Public Safety Gear, Supplies, Equipment was approved by commission for award to Ed Roehr Safety Products Company on August 29, 2017, commission order # 387-2017.

This amendment adds the Federal Emergency Management Agency (FEMA) requirements to our contract for federal assistance procurements. This will allow Boone County to receive reimbursement by FEMA for procurements related to COVID-19 Emergency Declaration.

This is a Term and Supply contract utilized by our Sheriff Department.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**2. First Reading; Emergency Purchase Agreement: 16-30SEP20E – Coyote Hill Transitional Shelter Subsidy**

Melinda Bobbitt read the following memo:

Attached for signature is a contract for a non-bid, emergency services contract: 16-30SEP20E - Coyote Hill Transitional Shelter Subsidy. This contract will provide transitional shelter during COVID-19 pandemic.

Contract is with Coyote Hill Children's Christian Home of Harrisburg, Missouri. Total cost of agreement is \$58,867.20 and will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. Cost of service is \$10.22/hour/individual, for a total of 5,760 hours.

We currently have a remaining budget of \$179,650.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**3. First Reading; Emergency Purchase Agreement: 16-30SEP20E – Emergency Food Purchase**

Melinda Bobbitt read the following memo:

Attached for signature is a contract for a non-bid, emergency services contract: 16-30SEP20E - Emergency Food Purchase. This contract will provide emergency food for The Food Bank to distribute at various sites in Boone County.

The original request of \$100,000 was submitted to CoMoHelps (a partnership among Boone County Community Health, Columbia/Boone County Department of Public Health and Human Services, Heart of Missouri United Way, Community Foundation, and Veterans United). \$50,000 will be provided by Boone County Community Services, Community Health Fund, and the other \$50,000 by the local CoMoHelps funders.

Contract is with The Food Bank for Central & Northeast Missouri, Inc. of Columbia, Missouri. Total cost of agreement is \$50,000 and will be paid from department 2130 - Community Health / Med (Hospital Lease), account 71100 - Outside Services. We currently have a remaining budget of \$179,650.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**4. First Reading; Emergency Purchase Agreement: 16-30Sept20E – Provision of Basic Need Items for Infants/Toddler with First Chance for Children**

Melinda Bobbitt read the following memo:

Attached for signature is a contract for a non-bid, emergency services contract: 16-30SEP20E - Provision of Basic Need Items for Infants / Toddlers.

This contract will provide access to basic need items for infants/toddlers such as diapers, wipes, cribs, and infant formula. These will be available to Boone County home visiting programs and families with presenting needs.

Contract is with First Chance for Children of Columbia, Missouri. Total cost of agreement is \$24,400 and will be paid from department 2161 - Community Children's Services Funding Opportunities, account 71100 - Outside Services. We currently have a remaining budget of \$566,662.

There were no comments or questions from the Commission.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. Second Reading; Bid Award: 02-22JAN20 – Elevator Maintenance – Term and Supply (1<sup>st</sup> read 4-21-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby award bid 02-22JAN20 – Elevator Maintenance – Term and Supply to Kone, Inc. of St. Louis, Missouri.

Terms of the award are stipulated in the attached Purchase Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Purchase Agreement.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #188-2020**

**6. Second Reading; Contract Amendment One: CC200475003 New 2020 Ford Police Interceptor Utility AWD 3.3L V6 Non-Turbo/Non-Hybrid Vehicles – Co-op Contract, State of Missouri (1<sup>st</sup> read 4-21-20)**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby approve the attached Contract Amendment Number One to contract CC200475003 New 2020 Ford Police Interceptor Utility AWD 3.3L V6 Non-Turbo/Non-Hybrid Vehicles – Co-op Contract State of Missouri.

Terms of the amendment are stipulated in the attached Amendment. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Amendment Number One.

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #189-2020**

**Human Resources**

**7. Second Reading; Temporary Amendment to County Policy 2.4-Vacation Time (1<sup>st</sup> read 4-21-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby temporarily amend County Personnel Policy 2.4, in response to the

COVID-19 pandemic, to allow employees to retain an accrued vacation hours balance above the maximum allowable accumulation cap for vacation leave, through December 31, 2020.

Any employee who resigns or otherwise separates from the County between the effective date of the Order and December 31, 2020, will receive reimbursement for the amount of accrued vacation leave they have, up to a maximum of three times their annual vacation accrual rate.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #190-2020**

**Commission**

**8. First & Second Reading; Board Appointments of the following:**

- **Gary German, Health Trust Committee, re-appointment**
- **Robert Sapp, Health Trust Committee, re-appointment**
- **Yoko Gely, Boone County Family Resources, re-appointment**
- **Tatha Todd, Senior Citizens Services Corporation, new appointment**

Commissioner Thompson moved now on this day, the County Commission of the County of Boone does hereby appoint/re-appoint the following:

<b>Name</b>	<b>Board</b>	<b>Period</b>
Gary German	Health Trust Committee	April 1, 2020 thru March 31, 2023
Robert Sapp	Health Trust Committee	April 1, 2020 thru March 31, 2023
Yoko Gely	Boone County Family Resources	April 1, 2020 thru March 31, 2023
Tatha Todd	Senior Citizen Services Corporation	April 1, 2020 thru March 31, 2023

Commissioner Parry seconded the motion.

The motion carried 3 to 0. **Order #191-2020**

**9. Second Reading; Adoption of a Resolution supporting the Economic Development Administration Grant for the Ranken Technical College project in Southern Boone County (1<sup>st</sup> read 4-21-20)**

Commissioner Parry moved now on this day, the County Commission of the County of Boone does hereby adopt a Resolution supporting the Economic Development Administration Grant for the Ranken Technical College project in Southern Boone County. The terms of the Resolution are set out in the attached document and the Presiding Commissioner is authorized to sign the same.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #192-2020**

**10. Public Comment**

Tony St. Romaine was present to address the Commission.

St. Romaine explained he was present to address any questions or concerns the Commission might have regarding the Ranken project and wanted to thank the Commission for its support with this project. The project has been in the works for quite some time but has really picked up steam in the last 4 to 5 months. There have been daily meetings regarding finishing the application, working on support letters, and working on a site plan.

Commissioner Atwill thanked St. Romaine for being present today to give more information. He has high hopes for this project.

David Back was present to address the Commission.

Back thanked the Commission for its support on this project. It isn't often that a 90/10 grant application opportunity comes along, so they really need to take this opportunity while it is good. The Commission's support is very much appreciated.

Commissioner Thompson noted that, while the Resolution did not indicate the specific source of funds for this project, she is opposed to using funds from the Community Health Fund since, in her view, this project is clearly one of economic development. She further noted that funding is available in the form of funds remaining from the airport guarantee, which the Commission had earmarked for economic development.

There were no more comments or questions from the Commission.

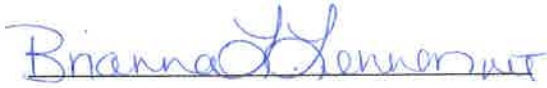
#### **11. Commission Reports**

None

The meeting adjourned at 1:46 p.m.



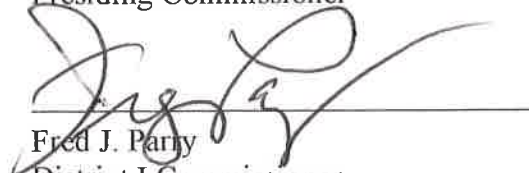
Attest:



Brianna L. Lennon  
Clerk of the County Commission



Daniel K. Atwill  
Presiding Commissioner



Fred J. Parry  
District I Commissioner



Janet M. Thompson  
District II Commissioner