

TERM OF COMMISSION: September Session of the July Adjourned Term

PLACE OF MEETING: Roger B. Wilson Boone County Government Center
Commission Chambers

PRESENT WERE: Presiding Commissioner Dan Atwill
District I Commissioner Karen Miller
District II Commissioner Janet Thompson
Purchasing Director Melinda Bobbitt
Senior Accountant Jason Gibson
Director Resource Management Stan Shawver
Director Human Resources Jenna Redel-Reed
Environmental Public Health Specialist Kris Vellema
Deputy County Clerk Mike Yaquinto

The meeting was called to order at 9:30 a.m.

Health Department

1. 1st & 2nd reading; Abatement of a property located at 388 E. Winter Street, parcel #11-619-24-01-099.00 01

Kris Vellema said she can't contact the owner, there is no phone number available and she has not heard from the property owner. Most of the property has been mowed and kept up except for one corner, next to the neighbor. It may have been a garden at one time.

There were no comments or questions.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby authorize the Presiding Commissioner to sign the attached Finding of Public Nuisance and Order for Abatement of a public nuisance located at 388 E. Winter Street, parcel #11-619-24-01-099.00 01.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #442-2014**

2. Second reading; Re-adopting Chapters 1 – 8 and Revising Chapter 9 of the Code of Health Regulations of Boone County, Missouri. (1st reading 9-16-14)

Commissioner Miller moved **ON THIS DAY THE COUNTY COMMISSION OF THE COUNTY OF BOONE DOES HEREBY ORDER READOPTING CHAPTERS 1, 2, 3, 4, 5, 6, 7 and 8, and REVISING CHAPTER 9 OF THE CODE OF HEALTH REGULATIONS FOR BOONE COUNTY, MISSOURI**

NOW on this 23rd day of September, 2014, the County Commission of Boone County, Missouri, met in regular session and entered the following order in regard to revisions the Code of Health Regulations for Boone County, Missouri:

IT IS ORDERED that Chapters 1, 2, 3, 4, 5, 6, 7, 8, as currently maintained by the County Clerk of Boone County are hereby readopted, and Chapter 9 of the Code of Health Regulations for Boone County, Missouri, be revised and enacted in accordance with the text attached hereto and incorporated by reference, and

IT IS FURTHER ORDERED that the foregoing chapters 1, 2, 3, 4, 5, 6, 7, 8, and 9 of the Code of Health Regulations shall be effective from and after the date this order is entered.

IT IS FURTHER ORDERED that the County Clerk of Boone County, Missouri, print and make available for distribution to the public copies the Code of Health Regulations, and

IT IS FURTHER ORDERED that the attached order pertaining to the enactment of the Code of Boone County Health Regulations be published for a period of three (3) successive weeks commencing within thirty (30) days of the date of this order.

WITNESS the signatures and seal of the Boone County Commission on the day and year first above written.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #443-2014**

3. Second reading; Authorize Public Notice of the revision and re-adoption of the Code of Health Regulations of Boone County, Missouri (1st reading 9-16-14)

Commissioner Thompson moved **ON THIS DAY THE COUNTY COMMISSION OF THE COUNTY OF BOONE DOES HEREBY APPROVE THE ORDER FOR NOTICE STATING:**

On the 23rd day of September, 2014, the County Commission for Boone County, Missouri, met in regular session and entered the following order in regard to the Code of Health Regulations for Boone County, Missouri:

IT IS ORDERED THAT the County Clerk of Boone County, Missouri, make available to the public copies of Chapters 1, 2, 3, 4, 5, 6, 7, 8 and the revised Chapter 9 of the Code of Health Regulations for Boone County, Missouri, readopted and/or revised on the 23rd day of September, 2014, by order of this Commission, and that the general public is hereby notified that such regulations as readopted and revised are available for distribution to the public at the office of the County Clerk, Boone County, Missouri, Boone County Government Center, 801 E. Walnut, Columbia, Missouri 65201.

Insertions: October 2, 2014, October 9, 2014, October 16, 2014

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #444-2014**

Purchasing

4. First reading; Sole Source Approval – 115-123115SS – Upgrade to SQL CAD (Computer-Aided Dispatch)

Melinda Bobbitt read the following memo:

Attached is a Sole Source Request Form from Boone County Public Safety Joint Communications to use Infor Public Sector, Inc. (Enroute) of Tampa, Florida as the sole provider to upgrade our existing SQL CAD (Computer-Aided Dispatch) System.

The CAD system assists Emergency Telecommunicators to initiate public safety calls for service, dispatch emergency responders and maintain status of emergency responder resources in the field.

The initial system was purchased in 1993 as a competitive bid by the City of Columbia. There have been several upgrades over the years that were sole source purchases at the City. An upgrade to the existing CAD system with the current vendor offers substantial cost savings versus purchasing a new system while ensuring existing interfaces, features and functionality, preserving historical data and enhancing the system.

The intent to purchase as sole source was advertised in the *Missourian* and *Tribune* on September 18, 2014.

Commissioner Miller said this has been vetted by many people.

There were no additional comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

**5. Second reading; Bid Award 38-28AUG14 – Rangeline Road Pavement Rehabilitation
(1st read 8/28/14)**

Commissioner Miller noted that the bid came in over the projected estimate and asked Stan Shawver if there is enough money in the account to cover the overage.

Mr. Shawver said there are adequate funds.

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby award bid 38-28AUG14 – Rangeline Road Pavement Rehabilitation to APAC-Missouri, Inc. of Columbia, MO.

The terms of the bid award are stipulated in the attached Contract Agreement. It is further ordered the Presiding Commissioner is hereby authorized to sign said Contract Agreement.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #445-2014**

Mid-MO Regional Planning Commission

6. First reading; Memorandum of Agreement - Hazard Mitigation Plan

Ed Siegmund of Mid-MO Regional Planning said that SEMA requires local governments in Public School Districts that participate in the matching process plan to update the Hazard Mitigation Plan every five years. The current plan for Boone County expires on November 5,

2015. The current and approved local hazard mitigation plan is a FEMA eligibility requirement for pre-disaster mitigation grants and the mitigation portion of post-disaster grant funds. The current Boone County Hazard Mitigation Plan was completed by the Mid-Mo Regional Planning Commission and approved by FEMA in 2009. This is the third update for Boone County and each one is better than the last.

There is a match of \$6,250 being an in-kind match from local governments and stakeholders' participation in the process. We have never had to go back to the Counties and asked for cash. We have always been able to use the in-kind match. It is important to have one County Commissioner to participate and attend some meetings which would give this process more credibility.

Commissioner Miller asked when this process would begin because the County is in the process of posting the new Emergency Management Director's position and it would be valuable for that person to be on board.

Mr. Siegmund said that the process is moving forward but not at such a speed that the new Director would not be included.

There were no further comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Human Resources

7. First reading; Job description and pay range assignment for the Director, Emergency Management position

Jenna Redel-Reed said this is a recommendation from the Job Classification Committee from a meeting on June 26, 2014 to create a new position titled **Director, Emergency Management**. The job description is attached to the recommendation. This is a product of collaboration between Human Resources, consultants of the 911 Project and Boone County Fire. The range is 55 which is in-line with the Directors of Human Resources, Purchasing and Community Services.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

8. First reading; Approve leave without pay for Resource Management employee Aubrey Weger

Jenna Redel-Reed said that Aubrey Weger is a long time County employee working as a Building Inspector in the Resource Management Department. On June 11, 2014, Aubrey was struck by a bus before work and is recovering from injuries since that time. With FMLA, he would be away from the County until December 15, 2014 and we recommend the Commission approve leave without pay to that date.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Auditor's Office

9. First reading; Budget Amendment to increase the budget for the alterations to the County Courthouse lobby

Jason Gibson said the original budget was for approximately \$55,000. The bid process was completed about a month ago and it came in around \$83,000. This Budget Amendment is to increase the appropriations to cover the cost of the contract for the Clerk's window and lobby remodel.

Commissioner Miller said they accepted the alternate plan which bumped up the cost.

There were no further comments or questions.

Commissioner Atwill said there will be a Public Hearing and second reading after the mandatory 10 day waiting period for Budget Amendments.

Resource Management

10. First reading; Redirection of approved funds to upgrade the single use Civil 3D AutoCAD license to an Infrastructure Design Suite Premium network license

Stan Shawver said this is part of the AutoCAD program which have very specific uses and have become more complicated. Last year the Information Technology Department worked on getting the sources of all the different AutoCAD programs purchased from the different vendors. One of the anomalies of the AutoCAD is that we can't purchase directly from AutoCAD, but must go through an authorized vendor. Over the years we have dealt with different vendors and I/T worked on getting them with the same vendor and same renewal cycle. One is still left and that was not included because at the time we were working on a

project. That project is now complete and it is time to upgrade as part of the renewal process and get this on the same cycle.

There were no comments or questions.

Commissioner Atwill stated this is a first reading and requested the Deputy County Clerk to schedule this item for a second reading at the next available commission meeting with appropriate order for approval.

Information Technology

11. Public Hearing and Second reading; Budget Amendment to establish budget for IT Supervisor, Systems Analyst position for the 911/OEM operations center (1st read 9-9-14)

Commissioner Atwill opened the Public Hearing and asked if there is anyone present that would like to speak on this issue. There were no speakers and Commission Atwill closed the Public Hearing.

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby acknowledge the following budget amendment for the Information Technology Department to establish funding for the IT Supervisor, Systems Analyst position for the 911/OEM operations center.

Department	Account	Department Name	Account Name	Decrease \$	Increase \$
2703	10100	911/EM IT	Salaries & Wages		19,000
2703	10200	911/EM IT	FICA		1,455
2703	10300	911/EM IT	Health Insurance		1,660
2703	10325	911/EM IT	Disability Insurance		55

2703	10350	911/EM IT	Life Insurance	15
2703	10375	911/EM IT	Dental Insurance	170
2703	10400	911/EM IT	Workers' Comp. Insurance	45
2703	10500	911/EM IT	401 (A) Match	175
2703	23050	911/EM IT	Other Supplies	610
2703	48000	911/EM IT	Telephones	250
2703	91301	911/EM IT	Computer Hardware	1,100
2703	91302	911/EM IT	Computer Software	1,800
				26,335

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #446-2014**

Commission

12. 1st & 2nd reading; Re-appoint James Pounds to the Building Code Commission Board

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby re-appoint the following:

Name	Board	Period
James Pounds	Building Code Commission	September 13, 2014 through September 13, 2016

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #447-2014**

13. 1st & 2nd reading; Appoint Donald Catlett to the Boone County Family Resources Board

Commissioner Miller moved on this day the County Commission of the County of Boone does hereby appoint the following:

Name	Board	Period
Donald Catlett	Boone County Family Resources	September 20, 2014 through September 20, 2017

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #448-2014**

14. 1st & 2nd reading; Organizational use of the Courthouse Plaza by Air Force ROTC for November 8 & 9, 2014

Commissioner Thompson moved on this day the County Commission of the County of Boone does hereby approve the Organizational Use of the Government Center Courthouse Plaza by Air Force ROTC for November 8 & 9, 2014 from 10:30 a.m. on November 8th through 1:00 p.m. on November 9th.

Commissioner Miller seconded the motion.

The motion carried 3 to 0. **Order #449-2014**

15. 1st & 2nd reading; Organizational Use of the Government Center Conference Room 301 by Missouri Department of Mental Health on November 19, 2014

Commissioner Miller moved on this day the County Commission of the County of Boone

does hereby approve the Organizational Use of the Government Center Conference Room 301 by Missouri Department of Mental Health for November 19, 2014 from 9:30 a.m. to 2:00 p.m.

Commissioner Thompson seconded the motion.

The motion carried 3 to 0. **Order #450-2014**

16. Public Comment

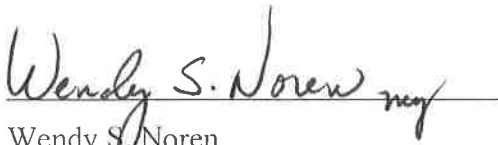
None

17. Commissioner Reports


None

The meeting adjourned at 9:49 a.m.

Attest:


Wendy S. Noren
Clerk of the County Commission


Daniel K. Atwill
Presiding Commissioner


Karen M. Miller
District I Commissioner


Janet M. Thompson
District II Commissioner